

The Samuel L. Phillips Family Foundation  
Progress Report Form

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For additional information please visit [wellsfargo.com/privatefoundationgrants/phillips](http://wellsfargo.com/privatefoundationgrants/phillips).

Choose one:

☐ Interim report

☐ Final report

**Contact information**

Organization name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Primary contact for this report:

Salutation: \_\_\_\_\_ First: \_\_\_\_\_ MI: \_\_\_\_\_ Last: \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Project information**

Grant amount: \_\_\_\_\_ Project title: \_\_\_\_\_

Date of grant application: \_\_\_\_\_ Date of grant award: \_\_\_\_\_

**Budget summary**

Please attach a breakdown detailing the use of the grant funds to date.

**Project summary**

Please attach a narrative summary regarding the progress made toward achieving the goals of the grant. Supplemental materials may also be attached as appropriate, such as newspaper or newsletter articles about the grant project, brochures, invoices, photographs, etc.

**Certificate of understanding**

As the authorized representative of the applicant, I certify that the information contained in this progress report is correct and in accordance with applicable funding guidelines. Furthermore, I agree to allow the Samuel L. Phillips Family Foundation to audit or inspect this project to verify that funds have been used for their authorized purposes.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title