

MINUTES
BOARD OF EDUCATION ORGANIZATIONAL MEETING
SWARTZ CREEK COMMUNITY SCHOOLS
July 7, 2003

The Board of Education Organizational Meeting was called to order on Monday, July 7, 2003 at 7:00 p.m., in the Administration Building by President, Brian Mitchell.

AGENDA ITEMS
Call to Order

Pledge to the Flag was led by Mike Bean, Board of Education Trustee.

Pledge to the Flag

Brian Mitchell, John Knickerbocker, Jeanne Beville, Dallas Gatlin, Mike Bean, Tom Brooks, Brian Sepanak, and Roy Pearson, Superintendent.

Members Present

None.

Members Absent

Brian Mitchell changed the order of the meeting so the "Oath of Office" could be given to new Board member, Brian Sepanak, at this time.

Oath of Office

President, Brian Mitchell, led the "Oath of Office" to swear in newly elected Board member, Brian Sepanak.

5. **President:**
Motion by Bean to nominate **John Knickerbocker** for President.

Election of Officers

Motion by Sepanak to nominate **Brian Mitchell** for President.

John Knickerbocker:

Vote: Bean-yes; Beville-yes; Brooks-yes; Gatlin-yes; Knickerbocker-yes; Mitchell-yes; Sepanak-yes.

Motion approved: yes - 7, no - 0

John Knickerbocker took over the Board meeting as the new President.

Vice-President:

Motion by Gatlin to nominate **Brian Mitchell** for Vice-President.

Voice Vote: yes - 7, no - 0

Motion approved

AGENDA ITEMS

Election of Officers

Treasurer:

Motion by Brooks to nominate Dallas Gatlin for Treasurer.

Voice Vote: yes - 7, no - 0

Motion approved

Secretary:

Motion by Brooks to nominate Mike Bean for Secretary.

Voice Vote: yes - 7, no - 0

Motion approved

Motion by Brooks, supported by Gatlin, to approve the minutes of the June 10, 2003 and June 26, 2003 Regular Meetings, as presented.

Approval of Minutes

Voice Vote: yes - 7, no - 0

Motion approved.

Jon Hartwig, Ass't. Superintendent for Instruction, introduced the following people the Board would be voting on tonight under "SCEA Employment".

Communications and Announcements

- Aaron O'Brien – M.S. English Teacher
- David Simancek – H.S. Math Teacher
- Regina Waanenen – School Psychologist

The Board requested that all Personnel Items on tonight's Agenda be voted on individually.

Approval of Agenda

Motion by Brooks, supported by Gatlin, to approve tonight's Agenda as amended.

Voice Vote: yes - 7, no - 0

Motion approved.

- 8. Resolution by Beville, supported by Bean: BE IT RESOLVED that the Swartz Creek Community Schools Board of Education approves the attached resolution in recognition of the Girls Golf Team recently winning the title of "Division II State Champions".**

**Awards and Recognition
H.S. Girls Golf Team**

Voice Vote: yes - 7, no - 0

Resolution approved.

9. Judy Wickes, 92 Mt. Everest Way, Swartz Creek, MI 48473, who is a Custodian at the High School, thanked the Board and Administration for authorizing the installation of motorized bleachers at the High School. "The second shift custodians really appreciate it. They are lifesavers! Thank you!"

AGENDA ITEMS

Comments and Questions
Public

10a. Jon Hartwig, Ass't. Superintendent for Instruction, discussed the proposed changes to the Elementary, Middle School, and High School Parent/Student Handbooks with the Board and answered their questions. Board members were asked to contact Jon if they had any questions. The handbooks will be going to the printers soon so they will be ready to hand out when school opens on August 26th.

INSTRUCTION ITEMS

Handbook Revisions
Second Discussion

10b. Jon Hartwig discussed the attached proposal to change Swartz Creek's Kindergarten program by adding a full-day Kindergarten class at Syring Elementary starting with the 2003-2004 school year.

Kindergarten Program
Discussion

11a. Approve "Bank One, Michigan" as the checking and savings accounts depository for 2003-2004, and that the Business Office is authorized to deposit school district revenue in other Michigan depositories for investment purposes only pursuant to revised board Policy #3295.OP, and that loans and investments be awarded on competitive bids or quotations.

BUSINESS ITEMS

Depository Banks for
School Funds

11b. Approve the per diem rate for the cost of meals, as part of travel expense, for the 2003-04 school year at \$40.00 per day.

Per Diem Rate for Cost of
Meals

11c. Approve the Swartz Creek Community Schools Board of Education membership in the "Michigan Association of School Boards, Inc." for the 2003-04 school year at a cost of \$5,313.00.

MASB 2003-04 Membership

11d. Approve the Swartz Creek Community Schools membership in the "MASB Legal Trust Fund" for the 2003-04 school year. The MASB Board of Directors voted to waive the annual Legal Trust Fund contribution for those member districts that contribute annually to this fund. There are no membership fees for us to pay this year to continue our membership with the MASB Legal Trust Fund.

MASB Legal Trust Fund

BUSINESS ITEMS

- 11e. Approve the Swartz Creek Community Schools membership in the “Michigan H.S. Athletic Association, Inc.” for the 2003-04 school year. (Resolution attached)

Michigan H.S. Athletic Association Membership

- 11f. Approve the Swartz Creek Community Schools membership in the “Michigan School Investment Association” for the 2003-04 school year at a cost of \$4,174.00.

Michigan School Investment Association

- 11g. Award a bid not to exceed \$68,700.00 to “System Solutions” for a boiler control system to be installed at Elms Elementary and Dieck Elementary. The Maintenance Department recommends that District personnel, with an outside consultant (System Solutions) do the required work.

Maintenance Bid Items

Award a bid of \$16,733.00 to “J & D Plumbing & Heating” for the Middle School Cafeteria ventilation system repairs.

Award a bid of \$5,079.00 for fencing at Syring Elementary, the Warehouse, Mary Crapo, and Gaines Elementary to “Michigan Fence Company”.

Award a bid of \$4,178.00 to “Michigan Fence Company” for guardrails at the High School parking lot.

Resolutions by Brooks, supported by Gatlin: BE IT RESOLVED that the Swartz Creek Community Schools Board of Education approves Business Items 11a through 11g.

Voice Vote: yes – 7, no – 0

Resolutions approved.

- 11h. Resolution by Beville, supported by Brooks: BE IT RESOLVED that the individual selected by the Board of Education to represent Swartz Creek Community Schools on the “Central Business Development Authority” of Flint Township for a term beginning July 7, 2003 and ending June 30, 2006 shall be John Knickerbocker.

Appointment to Central Business Development Authority (DDA)

Voice Vote: yes – 7, no – 0

Resolution approved.

PERSONNEL ITEMS
Resignations/Retirements

- 12a. Accept the resignation for retirement purposes of Pam White, a teacher at Elms Elementary, effective June 30, 2003.

Accept the resignation for retirement purposes of Sharon Courneya, a teacher at the High School, effective June 30, 2003.

Resolution by Beville, supported by Brooks: BE IT RESOLVED that the Swartz Creek Community Schools Board of Education approve Personnel Item 12a.

Vote: Beville-yes; Brooks-yes; Gatlin-yes; Knickerbocker-yes; Mitchell-yes; Sepanak-yes; Bean-yes.

Resolution approved: yes – 7, no – 0

- 12b. Employment of Tom Brooks as Transportation/Food Service Supervisor. Supervisor Employment

Resolution by Bean, supported by Gatlin: BE IT RESOLVED that the Swartz Creek Community Schools Board of Education approve Personnel Item 12b.

Vote: Brooks-abstain; Gatlin-yes; Knickerbocker-yes; Mitchell-no; Sepanak-no; Bean-yes; Beville-no.

Resolution denied: yes – 3, no – 3, abstain-1

- 12c. Employ the following individuals as teachers for the 2003-2004 school year: SCEA Employment

Eric Stephenson Science Teacher at the M.S.
Aaron O'Brien English Teacher at the M.S.
Brandolyn Pertler Kindergarten Teacher at Elms Elem.
David Simancek Math Teacher at the H.S.
Regina Waanenen School Psychologist

Vote: Gatlin-yes; Knickerbocker-yes; Mitchell-yes; Sepanak-yes; Bean-yes; Beville-yes; Brooks-yes.

Resolution approved: yes – 7, no – 0

- 12d. Employ Matt Furey at the Girls Varsity Basketball Coach for the 2003-2004 school year, without tenure in position. Schedule B Employment

PERSONNEL ITEMS

Schedule B Employment

12d. (Continued)

Vote: Knickerbocker-no; Mitchell-yes; Sepanak-yes;
Bean-no; Beville-yes; Brooks-no; Gatlin-yes.

Resolution approved: yes – 4, no – 3

Meeting recessed at 7:50 p.m.

Meeting reconvened at 8:06 p.m.

Recess

Reconvened

AGENDA ITEMS

Resignation/Replacement of
Board Member

13. Item deleted from tonight's Agenda.

14. Resolution by Mitchell, supported by Gatlin:
BE IT RESOLVED that John Knickerbocker,
President of the Board of Education be named as
the Key Liaison Member for communications with
MASB for the 2003-2004 school year.

Designation of Key Liaison
Member

Voice Vote: yes – 7, no – 0

Resolution approved.

15. Resolution by Gatlin, supported by Brooks: BE IT
RESOLVED that the proposed meeting dates be
designated as the Regular Meeting dates for the
2003-2004 school year.

2003-04 Regular Board
Meeting Dates

Voice Vote: yes – 7, no – 0

Resolution approved.

16. Resolution by Gatlin, supported by Mitchell: BE IT
RESOLVED that Brian Sepanak be appointed to
serve as the working committee member, and
Jeanne Beville be appointed to serve as the alternate
member to the Genesee County Association of School
Board Members for 2003-2004.

Board Rep. – Genesee Co.
Association of School Bd.
Members for 2003-2004

Voice Vote: yes – 7, no – 0

Resolution approved.

17. Resolution by Bean, supported by Brooks: BE IT
RESOLVED that Jayson Taylor, Network Systems
Administrator's contract be approved at a rate of
\$50,985.00 for the 2003-2004 school year.

Network Systems Adm.
Contract

Voice Vote: yes – 7, no – 0

Resolution approved.

AGENDA ITEMS

18. There was a consensus of the Board to get together on Saturday morning, August 9th, 8:30 a.m. till Noon. Meeting locations will be checked for availability on this date and time, after which the meeting will be posted. **Goal Planning Session**
19. Resolution by Beville, supported by Gatlin: BE IT RESOLVED that the Swartz Creek Community Schools Board of Education approves the recommended changes to the Genesee County Association of School Board Members Constitution and Bylaws. **GCASBM – Constitution and Bylaws**

Voice Vote: yes – 7, no – 0
Resolution approved.

Board members voted by secret ballot and Superintendent Pearson tabulated the following selections for a one-year term:

**GCASBM 2003-2004
Officers**

Vice President: Michael Blondell, Grand Blanc Comm. Schools
Secretary: Linda Schmidt, Kearsley Comm. Schools
Treasurer: Dorthy Switalski, Montrose Comm. Schools

20. Comments were made by all Board members welcoming all the new people that were hired, and congratulating all the new Board officers. Brian Sepanak was welcomed as the new Board member. The Facilities Study Committee is doing well, and their continued efforts to help pass the bond so we can build a new high school are appreciated. **Comments and Questions Board**
21. Meeting adjourned at 8:20 p.m. **Adjournment**

8-14-03

Michael W. Bean, Secretary
Board of Education
Swartz Creek Community Schools

Date Approved