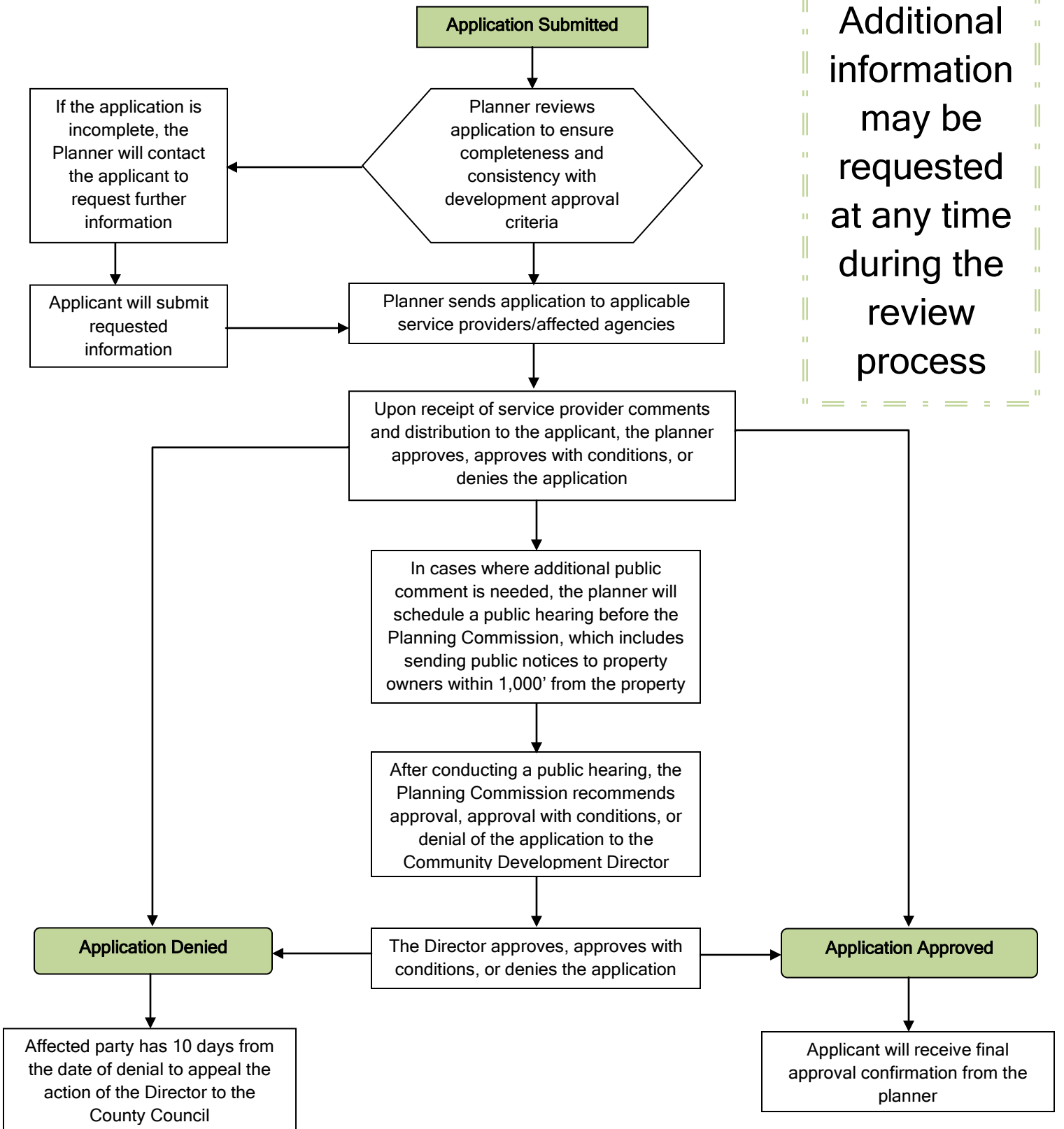




## LOW IMPACT PERMIT





## CHECKLIST AND REVIEW PROCEDURE FOR LOW IMPACT PERMIT

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### • CRITERIA FOR APPROVAL

1. The use does not significantly increase vehicular traffic, unless the increases are consistent with the previously approved plans for which appropriate mitigation has been contemplated and which has been implemented in an appropriate manner to accommodate the proposed amendment.
2. The use does not significantly increase the demand for parking; unless the increases are consistent with previously approved plans for which appropriate mitigation has been contemplated and which has been implemented in an appropriate manner to accommodate the proposed amendment.
3. The use does not intensify the likelihood of pedestrian and vehicular conflicts.
4. The use does not create unsightly conditions, including, but not limited to, unscreened storage and other environmental concerns.
5. Buildings and other structures shall provide a human scale consistent with adjacent development and appropriate to residential uses and consistent with adjacent conforming development in the zoning district. The massing, scale, and architectural design shall be consistent with the design guidelines established in Section 10-4-20 of the Code **(applicable to Snyderville Basin only)**.
6. The use does not intensify noise levels or odors.
7. The use does not create significant dust and dirt conditions, which cannot be adequately mitigated.
8. The use does not intensify lighting and glare conditions.
9. The site shall be landscaped according to Section 10-4-21 of the Code **(applicable to Snyderville Basin only)**.
10. The use does not create a sudden change in privacy for adjacent owners.
11. The proposed use shall be in compliance with the Standards of Approval of Development Permits outlined in Section 4 of the Code **(applicable to Snyderville Basin only)**.
12. The use is generally consistent with the goals and policies of the General Plan.

### • SUBMISSION REQUIREMENTS

- **Application form:** Completed and signed by the property owner(s).
- **Approval of the property owner(s) if different from the applicant:** The property owner(s) must sign the back of the application form, or submit a letter indicating their ownership and authorization for the submittal of the application.
- **Fee:** One payment will be accepted for both the Planning and Engineering fees.
  - Residential Project: **Planning Fee:** \$250.00. **Engineering Fee:** \$40.00.
  - Non-Residential Project: **Planning Fee:** \$1,000.00. **Engineering Fee:** \$130.00

- Wind Turbine, Solar, or Recycling Facility:
  - Residential Project: **Planning Fee:** \$100.00. **Engineering Fee:** \$20.00.
  - Non-Residential Project: **Planning Fee:** \$250.00 for first acre or 1,000 square feet of disturbed area and \$100.00 per additional acre or 1,000 square feet. **Engineering Fee:** \$65.00 per acre of disturbed land (if the development area is less than one acre the fee shall be \$65.00).
- **1 copy of a detailed site plan (11" x 17" minimum paper size, drawn to scale) including, at a minimum:**
  - Scale and North Arrow;
  - Location and dimensions of all property lines;
  - Identification of existing easements;
  - Identification of existing roads and other public rights-of-way;
  - Identification of existing and proposed structures and their setbacks from all property lines.
- **1 copy of detailed building elevations (11" x 17" minimum paper size, drawn to scale):**  
The elevations must include the existing and finished grade lines.
- **1 electronic copy of the aforementioned materials in PDF format.**
- **ADDITIONAL INFORMATION MAY BE REQUIRED.**

- **REVIEW PROCEDURE**

1. The planner will review the application and determine if the application complies with the "Criteria for Approval" of a Low Impact Permit.
2. The request will be sent to applicable service providers for their review and comment. When their comments are received, the planner will contact the applicant to discuss their recommendations.
3. In proposals where the planner determines that potential issues may arise or additional comment is needed from the community, a public hearing on the application may be scheduled before the Planning Commission, which includes noticing all property owners within 1,000' of the subject parcel.
4. Following the public hearing, the Planning Commission will make a recommendation to the Community Development Director regarding an approval, approval with conditions, or denial of the application.
5. The Community Development Director will approve, approve with conditions, or deny the Low Impact Permit.
6. In proposals where the planner determines no additional comment is needed from the community, the planner will approve, approve with conditions, or deny the application.



Community Development Department  
P.O. Box 128  
60 North Main Street  
Coalville, Utah 84017  
Phone: 435-615-3124  
Fax: 435-615-3046  
www.summitcounty.org

## LOW IMPACT PERMIT APPLICATION FORM

### Owner(s) of Record:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Fax: \_\_\_\_\_

### Authorized Representative to Whom All Correspondence is to be Sent:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Fax: \_\_\_\_\_

### Project Information:

Parcel #: \_\_\_\_\_ Subdivision Name: \_\_\_\_\_

Address: \_\_\_\_\_ Section: \_\_\_\_ Township: \_\_\_\_ Range: \_\_\_\_

Do you currently have constructions plans turned in for Building Permit review? YES (plan check #) \_\_\_\_\_ NO

### Project Description (acreage, building square footage, number of lots, etc.):

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**FOR OFFICE USE ONLY**

- Residential Project: **Planning Fee:** \$250.00. **Engineering Fee:** \$40.00
- Non-Residential Project: **Planning Fee:** \$1,000.00. **Engineering Fee:** \$130.00.
- Wind Turbine, Solar, or Recycling Facility:
  - Residential Project: **Planning Fee:** \$100.00. **Engineering Fee:** \$20.00
  - Non-Residential Project: **Planning Fee:** \$250.00 per acre or 1,000 square feet of disturbed land and \$100.00 per additional acre or 1,000 square feet. **Engineering Fee:** \$65.00 per acre of disturbed land (if the development area is less than one acre, the fee shall be \$65.00).
  
- Snyderville Basin**
- Eastern Summit County**

RECEIPT #: \_\_\_\_\_ DATE RECEIVED: \_\_\_\_\_ RECEIVED BY: \_\_\_\_\_

**OWNER(S) ACKNOWLEDGEMENT**

All application fees must be paid at time of application submittal. No application will be processed until all application fees are paid. Notification and publication fees for required public hearing notices (individual notices mailed to property owners - \$2.00 per notice; 14 day publication of legal notice in local newspaper - cost of notice) will be billed to applicant at the time a hearing is scheduled. Notification fees must be paid within 10 days of billing.

**PLEASE NOTE REGARDING FEES;** the payment of fees and /or the acceptance of such fees by County Staff does not constitute any sort of approvals, vesting, or signify that the application is complete or appropriate in any manner. The collection of fees is simply a requirement to begin the review process that will ultimately make such determinations.

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I hereby declare under penalty of perjury that this application form, and all information submitted as part of this application form is true, complete, and accurate to the best of my knowledge. Should any information or representation submitted in connection with this application form be incorrect or untrue, I understand that Summit County may rescind any approval or sufficiency determination, or take other appropriate action.

Owner(s) Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_