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Alaska Department of Labor and Workforce Development  
Division of Business Partnerships  
Alaska Workforce Investment Board

# Regional Advisory Councils

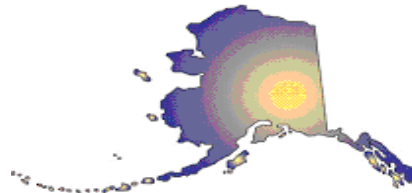
*“Committed to Alaska hire, economic and workforce development, quality education and healthy communities.”*

Governor Frank H. Murkowski

Commissioner Greg O’Claray

Director Katherine Farnham

Chair Alice J. Galvin, Ed.D.



## Proposal Template

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- ◆ **Overview**
- ◆ **Instructions**
- ◆ **Proposal Evaluation Criteria**
- ◆ **Official Cover Page**
- ◆ **6-Part Proposal**

**APPLICANTS SHOULD READ THE COMPLETE PACKET OF INFORMATION  
BEFORE PREPARING A PROPOSAL**

**Submit Proposals to:**

Alaska Workforce Investment Board  
Division of Business Partnerships  
Department of Labor and Workforce Development  
State of Alaska  
1016 West 6<sup>th</sup> Avenue, Suite 105  
Anchorage, Alaska 99501  
Send Inquiries or Questions to:  
[Patrice\\_Parker@labor.state.ak.us](mailto:Patrice_Parker@labor.state.ak.us)

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## OVERVIEW

Alaska modified its workforce investment system in 2003, transforming the state and two local workforce investment boards into one overarching entity, the Alaska Workforce Investment Board (AWIB). The new system provides a clear, streamlined and efficient governance structure. However, the board wants to retain the most valuable elements once provided by the local board system and local advisory councils: a strong linkage to local employers, development projects and regional workforce issues.

The goal is for regions to have ownership for their own regional councils. The AWIB is asking that the leaders in the region shape the way the council is defined and how it will work. The Department of Labor & Workforce Development will not allocate funds to the regional councils; rather, they will engage with the councils to make better investment decisions at both the regional and statewide levels. The state is prepared to work closely with the regional councils in support of a stronger overall system of workforce and economic development. The Alaska Workforce Investment Board will be the state's linkage to the regional councils.

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## INSTRUCTIONS

### **Part 1: Vision Statement**

Describe the vision you have of the regional advisory council, and how it meets your region's needs.

### **Part 2: Regional Description**

Describe your region, listing villages, communities and area, and its particular strengths and weaknesses in regard to the overall economic, education, employment and workforce issues.

- ◇ What are the existing forms of local governance - list tribal governments, boroughs, first and second class cities, school districts, etc.
- ◇ Include a complete list of local governance.

### **Part 3: Start Up Process**

Describe recommended start-up process, timeline for building the council, and initial plans.

- ◇ What are your needs to successfully get started.
- ◇ Describe how the council will identify economic and workforce investment needs.
- ◇ List the initial members and what each entity represents. We would like to see representatives from: local government, business and industry, economic development entities, proportional geographic areas, school districts and post-secondary institutions, training and service providers; community-based organizations, and Native organizations, including non-profit institutions.
- ◇ Identify a cross-member to the Alaska Workforce Investment Board.
- ◇ Note: A cross-member to the Denali Commission's Economic Development Committee may be included once the new statewide committee is formed.

### **Part 4: Coordination**

Show coordination and agreement with key local and regional partners.

- ◇ Identify key partners and a description of how coordination will be done.
- ◇ Describe your organization, and why it would best represent the region.
- ◇ Include letters of support.

### **Part 5: Support from Employers**

List support from local/regional employers.

- ◇ Include letters of support.

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**PROPOSAL EVALUATION CRITERIA  
(AWIB Office Use Only)**

YES NO

**Proposal has a good balance of economic development & workforce development entities represented.**

Comments:

YES NO

**Proposal has a good balance of public and private entities represented.**

Comments:

YES NO

**Proposal is a truly regional board.**

Comments:

YES NO

**Proposal exhibits an adequate breadth of membership.**

- Native & Tribal Organizations
- Economic Development Entities
- Business & Industry
- Education Organizations
- Training & Service Providers
- Community-based Organizations
- Local Government

Comments:

YES NO

**Proposals include letters of agreement with:**

- Borough Government
- Regional Native Non-profits in the Region
- Majority of Village or Tribal Local Organizations in the Region
- Other Organizations

Comments:

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**OFFICIAL COVER PAGE**

Name of Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Person/Title: \_\_\_\_\_

Telephone/Fax Numbers: \_\_\_\_\_

E-mail: \_\_\_\_\_

Business License/FEIN#: \_\_\_\_\_

**Type of Organization**

\_\_\_\_\_ For-profit \_\_\_\_\_ Non-profit \_\_\_\_\_ Government \_\_\_\_\_ Other (Describe)

**Certification**

I certify that all information contained in this application is true and accurate and understand that falsification of information may be cause for application non-review.

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Authorized Signature

Date

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Printed Name and Official Title

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**PART 1 OF 5: VISION STATEMENT**

Describe the vision you have of the regional advisory council, and how it meets your region's needs.

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## **PART 2 OF 5: REGIONAL DESCRIPTION**

Describe your region, listing villages, communities and area, and its particular strengths and weaknesses in regard to the overall economic, education, employment and workforce issues.

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#### **PART 4 OF 5: COORDINATION**

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**PART 5 OF 5: SUPPORT FROM EMPLOYERS**

List support from local/regional employers.

- ◇ Include letters of support.