

Medication Refrigerator Temperature & Cleaning Log

Site: _____

Unit: _____

Month: _____

Year: _____

Date	AM Temp	Initial	PM Temp	Initial	Cleaned Initial
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					
31					

Maintain refrigerator temperature from +2°C to +8°C

- Check fridge temperature twice daily (AM and PM).
- Record the temperature on the current date and initial.

Cleaning:

- Care staff will clean the inside of the fridge once a week with a cleaner/disinfectant wipe.
- Place medications/vaccines in a cooler with ice packs while cleaning the fridge.
- Housekeeping will clean the outside of the fridge once per week.

If the temperature is below +2°C or above +8°C:

- Recheck the temperature in 1 hour.
- In 1 hour if the temperature is still not at the correct temperature, notify the CSM or MRP.
- After 1 hour remove any medication from the fridge and place in an alternate med fridge or cooler with ice packs.
- Label any vaccines "Do Not Use"
- Contact Pharmacy for direction.

Note:

- Was the fridge door left open?
- Was the power unplugged?
- Monitor the fridge for 48 hours after any adjustments or servicing of the unit before returning medications to the fridge.

Power Outage: Do not open the refrigerator door unless required.

Completed Log reviewed by CSM: _____

Medication Refrigerator Guideline

What can be stored in Medication Refrigerators?

- ✓ Medications and vaccines that must remain cold until used.
- ✓ Store vaccines in the middle of the refrigerator and NOT in the door.
- ✓ Limited food supplements to assist with medication dispensing that are required to remain cold.

Note:

- ❖ Food supplements that do not require cold storage can remain in the medication room, outside of the refrigerator.
- ❖ Client/staff food **cannot** be stored in the medication refrigerator.

Medication Refrigerator Temperature and Cleaning Log:

- ✓ A current log must be located near the refrigerator to record the temperature twice daily.
- ✓ Initial on the date the refrigerator was cleaned on a weekly basis.
- ✓ Client Service Managers will designate which staff will monitor the temperatures and clean the refrigerator.
- ✓ Completed temperature/cleaning logs must be reviewed and signed by the Client Service Manager at the end of each month.
- ✓ Completed logs must be stored on the unit for five years.

Monitoring the Temperature:

- ✓ **The temperature of the refrigerator must remain between +2°C to +8°C.**
- ✓ The temperature must be checked twice daily.
- ✓ Record the temperature on the current date and in the AM or PM Temp column.
- ✓ Initial on the current date.

If the Temperature is below +2°C or above +8°C:

- ✓ Recheck the temperature in 1 hour.
- ✓ In 1 hour if the temperature is still not at the correct temperature, notify the CSM or the MRP.
- ✓ Remove any medication/vaccine from the refrigerator and place in an alternate medication refrigerator or cooler with ice packs.
Vaccines: label "Do Not Use" and move to a functioning refrigerator.
- ✓ Contact pharmacy for direction.
- ✓ Contact PPS for assistance.
- ✓ After adjustments or servicing, monitor the refrigerator for 48 hours before returning medications/vaccine.

Consider the following:

- Was the door left open?
- Was the power unplugged?

Regular Cleaning /Disinfecting:

- ✓ Care staff will clean the inside of the refrigerator once per week with a cleaner/disinfectant wipe (e.g. Accel Prevention Wipe).
- ✓ Initial on the current date once it has been cleaned.
- ✓ Place medications/vaccines in a cooler with ice packs while cleaning the refrigerator.
- ✓ Check that all medications/vaccines are current and have not expired.
- ✓ Any expired or unused medications/vaccines can be discarded in a biohazard container or returned to pharmacy, indicating why they are being returned. A vaccine wastage form must be completed for all discarded vaccines.
- ✓ Perform hand hygiene after removing gloves, and after cleaning the refrigerator.
- ✓ Housekeeping will clean the outside of the refrigerator once per week.