

**Standard Post-Teri and Post Retirement Offer Letter  
(Temporary Appointment)**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

I am pleased to offer you a Post-TERI/Post Retirement temporary appointment in the Department/College of \_\_\_\_\_/SOM on the \_\_\_\_\_ campus. This appointment begins \_\_\_\_\_ and will end without further notice on \_\_\_\_\_. The University reserves the right to terminate this appointment at its sole discretion at any time with or without cause. As a post-TERI or other employee retired from the University of South Carolina, you do not have faculty or staff grievance rights (as defined by the Faculty Manual or the State Employee Grievance Procedure Act) or tenure status.

The rate of pay for this appointment is \_\_\_\_\_, and the duties and responsibilities are


As a temporary employee you are not eligible to accrue annual, sick, or paid holiday leave. If you retired from a position in South Carolina state government, state law requires you to contribute the employee portion of retirement contributions to the South Carolina Retirement System, the Police Officer's Retirement System, or your Optional Retirement program, as appropriate. The University is required to pay its portion as well.

If you accept this appointment and the conditions of employment described in this letter, please sign below.

\_\_\_\_\_  
Chair/Department Head

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Dean/Chancellor/Vice President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Appointee

\_\_\_\_\_  
Date