



AGENDA FOR CCA BOARD MEETING

September 23, 2009

8:30 a.m.

4050 Crums Mill Road, Suite 303

Harrisburg, PA 17112

and Via Teleconference

- I. Call to Order – D. Taylor
- II. Roll Call – D. Taylor
- III. Routine Business
 - a. Approval of Agenda – D. Taylor
- IV. Oral Reports
 - a. CEO Report – D. Tulli
 - i. Start of the 2009-2010 School Year
 - ii. Review of the School Goals 2008-2009 Update (attached)
 - iii. Enrollment and Staffing Update
 - b. Financial Report (attached) - T. Ochs
 - i. Use of Fund Assets
- V. Consent Items
 - a. Approval of Minutes from the August 26, 2009 Meeting (attached)
 - b. Approval of Staffing Report (to follow)
 - c. Ratification of Lease Agreement for the Pittsburgh Office (attached)
 - d. Approval for Board Members to Attend Board Academy 2009
- VI. Action Items
 - a. Approval of CA Invoice for August (attached) – M. Ciora
 - b. Approval of the CA Professional Development Offering for the 2009-2010 School Year (attached) – E. Grier
- VII. Information Items
 - a. Legislative Update (to follow) – D. Tulli/M. Revenaugh
 - b. Ethics Statement (attached) and Background Checks (attached) – H. Woodward
- VIII. Adjournment and Next Meeting Date – October 28, 2009 at 8:30 a.m. – 10:00 a.m.

CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

a. Approval of Minutes from the August 26, 2009 Meeting

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The minutes from the meeting of the Board of Directors are being presented for approval.

b. Approval of the Staffing Report

PRESENTER IF MOVED TO ACTION ITEMS: Dennis Tulli

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The staffing report as provided with the Board materials outlines the candidates that are recommended for hire. The staffing report includes each candidate's name, area for hire, compensation rate, bonus potential and start date. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any promotions, for Board review and approval.

c. Ratification of Lease Agreement for Pittsburgh Location

PRESENTER: Dennis Tulli

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Dr. Tulli is requesting the Board ratify the lease agreement for the Pittsburgh location that was finalized with the assistance of Board designee, David Taylor.

d. Approval for Board Members to Attend Board Academy 2009

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The Board is requested to approve the reimbursement of costs for travel, accommodations and incidental expenses for up to three Board members to attend Board Academy in Baltimore.

Motion: _____ **Second:** _____
Ayes: _____ **Nays:** _____

ACTION ITEMS

a. Approval of CA Invoice for August

PRESENTER: Michelle Ciora

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Ciora will review the invoice as it relates to the financial report reviewed earlier in the meeting. She will request Board approval of the invoice and authorization to make payment via wire based upon availability of funds.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

b. Approval of the CA Professional Development Offering for the 2009-2010 School Year

PRESENTER: Earl Grier

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Mr. Grier will review CA's Professional Development Offering for the 2009-2010 school year as required by the agreement between CA and the school, and will request Board approval of this Plan.

Motion: _____ Second: _____

Ayes: _____ Nays: _____