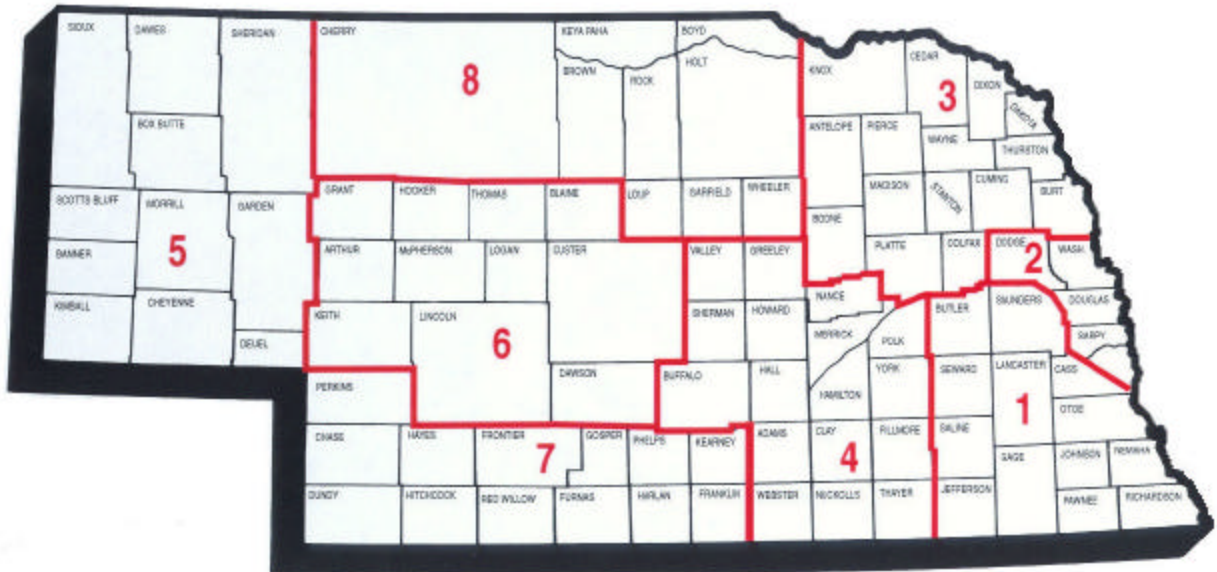


**Note to Users of this Form**  
 This is a legal-size form so don't forget to have legal-size paper in your printer.

The following form should be completed, then **signed, dated and mailed or faxed** to the appropriate District office.



**District 1**  
 Nebraska Department of Roads  
 District 1 Office  
 302 Superior St  
 PO Box 94759  
 Lincoln NE 68509-4759  
 Phone: (402) 471-0850  
 Fax: (402) 471-3401

**District 4**  
 Nebraska Department of Roads  
 District 4 Office  
 211 N Tilden  
 PO Box 1488  
 Grand Island NE 68802-1488  
 Phone: (308) 385-6265  
 Fax: (308) 385-6269

**District 7**  
 Nebraska Department of Roads  
 District 7 Office  
 619 Auditorium Dr  
 PO Box 530  
 McCook NE 69001-0530  
 Phone: (308) 345-8490  
 Fax: (308) 345-8492

**District 2**  
 Nebraska Department of Roads  
 District 2 Office  
 4425 S 108<sup>th</sup> St  
 PO Box 45461  
 Omaha NE 68145-0461  
 Phone: (402) 595-2534  
 Fax: (402) 595-1720

**District 5**  
 Nebraska Department of Roads  
 District 5 Office  
 514 Main St  
 PO Box 580  
 Bridgeport NE 69336-0580  
 Phone: (308) 262-1920  
 Fax: (308) 262-1923

**District 8**  
 Nebraska Department of Roads  
 District 8 Office  
 E Hwy 20  
 736 E 4<sup>th</sup> St  
 Ainsworth NE 69210-1215  
 Phone: (402) 387-2471  
 Fax: (402) 387-1498

**District 3**  
 Nebraska Department of Roads  
 District 3 Office  
 408 N 13<sup>th</sup> St  
 PO Box 1707  
 Norfolk NE 68702-1707  
 Phone: (402) 370-3470  
 Fax: (402) 370-3473

**District 6**  
 Nebraska Department of Roads  
 District 6 Office  
 1321 N Jeffers  
 PO Box 1108  
 North Platte NE 69103-1108  
 Phone: (308) 535-8031  
 Fax: (308) 535-8034

# Application to Construct a Private Driveway on State Highway Right-of-Way

Date \_\_\_\_\_

## PART I: To be completed by Owner or Lessee

Application is hereby made to the Department of Roads by \_\_\_\_\_  
(Owner or Lessee of Property to be Served by Drive)

Phone \_\_\_\_\_  
(Name, Address, and Zip Code)

to construct \_\_\_\_\_ driveway(s) from the shoulder line or edge of pavement on the east  west   
north  or south  side of Highway No. \_\_\_\_\_ and \_\_\_\_\_ feet east  west   
north  or south  of Milepost No. \_\_\_\_\_

Name and address of Contractor (if known) \_\_\_\_\_

The Applicant requests consideration to construct the driveway(s) to a width of \_\_\_\_\_ feet and to surface the driveway(s) with gravel or \_\_\_\_\_ pavement. The Applicant acknowledges that the final width and type of surface of the driveway(s) authorized as a result of this application will be in compliance with the terms and conditions set forth in a permit issued by the Nebraska Department of Roads.

An authorized representative of the Nebraska Department of Roads will determine the number and dimensions of any drainage structures required; and, the Applicant shall furnish, install or construct such structures at their own expense.

The Applicant agrees to construct the approach roads(s) in accordance with the terms and conditions of the Nebraska Department of Roads. Any permit issued will be declared **Null and Void** if the work specified **is not completed within the term listed on the permit** or within any **additional length of time granted**. Request for an extension of time to complete the work must be made in writing. Any extension granted will be acknowledged in writing by the Nebraska Department of Roads.

A certified check or cashier's check payable to the **Nebraska Department of Roads** in the amount of \$ \_\_\_\_\_ by

\_\_\_\_\_  
(Name, Address, and Social Security Number or Federal Tax Identification Number of Remitter)

\_\_\_\_\_ is hereby attached to this application, as a guarantee of the faithful compliance by the Applicant to the terms of the permit. It is understood that should the Applicant fail to perform the work as set forth in the permit, the State will have the right to keep the performance guarantee as liquidated damages for its necessary supervisory and inspection expenses and to initiate such legal proceedings as are necessary to secure either performance of the work in compliance with the terms of the permit or the restoration of the highway right-of-way to its previous condition prior to the activities of the Applicant. **The Applicant may cancel the permit with written notification** at any time prior to beginning work on highway right-of-way.

**NOTE:** Four copies of the site plans no longer than 12" x 18" for the proposed access shall be submitted with this application. The plan shall show, among other things, the following items: property lines with dimensions, north arrow, legal description and address of property, proposed improvements, location and design of proposed drive, culvert if necessary, driveway surfacing, trees, poles or other physical structures that may conflict with the drive and distances from existing drives or streets..

\_\_\_\_\_  
(Owner) \_\_\_\_\_ (Contractor - if known)

## PART II: To be completed by Maintenance Superintendent

Drainage structures required beneath the approach road(s) shall have the following dimensions as a minimum:

\_\_\_\_\_  
(Number) \_\_\_\_\_ (Size - Diameter of the End Opening) \_\_\_\_\_ (Length)

**NOTE: All locations must be given based on Section or Quarter Section Lines.**

The Applicant's property which is served by this approach road(s) is \_\_\_\_\_ feet above  or below  the level of the Highway surface. The exact location of the approach road(s) is \_\_\_\_\_ feet east  west  north  or south  of the east  west  north  or south  line of Section \_\_\_\_\_, Township \_\_\_\_\_, Range \_\_\_\_\_, in \_\_\_\_\_ County, and is \_\_\_\_\_ feet east  west  north  or south  of Milepost No. \_\_\_\_\_

Type of Surfacing: Bituminous  Concrete  Crushed Rock  Earth

Radii: \_\_\_\_\_ **RECOMMENDATIONS BY DISTRICT:**

Control of Access: Yes  No

Type of Section: Ditch  Curb & Gutter

Type of Drainage Structure: (Check the appropriate box)

Box Culvert  Arch Culvert   Corrugated Metal Pipe  
 Reinforced Concrete Pipe

\_\_\_\_\_  
(Maintenance Superintendent) \_\_\_\_\_ (District Engineer)

\_\_\_\_\_  
(Date) \_\_\_\_\_ (Date)