



Northampton Community College

Wilson Area High School Dual Enrollment Procedures

Dual enrollment is available to seniors with senior privileges who obtain approval from the high school and enroll in a transferable course. NCC classes may be used to satisfy high school requirements. Wilson students are responsible for their own transportation to and from the College.

6 Easy Steps

1. Complete the attached Wilson Area High School Dual Enrollment Application (needed only before initial enrollment). The signatures of 1) a parent or guardian, and 2) a Guidance Counselor or Principal are needed before submitting form to NCC Admissions Office.
2. Complete the attached NCC Admissions Application (\$25 fee waived) only before initial enrollment to the Admissions Office.
3. Request that an official copy of your high school transcript (with SAT/ACT scores if available) be sent directly from your high school to the NCC Admissions Office; your file will not be complete until the Admissions Office receives your transcript.
4. Submit signed Student Release of Information form to the NCC Admissions Office.
5. Take the NCC English or Math placement test if you are enrolling in a class that has an English or Math prerequisite that is not satisfied by SAT or ACT scores or completed coursework. See attached schedule of testing times.
6. Submit a Course Registration Form to the Office of Records and Registration (preferably in a group registration meeting format at the high school), pay tuition, purchase textbook(s) and obtain photo ID.

NCC has the right to refuse admission to any specific class or program. Enrollment in all classes will be on a space available basis, and requires all prerequisites be met prior to registration. Students qualifying for dual enrollment are subject to all College policies and procedures.

Please note: If you intend to enroll at NCC after high school graduation, please submit a Change of Major Form to the Admissions Office so we're sure to mail you an invitation to New Student Registration/Orientation.



Northampton Community College

Wilson Area School District Dual Enrollment Application

Last Name _____ First Name _____ MI _____

Address _____

Phone Number _____ Social Security # _____

High School Graduation Year _____

I plan to enroll at NCC: (circle one and indicate year)

Fall (Aug.) _____ Spring (January) _____

I have discussed dual enrollment with the people who signed below and have their approval to attend. My background or experience which qualifies me to enroll at NCC is:

Course(s) I would like to take at NCC are _____

Student Signature _____ **Date** _____

High School Guidance Counselor Signature _____

The undersigned, intending to be legally bound hereby and in consideration for the approval of the dual enrollment of the above named student, do hereby guaranty and warrant to Northampton Community College, its successors and assigns the prompt payment of any bills, costs, fees, debts and obligations of the student while attending the College.

Parent or Legal Guardian Signature _____

NCC Admissions Counselor _____ Date _____

Placement Test codes _____ H.S. GPA _____

Comments _____

Decision _____



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Wilson Area School District Dual Enrollment

Student Release of Information Form

The Family Educational Rights and Privacy Act of 1974 (FERPA) protects a student's educational record from disclosure to unauthorized individuals.

By signing this form, I the student, am waiving this right and allowing Northampton Community College (NCC) officials to share my NCC educational record with high school officials while I am also enrolled in high school.

Student Name _____

Address _____

Social Security Number _____

Home Phone _____

Guidance Counselor _____

Student Signature _____

Date _____