

**DUBAI VISA APPLICATION FORM - UAE  
(PLEASE FILL IN BLOCK LETTERS)**

**1. Type of visa being applied for (Tick one):** TOURIST (30 Days)  VISIT VISA (90 Days)

Emirates PNR

**2. Full name of Applicant:** \_\_\_\_\_

**3. Skyward membership number, if any**  **Blue**  **Silver**  **Gold**

**4. Current residential address (Mandatory Information of the Sponsor)**

Line -1	
Line - 2	
City, Country	
Mobile	
Land Line	
Fax No.	
Email ID	

**5. Are you applying as a dependent of Principal Applicant?**

- Yes: write name of Principal Applicant: \_\_\_\_\_  
 No

**6. If applying as Principal Applicant, complete the following:-**

Name of Business/Employer	
Address of Business/Employer	
Designation	
<b>IMPORTANT:</b> unemployed or retired persons should indicate above the details of last employment, and indicate date of cessation of last employment here: _____	

**7. Personal details**

a. Nationality	
b. Previous nationality if any	
c. Full name (Name, middle name, surname)	
d. Father's name (Name, middle name, surname)	
e. Mother's name (Name, middle name, surname)	
f. Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
g. Marital Status	
h. Married female applicants – husband's name	
i. Occupation	
j. Religion	
k. Educational qualifications	
l. Main language spoken	
m. Date of birth (dd-mm-yyyy)	
n. Place of birth	Country <input type="text"/> Place <input type="text"/>

**8. Passport details**

a. Type	<input type="checkbox"/> Ordinary <input type="checkbox"/> Diplomatic/Official
b. Passport number	
c. Issuing Government	
d. Place and date of issue	
E. Expiry date	

**9. Purpose of Visit**

Tourist       Business       Family       Visit

**10. Names of family members accompanying you on this trip**

Name	Passport no.	Relation
1.		
2.		
3.		
4.		
5.		

**11. Contact in UAE (Mandatory Information)**

Name / Relationship with host	
Address / Hotel Confirmation Voucher	
Area - City	
Phone No.	
E-mail ID	

**12. Mandatory documents to be submitted with the Visa Application form:**

List of documents	Applicant	Application Centre
1. Completed Visa Application Form		
2. Applicant's color photograph with white background.		
3. Copy of Emirates ticket		
4. Applicant's clear passport copy (Bio Pages & Observation Page if any). The passport must be valid for at least 6 months.		
5. Guarantor's passport with a photocopy of Bio Pages, UAE residence visa page copy showing validity of the residency for 6 months at least.		
6. Emirates ID, Labour contract, along with original for verification and service letter in original OR If self-employed then trade license copy with original copy for verification.		
7. Security Deposit of AED 1000 paid in cash, which is refundable once the applicant exits out of UAE.		

**13. Have you applied for a Dubai Visa through VFS in the past?**

Yes       No

If you have ticked Yes, then kindly provide date of last travel in the space below:-

**\*\*\* Visa Fees are subject to change without prior notice.**

**IMPORTANT:** You are recommended not to travel to Dubai if your flights out of Dubai do not get confirmed. Any overstay beyond duration of Visa invites heavy fines and penal action - there will be no waiver on any grounds.

If any passenger who has stayed in UAE during his or her last visit for more than 24 days, in such case the passenger has to wait for 30 days outside UAE (Cooling Period) before he or she can apply for their new visa.

**IMPORTANT:** Please note and strictly comply - All applicants should read the conditions mentioned below before signing the application form. Incomplete and unsigned applications will not be accepted.

**TERMS AND CONDITIONS**

1. The facility is open only to a valid passport holder and Nationals of countries requiring a prearranged UAE visa visiting Dubai traveling on Emirates Airline (herein referred to "EK") and fulfilling the eligibility conditions announced from time to time by the Government of Dubai / Dubai Naturalization and Residency Department ("DNRD"). Issuance and approval of a visa is solely regulated by Government of Dubai / and governed by their rules and regulations that are amended from time to time. Subject to the applicant/passenger fulfilling the eligibility conditions EK will sponsor the applicant to Dubai.
2. The facility of applying through VFS (GCC) LLC. Herein referred to as ("VFS (GCC) LLC") is open only to valid passport holders a valid passport holder and Nationals of countries requiring a prearranged UAE visa visiting Dubai traveling on Emirates Airline (herein referred to "EK") EK has outsourced the administrative process of facilitating Visa applications to VFS (GCC) LLC. VFS (GCC) LLC has setup and is managing the Dubai Visa Processing Centre (herein after referred to as "DVPC") for this purpose. VFS (GCC) LLC role is limited to accepting the visa application and required documentation, forwarding the application to Government of Dubai / DNRD for consideration of visa issue and communicating the Government of Dubai's / DNRD's Decision on the application for visa to the applicant. We have contracted elements of our services to our authorized sub-contracted agents Vasco Worldwide
3. Visa fees are nonrefundable under any circumstances whatsoever.
4. Each visa applicant desirous of being sponsored for a visa by EK should be holding a valid ticket issued by EK and booked to travel on EK. VFS (GCC) LLC/EK will not responsible for and will not be liable for the applicant not been able to travel due to denied boarding offloading, cancellation of flight, delays or and any other cause or circumstances beyond their control. VFS (GCC) LLC shall also not be liable in the case of any change in the date of travel not being communicated to VFS (GCC) LLC.
5. The Applicant/passenger will be required to fill in a Visa Application Form accurately and submit the same with the applicable visa fees, valid passport and necessary documentation as specified in the Visa Application Form. Applicants must hold valid travel documents and comply with the requirements of Government of Dubai / DNRD and requirements specified on the Visa Application Form.
6. VFS (GCC) LLC does not accept any responsibility for late, lost or misplaced applications and / or the veracity of the contents of the application. Incomplete and double applications will be disregarded.
7. The decision to grant or refuse a visa is the sole prerogative of the Government of Dubai / DNRD. VFS (GCC) LLC merely forwards the application and the issuance or pendency or refusal of the visa is the prerogative of the Government of Dubai / DNRD. The decision of the Government of Dubai / DNRD is final. In case of rejection of visa application, no correspondence will be entertained and no visa fees will be refunded and no reasons will be required to be given. It is clarified that processing of the visa application is prevented, delayed or restricted or interfered with for any reasons whatsoever resulting in delay by Government of Dubai / DNRD to process the applicants visa application, then VFS (GCC) LLC OR EK shall not be liable to the applicant for any loss or damage which may be suffered as result of such causes and VFS (GCC) LLC OR EK shall be discharged of all its obligations hereunder.
8. Issuance of a visa or approval on the visa application does not in any way give the applicant/passenger a right to enter Dubai. The entry is at the sole discretion of the Immigration officer at Dubai Airport who is a representative of Government of Dubai / DNRD. In case of denial of visa or entry into Dubai by the Government of Dubai / DNRD, VFS (GCC) LLC OR EK shall in no way be liable to the applicant in any manner whatsoever.
9. The visa must be accepted as offered and is non – transferable.
10. When the Visa application of the Applicants is approved by the Government of Dubai / DNRD, it is the applicant's sole responsibility to ensure that they have received copy of the approved visa from the respective Visa Application Center on email and the same is required to be submitted to the Dubai authorities on arrival in Dubai.
11. VFS (GCC) LLC OR EK shall not be liable for any losses or damages, which the applicant may suffer arising from delay in processing or receiving the visa.
12. The visa is valid as per the Government of Dubai / DNRD rules and regulations as amended from time to time. The visa must be availed within its period of validity.
13. Applicants understand and agree that forwarding Visa application to Government of Dubai / DNRD is at the sole discretion of EK as the sponsor and VFS (GCC) LLC will not be liable in any manner for the same including for any delay and or rejection.
14. Respective Countries and Dubai Government regulations apply and in case this facility is deemed invalid or cancelled due to any countries / Dubai Government regulation or order, VFS (GCC) LLC shall not be liable in any manner whatsoever to the applicant.
15. Applicants will be solely responsible to ensure they fulfill their respective country and Dubai Government requirements for travel which may include Police Clearance, etc.
16. VFS (GCC) LLC shall take all reasonable measures to ensure that information provided by the Applicants in its application form shall remain confidential. However VFS (GCC) LLC shall not be liable for any unauthorized access by any means to that information.
17. The Applicant agrees to indemnify and hold VFS (GCC) LLC, its officers, directors, agents, subsidiaries, clients, joint venture partners and employees, harmless from any Claim, expense, loss, damages or demand, including reasonable attorney's fees, incurred or sustained by VFS (GCC) LLC and / or its officers, directors, agents, subsidiaries, clients, joint venture partners and employees arising out of the breach of these terms & conditions by the Applicant and / or any act of omission or Commission attributable to the Applicant (or) violation by the Applicant of any law of any country or the rights of a third party.
18. In no event and under no circumstances shall VFS (GCC) LLC, and/or its representatives be liable for any direct, indirect, punitive, incidental, special, consequential Damages or any damages whatsoever to anyone.
19. VFS (GCC) LLC / EK reserves the right to add, alter or vary these terms and conditions at any time without notice or liability and all applicants availing of this facility shall be bound by the same.
20. Security Deposit refundable on return (hereinafter referred to as "Security deposit") in the form of a Cash shall be paid by the sponsor applying for Visa. The Security deposit is returned to the sponsor once the applicant exits from Dubai, & the photocopy of the entry & exit stamp from Dubai is submitted in the respective VAC. However in the event the Applicant does not collect the security deposit within a period of 30 days from the date of expiry of his/her visa, the said security deposit will be banked.
21. These terms and conditions shall be governed by and construed in accordance with the laws of UAE. Any claims or disputes arising in relation to the services provided by VFS (GCC) LLC for the applicant shall be subject to the exclusive jurisdiction of the court of Dubai UAE, territorial jurisdiction.
22. If you have not opted out of receiving marketing materials, we may also use your personal information to identify other products and services that might be of interest to you and to market additional goods, services and special offers from us, our affiliates or our third party business associates. You can choose not to allow VFS (GCC) LLC to use or disclose your personal information for marketing purposes by indicating your preference on the visa application form.
23. Applicants expressly declare that they do understand these terms & conditions and are individuals and not a company or any professional and or commercial entity.

**I confirm that the above terms and conditions have been read and understood by me and I agree to abide by them.**

**I hereby give my consent to VFS (GCC) LLC to use my personal information to identify other products and services that might be of interest to me and to market additional goods, services and special offers from VFS (GCC) LLC, its affiliates, or VFS (GCC) LLC's third party business associates.**

**OR**

**I do not wish to have my personal information used to identify other products and services that might be of interest to me and to market additional goods, services and special offers from VFS (GCC) LLC, its affiliates, or VFS (GCC) LLC's third party business associates.**

**Signature of Sponsor** \_\_\_\_\_

**Date** \_\_\_\_\_

**STRICTLY FOR OFFICE USE**

**ASSESSMENT**

- Pending
- Forward to Appraisal Team

Comments:

Sign: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Pending cleared: Sign: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

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**APPRAISAL**

- Approved
- Refused

Comments:

Sign: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

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**CONFIRMATION**

SRN: \_\_\_\_\_  
Application # \_\_\_\_\_

Comments, if any:

Sign: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

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**DNRD**

- Approved
- Refused

VCN: \_\_\_\_\_ Issued on: \_\_\_\_\_

Sign: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

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**AUDIT**

Comments, if any:

Sign: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

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