NATIONAL UNIVERSITY OF SCIENCES AND TECHNOLOGY

APPLICATION FORM
OUTBOUND STUDENT EXCHANGE PROGRAM
UNDERGRADUATE PROGRAMS

Paste Picture
in uniform
1.5 cm x 1.5cm

APPLICANT'S DETAIL

1. Applicant's Name

2. Enrollment Number

3. Name of College/Institute _____

4. Program _____

5. Discipline _____

6. Present Course Year ☐ First ☐ Second ☐ Third ☐ Fourth

7. Present Course Semester ☐ (Example: 1, 2, 3,......8)

8. CGPA (Previous Semester) ☐ . ☐ ☐ out of 4.00

9. Applicant's CNIC Number

11. Date and place of Birth_____
(City or Town)

12. Gender ☐ Male ☐ Female

13. E-mail _____

14. Mobile # _____

15. Do you have a valid Passport ☐ YES ☐ NO

16. If yes, Passport No / Expiry Date _____ / _____
              (Passport #)   *(dd-mm-yyyy)*

17. Educational Background Please provide the following data of your past academic.

Qualification	Division/Grade	Name of Board	Marks Obtained (in %)
Matric/SSC/O-Levels			
Intermediate/HSC/A-Levels			

18. TOEFL Testing If you have previously taken the TOEFL examination, please give your score and the date and place where you took the examination. Attach a copy of your score report to the application if available. If selected, you may be required to submit official test results via ETS directly to the programming agency.

TOEFL Score _____   Date (dd-mm-yyyy) _____   Location _____

19. Other Standardized Testing If you have taken any standardized tests other than the TOEFL, such as the SAT, ACT, IELTS or other English language proficiency exam, please list them below. Attach a copy of your score report to the application if available.

Test Name _____   Test Score _____   Date (dd-mm-yyyy) _____   Location _____

OUTBOUND EXCHANGE PROGRAM DETAIL

20. Name of Program _____
(As appeared on the Host University Website)

21. Name of Host University/Institution _____

22. Program of Study   ☐ Spring   ☐ Fall   ☐ Summer

23. Year of Program Commencement _____
(e.g. 2014)

24. Application deadline date by the Host University _____
(dd-mm-yyyy)

25. Program is through   ☐ MoU between the institution & Host University   ☐ Student Independent Effort   ☐ Any other arrangement

26. If program is acquired through an MoU / any other arrangements, give brief detail_____

_____

27. Details of the Required Courses Please provide the following data of required courses to be undertaken at the Host University during the exchange program.

S.No	Courses Offered by the Host University	Course Code	Credit Hours (Th-Pr)

28. Details of the Deficient Courses Please provide the following data of all deficient courses to be undertaken at NUST after return from the exchange program.

S.No	Deficient Courses to be covered at NUST	Course Code	Credit Hours (Th-Pr)

29. Previously Availed Exchange Program Details

a. Have you previously been nominated on a NUST/Government-sponsored Exchange Program? ☐ Yes ☐ No

If yes, please complete the following:

Name of Program _____ Year _____

Host University _____

MISCELLANEOUS INFORMATION

30. Non-Academic Activities Please list all volunteer positions, experience, awards etc in co-curricular activities while studying at NUST.

Position/Award	Type of Activity	Dates of Participation MM/YY – MM/YY	
		From:	To:
		From:	To:

31. Additional Information

a. Have you ever been awarded a Major /Minor punishment by the NUST/College Discipline Committee ☐ Yes ☐ No

If yes, list the date, reason and punishment details:

_____

_____

32. Undertaking (Following undertaking on a Non-Judicial stamp paper worth Rs. 100/- attested by Notary Public)

By my signature, I certify that, to the best of my knowledge, the information provided in my application is accurate and complete. And that I understand that any incorrect information will result in the cancellation of this application. And that I shall bear all the expenses that will incur during exchange program including but not limited to tuition/boarding/lodging/meals/travelling/medical/books/stationery. And that I shall not request NUST or the Host University for provision of any financial assistance. And that I shall join junior batch, if required for completion of BE degree course requirement in accordance with NUST rules in vouge. And that I intend to return to Pakistan upon completion of my studies at the Host University.

Applicant Signature

Signature: _____

Date (mm-dd-yyyy): _____

Parents Signature

Signature: _____

Date (mm-dd-yyyy): _____

(Recommended/Not Recommended)

HOD Signature: _____
(With Official Seal)
Name of Institute: _____

Date (mm-dd-yyyy): _____

(Recommended/Not Recommended)

Dean Signature: _____
(With Official Seal)
Name of Institute: _____

Date (mm-dd-yyyy): _____

APPROVED/NOT APPROVED (Main Office)

CHECKLIST FOR COMPLETE APPLICATION

Before submitting your application, please be sure you have included all of the following **REQUIRED** documents:

☐ Completed, signed Undergraduate Program application form

☐ Official transcript of NUST

☐ Undertaking on a Non-Judicial stamp paper worth Rs 100/-

☐ Attested copy of Passport

☐ English Proficiency scores (TOEFL/IELTS)

INSTRUCTIONS FOR COMPLETING APPLICATION

1. Complete all the entries in legible handwriting in block letters with black ink.

2. Attach documents as per checklist.

3. Submit duly completed Application form to the Head of Department (HOD) of the concerned college/Institute at least 45 days prior to deadline date (Para 24) as announced by Host University. No application shall be entertained after lapse of the said duration.

4. Concerned college shall forward duly recommended applications to Registrar Dte Main Office at least 30 days prior to deadline date for overall scrutiny and finalization of nominations for the exchange program.

5. Upon confirmations of nomination by Registrar Dte NUST, students will be informed to contact concerned Host University for completion of all prerequisite formalities and submission of the documents.

6. NUST will not provide any financial assistance to the nominated students to cover the expenditures which may incur during exchange program.

7. Incomplete form will not be accepted.

INSTRUCTIONS FOR COMPLETING UNDERTAKING

1. All the text as per undertaking (para 30) be typed on Non-Judicial stamp papers, having total value not less than Rs 100/- (Rupees one hundred only).

2. The undertaking must be duly signed by the Applicant, Applicant's Parent and two Witnesses. Furthermore the undertaking must be duly attested by Notary Public.

3. The legal documents would accompany attested photo copies of the National Identity Cards in respect of the Applicant, Parent and Witnesses.

4. Overwriting and handwritten documents are not acceptable.