

**VILLAGE OF HARTLAND  
POLICE & FIRE COMMISSION  
MEETING MINUTES  
TUESDAY, March 10, 2015  
7:00PM**

**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

7:03PM Meeting called to order by Commission President Lopnow

Commissioner Wojciechowski read the roll for attendance

- Present: Commissioners Lopnow, Wojciechowski, Rebholz, Riesinger
- Absent: Commissioner Redlin

Pledge of Allegiance led by Commissioner Lopnow.

1. Motion made by Commissioner Riesinger , seconded by Commissioner Rebholz to approve the minutes from the January 13, 2015 Police and Fire Commission meeting. Motion carried on unanimous vote of all present commissioners.
2. Fire Department Update and Monthly Report-Fire Chief David Dean:
  - a. Chief Dean submitted and reviewed the extensive activity and call response reports with the commission for the month of February 2015.
  - b. Chief Dean indicated that the department is reviewing issues and assembling information to aid in future retention of existing department personnel. He presented an ad posted by the Dousman Fire Department that expressed an hourly rate for firefighters while on call that exceeded the rate paid to the members of the Hartland Department. Chief Dean indicated that he will present the findings of his review to the Village Board at some point in the future.
  - c. With the significant local presence of train traffic through our Village, Chief Dean indicated that he is currently reviewing department policies relating to crude oil spills that may result from train derailments.
  - d. The chief also indicated that he is currently reviewing and updating the department's SOG (Standard Operating Guidelines).
  - e. Chief Dean also presented one of the two DSPA-5 Portable High Pressure Fire Extinguishers owned by the department. The chief

indicated that the devices may have high value in fighting fires in multiple story dwellings when challenges to traditional fire fighting methods may be present. He believed that the devices cost about \$1000.00 each. He also indicated that the department may be reimbursed for future use of the extinguishers by certain property insurance companies.

3. Police Department Update- Chief Rosch:

- a. The chief indicated that activity has been high and personnel has been very busy the last two months.
- b. Newly hired probationary officer Luke Joswick is nearly half way through his field training period and doing very well.
- c. Staff assessments for all department personnel were recently completed.
- d. "Fit" tests on respiratory equipment were recently completed for department personnel.
- e. New evidence lockers are being installed in the police building.
- f. A new ventilation system was recently installed in the department evidence room.
- g. CPR and other related certifications were recently completed for department personnel. The chief also acknowledged and thanked the Hartland Fire Department for establishing new training programs in this regard.
- h. The annual "Community Fest" will be held this year on Saturday, March 21<sup>st</sup> at Arrowhead High School. The Hartland Police Department will be occupying a booth at the event.
- i. Chief Rosch will be visiting Madison on Wednesday, March 18<sup>th</sup> along with approximately 40 other police chiefs from several Wisconsin municipalities. The chiefs will meet with legislators at the capitol to present and discuss issues concerning police departments throughout the state.
- j. Chief Rosch has been assessing the issue of "body cameras" and the use of these devices with department personnel. The chief has determined that these cameras are not necessary for use at this time.
- k. Beginning April 1<sup>st</sup>, 2015, individuals arrested for several violent felonies in the state will be subject to mandatory DNA swabbing at the time of their arrest. Individuals convicted of several selected misdemeanor offenses will also be subject to swabbing post-conviction. The chief anticipates that the majority of these swabbings will be performed by county jail personnel and that he is in the process of establishing a policy for the department in regard to this procedure.

4. Motion made at 7:50PM by Commissioner Riesinger to adjourn into Closed Session under Wis. Stats. 19.85(1) c considering employment, promotion, compensation or performance evaluation over which the government body has jurisdiction or exercises responsibility. Motion seconded by Commissioner Rebholz and carried on unanimous vote and roll call of all present commissioners.

Motion made at 8:43PM by Commissioner Rebholz and seconded by Commissioner Riesinger to exit Closed Session and carried on unanimous vote and roll call of all present commissioners.

Motion made by Commissioner Wojciechowski at 8:44PM to approve Firefighter candidates interviewed in Closed Session (William Koehn and Jonathan Quint) and forward their names on to Fire Chief Dean for further employment consideration. Motion seconded by Commissioner Riesinger and approved unanimously by all present commissioners.

With no further matters to come before the Village of Hartland Police and Fire Commission, motion to adjourn made by Commissioner Rebholz and seconded by Commissioner Wojciechowski. Motion approved unanimously by all present commissioners.

Meeting adjourned at 8:45PM.

Respectfully submitted,

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Jonathan M. Wojciechowski  
Commissioner

Susan M. Loppnow  
Commission President