

		FOR OHF USE					

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2002
STATE OF ILLINOIS
DEPARTMENT OF PUBLIC AID
FINANCIAL AND STATISTICAL REPORT FOR
LONG-TERM CARE FACILITIES
(FISCAL YEAR 2002)

IMPORTANT NOTICE
 THIS AGENCY IS REQUESTING DISCLOSURE OF INFORMATION
 THAT IS NECESSARY TO ACCOMPLISH THE STATUTORY
 PURPOSE AS OUTLINED IN 210 ILCS 45/3-208. DISCLOSURE
 OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE
 ANY INFORMATION ON OR BEFORE THE DUE DATE WILL
 RESULT IN CESSATION OF PROGRAM PAYMENTS. THIS FORM
 HAS BEEN APPROVED BY THE FORMS MANAGEMENT CENTER.

I. IDPH Facility ID Number: <u>0005611</u>		II. CERTIFICATION BY AUTHORIZED FACILITY OFFICER	
Facility Name: <u>Riverbluff Nursing Home</u>		I have examined the contents of the accompanying report to the State of Illinois, for the period from <u>1 Oct 01</u> to <u>30 Sep 02</u> and certify to the best of my knowledge and belief that the said contents are true, accurate and complete statements in accordance with applicable instructions. Declaration of preparer (other than provider) is based on all information of which preparer has any knowledge.	
Address: <u>4401 North Main Street</u> <u>Rockford</u> <u>61103-1293</u> Number City Zip Code		Intentional misrepresentation or falsification of any information in this cost report may be punishable by fine and/or imprisonment.	
County: <u>Winnebago</u>		Officer or Administrator of Provider (Signed) _____ (Date) _____ (Type or Print Name) <u>Phyllis L. Schwebke</u> (Title) <u>Administrator</u>	
Telephone Number: <u>815 877-8061</u> Fax # <u>815 877-1069</u>		Paid Preparer (Signed) _____ (Date) _____ (Print Name and Title) _____ (Firm Name & Address) _____ (Telephone) <u>()</u> Fax # ()	
IDPA ID Number: <u>36-600681002</u>		MAIL TO: OFFICE OF HEALTH FINANCE ILLINOIS DEPARTMENT OF PUBLIC AID 201 S. Grand Avenue East Springfield, IL 62763-0001 Phone # (217) 782-1630	
Date of Initial License for Current Owners: <u>1971</u>			
Type of Ownership:			
<input type="checkbox"/> VOLUNTARY, NON-PROFIT <input type="checkbox"/> Charitable Corp. <input type="checkbox"/> Trust IRS Exemption Code _____		<input type="checkbox"/> PROPRIETARY <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> "Sub-S" Corp. <input type="checkbox"/> Limited Liability Co. <input type="checkbox"/> Trust <input type="checkbox"/> Other _____	
		<input checked="" type="checkbox"/> GOVERNMENTAL <input type="checkbox"/> State <input checked="" type="checkbox"/> County <input type="checkbox"/> Other _____	
In the event there are further questions about this report, please contact: Name: <u>Phyllis L. Schwebke</u> Telephone Number: <u>815 877-8061</u>			

Facility Name & ID Number Riverbluff Nursing Home# 0005611 Report Period Beginning: 1 Oct 01 Ending: 30 Sep 02

III. STATISTICAL DATA

A. Licensure/certification level(s) of care; enter number of beds/bed days,
(must agree with license). Date of change in licensed beds _____

	1	2	3	4	
	Beds at Beginning of Report Period	Licensure Level of Care	Beds at End of Report Period	Licensed Bed Days During Report Period	
1	<u>304</u>	Skilled (SNF)	<u>304</u>	<u>111,264</u>	1
2		Skilled Pediatric (SNF/PED)			2
3		Intermediate (ICF)			3
4		Intermediate/DD			4
5		Sheltered Care (SC)			5
6		ICF/DD 16 or Less			6
7	<u>304</u>	TOTALS	<u>304</u>	<u>111,264</u>	7

B. Census-For the entire report period.

	1	2	3	4	5	
	Level of Care	Patient Days by Level of Care and Primary Source of Payment				
		Public Aid Recipient	Private Pay	Other	Total	
8	SNF	<u>4,893</u>	<u>0</u>	<u>1,864</u>	<u>6,757</u>	8
9	SNF/PED					9
10	ICF	<u>83,376</u>	<u>2,904</u>	<u>380</u>	<u>86,660</u>	10
11	ICF/DD					11
12	SC					12
13	DD 16 OR LESS					13
14	TOTALS	<u>88,269</u>	<u>2,904</u>	<u>2,244</u>	<u>93,417</u>	14

C. Percent Occupancy. (Column 5, line 14 divided by total licensed
bed days on line 7, column 4.) 83.96%

D. How many bed-hold days during this year were paid by Public Aid?

0 (Do not include bed-hold days in Section B.)E. List all services provided by your facility for non-patients.
(E.g., day care, "meals on wheels", outpatient therapy)n/a

F. Does the facility maintain a daily midnight census?

yesG. Do pages 3 & 4 include expenses for services or
investments not directly related to patient care?YES ☐ NO ☒

H. Does the BALANCE SHEET (page 17) reflect any non-care assets?

YES ☐ NO ☒

I. On what date did you start providing long term care at this location?

Date started 06/01/71

J. Was the facility purchased or leased after January 1, 1978?

YES ☐ Date _____ NO ☒

K. Was the facility certified for Medicare during the reporting year?

YES ☒ NO ☐ If YES, enter number
of beds certified 76 and days of care provided 3,098Medicare Intermediary AdminiStar Federal

IV. ACCOUNTING BASIS

ACCRUAL ☒ MODIFIED CASH* ☐ CASH* ☐Is your fiscal year identical to your tax year? YES ☒ NO ☐

Tax Year: _____ Fiscal Year: _____

* All facilities other than governmental must report on the accrual basis.

STATE OF ILLINOIS

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Facility Name & ID Number Riverbluff Nursing Home # 0005611 Report Period Beginning: 1 Oct 01 Ending: 30 Sep 02

V. COST CENTER EXPENSES (throughout the report, please round to the nearest dollar)

	Operating Expenses	Costs Per General Ledger				Reclass-ification 5	Reclassified Total 6	Adjust-ments 7	Adjusted Total 8	FOR OHF USE ONLY		
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10	
	A. General Services											
1	Dietary	635,656	71,414	50,214	757,284		757,284		757,284			1
2	Food Purchase		486,812		486,812		486,812	(12,838)	473,974			2
3	Housekeeping	224,597	147,464	1,555	373,616		373,616		373,616			3
4	Laundry	257,977	42,947	315	301,239		301,239		301,239			4
5	Heat and Other Utilities			383,894	383,894		383,894		383,894			5
6	Maintenance	237,845	68,814	154,720	461,379		461,379		461,379			6
7	Other (specify):*											7
8	TOTAL General Services	1,356,075	817,451	590,698	2,764,224		2,764,224	(12,838)	2,751,386			8
	B. Health Care and Programs											
9	Medical Director			16,200	16,200		16,200		16,200			9
10	Nursing and Medical Records	5,326,688	459,798	171,773	5,958,259	(48,698)	5,909,561	5,811	5,915,372			10
10a	Therapy											10a
11	Activities	155,972	3,537	3,909	163,418		163,418		163,418			11
12	Social Services	112,121	870	1,629	114,620		114,620		114,620			12
13	Nurse Aide Training	17,779	752	5,748	24,279		24,279		24,279			13
14	Program Transportation											14
15	Other (specify):*											15
16	TOTAL Health Care and Programs	5,612,560	464,957	199,259	6,276,776	(48,698)	6,228,078	5,811	6,233,889			16
	C. General Administration											
17	Administrative	120,578			120,578		120,578		120,578			17
18	Directors Fees											18
19	Professional Services											19
20	Dues, Fees, Subscriptions & Promotions			6,981	6,981		6,981		6,981			20
21	Clerical & General Office Expenses	199,378	20,675	75,637	295,690		295,690		295,690			21
22	Employee Benefits & Payroll Taxes			2,313,906	2,313,906		2,313,906		2,313,906			22
23	Inservice Training & Education											23
24	Travel and Seminar											24
25	Other Admin. Staff Transportation											25
26	Insurance-Prop.Liab.Malpractice			119,958	119,958		119,958		119,958			26
27	Other (specify):*			225,744	225,744		225,744		225,744			27
28	TOTAL General Administration	319,956	20,675	2,742,226	3,082,857		3,082,857		3,082,857			28
29	TOTAL Operating Expense (sum of lines 8, 16 & 28)	7,288,591	1,303,083	3,532,183	12,123,857	(48,698)	12,075,159	(7,027)	12,068,132			29

*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

NOTE: Include a separate schedule detailing the reclassifications made in column 5. Be sure to include a detailed explanation of each reclassification.

Facility Name & ID Number Riverbluff Nursing Home

#0005611

Report Period Beginning:

1 Oct 01

Ending:

30 Sep 02

V. COST CENTER EXPENSES (continued)

	Capital Expense	Cost Per General Ledger				Reclass- ification 5	Reclassified Total 6	Adjust- ments 7	Adjusted Total 8	FOR OHF USE ONLY		
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10	
	D. Ownership											
30	Depreciation				252,196		252,196		252,196			30
31	Amortization of Pre-Op. & Org.											31
32	Interest											32
33	Real Estate Taxes											33
34	Rent-Facility & Grounds											34
35	Rent-Equipment & Vehicles											35
36	Other (specify):*											36
37	TOTAL Ownership				252,196		252,196		252,196			37
	Ancillary Expense											
	E. Special Cost Centers											
38	Medically Necessary Transportation											38
39	Ancillary Service Centers											39
40	Barber and Beauty Shops											40
41	Coffee and Gift Shops											41
42	Provider Participation Fee			166,440	166,440		166,440		166,440			42
43	Other (specify):*					48,698	48,698		48,698			43
44	TOTAL Special Cost Centers			166,440	166,440	48,698	215,138		215,138			44
45	GRAND TOTAL COST (sum of lines 29, 37 & 44)	7,288,591	1,303,083	3,698,623	12,542,493		12,542,493	(7,027)	12,535,466			45

*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

Facility Name & ID Number Riverbluff Nursing Home

0005611

Report Period Beginning:

1 Oct 01

Ending:

30 Sep 02

VI. ADJUSTMENT DETAIL

A. The expenses indicated below are non-allowable and should be adjusted out of Schedule V, pages 3 or 4 via column 7.

In column 2 below, reference the line on which the particular cost was included. (See instructions.)

		1 Amount	2 Refer- ence	3 OHF USE ONLY	
	NON-ALLOWABLE EXPENSES				
1	Day Care	\$		\$	1
2	Other Care for Outpatients				2
3	Governmental Sponsored Special Programs				3
4	Non-Patient Meals	(12,838)	V27		4
5	Telephone, TV & Radio in Resident Rooms				5
6	Rented Facility Space				6
7	Sale of Supplies to Non-Patients				7
8	Laundry for Non-Patients				8
9	Non-Straightline Depreciation				9
10	Interest and Other Investment Income				10
11	Discounts, Allowances, Rebates & Refunds				11
12	Non-Working Officer's or Owner's Salary				12
13	Sales Tax				13
14	Non-Care Related Interest				14
15	Non-Care Related Owner's Transactions				15
16	Personal Expenses (Including Transportation)				16
17	Non-Care Related Fees				17
18	Fines and Penalties				18
19	Entertainment				19
20	Contributions				20
21	Owner or Key-Man Insurance				21
22	Special Legal Fees & Legal Retainers				22
23	Malpractice Insurance for Individuals				23
24	Bad Debt				24
25	Fund Raising, Advertising and Promotional				25
26	Income Taxes and Illinois Personal Property Replacement Tax				26
27	Nurse Aide Training for Non-Employees				27
28	Yellow Page Advertising				28
29	Other-Attach Schedule				29
30	SUBTOTAL (A): (Sum of lines 1-29)	\$ (12,838)		\$	30

OHF USE ONLY							
48		49		50		51	52

B. If there are expenses experienced by the facility which do not appear in the general ledger, they should be entered below.(See instructions.)

		1 Amount	2 Reference	
31	Non-Paid Workers-Attach Schedule*	\$		31
32	Donated Goods-Attach Schedule*	5,811	V10	32
	Amortization of Organization &			
33	Pre-Operating Expense			33
	Adjustments for Related Organization			
34	Costs (Schedule VII)			34
35	Other- Attach Schedule			35
36	SUBTOTAL (B): (sum of lines 31-35)	\$ 5,811		36
	(sum of SUBTOTALS			
37	TOTAL ADJUSTMENTS (A) and (B))	\$ (7,027)		37

*These costs are only allowable if they are necessary to meet minimum licensing standards. Attach a schedule detailing the items included on these lines.

C. Are the following expenses included in Sections A to D of pages 3 and 4? If so, they should be reclassified into Section E. Please reference the line on which they appear before reclassification. (See instructions.)

		1 Yes	2 No	3 Amount	4 Reference	
38	Medically Necessary Transport.			\$		38
39						39
40	Gift and Coffee Shops					40
41	Barber and Beauty Shops					41
42	Laboratory and Radiology					42
43	Prescription Drugs					43
44	Exceptional Care Program			48,698	V10	44
45	Other-Attach Schedule					45
46	Other-Attach Schedule					46
47	TOTAL (C): (sum of lines 38-46)			\$ 48,698		47

Riverbluff Nursing HomeID# 0005611Report Period Beginning: 1 Oct 01Ending: 30 Sep 02

NON-ALLOWABLE EXPENSES		Amount	Sch. V Line Reference
1		\$	1
2			2
3			3
4			4
5			5
6			6
7			7
8			8
9			9
10			10
11			11
12			12
13			13
14			14
15			15
16			16
17			17
18			18
19			19
20			20
21			21
22			22
23			23
24			24
25			25
26			26
27			27
28			28
29			29
30			30
31			31
32			32
33			33
34			34
35			35
36			36
37			37
38			38
39			39
40			40
41			41
42			42
43			43
44			44
45			45
46			46
47			47
48			48
49	Total	0	49

Summary A

30 Sep 02

[illegible]

Summary B

SUMMARY OF PAGES 5, 5A, 6, 6A, 6B, 6C, 6D, 6E, 6F, 6G, 6H AND 6I

[illegible]

Facility Name & ID Number Riverbluff Nursing Home# 0005611

Report Period Beginning:

1 Oct 01

Ending:

30 Sep 02

VII. RELATED PARTIES

A. Enter below the names of ALL owners and related organizations (parties) as defined in the instructions. Attach an additional schedule if necessary.

1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES		
Name	Ownership %	Name	City	Name	City	Type of Business
Winnebago County	100	not applicable				

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth. ☐ YES ☒ NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1 Schedule V		2 Line	3 Cost Per General Ledger Item	4 Amount	5 Cost to Related Organization Name of Related Organization	6 Percent of Ownership	7 Operating Cost of Related Organization	8 Difference: Adjustments for Related Organization Costs (7 minus 4)	
1	V		Data Processing	\$ 9,531	Winnebago County	100.00%	\$ 9,531	\$	1
2	V		IMRF	248,814	Winnebago County		248,814		2
3	V		FICA	536,153	Winnebago County		536,153		3
4	V		Workman's Compensation	288,718	Winnebago County		288,718		4
5	V		Unemployment compensation	20,041	Winnebago County		20,041		5
6	V		Liability Insurance	119,958	Winnebago County		119,958		6
7	V		Car Pool expense	679	Winnebago County		679		7
8	V								8
9	V								9
10	V								10
11	V								11
12	V								12
13	V								13
14	Total			\$ 1,223,894			\$ 1,223,894	\$ *	14

* Total must agree with the amount recorded on line 34 of Schedule VI.

STATE OF ILLINOIS

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Facility Name & ID Number Riverbluff Nursing Home # 0005611 Report Period Beginning: 1 Oct 01 Ending: 30 Sep 02

VII. RELATED PARTIES (continued)

C. Statement of Compensation and Other Payments to Owners, Relatives and Members of Board of Directors.

NOTE: ALL owners (even those with less than 5% ownership) and their relatives who receive any type of compensation from this home must be listed on this schedule.

	1 Name	2 Title	3 Function	4 Ownership Interest	5 Compensation Received From Other Nursing Homes*	6 Average Hours Per Work Week Devoted to this Facility and % of Total Work Week		7 Compensation Included in Costs for this Reporting Period**		8 Schedule V. Line & Column Reference	
						Hours	Percent	Description	Amount		
1	n/a								\$		1
2											2
3											3
4											4
5											5
6											6
7											7
8											8
9											9
10											10
11											11
12											12
13								TOTAL	\$		13

* If the owner(s) of this facility or any other related parties listed above have received compensation from other nursing homes, attach a schedule detailing the name(s) of the home(s) as well as the amount paid. THIS AMOUNT MUST AGREE TO THE AMOUNTS CLAIMED ON THE THE OTHER NURSING HOMES' COST REPORTS.

** This must include all forms of compensation paid by related entities and allocated to Schedule V of this report (i.e., management fees).
FAILURE TO PROPERLY COMPLETE THIS SCHEDULE INDICATING ALL FORMS OF COMPENSATION RECEIVED FROM THIS HOME,
ALL OTHER NURSING HOMES AND MANAGEMENT COMPANIES MAY RESULT IN THE DISALLOWANCE OF SUCH COMPENSATION

Facility Name & ID Number Riverbluff Nursing Home# 0005611

Report Period Beginning:

1 Oct 01Ending: 10 Sep 02

VIII. ALLOCATION OF INDIRECT COSTS

A. Are there any costs included in this report which were derived from allocations of central office or parent organization costs? (See instructions.) YES ☐ NO ☐

Name of Related Organization _____

Street Address _____

City / State / Zip Code _____

Phone Number () _____

Fax Number () _____

B. Show the allocation of costs below. If necessary, please attach worksheets.

1 Schedule V Line Reference	2 Item	3 Unit of Allocation (i.e., Days, Direct Cost, Square Feet)	4 Total Units	5 Number of Subunits Being Allocated Among	6 Total Indirect Cost Being Allocated	7 Amount of Salary Cost Contained in Column 6	8 Facility Units	9 Allocation (col.8/col.4)x col.6	
1	27-3 County Auditor	Operating Expense	72,511,426	11	\$ 354,506	\$ 350,856	9,129,951	\$ 44,636	1
2	27-3 County Board	Operating Expense	72,511,426	11	372,391	383,414	9,129,951	46,888	2
3	27-3 County Treasurer	Operating Expense	72,511,426	11	458,492	377,411	9,129,951	57,729	3
4	27-3 Personnel	Operating Expense	72,511,426	11	125,557	89,318	9,129,951	15,809	4
5	27-3 Purchasing	Operating Expense	72,511,426	11	105,237	103,067	9,129,951	13,250	5
6	27-3 States Attorney - Civil	Operating Expense	72,511,426	11	275,822	245,667	9,129,951	34,729	6
7	27-3 State's Attorney	Operating Expense	72,511,426	11	100,889	104,011	9,129,951	12,703	7
8									8
9									9
10									10
11									11
12									12
13									13
14									14
15									15
16									16
17									17
18									18
19									19
20									20
21									21
22									22
23									23
24									24
25	TOTALS				\$ 1,792,894	\$ 1,653,744		\$ 225,744	25

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE

A. Interest: (Complete details must be provided for each loan - attach a separate schedule if necessary.)

1		2		3	4	5	6		7	8	9	10	
	Name of Lender	Related**		Purpose of Loan	Monthly Payment Required	Date of Note	Amount of Note		Maturity Date	Interest Rate (4 Digits)	Reporting Period Interest Expense		
		YES	NO				Original	Balance					
	A. Directly Facility Related												
	Long-Term												
1	n/a						\$	\$			\$	1	
2												2	
3												3	
4												4	
5												5	
	Working Capital												
6												6	
7												7	
8												8	
9	TOTAL Facility Related						\$	\$			\$	9	
	B. Non-Facility Related*												
10												10	
11												11	
12												12	
13												13	
14	TOTAL Non-Facility Related						\$	\$			\$	14	
15	TOTALS (line 9+line14)						\$	\$			\$	15	

16) Please indicate the total amount of mortgage insurance expense and the location of this expense on Sch. V. \$ _____ Line # _____

* Any interest expense reported in this section should be adjusted out on page 5, line 14 and, consequently, page 4, col. 7.
(See instructions.)

** If there is ANY overlap in ownership between the facility and the lender, this must be indicated in column 2.
(See instructions.)

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE (continued)

Important, please see the next worksheet, "RE_Tax". The real estate tax statement and bill must accompany the cost report.

NOTES:

1. Please indicate a negative number by use of brackets (). Deduct any overaccrual of taxes from prior year.
2. If facility is a non-profit which pays real estate taxes, you must attach a denial of an application for real estate tax exemption unless the building is rented from a for-profit entity.
This denial must be no more than four years old at the time the cost report is filed.

IMPORTANT NOTICE

TO: Long Term Care Facilities with Real Estate Tax Rates **RE:** 2001 REAL ESTATE TAX COST DOCUMENTATION

In order to set the real estate tax portion of the capital rate, it is necessary that we obtain additional information regarding your calendar 2001 real estate tax costs, as well as copies of your real estate tax bills for calendar 2001.

Please complete the Real Estate Tax Statement below and forward with a copy of your 2001 real estate tax bill to the Department of Public Aid, Office of Health Finance, 201 South Grand Avenue East, Springfield, Illinois 62763.

Please send these items in with your completed 2002 cost report. The cost report will not be considered complete and timely filed until this statement and the corresponding real estate tax bills are filed. If you have any questions, please call the Office of Health Finance at (217) 782-1630.

2001 LONG TERM CARE REAL ESTATE TAX STATEMENT

FACILITY NAME Riverbluff Nursing Home COUNTY Winnebago

FACILITY IDPH LICENSE NUMBER 0005611

CONTACT PERSON REGARDING THIS REPORT _____

TELEPHONE () _____ FAX #: () _____

A. Summary of Real Estate Tax Cost

Enter the tax index number and real estate tax assessed for 2001 on the lines provided below. Enter only the portion of the cost that applies to the operation of the nursing home in Column D. Real estate tax applicable to any portion of the nursing home property which is vacant, rented to other organizations, or used for purposes other than long term care must not be entered in Column D. Do not include cost for any period other than calendar year 2001.

(A)	(B)	(C)	(D)
<u>Tax Index Number</u>	<u>Property Description</u>	<u>Total Tax</u>	<u>Tax Applicable to Nursing Home</u>
1. _____	_____	\$ _____	\$ _____
2. _____	_____	\$ _____	\$ _____
3. _____	_____	\$ _____	\$ _____
4. _____	_____	\$ _____	\$ _____
5. _____	_____	\$ _____	\$ _____
6. _____	_____	\$ _____	\$ _____
7. _____	_____	\$ _____	\$ _____
8. _____	_____	\$ _____	\$ _____
9. _____	_____	\$ _____	\$ _____
10. _____	_____	\$ _____	\$ _____
TOTALS		\$ _____	\$ _____

B. Real Estate Tax Cost Allocations

Does any portion of the tax bill apply to more than one nursing home, vacant property, or property which is not directly used for nursing home services? _____ YES _____ NO

If YES, attach an explanation & a schedule which shows the calculation of the cost allocated to the nursing home. (Generally the real estate tax cost must be allocated to the nursing home based upon sq. ft. of space used.)

C. Tax Bills

Attach a copy of the 2001 tax bills which were listed in Section A to this statement. Be sure to use the 2001 tax bill which is normally paid during 2002.

A. Square Feet:

145,000

B. General Construction Type:

Exterior

brick

Frame

non-combustable

Number of Stories

1

C. Does the Operating Entity?

☒

(a) Own the Facility

☐

(b) Rent from a Related Organization.

☐

(c) Rent from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI. Those checking (c) may complete Schedule XI or Schedule XII-A. See instructions.)

D. Does the Operating Entity?

☒

(a) Own the Equipment

☐

(b) Rent equipment from a Related Organization.

☐

(c) Rent equipment from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI-C. Those checking (c) may complete Schedule XI-C or Schedule XII-B. See instructions.)

E. List all other business entities owned by this operating entity or related to the operating entity that are located on or adjacent to this nursing home's grounds (such as, but not limited to, apartments, assisted living facilities, day training facilities, day care, independent living facilities, nurse aide training facilities, etc.) List entity name, type of business, square footage, and number of beds/units available (where applicable).

F. Does this cost report reflect any organization or pre-operating costs which are being amortized?

☐

YES

☒

NO

If so, please complete the following:

1. Total Amount Incurred:

2. Number of Years Over Which it is Being Amortized:

3. Current Period Amortization:

4. Dates Incurred:

Nature of Costs:

(Attach a complete schedule detailing the total amount of organization and pre-operating costs.)

XI. OWNERSHIP COSTS:

A. Land.

	1	2	3	4	
	Use	Square Feet	Year Acquired	Cost	
1	building site	3,277,019	1971	\$ 5,830	1
2					2
3	TOTALS	3,277,019		\$ 5,830	3

Facility Name & ID Number Riverbluff Nursing Home

0005611

Report Period Beginning:

1 Oct 01

Ending:

30 Sep 02

XI. OWNERSHIP COSTS (continued)**B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.**

	1 Beds*	FOR OHF USE ONLY	2 Year Acquired	3 Year Constructed	4 Cost	5 Current Book Depreciation	6 Life in Years	7 Straight Line Depreciation	8 Adjustments	9 Accumulated Depreciation	
4	304		1971	1971	\$ 4,453,960	\$ 134,633	40	\$ 134,633		\$ 3,869,267	4
5											5
6											6
7											7
8											8
	Improvement Type**										
9		Building improvements - 1999		1973	16,186						9
10		Hot water tank belly - 9,980		1974	3,221						10
11		Hot water tank liner - 1,890		1975	16,713						11
12		Hot water tank insulation - 2,710		1976	5,790						12
13		Dining room tile - 7,530		1977	18,218						13
14		R&R cabinets - 12,778		1978	15,081						14
15		Remove alzheimer's porch - 7,648		1979	22,567						15
16		total - 42,536		1980	4,512						16
17				1981	22,093						17
18		Building improvements - 2000		1982	975						18
19		R&R cabinets - 6,227		1983	17,590	1,780	40	1,780		36,706	19
20		Reroute electricity to standby - 6,020		1984	3,882						20
21		R&R concrete slab - 2,395		1985							21
22		R&R humidifiers - 80,200		1986	269,023						22
23		Total = 94,842		1987	143,116						23
24				1988	7,854						24
25		Building improvements - 2001		1989	4,560	1,830	40	1,830		29,280	25
26		R&R Humidifiers - 19,838		1990	4,833						26
27		Engineer drawings for chiller - 24,924		1991	24,310	607	40	607		7,284	27
28		Land improvement - 2001		1992	27,382	685	40	685		7,535	28
29		Pave parking lot - 68,394		1993	83,848	8	40	8		80	29
30		Machinery & Equipment - 2001		1994	55,271	859	40	859		7,731	30
31		Disposal - 2,870		1995	71,170	2,626	40	2,626		21,008	31
32		Cabinets - 3,670		1996	27,811	1,270	40	1,270		8,255	32
33		Dishwasher - 4,355		1997	117,237	2,931	40	2,931		17,586	33
34		Tractor - 14,922		1998	14,879	372	40	372		1,860	34
35		pump - 1,179		1999	42,536	4,366	40	4,366		17,464	35
36		Ice maker - 6,106		2000	94,842	3,434	40	3,434		10,302	36

*Total beds on this schedule must agree with page 2.

**Improvement type must be detailed in order for the cost report to be considered complete.

See Page 12A, Line 70 for total

XI. OWNERSHIP COSTS (continued)									
B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.									
1	2	3	4	5	6	7	8	9	
Improvement Type**	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation		
37 Building improvements - 2002	2001	\$ 113,136	\$ 2,976		\$ 2,976	\$	\$ 5,952		37
38 R&R Air conditioner - 360,498	2002	379,998	10,619		10,619		10,619		38
39 Vent oxygen storage rooms - 19,500									39
40 Total = 379,995									40
41									41
42									42
43									43
44									44
45									45
46									46
47									47
48									48
49									49
50									50
51									51
52									52
53									53
54									54
55									55
56									56
57									57
58									58
59									59
60									60
61									61
62									62
63									63
64									64
65									65
66									66
67									67
68									68
69									69
70 TOTAL (lines 4 thru 69)		\$ 6,082,594	\$ 168,996		\$ 168,996	\$	\$ 4,050,929		70

**Improvement type must be detailed in order for the cost report to be considered complete.

C. Equipment Depreciation-Excluding Transportation. (See instructions.)

	Category of Equipment	1 Cost	Current Book Depreciation 2	Straight Line Depreciation 3	4 Adjustments	Component Life 5	Accumulated Depreciation 6	
71	Purchased in Prior Years	\$ 1,025,613	\$ 82,418	\$ 82,418	\$		\$ 548,972	71
72	Current Year Purchases	42,456					72,866	72
73	Fully Depreciated Assets	(3,102)	(9,552)	(9,552)				73
74								74
75	TOTALS	\$ 1,064,967	\$ 72,866	\$ 72,866	\$		\$ 621,838	75

D. Vehicle Depreciation (See instructions.)*

	1 Use	Model, Make and Year 2	Year Acquired 3	4 Cost	Current Book Depreciation 5	Straight Line Depreciation 6	7 Adjustments	Life in Years 8	Accumulated Depreciation 9	
76	Errands & road care	GMC 3/4 ton pickup	1988	\$ 13,760	\$	\$	\$		\$ 13,760	76
77	Resident outings	Superior bus	1990	33,875					33,875	77
78	County courier	Ford Taurus Wagon	2000	16,079	5,360	5,360			13,400	78
79	Lawn & sidewalk care	John Deere tractor	2001	14,922	4,974	4,974			7,461	79
80	TOTALS			\$ 78,636	\$ 10,334	\$ 10,334	\$		\$ 68,496	80

E. Summary of Care-Related Assets

	1 Reference	2 Amount	
81	Total Historical Cost (line 3, col.4 + line 70, col.4 + line 75, col.1 + line 80, col.4) + (Pages 12B thru 12I, if applicable)	\$ 7,232,027	81
82	Current Book Depreciation (line 70, col.5 + line 75, col.2 + line 80, col.5) + (Pages 12B thru 12I, if applicable)	\$ 261,748	82
83	Straight Line Depreciation (line 70, col.7 + line 75, col.3 + line 80, col.6) + (Pages 12B thru 12I, if applicable)	\$ 261,748	83 **
84	Adjustments (line 70, col.8 + line 75, col.4 + line 80, col.7) + (Pages 12B thru 12I, if applicable)	\$	84
85	Accumulated Depreciation (line 70, col.9 + line 75, col.6 + line 80, col.9) + (Pages 12B thru 12I, if applicable)	\$ 4,741,263	85

F. Depreciable Non-Care Assets Included in General Ledger. (See instructions.)

	1 Description & Year Acquired	2 Cost	Current Book Depreciation 3	Accumulated Depreciation 4	
86	n/a	\$	\$	\$	86
87					87
88					88
89					89
90					90
91	TOTALS	\$	\$	\$	91

G. Construction-in-Progress

	Description	Cost	
92		\$	92
93			93
94			94
95		\$	95

* Vehicles used to transport residents to & from day training must be recorded in XI-F, not XI-D.

** This must agree with Schedule V line 30, column 8.

A. Building and Fixed Equipment (See instructions.)

2. Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4?

☐ YES ☐ NO

10. Effective dates of current rental agreement:
Beginning _____
Ending _____

☐ YES ☐ NO

(Attach a schedule detailing the breakdown of movable equipment)

12.	<u> </u>	<u>2003</u>	\$ <u> </u>
13.	<u> </u>	<u>2004</u>	\$ <u> </u>
14.	<u> </u>	<u>2005</u>	\$ <u> </u>

*** If there is an option to buy the building, please provide complete details on attached schedule.**

**** This amount plus any amortization of lease expense must agree with page 4, line 34.**

A. TYPE OF TRAINING PROGRAM (If aides are trained in another facility program, attach a schedule listing the facility name, address and cost per aide trained in that facility.)

1. HAVE YOU TRAINED AIDES DURING THIS REPORT PERIOD? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If "yes", please complete the remainder of this schedule. If "no", provide an explanation as to why this training was not necessary.	2. CLASSROOM PORTION: IN-HOUSE PROGRAM <input type="checkbox"/> IN OTHER FACILITY <input type="checkbox"/> COMMUNITY COLLEGE <input checked="" type="checkbox"/> HOURS PER AIDE <u>90</u>	3. CLINICAL PORTION: IN-HOUSE PROGRAM <input type="checkbox"/> IN OTHER FACILITY <input checked="" type="checkbox"/> HOURS PER AIDE <u>30</u>
---	--	---

B. EXPENSES

ALLOCATION OF COSTS (d)

		1	2	3	4
		Facility			
		Drop-outs	Completed	Contract	Total
1	Community College Tuition	\$	5,060	\$	5,060
2	Books and Supplies		752		752
3	Classroom Wages (a)		13,334		13,334
4	Clinical Wages (b)		4,445		4,445
5	In-House Trainer Wages (c)				
6	Transportation				
7	Contractual Payments				
8	Nurse Aide Competency Tests		688		688
9	TOTALS	\$	24,279	\$	24,279
10	SUM OF line 9, col. 1 and 2 (e)	\$	24,279		

C. CONTRACTUAL INCOME

In the box below record the amount of income your facility received training aides from other facilities.

\$

D. NUMBER OF AIDES TRAINED

COMPLETED	
1. From this facility	16
2. From other facilities (f)	
DROP-OUTS	
1. From this facility	
2. From other facilities (f)	
TOTAL TRAINED	16

- (a) Include wages paid during the classroom portion of training. Do not include fringe benefits.
 (b) Include wages paid during the clinical portion of training. Do not include fringe benefits.
 (c) For in-house training programs only. Do not include fringe benefits.
 (d) Allocate based on if the aide is from your facility or is being contracted to be trained in your facility. Drop-out costs can only be for costs incurred by your own aides.

- (e) The total amount of Drop-out and Completed Costs for your own aides must agree with Sch. V, line 13, col. 8.
 (f) Attach a schedule of the facility names and addresses of those facilities for which you trained aides.

XIV. SPECIAL SERVICES (Direct Cost) (See instructions.)

		1	2	3	4	5	6	7	8	
	Service	Schedule V Line & Column Reference	Staff		Outside Practitioner (other than consultant)		Supplies (Actual or Allocated)	Total Units (Column 2 + 4)	Total Cost (Col. 3 + 5 + 6)	
			Units of Service	Cost	Units	Cost				
1	Licensed Occupational Therapist		hrs	\$		\$	\$		\$	1
2	Licensed Speech and Language Development Therapist		hrs							2
3	Licensed Recreational Therapist		hrs							3
4	Licensed Physical Therapist		hrs							4
5	Physician Care		visits							5
6	Dental Care		visits							6
7	Work Related Program		hrs							7
8	Habilitation		hrs							8
9	Pharmacy		# of prescrpts							9
10	Psychological Services (Evaluation and Diagnosis/ Behavior Modification)		hrs							10
11	Academic Education		hrs							11
12	Exceptional Care Program			38,347		693	9,658		48,698	12
13	Other (specify):									13
14	TOTAL			\$ 38,347		\$ 693	\$ 9,658		\$ 48,698	14

NOTE: This schedule should include fees (other than consultant fees) paid to licensed practitioners. Consultant fees should be detailed on Schedule XVIII-B. Salaries of unlicensed practitioners, such as nurse aides, who help with the above activities should not be listed on this schedule.

This report must be completed even if financial statements are attached.

		1 Operating	2 After Consolidation*	
	A. Current Assets			
1	Cash on Hand and in Banks	\$ 2,419	\$	1
2	Cash-Patient Deposits	36,867		2
3	Accounts & Short-Term Notes Receivable-Patients (less allowance 517,100)	1,350,483		3
4	Supply Inventory (priced at cost)	94,154		4
5	Short-Term Investments	130		5
6	Prepaid Insurance			6
7	Other Prepaid Expenses			7
8	Accounts Receivable (owners or related parties)			8
9	Other(specify): certificate of deposit	635,111		9
10	TOTAL Current Assets (sum of lines 1 thru 9)	\$ 2,119,164	\$	10
	B. Long-Term Assets			
11	Long-Term Notes Receivable			11
12	Long-Term Investments			12
13	Land	5,830		13
14	Buildings, at Historical Cost	5,999,296		14
15	Leasehold Improvements, at Historical Cost			15
16	Equipment, at Historical Cost	1,143,603		16
17	Accumulated Depreciation (book methods)	(4,738,159)		17
18	Deferred Charges			18
19	Organization & Pre-Operating Costs			19
20	Accumulated Amortization - Organization & Pre-Operating Costs			20
21	Restricted Funds			21
22	Other Long-Term Assets (specify):			22
23	Other(specify): Equity in common cash	3,431,143		23
24	TOTAL Long-Term Assets (sum of lines 11 thru 23)	\$ 5,841,713	\$	24
25	TOTAL ASSETS (sum of lines 10 and 24)	\$ 7,960,877	\$	25

		1 Operating	2 After Consolidation*	
	C. Current Liabilities			
26	Accounts Payable	\$ 204,554	\$	26
27	Officer's Accounts Payable			27
28	Accounts Payable-Patient Deposits	36,867		28
29	Short-Term Notes Payable			29
30	Accrued Salaries Payable	284,681		30
31	Accrued Taxes Payable (excluding real estate taxes)			31
32	Accrued Real Estate Taxes(Sch.IX-B)			32
33	Accrued Interest Payable			33
34	Deferred Compensation	217,291		34
35	Federal and State Income Taxes			35
	Other Current Liabilities(specify):			
36	due state agencies	13,650		36
37	due River Bluff operations	76,059		37
38	TOTAL Current Liabilities (sum of lines 26 thru 37)	\$ 833,102	\$	38
	D. Long-Term Liabilities			
39	Long-Term Notes Payable			39
40	Mortgage Payable			40
41	Bonds Payable			41
42	Deferred Compensation			42
	Other Long-Term Liabilities(specify):			
43				43
44				44
45	TOTAL Long-Term Liabilities (sum of lines 39 thru 44)	\$	\$	45
46	TOTAL LIABILITIES (sum of lines 38 and 45)	\$ 833,102	\$	46
47	TOTAL EQUITY (page 18, line 24)	\$ 7,127,775	\$	47
48	TOTAL LIABILITIES AND EQUITY (sum of lines 46 and 47)	\$ 7,960,877	\$	48

*(See instructions.)

XVI. STATEMENT OF CHANGES IN EQUITY

		1 Total	
1	Balance at Beginning of Year, as Previously Reported	\$ 6,733,177	1
2	Restatements (describe):		2
3			3
4			4
5			5
6	Balance at Beginning of Year, as Restated (sum of lines 1-5)	\$ 6,733,177	6
	A. Additions (deductions):		
7	NET Income (Loss) (from page 19, line 43)	394,598	7
8	Aquisitions of Pooled Companies		8
9	Proceeds from Sale of Stock		9
10	Stock Options Exercised		10
11	Contributions and Grants		11
12	Expenditures for Specific Purposes		12
13	Dividends Paid or Other Distributions to Owners	()	13
14	Donated Property, Plant, and Equipment		14
15	Other (describe)		15
16	Other (describe)		16
17	TOTAL Additions (deductions) (sum of lines 7-16)	\$ 394,598	17
	B. Transfers (Itemize):		
18			18
19			19
20			20
21			21
22			22
23	TOTAL Transfers (sum of lines 18-22)	\$	23
24	BALANCE AT END OF YEAR (sum of lines 6 + 17 + 23)	\$ 7,127,775	24 *

* This must agree with page 17, line 47.

STATE OF ILLINOIS

Page 19

Facility Name & ID Number Riverbluff Nursing Home

0005611

Report Period Beginning: 1 Oct 01

Ending:

30 Sep 02

VII. INCOME STATEMENT (attach any explanatory footnotes necessary to reconcile this schedule to Schedules V and VI.) All required classifications of revenue and expense must be provided on this form, even if financial statements are attached.

Note: This schedule should show gross revenue and expenses. Do not net revenue against expense.

		1	
Revenue		Amount	
A. Inpatient Care			
1	Gross Revenue -- All Levels of Care	\$ 9,258,462	1
2	Discounts and Allowances for all Levels	()	2
3	SUBTOTAL Inpatient Care (line 1 minus line 2)	\$ 9,258,462	3
B. Ancillary Revenue			
4	Day Care		4
5	Other Care for Outpatients		5
6	Therapy		6
7	Oxygen		7
8	SUBTOTAL Ancillary Revenue (lines 4 thru 7)	\$	8
C. Other Operating Revenue			
9	Payments for Education		9
10	Other Government Grants		10
11	Nurses Aide Training Reimbursements		11
12	Gift and Coffee Shop		12
13	Barber and Beauty Care		13
14	Non-Patient Meals	12,838	14
15	Telephone, Television and Radio		15
16	Rental of Facility Space		16
17	Sale of Drugs		17
18	Sale of Supplies to Non-Patients		18
19	Laboratory		19
20	Radiology and X-Ray		20
21	Other Medical Services		21
22	Laundry		22
23	SUBTOTAL Other Operating Revenue (lines 9 thru 22)	\$ 12,838	23
D. Non-Operating Revenue			
24	Contributions		24
25	Interest and Other Investment Income***	10,885	25
26	SUBTOTAL Non-Operating Revenue (lines 24 and 25)	\$ 10,885	26
E. Other Revenue (specify):****			
27	Settlement Income (Insurance, Legal, Etc.)		27
28	transfer from other funds	3,548,684	28
28a	other (include oxygen)	106,222	28a
29	SUBTOTAL Other Revenue (lines 27, 28 and 28a)	\$ 3,654,906	29
30	TOTAL REVENUE (sum of lines 3, 8, 23, 26 and 29)	\$ 12,937,091	30

		2	
Expenses		Amount	
A. Operating Expenses			
31	General Services	2,764,224	31
32	Health Care	6,276,776	32
33	General Administration	3,082,857	33
B. Capital Expense			
34	Ownership	252,196	34
C. Ancillary Expense			
35	Special Cost Centers		35
36	Provider Participation Fee	166,440	36
D. Other Expenses (specify):			
37			37
38			38
39			39
40	TOTAL EXPENSES (sum of lines 31 thru 39)*	\$ 12,542,493	40
41	Income before Income Taxes (line 30 minus line 40)**	394,598	41
42	Income Taxes		42
43	NET INCOME OR LOSS FOR THE YEAR (line 41 minus line 42)	\$ 394,598	43

* This must agree with page 4, line 45, column 4.

** Does this agree with taxable income (loss) per Federal Income Tax Return? _____ If not, please attach a reconciliation.

*** See the instructions. If this total amount has not been offset against interest expense on Schedule V, line 32, please include a detailed explanation.

****Provide a detailed breakdown of "Other Revenue" on an attached sheet.

Facility Name & ID Number Riverbluff Nursing Home# 0005611Report Period Beginning: 1 Oct 01Ending: 30 Sep 02

XVIII. A. STAFFING AND SALARY COSTS (Please report each line separately.)

(This schedule must cover the entire reporting period.)

		1	2**	3	4	
		# of Hrs. Actually Worked	# of Hrs. Paid and Accrued	Reporting Period Total Salaries, Wages	Average Hourly Wage	
1	Director of Nursing	1,920	2,080	\$ 62,155	\$ 29.88	1
2	Assistant Director of Nursing					2
3	Registered Nurses	34,186	38,674	1,127,788	29.16	3
4	Licensed Practical Nurses	49,942	53,462	1,176,162	22.00	4
5	Nurse Aides & Orderlies	236,458	251,158	2,401,075	9.56	5
6	Nurse Aide Trainees	1,920	1,920	17,779	9.26	6
7	Licensed Therapist					7
8	Rehab/Therapy Aides					8
9	Activity Director	1,920	2,080	22,405	10.77	9
10	Activity Assistants	12,998	13,798	133,567	9.68	10
11	Social Service Workers	10,086	10,886	112,121	10.30	11
12	Dietician	292	292	2,392	8.19	12
13	Food Service Supervisor	5,728	6,048	79,705	13.18	13
14	Head Cook	11,474	12,224	116,125	9.50	14
15	Cook Helpers/Assistants					15
16	Dishwashers	47,838	49,788	401,789	8.07	16
17	Maintenance Workers	19,356	20,956	237,845	11.35	17
18	Housekeepers	22,488	24,228	224,597	9.27	18
19	Laundry	26,612	28,412	257,927	9.08	19
20	Administrator	1,920	2,080	69,289	33.31	20
21	Assistant Administrator	1,920	2,080	51,289	24.66	21
22	Other Administrative					22
23	Office Manager					23
24	Clerical	17,603	18,703	199,378	10.66	24
25	Vocational Instruction	2,044	2,204	52,545	23.84	25
26	Academic Instruction					26
27	Medical Director					27
28	Qualified MR Prof. (QMRP)					28
29	Resident Services Coordinator					29
30	Habilitation Aides (DD Homes)					30
31	Medical Records	9,800	10,550	101,496	9.62	31
32	Other Health C: UA's	29,091	32,691	405,517	12.40	32
33	Other(specify) <u>Food Serv Super</u>	1,840	2,000	35,645	17.82	33
34	TOTAL (lines 1 - 33)	547,436	586,314	\$ 7,288,591 *	\$ 12.43	34

* This total must agree with page 4, column 1, line 45.

** See instructions.

B. CONSULTANT SERVICES

		1	2	3	
		Number of Hrs. Paid & Accrued	Total Consultant Cost for Reporting Period	Schedule V Line & Column Reference	
35	Dietary Consultant	1,134	\$ 42,874	1-3	35
36	Medical Director		16,200	9-1	36
37	Medical Records Consultant		75	17-3	37
38	Nurse Consultant				38
39	Pharmacist Consultant		3,000	10-3	39
40	Physical Therapy Consultant		33,350	10-3	40
41	Occupational Therapy Consultant		11,503	10-3	41
42	Respiratory Therapy Consultant		1,930	10-3	42
43	Speech Therapy Consultant		4,156	10-3	43
44	Activity Consultant	16	720	11-3	44
45	Social Service Consultant	19	1,175	12-3	45
46	Other(specify) <u>Chaplain</u>		1,296	10-3	46
47	<u>Rugs III</u>		41,916	10-3	47
48					48
49	TOTAL (lines 35 - 48)	1,169	\$ 158,195		49

C. CONTRACT NURSES

		1	2	3	
		Number of Hrs. Paid & Accrued	Total Contract Wages	Schedule V Line & Column Reference	
50	Registered Nurses	0	\$ 0		50
51	Licensed Practical Nurses	0	0		51
52	Nurse Aides	0	0		52
53	TOTAL (lines 50 - 52)	0	\$ 0		53

XIX. SUPPORT SCHEDULES

A. Administrative Salaries				Ownership		D. Employee Benefits and Payroll Taxes			F. Dues, Fees, Subscriptions and Promotions	
Name	Function	%	Amount	Description		Amount	Description		Amount	
Phyllis L. Schwebke	Administrator	0	\$ 69,289	Workers' Compensation Insurance	\$	288,718	IDPH License Fee	\$		
David B. Conklin	Associate Admin	0	51,289	Unemployment Compensation Insurance		20,041	Advertising: Employee Recruitment		6,981	
				FICA Taxes		536,153	Health Care Worker Background Check		0	
				Employee Health Insurance		1,220,180	(Indicate # of checks performed 112)			
				Employee Meals						
				Illinois Municipal Retirement Fund (IMRF)*		248,814				

* Attach copy of IMRF notifications

****See instructions.**

XIX-H. SUPPORT SCHEDULE - DEFERRED MAINTENANCE COSTS (which have been included in Sch. V, line 6, col. 3).
(See instructions.)

[illegible]

Facility Name & ID Number Riverbluff Nursing Home

STATE OF ILLINOIS

0005611

Report Period Beginning:

1 Oct 01

Ending:

Page 23

30 Sep 02

XX. GENERAL INFORMATION:

- (1) Are nursing employees (RN, LPN, NA) represented by a union? yes
- (2) Are there any dues to nursing home associations included on the cost report? yes
If YES, give association name and amount. County Nursing Home Assn. \$2,560
- (3) Did the nursing home make political contributions or payments to a political action organization? no If YES, have these costs been properly adjusted out of the cost report? n/a
- (4) Does the bed capacity of the building differ from the number of beds licensed at the end of the fiscal year? no If YES, what is the capacity? n/a
- (5) Have you properly capitalized all major repairs and equipment purchases? yes
What was the average life used for new equipment added during this period? 5 years
- (6) Indicate the total amount of both disposable and non-disposable diaper expense and the location of this expense on Sch. V. \$ 45,834 Line 10 & 2
- (7) Have all costs reported on this form been determined using accounting procedures consistent with prior reports? yes If NO, attach a complete explanation.
- (8) Are you presently operating under a sale and leaseback arrangement? no
If YES, give effective date of lease. n/a
- (9) Are you presently operating under a sublease agreement? YES XXX NO
- (10) Was this home previously operated by a related party (as is defined in the instructions for Schedule VII)? YES NO XXX If YES, please indicate name of the facility, IDPH license number of this related party and the date the present owners took over.
- (11) Indicate the amount of the Provider Participation Fees paid and accrued to the Department of Public Aid during this cost report period. \$ 166,440
This amount is to be recorded on line 42 of Schedule V.
- (12) Are there any salary costs which have been allocated to more than one line on Schedule V for an individual employee? no If YES, attach an explanation of the allocation.
- (13) Have costs for all supplies and services which are of the type that can be billed to the Department of Public Aid, in addition to the daily rate, been properly classified in the Ancillary Section of Schedule V? yes
- (14) Is a portion of the building used for any function other than long term care services for the patient census listed on page 2, Section B? no For example, is a portion of the building used for rental, a pharmacy, day care, etc.) If YES, attach a schedule which explains how all related costs were allocated to these functions.
- (15) Indicate the cost of employee meals that has been reclassified to employee benefits on Schedule V. \$ 0 Has any meal income been offset against related costs? yes Indicate the amount. \$ _____
- (16) Travel and Transportation
a. Are there costs included for out-of-state travel? no
If YES, attach a complete explanation.
b. Do you have a separate contract with the Department to provide medical transportation for residents? no If YES, please indicate the amount of income earned from such a program during this reporting period. \$ 0
c. What percent of all travel expense relates to transportation of nurses and patients? 0
d. Have vehicle usage logs been maintained? no
e. Are all vehicles stored at the nursing home during the night and all other times when not in use? yes
f. Has the cost for commuting or other personal use of autos been adjusted out of the cost report? no
g. Does the facility transport residents to and from day training? no
Indicate the amount of income earned from providing such transportation during this reporting period. \$ n/a
- (17) Has an audit been performed by an independent certified public accounting firm? yes
Firm Name: BDO Seidman LLP The instructions for the cost report require that a copy of this audit be included with the cost report. Has this copy been attached? no If no, please explain. printed copy not yet complete
- (18) Have all costs which do not relate to the provision of long term care been adjusted out of Schedule V? no
- (19) If total legal fees are in excess of \$2500, have legal invoices and a summary of services performed been attached to this cost report? n/a
Attach invoices and a summary of services for all architect and appraisal fees.