

State of New Jersey

DEPARTMENT OF EDUCATION
DIVISION OF ADMINISTRATION AND FINANCE
PUBLICATIONS AND DISTRIBUTION SERVICES
PO BOX 500
TRENTON, NJ 08625-0500
(609) 984-0905

ANNUAL DISTRICT FORMS REQUISITION
School Year 2013-14

Table with 5 columns: Form Number, Description of Forms, Present Quantity On Hand, Requirements For 2013-14, For Department Use ONLY. Includes rows for 'FOR: CHIEF SCHOOL ADMINISTRATOR', 'PUPIL'S TRANSFER CARD', and 'MISCELLANEOUS FORMS Fire Drill Card'.

Form with fields for District, County, Contact Name, Telephone, and Signature of District Superintendent.

INSTRUCTIONS

- 1. Inventory all forms on-hand. Place this figure for each form under column #3, "Present Quantity On Hand". Where no inventory exists, enter a zero ("0").
2. Please anticipate a full year's requirement for each form listed. Enter this figure under column #4, "Requirements for 2012-13".
3. Once completed, return the form to the New Jersey State Department of Education, Publications & Distribution Services, PO Box 500, Trenton, N.J. 08625-0500 by May 10, 2013.