

REX E. CATRON
Bond County Clerk of the Court
Bond County Courthouse
200 W College Ave, Greenville, IL 62246
618-664-3208

DISSOLUTION OF MARRIAGE

Two types of divorce described below are available through the courts: 1) standard dissolution of marriage and 2) joint simplified dissolution of marriage.

1. Standard Dissolution of Marriage applies to most couples. If any one of the following criteria applies to a married couple seeking divorce, they must file a standard dissolution of marriage:

- you had children born to or adopted by you, or the wife is now pregnant;
- you own real estate;
- you have been married 8 or more years;
- your joint earnings are \$35,000 or more annually;
- either spouse earns more than \$20,000 annually,
- you have marital property valued in excess of \$10,000.

A standard dissolution of marriage requires a \$230.00 in filing fees (\$130 to file the case; \$100 for an answer) payable to the Circuit Clerk when the case is filed at the Circuit Clerk's office. Only two forms are available at this site that relate to filing a standard dissolution of marriage: an Entry of Appearance form and an Affidavit of Military Service. Both of these forms must be signed in front of a Notary Public. To view these two forms, scroll down to the bottom of this site. To learn more about how to prepare a petition and judgment for dissolution of marriage, consult your attorney. If you do not have an attorney, or cannot afford one, information is available online at www.bond.illinoislegalaid.org.

2. Joint Simplified Dissolution is available on a strictly limited basis. Under a joint simplified proceeding, each spouse loses any right to maintenance, or alimony as it is more commonly known.

Generally, joint simplified dissolution applies only to couples for whom all of the following apply.

The couple:

- have been married less than 8 years,
- do not have children born to or adopted by them
- have total earnings of less than \$35,000 a year, and neither spouse earns more than \$20,000 annually
- own no real estate, and
- have marital property valued at or less than \$10,000.

For a complete listing of eligibility requirements for simplified joint dissolution cases, continue to scroll down through this site, or print all pages at this site.

A joint simplified dissolution requires a \$230.00 filing fee payable to the Circuit Clerk when the case is filed at the Circuit Clerk's office. If you are unable to afford the filing fee, you may complete the form entitled "Application to Sue or Defend as an Indigent Person." This form and others needed to file for a joint simplified dissolution of marriage are available at this site. Scroll down to view the various forms.

General Information Concerning Dissolution of Marriages (Divorce)

A dissolution of marriage (commonly referred to as a divorce) is a serious legal step which should only be taken after careful and considerable thought. If you are considering such a proceeding, you should note the following:

- It is in the best interests of each of the parties to consult attorneys regarding the dissolution of marriage.
- You should not rely exclusively on the information at this site; it is intended only provide the necessary case filing forms and, in the instance of simplified joint dissolutions, as a general guide for self-representation.
- Marriage counseling services are available throughout the St. Louis region.
- If you are eligible to use the joint simplified proceeding, you will lose any right you may have to maintenance (commonly known as alimony). *Once you lose the right to maintenance in a legal proceeding, you can never again obtain maintenance from your former spouse.*
- *A judgment of dissolution of marriage (divorce) permanently settles all financial rights* arising out of your marriage, including the right to property held in the name of your spouse. A judgment entered in a dissolution proceeding is final. You will not be able to appeal from the judgment unless you challenge it within thirty (30) days of entry or unless you file a proper pleading within two (2) years and can prove fraud, duress, or other legally sufficient grounds to set aside a judgment as provided by law.

To learn more about how to prepare a petition and judgment for dissolution of marriage, consult your attorney. If you do not have an attorney, or cannot afford one, some information is available online at www.bond.illinoislegalaid.org.

If you have children under the age of 18, you are required to enroll in the Children First Program before your judgment can be entered. To sign up for this program, call 618-251-6214. For information about the Children First Program, exit this site and go to “Divorcing Parents of Minors.”

You may file your petition and all pleadings Monday through Friday, 8:00 am to 4:30 pm, in Circuit Clerk’s office (on the first floor of the Bond County Courthouse). When you file your petition, you will be advised when you will have to see a judge again.

*** Circuit Clerk employees may answer your general questions, but are prohibited from assisting in preparation of documents ***

JOINT SIMPLIFIED DISSOLUTION FOR MARRIAGE

General information, instructions and necessary filing forms are provided below for couples who wish to file a joint simplified petition for dissolution of marriage. *This joint simplified dissolution procedure is not available to everyone* – there are several limitations. Read the information below carefully to see if you qualify for a joint simplified dissolution of marriage.

If you use this joint simplified proceeding you will lose any right you may have to maintenance (commonly known as alimony). *Once you lose the right to maintenance in a legal proceeding, you can never again obtain maintenance from your former spouse.*

Who May Use the Joint Simplified Dissolution of Marriage Procedures

In order to use the Joint Simplified Dissolution of Marriage procedures, *the following must apply* to you and your spouse:

- You must have been married less than eight (8) years and either you or your spouse (or both) must have lived in the State of Illinois for at least ninety (90) days immediately prior to filing for the dissolution.
- No children were born to or adopted by you and your spouse during your relationship and the wife is not now pregnant.
- Irreconcilable differences have caused the irretrievable breakdown of your marriage. All efforts at reconciliation have failed and future attempts at reconciliation would not be in the best interest of you and your spouse.
- You and your spouse must have lived separate and apart for at least six months and you must be willing to waive the requirement for a two-year separation before obtaining a dissolution on the grounds of irreconcilable differences.
- Your joint annual gross income from all sources must be less than \$35,000 and neither party may have a gross annual income in excess of \$20,000. Your most recent income tax return is required to show proof of income. The total value of marital property you and your spouse own, less any encumbrances (amounts owed on property, such as a car loan) must be less than \$10,000. Neither you nor your spouse may own any real estate.
- You and your spouse each must be willing to permanently give up any right to maintenance (alimony).
- You and your spouse must sign a written agreement dividing between yourselves all marital assets worth more than \$100 and dividing responsibility for all debts and liabilities. You must divide the property and sign and exchange all documents (for example, automobile titles) necessary to carry out the agreement before any court hearing.
- You and your spouse must waive any right you may have to a bifurcated hearing on your dissolution petition (that is, a hearing held in two parts, one to decide the issues related to granting the dissolution and another to decide any property or other issues).

Instructions for Completing Forms for Joint Simplified Dissolution of Marriage

There are five (5) forms which must be completed for obtaining a joint simplified dissolution of marriage. All of these forms have been drafted to be self-explanatory and as easy to complete as possible. *The first three forms listed below (numbers 1-3) must be signed by both spouses in the presence of a Notary Public.* A Notary Public is available at the Circuit Clerk's office. Until you have a Notary Public present to attest to your signature in writing, do not sign the Joint Affidavit regarding Separation of the Parties, Division of Property and Waiver of Bifurcated Hearing; Joint Petition for Simplified Dissolution of Marriage; and Agreement as to Assets and Debts.

Forms:

- 1. Joint Petition for Simplified Dissolution of Marriage**
- 2. Joint Affidavit regarding Separation of the Parties, Division of Property and Waiver of Bifurcated Hearing**
- 3. Agreement as to Assets and Debts**
- 4. Judgment for Dissolution of Marriage**
- 5. Certificate of Dissolution of Marriage (available at the Circuit Clerk's office, once the above four forms have been filed).**

The above-listed forms appear after this page. You may access the forms by scrolling down, but please read the following before scrolling down.

With all five forms, you should either type, or neatly print with black ink, the necessary information. *If you complete the forms by hand, be sure your printing is legible, or you may be required to start over and complete the forms again.* Fill out all forms completely. Even though this is a "joint" petition, one of the parties must be designated as a "Plaintiff" and the other must be designated as a "Respondent." Traditionally, the party seeking the dissolution is the plaintiff.

The Judgment for Dissolution of Marriage need not be signed in front of a Notary, but should be completed and signed by both parties, below the words "Approved as to Form and Content," before your hearing. The judge will complete the "Entered" line and sign the Judgment if the dissolution is granted.

If the wife wishes to return to her maiden or former name, she should complete paragraphs 11 and C of the Petition form and paragraphs 11 and D of the Judgment form.

You must also complete the Certificate of Dissolution of Marriage and submit it when the judge grants the dissolution, along with a copy of your most recent income tax return.

Other than providing this brochure and accompanying forms, employees of the Circuit Clerk are prohibited by law from giving any legal advice.

IN THE CIRCUIT COURT OF THE THIRD JUDICIAL CIRCUIT
Bond County, Illinois

IN RE THE MARRIAGE OF:

)	
Petitioner;)	
)	NO.
vs.)	
)	
)	
Respondent		

JOINT PETITION FOR SIMPLIFIED DISSOLUTION OF MARRIAGE

Now comes Plaintiff, _____, without counsel, and Respondent, _____, without counsel, and hereby petition this Honorable Court for a dissolution of the marriage between Plaintiff and Respondent. In support of this petition for dissolution of marriage, the parties state as follows:

1. The Plaintiff is presently _____ years of age; Plaintiff's occupation is _____; Plaintiff resides at _____, Illinois; and has/ has not resided in the State of Illinois for at least ninety (90) days immediately preceding the filing of this Petition for Dissolution of Marriage.
2. The Respondent is presently _____ years of age; Respondent's occupation is _____; Respondent resides at _____, Illinois; and has/ has not resided in the State of Illinois for at least ninety (90) days immediately preceding the filing of this Petition for Dissolution of Marriage.
3. The Petitioner and Respondent have been married for less than eight (8) years prior to the filing of this petition; they were married on (date) _____; and the marriage was registered in the County of _____, State of _____.
4. No children were born to the Petitioner and Respondent during their relationship; no children were adopted by Parties; and (wife's name) _____, to her knowledge, is not pregnant.
5. The parties have lived separate and apart for a continuous period in excess of six (6) months and irreconcilable differences have caused the irretrievable breakdown of their marriage; efforts at reconciliation have failed and future attempts at reconciliation would be impracticable and not in the best interests of the parties. The parties have signed an affidavit waiving the requirement for a continuous period living separate and apart in excess of two (2) years. The parties have lived separate and apart since (date) _____.

6. Neither party is dependent on the other party for spousal support (also known as alimony or maintenance), or each party is willing to waive the right to spousal support. Both parties understand that consulting with attorneys may help determine eligibility for spousal support. Both Petitioner and Respondent waive any rights to maintenance.
7. Neither Petitioner nor Respondent has any interest in real property (real estate).
8. The parties have disclosed to each other all assets and their tax returns for all years of the marriage.
9. Neither party has a gross annualized income in excess of \$20,000; the Plaintiff's gross annual income from all sources is \$_____ ; the Respondent's gross annual income from all sources is \$_____ ; and the total annual income of the parties is less than \$35,000.00.
10. The total fair market value of all marital property, after deducting all encumbrances, is less than \$10,000.00 and the parties have executed a written agreement dividing all assets in excess of \$100.00 in value and allocating responsibility for debts and liabilities between the parties. A copy of the written agreement, signed by both parties, is filed with this petition.
11. (Optional) _____'s former/maiden name was _____.

WHEREFORE, the parties pray as follows:

- A. That the parties be awarded a Judgment of Dissolution of Marriage dissolving the bonds of matrimony existing between them.
- B. That the written agreement of the parties dividing marital assets, debts and liabilities, a copy of which is filed with this petition, be incorporated into the final order and judgment of this Court granting the petition for dissolution of marriage.
- C. (Optional) That (wife's name) _____ be restored to her former/maiden name,
_____.
- D. That this Court grant the parties such other and further relief as may be just.

Petitioner (signature)

Respondent (signature)

VERIFICATION - JOINT PETITION

STATE OF ILLINOIS)
) SS
COUNTY OF BOND)

_____, Petitioner, being first duly sworn upon oath, depose and say that I have read the foregoing Joint Petition for Simplified Dissolution of Marriage, understand the contents thereof, and believe the same to be true and correct to the best of my knowledge and belief.

Petitioner (signature)

Subscribed and sworn before me, a Notary Public, this _____ day of _____, 20 ____.

NOTARY PUBLIC

STATE OF ILLINOIS)
) SS
COUNTY OF BOND)

_____, Respondent, being first duly sworn upon oath, depose and say that I have read the foregoing Joint Petition for Simplified Dissolution of Marriage, understand the contents thereof, and believe the same to be true and correct to the best of my knowledge and belief.

Respondent (signature)

Subscribed and sworn before me, a Notary Public, this _____ day of _____, 200____.

NOTARY PUBLIC

IN THE CIRCUIT COURT OF THE THIRD JUDICIAL CIRCUIT
Bond County, Illinois

IN RE THE MARRIAGE OF:

_____))
Petitioner))
vs.)) NO.
_____))
Respondent.))

**JOINT AFFIDAVIT REGARDING SEPARATION OF THE PARTIES,
DIVISION OF PROPERTY AND WAIVER OF BIFURCATED HEARING**

NOW COME _____, Petitioner, and _____, Respondent, and being first sworn on their oaths, depose and state as follows:

1. That irreconcilable differences have caused the irretrievable breakdown of their marriage.
2. That all efforts at reconciliation of the differences between the parties have heretofore failed and future attempts at reconciliation would be impracticable and not in the best interest of the parties.
3. That the parties have lived separate and apart for a continuous period of more than six (6) months prior to the date of this affidavit, having separated on or about _____ and having remained living separate for all times thereafter.
4. a. That each of the parties hereto expressly waive the requirement that the continuous period of living separate and apart be in excess of two (2) years in order for the Court to enter a Dissolution of Marriage based upon irreconcilable differences which have caused the irretrievable breakdown of their marriage;
and,
b. Each of the parties further stipulates that the requirement shall be reduced to a period only in excess of six (6) months rather than in excess of two (2) years as provided by Section 401 (a) (2) of the Illinois Marriage and Dissolution of Marriage Act.
5. That the marital property belonging to the parties has been divided according to the terms of the written agreement of the parties filed with the Petition for Dissolution of Marriage in this cause, and that the parties have executed all documents required to carry out the agreement.
6. That the parties waive any right either may have to a bifurcated hearing in this cause.
7. That each of the parties represents that their signing of this Affidavit is their individual, sole, and voluntary act.

Petitioner (signature)

Respondent (signature)

VERIFICATION - JOINT AFFIDAVIT

STATE OF ILLINOIS)
) SS
COUNTY OF BOND)

_____, Petitioner, being first duly sworn upon oath, depose and say that I have read the foregoing Joint Affidavit, understand the contents thereof, and believe the same to be true and correct to the best of my knowledge and belief.

Petitioner (signature)

Subscribed and sworn before me, a Notary Public, this _____ day of _____, 20 ____.

NOTARY PUBLIC

STATE OF ILLINOIS)
) SS
COUNTY OF BOND)

_____, Respondent, being first duly sworn upon oath, depose and say that I have read the foregoing Joint Affidavit, understand the contents thereof, and believe the same to be true and correct to the best of my knowledge and belief.

Respondent (signature)

Subscribed and sworn before me, a Notary Public, this _____ day of _____, 20 ____.

NOTARY PUBLIC

Bond County Clerk of Court
Greenville, IL 62246

IN THE CIRCUIT COURT OF THE THIRD JUDICIAL CIRCUIT
Bond County, Illinois

IN RE THE MARRIAGE OF:

_____))
Petitioner))
vs.)) NO.
_____))
Respondent.))

JUDGMENT FOR DISSOLUTION OF MARRIAGE

This cause having come on for hearing on the Joint Petition for Simplified Dissolution of Marriage filed by the parties hereto; the Court having examined and considered the Petition, the Affidavit of the parties, and all other pleadings and exhibits filed in this matter; the Court having heard the testimony presented herein; and the Court being otherwise fully advised in the premises, find as follows:

1. This Court has Jurisdiction over the subject matter and the parties hereto.
2. _____ and/or _____ (Petitioner and/or Respondent, or both) now, and for ninety (90) days continuously and immediately preceding this date, have been residents of the State of Illinois.
3. The parties have been married for less than eight (8) years prior to the filing of this petition; the parties were married on (mo/day/year) _____; and the marriage was registered in _____ County, State of _____.
4. The parties have lived separate and apart for a continuous period in excess of six (6) months; irreconcilable differences have caused the irretrievable breakdown of the marriage; efforts at reconciliation have failed; and, further efforts at reconciliation would not be in the best interests of the parties.
5. The parties have each signed an affidavit waiving the requirement for a continuous period living separate and apart in excess of two (2) years.
6. The parties have each signed a waiver of any right to a bifurcated hearing in this case.
7. No children were born to or adopted by the parties during their relationship and to the best of her knowledge _____ is not pregnant at this time.
(wife's name)
8. Both the Petitioner and Respondent have waived any right to maintenance.
9. Neither Petitioner nor Respondent has any interest in real property. The parties have disclosed to each other all assets and their tax returns for all years of marriage. Neither party has a gross annualized income in excess of \$20,000, and the total annualized income of the parties is less than \$35,000.
10. The total fair market value of all marital property owned by the parties, after deducting all encumbrances, is less than \$10,000.00. The parties have executed a written agreement, which the Court finds is not unconscionable, dividing all assets in excess of \$100.00 in value and allocating responsibility for all debts and liabilities between the parties. A copy of the written agreement, signed by both parties, was filed with the petition in this cause and is hereby incorporated by reference as if fully set forth herein.

11. (Optional) _____ 's former/maiden name was _____.
(wife's name) (wife's maiden OR former name)

WHEREFORE, IT IS HEREBY ORDERED, ADJUDGED AND DECREED:

- A. The present marriage between the parties is hereby dissolved, and Petitioner and Respondent are each hereby awarded a Judgment of Dissolution of Marriage dissolving their present bonds of matrimony.
- B. This Court adopts as a part of this Judgment, as if it were fully set forth herein, the agreement of the parties concerning the distribution of assets, debts and liabilities. Petitioner and Respondent each is hereby ordered to dispose of all claims each may have against the other, and to dispose of all assets, debts and liabilities, in accordance with and pursuant to the agreement entered into by the parties and presented to this Court. Petitioner and Respondent are each ordered to timely execute any and all titles, certificates and other documents of any kind or nature whatsoever, necessary to carry out the terms and condition of this Judgment of Dissolution of Marriage as to the division of assets, debts and liabilities ordered herein.
- C. Each of the parties is hereby denied maintenance for now and for all times hereafter.
- D. (Optional) _____ is hereby restored to her former/maiden name, _____.
(wife's name)
- E. Except for the provisions contained in this Judgment of Dissolution of Marriage, each of the parties is hereby barred and foreclosed from making any and all claims against the other whether for alimony or maintenance, homestead rights, dower rights, rights of inheritance or any and all other property rights, whether real, personal or mixed, which either of them may now have or may hereafter acquire arising out of the marital relationship heretofore existing between them.
- F. This Court retains jurisdiction of this cause for the purpose of enforcing the provisions of this Judgment of Dissolution of Marriage.

ENTERED: _____
JUDGE

APPROVED AS TO FORM AND CONTENT:

Petitioner (signature)

Respondent (signature)

Bond County Clerk of Court
Greenville, IL 62246

IN THE CIRCUIT COURT OF THE THIRD JUDICIAL CIRCUIT
Bond County, Illinois

IN RE THE MARRIAGE OF:

_____)
Petitioner)
vs.) NO.
_____)
Respondent.)

AGREEMENT AS TO ASSETS AND DEBTS

Now come _____, Petitioner, and _____, Respondent,
(Petitioner's Name) (Respondent's Name)
and hereby agree to the following distribution of all marital assets in excess of One Hundred Dollars (\$100.00) in value and the following division of all marital debts and liabilities.

Marital Assets

<u>Description of Asset and Estimated Value</u> (List all marital assets in excess of One Hundred Dollars [\$100] in value - assets of lower value may be listed)	<u>Party to Receive Asset</u> (Enter name of Party [Husband or Wife] who will receive asset)
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____
9. _____	_____
11. _____	_____
12. _____	_____
13. _____	_____
14. _____	_____
15. _____	_____

Marital Debts and Liabilities

Description of Debt or Liability <small>(List all Marital Debts and Liabilities)</small>	Amount <small>(list total balance due)</small>	Account Number <small>(List Account Number where applicable)</small>	Party to Pay Debt <small>(Enter name of Party [husband or wife] who will be responsible paying the debt or liability)</small>
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____
7. _____	_____	_____	_____
8. _____	_____	_____	_____
9. _____	_____	_____	_____
10. _____	_____	_____	_____
11. _____	_____	_____	_____
12. _____	_____	_____	_____
13. _____	_____	_____	_____
14. _____	_____	_____	_____
15. _____	_____	_____	_____

Petitioner's Signature

Respondent's Signature

Subscribed and Sworn before me this _____ day of _____, 20 __.

Subscribed and Sworn before me this _____ day of _____, 20 __.

Notary Public

Notary Public

(Seal)

(Seal)

AFFIDAVIT AS TO MILITARY SERVICE

(Petitioner)

vs

Case Number _____

(Respondent)

AFFIDAVIT AS TO MILITARY SERVICE OF RESPONDENT

I, _____, make oath and say as follows:

1. My age is ___ years, my residence is at _____ and my occupation is _____.
2. I am the petitioner in the above-entitled action and as such have full knowledge of the facts relating thereto.

(Check A., B. or C.)

- A. Said respondent is in the military service of the United States.
- B. Said respondent is not in the military service of the United States.
- C. I am not able to determine whether or not respondent is in such service.
- D. I further state that _____

(In D., set forth the fact upon which affidavit is based. The Soldiers and Sailors Civil Relief Act requires facts be stated showing respondent is not in the military service. Stating conclusion only is not sufficient. If respondent is in the military service, file date of induction, unit, and length of service, if known.)

(Petitioner)

SUBSCRIBED AND SWORN TO ME THIS _____ DAY OF _____, A.D.,
20 ____.

NOTARY PUBLIC

ENTRY OF APPEARANCE – WAIVER AND CONSENT

STATE OF ILLINOIS)
)
COUNTY OF BOND)

SS. IN THE CIRCUIT COURT

IN RE THE MARRIAGE OF:

CASE NUMBER _____

PETITIONER

AND

RESPONDENT

I HEREBY ENTER MY APPEARANCE IN THE ABOVE-ENTITLED CAUSE AS RESPONDENT HEREIN, AND EXPRESSLY WAIVE THE NECESSITY OF PROCESS OF SUMMONS AND CONSENT THAT THE SAME PROCEEDINGS MAY BE HAD HEREIN, AS FULLY AND WITH THE SAME FORCE AND EFFECT AS THOUGH I HAD BEEN DULY AND REGULARLY SERVED WITH PROCESS OF SUMMONS THEREIN IN THE STATE OF ILLINOIS, AT LEAST THIRTY DAYS PRIOR TO ANY RETURN DAY DESIGNATED BY THE PETITIONER HEREIN OR AS PROVIDED BY LAW.

I FURTHER CONSENT THAT IMMEDIATE DEFAULT MAY BE TAKEN AND ENTERED HEREIN AGAINST ME UPON THE FILING OF THIS APPEARANCE OR AT ANY TIME THEREAFTER AND THAT AN IMMEDIATE HEARING OF SAID CAUSE MAY BE HAD WITHOUT FURTHER NOTICE.

DATED AT _____, ILLINOIS THIS _____ DAY OF _____, A.D., 20 ____

STATE OF ILLINOIS)
)
COUNTY OF BOND)

SS.

I, _____ A NOTARY PUBLIC IN AND FOR SAID COUNTY IN THE STATE AFORESAID, DO HEREBY CERTIFY THAT _____ PERSONALLY KNOWN TO ME TO BE THE SAME PERSON WHOSE NAME IS SUBSCRIBED TO THE WITHIN INSTRUMENT OF WRITING, APPEARED BEFORE ME THIS DAY IN PERSON, AND ACKNOWLEDGED THAT _____ SIGNED THE SAME AS _____ FREE AND VOLUNTARY ACT, FOR THE USES AND PURPOSES THEREIN SET FORTH.

GIVEN UNDER MY HAND AND NOTARIAL SEAL, THIS _____ DAY OF _____, A.D.,
20____.

NOTARY PUBLIC

Case No _____

Application for Waiver of Court Fees

If you claim you are not financially able to pay filing fees and cost, you may apply to the Court for Waiver of those fees. To seek waiver of fees, you must complete and submit the form "Application for Waiver of Court Fees".

Please submit the completed form as soon as possible so that the Judge can rule on your request, and you can provide further information if required. You must PRINT all the information required on the form and sign your signature affirming, under penalty of perjury, that the information you have given is truthful. Complete all parts of the form.

The judge will review your completed application and either grant or deny it or require additional information. If you are being sued in the court denies the application, you will have to pay the filing fees before the answer or extension, if you do not, a default judgment may be entered against you.

STATE OF ILLINOIS, CIRCUIT COURT _____ COUNTY	APPLICATION FOR WAIVER OF COURT FEES	<i>For Court Use Only</i>
Instructions ▼ Enter above the county name where the case was filed. Enter the name of the person who started the lawsuit as Plaintiff/Petitioner. Enter the name of the person being sued as Defendant/Respondent. Enter the Case Number given by the Circuit Clerk or leave this blank if you do not have one.	_____ Plaintiff / Petitioner <i>(First, middle, last name)</i> V. _____ Defendant / Respondent <i>(First, middle, last name)</i>	_____ Case Number

In 1a , enter your full name. If you are completing this form on behalf of a minor or an incompetent adult, provide that person's information.
In 1b , only enter the year you were born. DO NOT enter your entire date of birth.
In 1c , enter your complete current address.
In 2a , enter the number of people age 18 and older living in your house who you support. Support means that the people rely on you financially.
In 2b , enter the number of people under age 18 living in your house who you support.
In 3 , check "Yes" if you have received at least 1 of the benefits listed in the past 4 weeks.
If you check "Yes" in 3 , skip 4 and sign the form.

Pursuant to Illinois Supreme Court Rule 298 and 735 ILCS 5/5-105, I state:

1. I am providing the following information about myself:

- a. Name: _____
First
Middle
Last
- b. Year of Birth: _____
- c. Street Address: _____
 City, State, ZIP: _____
- d. I believe I cannot afford to pay the court fees in this case.

2. I am providing the following information about people who live with me:

- a. I support _____ adults *(not counting myself)* who live with me.
- b. I support _____ children under 18 who live with me.

3. I have received 1 or more of the benefits listed below in the past 4 weeks:

- Yes No
- Supplemental Security Income (SSI) (Not Social Security)
 - Aid to the Aged, Blind and Disabled (AABD)
 - Temporary Assistance to Needy Families (TANF)
 - State Children & Family Assistance
 - Food Stamps (SNAP)
 - General Assistance (GA)
 - Transitional Assistance

****If you answered "Yes" in section 3, skip section 4 and sign the form.****

4. I checked "No" in section 3, so I am providing the following financial information:

In **4a**, check "Yes" if you have applied for at least 1 of the benefits listed in section 3.

a. I have applied for 1 or more of the benefits listed in section 3:

Yes No

In **4b**, check the box for each type of money you have received in the past month. Also enter the gross (before taxes) amount for each type.

Include the money received by the people you support who live with you. Support means that the people rely on you financially.

b. I receive the following money each month. This includes money received by people I support who live with me. *(check all that apply)*

My employment: \$ _____ Other people's employment: \$ _____
 Child support: \$ _____ Social Security (not SSI): \$ _____
 Pension: \$ _____ Unemployment: \$ _____
 Other *(list type and amount)*: _____ \$ _____

No income

Total of all money received: \$ _____

In **4c**, check the box for each type of money you have received in the past 12 months. For each type, enter the total amount received in the past 12 months before taxes.

Include the money received by the people you support who live with you.

c. I received the following total amount of money in the past 12 months. This includes money received by people I support who live with me. *(check all that apply)*

My employment: \$ _____ Other people's employment: \$ _____
 Child support: \$ _____ Social Security (not SSI): \$ _____
 Pension: \$ _____ Unemployment: \$ _____
 Other *(list type and amount)*: _____ \$ _____

No income

Total of all money received: \$ _____

In **4d**, check all of your expenses for the past month and list the monthly amounts.

Include the expenses of the people you support who live with you.

d. My current monthly expenses are listed below. This includes the monthly expenses of the people I support who live with me. *(check all that apply)*

Rent: \$ _____ per month
 Home Mortgage: \$ _____ per month
 Other Mortgage: \$ _____ per month
 Utilities: \$ _____ per month
 Food: \$ _____ per month
 Medical: \$ _____ per month
 Car Loan: \$ _____ per month
 Other *(list type and amount)*: _____ \$ _____ per month

I have no expenses

Total of all expenses: \$ _____

In **4e**, check all of the items owned by you and list the value of each item. Include the items owned by the people you support who live with you.

If you own real estate, include the total you owe on any mortgage.

e. I have the belongings listed below. This includes the belongings of the people I support who live with me. *(check all that apply)*

Bank accounts and cash totaling: \$ _____

Home real estate, worth: \$ _____

The total I owe on my home mortgage is: \$ _____

Other real estate, not including the house I live in, worth: \$ _____

The total I owe on my other mortgage is: \$ _____

1st vehicle worth: \$ _____ The 1st vehicle is paid off: Yes No

2nd vehicle worth: \$ _____ The 2nd vehicle is paid off: Yes No

Other *(list items and value)*: _____ \$ _____

None of the above

I certify that everything above is true and correct to the best of my knowledge.

I understand that making a false statement in this form could be perjury.

Your Signature

Street Address

Print Your Current Name

City, State, ZIP

Relationship to Minor or Incompetent Adult (if applicable)

Telephone

Under the Code of Civil Procedure, [735 ILCS 5/1-109](#), making a statement on this form that you know to be false is perjury, a Class 3 Felony.

The person who filled out this form must sign it.

Enter the complete current address and telephone number of the person who filled out this form.

If you are filling out this form for a minor or an incompetent adult, state your relationship.

STATE OF ILLINOIS, CIRCUIT COURT _____ COUNTY	ORDER FOR WAIVER OF COURT FEES	<i>For Court Use Only</i>
Instructions ▼ Enter above the county name where the case was filed. Enter the name of the person who started the lawsuit as Plaintiff/Petitioner. Enter the name of the person being sued as Defendant/Respondent. Enter the Case Number given by the Circuit Clerk or leave this blank if you do not have one.	_____ Plaintiff / Petitioner <i>(First, middle, last name)</i> v. _____ Defendant / Respondent <i>(First, middle, last name)</i>	_____ Case Number

Enter your full name as "Applicant."

Applicant Name: _____
First
Middle
Last

DO NOT check any more boxes or fill in any more blanks on this form.
 The Judge will decide if your *Application for Waiver of Court Fees* is granted or denied and complete the rest of this form.

The Court having reviewed the *Application for Waiver of Court Fees* hereby finds:

- The applicant **qualifies** for a fee waiver because *(check one)*:
 - The applicant receives assistance under one or more of the following programs: Supplemental Security Income (SSI); Aid to the Aged, Blind and Disabled (AABD); Temporary Assistance for Needy Families (TANF); Food Stamps (SNAP); General Assistance; Transitional Assistance; or State Children and Family Assistance; **OR**
 - The applicant's household income is 125% or less than the current poverty level as established by the U.S. Department of Health and Human Services; **OR**
 - Payments of fees, costs, and charges would result in substantial hardship to the applicant or his or her family.
- The applicant **does not qualify** for a fee waiver because *(must state specific reason)*:

IT IS HEREBY ORDERED:

- Application for Waiver of Court Fees* is **GRANTED**. The applicant may participate in this case without payment of fees, costs, or charges including: filing, service of process, publication, mediation, guardian ad litem, or any other court ordered fees as listed in 735 ILCS 5/5-105(a)(1).
- Application for Waiver of Court Fees* is **DENIED** and:
 - Applicant must pay all applicable fees, costs, or charges by: _____ **OR**
Date
 - Applicant must pay all applicable fees, costs or charges as follows *(describe payment plan)*:

DO NOT complete this section. The judge will sign and date here.

ENTERED:

Judge
Date