# Alaska Judicial Council Application for Judicial Appointment

#### Instructions for Filling out Application in Adobe Reader

The following pages are the judicial application form in .pdf format. You can fill out this application online and print it directly from your computer. After you print out the application, please sign it in front of a notary, and send one single-sided copy to the Council with your photos. When filling out this form, please remember:

- The form can be filled out online and printed, and the **Adobe Reader program may now** allow you to save your copy as a file on your computer. However, you may not be able to save your work due to software incompatibility. If you close Adobe Reader or the application form, all the information you have entered may not be saved. It is very important that you print your application before you close. If you print each page as you complete it you will not have to reenter data if the program is accidentally closed and your information is not saved.
- There are three types of fields on the application: single line text fields, multi-line boxes and check boxes. The text fields and the multi-line boxes limit the number of characters that can be entered. If you need more space, please attach a separate labeled sheet to your application.
- Use the "tab" key to advance through fields. The "tab" key skips over check boxes, so click the box of your choice and a checkmark will appear. The "enter" key acts as a "page down" button to advance through the document, or will insert a "return" in a multi-line box.
- To print your completed application form, use the green print button at the top of the first page of the application or the green print button on last page (certification and waiver page) of the application.

## Application for Judicial Appointment Application Instructions

- 1. The Judicial Council will consider this application only if it is completed in full. Please check to see that you have answered each question.
- 2. Please use the space provided for answers. If the space provided is insufficient, finish the answer on an appropriately numbered sheet or sheets attached to this form.
- 3. Please note that Question 25 of the application asks you to prepare a brief biographical statement (limited to 150 words) about your background, legal education, and legal experience. Please use the page provided for writing your statement. Please do not list personal information about minor children. A copy of this statement will be scanned and posted on the Council's website after the application deadline. Unless you object, we will post your picture as well. In its bar survey, the Council will invite attorneys to review the information if they wish to become more familiar with your background and experience.
- 4. This application constitutes a public record within the meaning of AS 09.25.110 and AS 39.25.080. All information, except that specifically denoted as confidential herein (Section II), is available for public inspection. Also, the Council forwards each nominee's application to the governor, including the confidential sections.
- 5. The Judicial Council asks that each applicant review the Code of Judicial Conduct (Alaska Rules of Court). Please note that Ethics Opinion 85-1 of the Alaska Bar Association provides that the proscription of Canon 5 (formerly 7) of the Code of Judicial Conduct specifically applies to candidates for appointment to judicial office under Alaska's merit selection plan.
- 6. A description of the procedures and time frames the Council uses during its judicial selection process is provided to every applicant. A description of Council selection procedures may be obtained by contacting the Council and may be downloaded from the Council's website at www.ajc.state.ak.us. Please call if you have questions.
- 7. Please submit one single-sided copy of your completed application, including your writing sample, at its office, 510 L Street, Suite 450, Anchorage, Alaska 99501, by the deadline.
- 8. Please submit **five** copies of a **2" x 2"** photo of yourself with your application in a separate labeled envelope.

# Alaska Judicial Council Application for Judicial Appointment

Posit	tion(s) fo	or which you wish to be considered:  Date:
Pers	sonal	I. Public Information (Questions 1-24)
1.	(a)	State full name*
	(b)	Name as it should appear on bar survey:  * Unless otherwise specified, this is how your name will appear on the bar survey.  Have you ever used or been known by any other name? If so, please identify.
2.		long have you been a resident of the State of Alaska immediately preceding the date of this cation?**  Total years months  months
3.	How this a	long have you been engaged in the active practice of law immediately preceding the date of pplication?** years months  Total years months
Nor	nlegal F	Education
4.		names and dates of attendance of all colleges and professional schools (other than law schools) attended and degrees and dates conferred. List any honors.

<sup>\*\*</sup> See AS 22.10.090; see also 1984 Inf. Op. Atty. Gen. (July 19; 366-624-84).

## **Legal Education**

5.		all law schools, dates attended and degrees conferred. If you did not receive a degree from any
	law s	school, please indicate.
6.	(a)	Did you receive any honors in law school or belong to any honorary societies or groups?
		☐ Yes ☐ No If yes, please give details.
(b)	Have	e you taken any CLE (continuing legal education) courses during the past five years?
		□ Yes □ No
		Please describe or list. Please do not attach individual certificates of attendance.
Mili	tary	
7.	Have	e you served in the armed forces (reserves or otherwise)?
, .		please provide the following information:
	(a)	Dates of service:
	(b)	Branch of service:
	(c)	Rank at time of discharge:
	(d)	Type of military discharge:
	(e)	Awards or citations:
	(f)	Have you ever been refused admission to or released from any of the armed services for
		reasons other than honorable discharge? $\Box$ Yes $\Box$ No $\Box$ If so, state the details.
		,

## **Nonlegal Employment**

8.	Describe major nonlegal working experience. If you had a business or association that has been discontinued, please note whether there are unpaid debts or claims pending litigation.

#### **Legal Experience**

9. Describe chronologically your legal employment since admission to law school. Please provide dates and location of employment, name of employer, name AND CURRENT ADDRESS OF supervisor or person who can verify AND COMMENT ON YOUR employment, the reason you left the position, and a brief description of type of practice (i.e., insurance defense, criminal, appellate, general, litigation, etc.) <u>for each position listed below</u>. IF YOU ARE CURRENTLY A TRIAL COURT JUDGE, PLEASE LIST YOUR PRESIDING JUDGE. FOR PAST JUDGESHIPS, PLEASE LIST THE JUDGE WHO LAST PRESIDED DURING YOUR TIME ON THE BENCH.

The Council will ask for comments from your current and former employers about your employment and your judicial qualifications. You may choose to list other persons as character and professional references in response to Question 20 of this application.

If the supervisor or contact person asks (in writing) that the letter be shared with the governor, the Council will send designated letters for each nominee. The applicant should not request a copy of the letter from the reference. References or letters not solicited by the Council are considered public (with few exceptions) and will be sent to the governor for all nominees.

Current Employer:_				
Supervisor or name of contact	ct person who can verif	y employment:		
Current address of this pers				
City	State	Zip		
Dates and location of Emplo				State
Description:				
Previous Employers	s: (In chronologic	cal order, most rece	ent first)	
Employer:	· -			
Supervisor or name of contact	et person who can verif	y employment:		
Current address of this pers				
City				
Dates and Location of Empl				State
Description:				
Reason for Leaving:				
Employer:				
Supervisor or name of conta				
Current address of this pers	son:			
City	State	Zip		
Dates and Location of Empl				State
Description:				
Reason for Leaving				

#### Previous Employers (continued)

Employer:				
Supervisor or name of conta	ict person who can ve	rify employment:		
Current address of this pers	son:			
City	State	Zip		
Dates and Location of Empl	oyment: From	To	City	State
Description:				
Reason for Leaving:				
Employer:				
Supervisor or name of conta	ect person who can ve	rify employment:		
Current address of this person	on:			
City	State	Zip		
Dates and Location of Empl	oyment: From	To	City	State
Description:				
Reason for Leaving:				
Employer:				
Supervisor or name of conta	act person who can ve	erify employment:		
Current address of this person				
City				
Dates and Location of Empl	oyment: From	To	City	State
Description:				
Reason for Leaving:				
Employer:				
Supervisor or name of conta				
Current address of this person	"			
City	State		<del></del>	
Dates and Location of Empl	oyment: From	To	City	State
Description				
Reason for Leaving:				
Employer:				
Supervisor or name of conta				
Current address of this pers				
City				
Dates and Location of Empl	oyment: From	To	City	State
Description:				
Reason for Leaving:				

10.	Durin	g your legal career, please indicate (ap	proximately) the	following:
	(a)	Percent of your practice that was:	0.1	= 100%
		Comment:		
	(b)	Percent:	State Federal Other	
		Comment:		= 100%
	(c)	Of practice in state courts, percent:	Supreme Court Court of Appeal Superior Court District Court	= 100%
		Comment:		10070
	(d)	Frequency of appearance in court:  Regularly	ly □ Infreq	uently
	(e)	Number of trials (by court or jury) y  ☐ None ☐ 1-5 ☐ 6-15  Comment:	ou conducted: 5 □ 16-30	□ 31 or more
	(f)	Percent of these trials which were: J Comment:	ury Nor	n-Jury
	(g)	Approximate number of appellate m. Comment:	atters handled:	
	(h)	Approximate number of arbitrations  □ None □ 1-5 □ 6-13  Briefly describe type of matters hear	5 □ 16-30	_
	(i)		legal service pr	have done and indicate whether the rovider (e.g. Alaska Legal Services, ssault, etc.).

11.	List all the courts and administrative tribunals in the United States or elsewhere to which you are or have been admitted to practice, and the dates of admission.
Pub	lic Service
12.	List bar associations, and sections and committees of which you are or have been a member or officer.
13.	List legal publications, if any (give title, subject and date of publications). Please include
	publications you have co-authored and the name(s) of the co-author(s).
14.	Have you ever applied for a judgeship? □ Yes □ No  Please list dates and judgeships applied for as well as whether you were nominated by the Judicial
	Please list dates and judgeships applied for, as well as whether you were nominated by the Judicial Council and appointed.

Judgeship	Date	Nominated By Council (Y/N)	Appointed By Governor (Y/N)

15.		you ever held public or political office, elective or appointive? ☐ Yes ☐ No state office, manner selected, and when and where held.
16.	Pleas	e provide the Council with information that you would like the Council to consider about other
	legal religi the or one of partic	and nonlegal organizations and clubs of which you are a member, including civic, charitable, ous, educational, social and fraternal organizations. Please indicate whether you participate in ganization's activities, or simply hold a membership. Your involvement in the community is of the criteria the Council uses in its evaluations. The Council does not use affiliation with a cular group as a criterion except to the extent that it might raise questions of conflict of interest and affect an applicant's ability to impartially apply the law.
17.	Indic	ate (Yes or No) whether you have ever:
	(a)	been arrested, charged with, pled guilty or <i>nolo contendere</i> to, or been convicted of the violation of any law or ordinance, or been requested to appear before any prosecuting or investigative agency in connection with any matter in any jurisdiction, including all traffic offenses, unless the fine was less than \$50 and there were no other sanctions?  \[ \textstyle{\textstyle{1}} \textstyle{1} \textstyle{1} \textstyle{2} \textstyle{2} \textstyle{2} \textstyle{3} \textstyle{2} \textstyle{3} \textstyle{4} \textstyle{2} \textstyle{3} \textstyle{4}
	(b)	failed to answer any summons or other legal process served upon you personally at any time? $\square$ Yes $\square$ No
	(c)	as a member of any armed forces, been the subject of any charges which may have resulted in disciplinary action or court martial? $\Box$ Yes $\Box$ No

	(d)	had any proceedings brought to have you declared a ward of any court or adjudged an incompetent?   Yes   No  If your answer is "yes" to any part of this question, state the facts in detail. Give the name and place of the court or agency, dates of the beginning and end of any action or proceeding, case numbers, and the judgment or other disposition.
18.	(a)	Has a tax lien or other collection procedure ever been instituted against you by federal, state or local authorities? ☐ Yes ☐ No In particular, have you been the subject of any proceeding, criminal or civil, initiated against you by the Internal Revenue Service or a State Tax Office? ☐ Yes ☐ No If so, give particulars, including case numbers.
	(b)	Have you ever been sued by a client? □ Yes □ No If so, give particulars, including case numbers.
	(c)	Have you ever been a party in any other legal proceeding? □ Yes □ No If so, give the particulars. Include all legal proceedings in which you were a party in interest, including petitioner or respondent in dissolution or divorce proceedings; a material witness; a named co-conspirator or correspondent; and subject or witness in any grand jury proceedings. Do not list proceedings in which you were sued only in a representative capacity (e.g. guardian ad litem, or as Commissioner of Natural Resources).

(a)	Have you ever defaulted in the performance of any court-impose payment of alimony or child support or compliance with another of Ye In each case, list the name and address of the creditor, the cojudgment, the case number, the date, the amount of the judgment, a which such claim was based.  Has property owned by you been either judicially or non-judicially	court order or decree?  Is $\square$ No  Ourt which rendered the and the circumstances on the court of
(b)	Have you ever made an assignment for the benefit of creditors? Have you ever filed any petition in bankruptcy? If so, state the circumstances, case number, and the outcome.	□ Yes □ No □ Yes □ No

State the nature and disposition of any of the following actions which apply to you:

19.

#### **References and Counsel Questionnaires\***

20.

\* <u>Please Note</u>: Letters of reference from these persons are confidential and will not be given to the applicant. If the reference asks (in writing) that the letter be shared with the governor, the Council will send designated letters and counsel questionnaires for each nominee. The applicant should not request a copy of the letter from the reference. (You **should not** list the Chief Justice of the Alaska Supreme Court.)

References or letters not solicited by the Council are considered public (with few exceptions) and will be sent to the governor for all nominees.

List the names, addresses, **including zip codes**, and **phone numbers** of two persons whom

	Name <sup>.</sup>	
	Address:	
	City/State/Zip:	Phone:
	Name:	
	Address:	
	City/State/Zip:	Phone:
	qualifications for a judicial posi-	contact who can discuss your <u>professional compete</u> ition.
	Address:	
	City/State/Zip:	Phone:
	Name:	
	Address:	NI .
	City/State/Zip:	Phone:
	Name:	
	Address:	

#### **References and Counsel Questionnaires (continued)**

(c) List the names, addresses, **including zip codes, and suite numbers where applicable,** and phone numbers of each attorney involved in your three most recent cases that have gone to trial. Please do not list cases pending in the trial courts. (Applicants who are currently judges should list the three most recent trials they presided over.) List only those cases that have gone to trial within the past three years. Please include the judge's name and case names and numbers. (*Attach additional pages if necessary.*)

	Case Number 1	
Case Name:	Case Number:	
ν		
	Attorneys Involved:	
Name:	Name:	
Address:	Address:	
City, State, Zip:		
Name:	Name:	
ar a a	City, State, Zip:	
	Case Number 2	
Case Name:	Case Number:	
ν		
	Attorneys Involved:	
Name:	Name:	
Address:		
City, State, Zip:	City, State, Zip:	
Name:	Name:	
Address:		
City, State, Zip:	City, State, Zip:	
	Case Number 3	
Case Name:	Case Number:	
	Judge Name:	
	Attorneys Involved:	
Name:	Name:	
Address:	Address:	
City, State, Zip:	City, State, Zip:	
Name:	Name:	
Address:	Address:	
City, State, Zip:	City, State, Zip:	

#### **References and Counsel Questionnaires (continued)**

(d) List the names, addresses, **including zip codes, and suite numbers where applicable**, and phone numbers of each attorney involved in your three most recent cases that did not go to trial but in which you did significant work. Please do not list cases pending in the trial courts. (Applicants who are currently judges should list the three most recent cases they presided over that did not go to trial but in which they did significant work.) Please include the judge's name and case names and numbers. (*Attach additional pages if necessary*.)

	Case Number 1	
Case Name:	Case Number:	
ν		
	Attorneys Involved:	
	Name:	_
Address:	Address:	
City, State, Zip:	City, State, Zip:	
Name:	Name:	
Address:	Address:	
City, State, Zip:	City, State, Zip:	
	Case Number 2	
Case Name:	Case Number:	
ν		
	Attorneys Involved:	
Name:	Name:	
Address:	Address:	
City, State, Zip:	City, State, Zip:	
Name:	Name:	
Address:		
City, State, Zip:	City, State, Zip:	
	Case Number 3	
Case Name:	Case Number:	
ν	Indaa Nama	
	Attorneys Involved:	
Name:	Name:	
Address:	Address:	
City, State, Zip:	City, State, Zip:	
Name:	Name:	
Address:	Address:	
City, State, Zip:	City, State, Zip:	

## Writing Sample

21.	Attach <u>one</u> example of a brief, memorandum of law, or legal opinion or similar example of legal writing (10-20 pages in length; 15-25 pages for appellate positions) prepared solely by you within the last five years. Please choose a sample that reflects your ability to do legal research and analysis. If you do not have a good sample of this length, include an excerpt from a longer writing. Make sure the sample contains sufficient facts to make it understandable. (Some reply briefs may not meet these requirements.)		
	Please do not submit: (a) coauthored writing samples, (b) sample unless redacted to remove such information, (c) longer writing samples.		
22.	Has any <b>public</b> sanction been imposed against you in response to a brought against you as an attorney or a judge? Have formal grievance procedures been brought against you? See Bar Rule 22(b) & (e) concerning public bar grievance proced 22.30.011(b) and .060(b)(3) concerning public disciplinary grievant Have you ever been held in contempt of court? Have you ever been fined or otherwise sanctioned by a judge? In each case, state in detail the circumstances and the outcome.	☐ Yes ☐ No ☐ Yes ☐ No dures against attorneys, and AS	
Addit	cional Comments (Non-Confidential)		
23.	Please make any additional comments that you wish to bring to the experience and suitability for this judgeship.	e Council's attention about your	

Add	itional Comments (Continued)		
24.	Please indicate whether you prefer to be interviewed in public session or in private session. Your choice of a public or private interview has no bearing on the Council's determination of your qualifications or on the questions the Council may ask. You may change your request in writing at any time before the interview starts.		
	□ Public Interview □ Private Interview		
25.	Please prepare a brief biographical statement ( <i>limited to 150 words</i> ) about your background, legal education, and legal experience. Please do not list personal information about minor children. You picture and a copy of this statement will be scanned and posted on the Council's website after the application deadline. In its bar survey, the Council will invite attorneys to review the information if they wish to become more familiar with your background and experience. Use the form on the following page for your biographical statement. Please leave the box at the top empty. The Council will use this space for your scanned picture. <i>To be fair to all applicants, the Council will strictly enforce the 150 word limit.</i>		
	If you object to the posting of your picture on the Council's website, please indicate your objection below. If you object, we will not post your picture, although you still must submit twelve photographs of yourself with your application.		
	☐ If you check this box we will not post your picture on the website.		

## **Biographical Statement**

Name	
Position(s) for which you wish to be considered:	
	Please leave this area blank
Date:	

## II. Confidential Information (Questions 26-35)

26.		· · · · · · · · · · · · · · · · · · ·	
27.	Socia Date	al Security Number :* e of birth: Place of birth Age:	
28.	For t	the purpose of identifying potential conflicts of interest:	
	(a)	Spouse's full name and occupation:**	
	(b)	Children's names and occupations:	
 29.	(a)	Current mailing address:	
	(b)	Current business address:City, State Zip:	
30.		e every residence you have had in the last five years in the United States or elsewhere, it address of each, and the month and year of the beginning and ending of each residence	

<sup>\*</sup> Social security number is used for the sole purpose of identification for background checks.

<sup>\*\*</sup> Also include the full name and occupation of a domestic partner with whom you reside (required to determine possible conflict of interest problems).

	Year	Total Income*	Percent of Total Income* Derived From the Practice of Law	
Please estimate your total income* for each of the three years immediately preceding of this application. This information is used to evaluate active practice of law and conflict of interest issues.				
	,			
32.	admonition, or other ☐ Yes ☐ No	= -	tice of public charges, a cautionary lettern the Alaska Commission on Judicial (	_
		ail the circumstances and r not accepted for investi	the outcome. Please include all complagation.	aints even
	•	e any formal complaints (i question 22) been brough	ncluding fee disputes), charges or grievant against you?   Yes  No	ances (not
31.	Has any private sanction brought against you as a		a in response to a complaint, charge or  ☐ Yes ☐ No	grievance

<sup>\*</sup> This is your "adjusted gross income" as defined on your 1040 tax form, but should not include income attributable to a spouse or other person.

#### **Conflict of Interest**

34.	Please identify, with particularity: (a) every entity in which you have any interest financial of otherwise and describe the interest; (b) any person who, through a relationship with you, might create a conflict of interest if you were appointed, and describe the conflict.		
	What steps, if any, would you take to avoid potential conflict of interest under the Code of Judicia Conduct if you were appointed to the bench?		
Abilit	y to Perform Job-Related Functions		
35.	Is there any reason why it might be difficult for you to perform fully all of the requirements of this position as set out in the judicial position description attached to this application? $\Box$ Yes $\Box$ No		
	If so, please explain how you will be able to perform job-related functions, with or without reasonable accommodation.		

#### **Certification and Waiver**

I hereby certify that, to the best of my knowledge, the information provided on this application is true and complete; and that I am a citizen of the United States and of the State of Alaska, and will be eligible to be licensed to practice law in Alaska at the time of expected appointment (ALASKA CONST. art. IV, § 4).

I waive any privilege of confidentiality I may have with respect to information concerning my qualifications for judicial office that the Alaska Judicial Council may desire to obtain. I specifically authorize the Council to obtain and examine my personnel files from current and past employers, including all files maintained by the Alaska Court System, and to obtain information from any law enforcement agency, any bar association, any occupational licensing board, any educational institution, and any disciplinary body, including specifically the Alaska Bar Association. I further authorize these institutions, organizations, and individuals, and any other institutions, organizations and individuals to make available to the Council all confidential and non-confidential documents, records and information concerning me that the Council may request.

Signature of Applicant	Typed Name
Date	_
Subscribed and sworn to before me this	_ day of, 20
Notary Public, State of Alaska My Commission expires:	_

#### **Release to Obtain Credit History**

I specifically authorize the Alaska Judicial Council to obtain information regarding me from any credit reporting agency. I authorize these agencies to make available to the Council all confidential and non-confidential documents, records, and information concerning me that the Council may request.

Signature of Applicant		yped Name	
Date			
Subscribed and sworn to before me this	day of	, 20	
Notary Public, State of Alaska My Commission expires:			

### For Applicants who are or were Judges Alaska Commission on Judicial Conduct Waiver of Confidentiality

Pursuant to Commission Rule 5(e), I waiv taken by the Commission under Rule 11(b)(2) my judicial position as) a judge or justice on	-(4). I am seeking a		tain
and authorize Commission staff to provide a Commission to the Alaska Judicial Counc qualifications for the position. No other use is once released, further dissemination of this in	factual summary of il and its staff for authorized by this w	any and all actions taken by purposes of determining raiver; however, I recognize to	my that
Name			
Signature			
Subscribed and sworn to before me this	day of	, 20	
Notary Public, State of Alaska My Commission expires:			

## Appendix A

Writing Sample (see question 21)