

**PLEASE ENSURE YOU SIGN THE APPLICATION BEFORE MAILING**

**EMBASSY OF THE REPUBLIC OF KENYA  
2249 R. STREET, N.W.  
WASHINGTON, D.C. 20008**

**TEL: 202-387-6101**

**DATE:** \_\_\_\_\_

**Requirements for new Kenyan Passport:**

1. Form 19 fully completed and signed
2. Your current passport & 2 copies of passport {Bio-data page only (page with your picture )}
3. Two passport size pictures if submitting a new passport application / Three passport size pictures if submitting a lost passport application (full face showing both ears). (NB: Most current picture taken maximum within the last one month.)
4. A Money Order or Cashiers Check of: (Payable to Embassy of the Republic of Kenya)  
(a). **\$120.00** for a **32 page passport. (No personal Checks)** (b) **\$210.00 for Mutilated** (c) **\$250 for Lost passport**
5. A copy of your birth certificate both sides.
6. A copy of marriage certificate duly certified/registered with the county for married ladies who wish to change their names. Or divorce certificate/divorce decree duly authenticated by the secretary of state of the United States of America
- 7. A self addressed stamped envelope for the return of your passport (s). The envelope should have enough postage for: Fedex, Express Mail, Certified Mail or Priority Mail with delivery confirmation.**
- 8. FOR LOST PASSPORT REFER TO REQUIREMENTS LISTED ON THE WEBSITE UNDER "LOST PASSPORT APPLICATION"**

**Application for a Kenyan Passport for a Child Under 18 Years or Acquiring a Passport for the first time**

**Requirements:**

1. Form 19 fully completed and signed.
2. Parent's passport where the child was previously endorsed {Original and 2 copies of Bio-data page only (page with your picture )} If child not born in Kenya see No. 3.
3. Proof of father's/mother's Nationality if the child was not born in Kenya.
4. Two passport size pictures .Three passport size pictures if submitting a lost passport application (full face showing both ears). (NB: Most current picture taken maximum within the last one month.)
5. A Money Order or Cashiers Check of: (Payable to Embassy of the Republic of Kenya)  
(a). **\$120.00** for a **32 page passport. (No personal Checks)**
6. Original Child Birth certificate & a copy.
7. A copy of the Father's Birth certificate (both Sides).
8. A copy of the Mother's Birth certificate (both Sides).
9. A copy of Parents marriage certificate.
10. Written consent from father/mother to issue the child with a passport.
- 11. A self addressed stamped envelope for the return of your passport (s). The envelope should have enough postage for: Fedex, Express Mail, Certified Mail or Priority Mail with delivery confirmation.**

9. Address: \_\_\_\_\_  
\_\_\_\_\_

PROFESSION: \_\_\_\_\_

- Please note that it takes 6-8 weeks to get a new passport from the date the application is received in Washington D.C
- Please return this instruction sheet together with the application.
- No Expedited service for a new passport.
- Incomplete application will be returned.

**Regaining citizenship for those who acquired citizenship of another country**

According to the Citizenship and Immigration Act No. 12 of 2011; section:10. - Check Dual citizenship instructions on our Website

**CONSULAR UPDATE AUGUST 01, 2012**

- PASSPORT 32 PAGE : \$120
- REPLACEMENT LOST PASSPORT : \$250
- MUTILATED PASSPORT : \$210
- EMERGENCY TRAVEL DOCUMENT : \$20

**OMBI LA KUTAKA PASPOTI YA KENYA  
APPLICATION FOR A KENYA PASSPORT**

Majina Kamili }  
Full Names }

**Tafadhali soma maagizo kwa makini kabla ya kujaza fomu  
Please read instructions carefully before completing the form**

R.....

**Receiving Officer**

Name .....

Signature.....

Stamp .....

**Indexing Officer**

Name .....

Signature.....

Stamp .....

**MAAGIZO**

**1. Maelezo:** Tafadhali ufahamu vyema kwamba wale wote wanaoomba paspoti ni lazima wajaze Sehemu zote. Sehemu ya 3, ni lazima kujazwa na mwombaji ambaye ni mwanamke aliyeolewa.

**2. Picha.** Picha mbili zilizopigwa hivi karibuni lazima ziambatane na fomu. Picha hizi lazima ziwe za uso wote, bila kuvaa kofia au kitam-baa. Pia picha isiwe ndani ya fremu. Ukubwa wa picha inchi 2 kwa inchi 2

**3.** Ada hivi sasa ya paspoti ya kurasa 32 ni \$120.00, Ni lazima haya yawe money order au hundi ya benki. Risiti rasmi itatolewa.

**4.** Fomu ya maombi ipelekwe na mwenye kuomba binafsi katika Ofisi

**Embassy of The Republic of Kenya**

**2249 R. Street, N.W.**

**Washington, D.C. 20008**

**5.** Paspoti haiwezi kutolewa au kuongezwa muda wake hapa nchini kwa niaba ya mtu ambaye tayari yuko nje ya Kenya. Mtu huyo anapaswa kuwasilisha ombi lake kwenye ofisi ya ubalozi wa Kenya uliyo karibui naye, na katika nchi ambako Kenya haina uwakilishi wa kibalozi, katika ofisi ya ubalozi wa Uingereza iliyo karibu naye. Paspoti hazitumwi nje ya Kenya kwa njia ya Posta.

**6.** Hati za kuonyesha ni raia wa Kenya ni lazima zitolewe.

**7.** Fomu zote za maombi ya paspoti ziambatanishwe na paspoti ya awali kama ipo, Kitambulisho cha Kenya aina ya kisasa, cheti cha kuza liwa na kopi za kila moja ya hati hizi ambazo zimethibitishwa.

**8.** Habari zote zitakazotolewa zitahifadhiwa kama siri ya serikali na hazitajulishwa mtu yeyote asiyestahili.

**NOTES**

**1. Instructions.** Kindly note that all applicants must complete all Sections. Section 3 must be completed where the applicant is married and evidence of the same produced.

**2. Photographs.** Two passport size photograph of the applicant / Three passport size photograph if submitting a lost passport application. Must be taken full face without hat, and the photographs must not be mounted. Size: 2 inches by 2 inches

**3.** The current fee for a 32 page passport is \$120.00, This fee must be paid in money order or by bankers' cheque and an official receipt issued.

**4.** Application for a passport must be submitted personally by the applicant to

**Embassy of The Republic of Kenya**

**2249 R. Street, N.W.**

**Washington, D.C. 20008**

**5.** A passport cannot be issued or renewed by a Passport Control Officer on behalf of a person already abroad. Such persons should apply to the nearest Kenya Mission abroad or, where there is no Kenya representative, to the nearest United Kingdom Mission. Passports are not sent out of Kenya by post.

**6.** Documentary evidence of Kenya citizenship must be produced.

**7.** All applications must be accompanied by a previous passport, if any or current national Kenya Identity Card, Birth Certificates plus certified photocopies of each.

**8.** Information will be treated confidentially and shall not be passed to any unauthorized persons.

**TUMIA HERUFI KUBWA  
TO BE COMPLETED IN BLOCK CAPITALS**

(1) Majina Kamili } Full Names }			
Mahali pa kuzaliwa Place of birth	Tarehe ya Kuzaliwa Date of birth  <b>DD MM YYYY</b>	<b>Maelezo ju ya muombaji</b> <b>Description of applicant</b>  Gender :	
Nambari ya Kodi Personal Identification Number (PIN)		Nambari Ya Kitambulisho Identity Card Number	
Iwapo jina limebadilishwa kwa sababu nyingine mbali na ya ndoa, andika jina lako la zamani If name has been changed other than by marriage, state original name: .....		Nchi unayoishi } Country of residence }	
Anwani ya posta Postal Address ..... Nambari ya simu Tel. No. ....		Kazi } Profession/Occupation }	
Mahali unapoishi/Residential address:		Kimo } Height } ft. .... Ins. ....	
Nambari ya simu ya Nyumbani/Home Tel No .....  Simu ya Mkono/Mobile phone Number .....  Barua Pepe/Email address .....		Rangi ya Macho } Colour of eyes } .....  Alama isiyo ya kawaida: Special peculiarities: ..... .....	
(2) Mwananchi wa Kenya kwa: (Chagua neno lifaalo) Citizen by: (Tick the appropriate box)  If by Registration or by Naturalization Nambari ya Hati/Certificate No. Tarehe ya Kutolewa/Date of issue		a) Majina Kamili ya Baba Father's Full Name ..... Nambari ya Kitambulisho Identity Card No. .... Nambari ya Paspoti (au Rno.) Passport No. (or Rno.) ..... b) Mahali Baba alipozaliwa Place of Father's birth: ..... c) S L P P.O. Box ..... d) Nambari ya Simu/Tel .....	
(3) Hali ya Ndoa/Marital Status: Taja kama umeoa/olewa, hujaolewa Umetaliki/ Talikiwa/ Umetengana au Mjane: Married, Single, Widowed, Separated or Divorced: .  Majina kamili ya mke/mume Spouse's full names ..... Jina la usichana(pale inapohusu) Maiden name ..... Tarehe na mahali pa kuoa/kuolewa Date and place of marriage		a) Majina Kamili ya Mama Mother's Full Name ..... Nambari ya Kitambulisho Identity Card No. .... Nambari ya Paspoti (au Rno.) Passport No. (or Rno.) ..... b) Mahali Mama alipozaliwa Place of Mother's birth: ..... c) S L P P.O. Box ..... d) Nambari ya Simu/Tel .....	
(4) Sababu ya kusafiri Reason for travel.....			
(5) Watu wa kupashwa habari dharura jambo linapotokea Particulars of Next of Kin (Person who may be contacted in case of emergency)			
a) Majina Kamili Full Names ..... Uhusiano naye/Relationship..... Nambari ya Kitambulisho chake /ID No..... Address..... Tel ..... E-Mail.....			
b) Majina Kamili Full Names ..... Uhusiano naye/Relationship..... Nambari ya Kitambulisho chake /ID No..... Address..... Tel ..... E-Mail.....			

(6) *Watoto wako*

Particulars of legitimate /legally adopted child /children

<i>Majina Kamili</i> Full Names	<i>Mahali pa Kuzaliwa</i> Place of Birth	<i>Tarehe ya kuzaliwa</i> Date of Birth	<i>Uhusiano na mwombaji</i> Relationship to applicant	<i>Mwanamume</i> Male	<i>Mwanamke</i> Female

(7) **MDHAMINI** (Tazama maelezo ya kujaza nambari 2 na 3 )

*Natoa uhakikisho kwamba anaeomba paspoti ni mtu ninaemfahamu binafsi na kwamba naamini maelezo alioandika hapa ni ya kweli. Mimi ni mwananchi wa Kenya.*

**RECOMMENDER** ( refer to notes no.s 2 and 3 )

I certify that the applicant is personally known to me, and that to the best of my knowledge/ belief the facts stated in this form are correct. I am a citizen of Kenya

*Majina Kamili*

Full Names: .....

*Nambari ya Kitambulisho*

ID No. (Attach certified copy): .....

*Kazi*

Profession/Occupation: .....

E-Mail: .....

*Anwani*

Address P. O. Box: .....

Tel: .....

*Sahihi*

Signature: .....

*Tarehe*

Date: .....

(8) **UAMUZI**

*Mimi niliyetia sahihi yangu hapa naomba nipewe paspoti. Naidhinisha: -*

(a) *Kwamba maelezo yaliyotolewa katika fomu hii ya maombi ni ya kweli nijuavyo mimi mwenyewe na kuamini.*

(b) *Kwamba sijapata uraia wa nchi nyingine.*

(c) *Kwamba sijawahi kuwa na, au kuomba paspoti yoyote*

au (d) *Kwamba pasi zote nilizopewa nimerudisha isipokuwa paspoti au cheti cha kusafiri No: ..... ambayo /ambacho kiko pamoja na fomu hii ya maombi, tena sijapeleka maombi mengine ya pasi tangu nipewe paspoti au cheti hiki cha kusafiri.*

*(Futa kwenye mstari "C" au "D" yale yasiyokuhusu)*

I declare

- (a)  That the information given in this application is correct to the best of my knowledge and belief.
- (b)  That I have not acquired citizenship of another country.
- (c)  That I have not previously held or applied for a passport of any description.
- (d)  That all previous passports granted to me have been surrendered other than passport or travel document No. .... Which is now attached, and that I have made no other application for a passport or travel document was issued to me.
- (e) I (Emigrant/ Parent/ gurdian)..... of Address..... hereby agree to bind myself to pay the Government any charges and expenses (including expenses of repatriation from overseas of the Emigrant and Dependants, if any) which may be incurred by the Government of Kenya in respect of myself..

*(Delete "C" or "D" whichever is inapplicable)*

*Sahihi*

Signature: .....

*Tarehe*

Date: .....

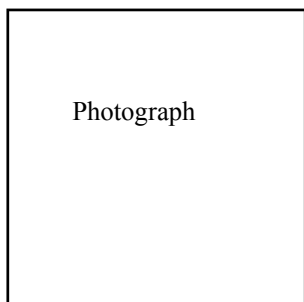
## FOR OFFICIAL USE ONLY

### Documents produced

Applicant's Birth Certificate and ID	Father's/Mother's Birth Certificate	Grandparent's Birth Certificate	Child(ren) Birth Certificate(s)	Marriage Certificate	Other Documents

### CATEGORY OF PASSPORT TO BE ISSUED

Ordinary Passport:     East African Passport:     Diplomatic Passport   
 Service Passport:     Certificate of Identity & Nationality     Temporary Passport



Applicant's ID No.....

Verified By.....

Passport No.....

Issued on .....

Serial No.....

**Remarks**

Recommending officer:

Name: .....

Signature .....

Date .....

Approving officer:

Name .....

Signature .....

Date .....

Issuing officer

Name .....

Signature .....

Date: .....