



CWLP COMMERCIAL INSULATION REBATE APPLICATION

This rebate application is only for insulation installations that took place from March 1, 2014, through February 28, 2015. The Insulation Rebate Program is currently being re-developed. The new program is scheduled to be announced in mid-May 2015. Insulation installations taking place between March 1, 2015, and the effective date of the new program will not be eligible for a rebate from CWLP.

The online Commercial Insulation Rebate Application can either be (a) filled in online then printed out or (b) printed out and then filled in by hand. The application **cannot** be submitted electronically.

The application must be accompanied by proof of purchase.

Return the completed application by mail or in person to:

CWLP Energy Services Office
1008 E. Miller Street
Springfield, IL 62702

COMMERCIAL INSULATION REBATE APPLICATION

Use this form to request an insulation rebate for COMMERCIAL property.



Please complete this form and return it to CWLP within one year of insulation installation or purchase date. This application must be signed and accompanied by an itemized sales receipt or other detailed proof of purchase. Unsigned or incomplete forms or forms submitted without the appropriate proof of purchase will be returned, delaying your rebate.

Mail the completed application and attached receipt to: **CWLP Energy Services Office, 1008 E. Miller Street, Springfield, IL 62701.** Your rebate will appear as a credit on your electric bill (unless a check has been requested) after the installation and information have been verified. If you have questions about the program or completing this form, call 789-2070.

APPLICATION INFORMATION (Please type or print.)

OWNER NAME _____ DAY PHONE _____

INSTALLATION ADDRESS (Include Zip Code) _____

MAILING ADDRESS (If different from above) _____

TYPE OF BUSINESS: _____

REQUIRED: CWLP ELECTRIC ACCOUNT # _____

Please note: The account referenced is where the rebate will be applied.

Approximate Square Footage: _____

PROJECT INFORMATION (Required for processing.)

MATERIALS PURCHASED FROM: _____ DATE: _____

MATERIALS INSTALLED BY: _____ DATE: _____

(If installed by a contractor, receipt MUST BE ITEMIZED, separating qualifying material and labor costs from any other work completed.)

ATTIC/ROOF INSULATION

☐ Cellulose

☐ Fiberglass

☐ Spray foam

☐ Other _____

Pre R-value

Post R-value

Square Footage

Costs

Materials (a)

Labor (b)

WALL INSULATION

☐ Cellulose

☐ Fiberglass

☐ Spray foam

☐ Other _____

Pre R-value

Post R-value

Square Footage

Costs

Materials (c)

Labor (d)

BASEMENT/CRAWL SPACE INSULATION

☐ Cellulose

☐ Fiberglass

☐ Spray foam

☐ Other _____

Pre R-value

Post R-value

Square Footage

Costs

Materials (e)

Labor (f)

REBATE CALCULATION (Rebates will be approved based on availability of funds per program Terms & Conditions.)

Rebate amount will equal 30% of all combined insulation project costs, defined as the pre-tax cost to purchase the qualifying insulation product materials and the non-internal labor cost to install such products. **The maximum total rebate per installation address is \$1,000.**

a _____ + b _____ + c _____ + d _____ + e _____ +
f _____ = total \$ _____ x .30 = Rebate Amount \$ _____

Please answer the following questions.

How did the rebate affect your purchase decision? (Check only one.)

☐ I probably would not have improved my insulation levels without the rebate.

☐ It encouraged me to improve my insulation levels sooner than I otherwise would have.

☐ It had little or no effect on my decision.

How did you hear about the insulation rebate? (Check all that apply.)

☐ CWLP Bill Insert

☐ Friend or Family

☐ CWLP Heat Pump Booklet

☐ CWLP Advertisement

☐ Dealer or Contractor

☐ Other _____

☐ CWLP Website

☐ CWLP Home Efficiency Handbook

Please check if you would like information on the following subjects. (Optional)

☐ Heat Pumps

☐ Hybrid Water Heaters

☐ Air Conditioning

☐ CityLights Rebate Program

☐ Understanding Your Electricity Usage

☐ Commercial Retro-CommissiioningProgram

Your signature is verification you have read and agree to the Terms & Conditions on the back of this application.

X _____
Authorized Signature Date

FOR OFFICE USE ONLY

REBATE AMOUNT: _____

ACCOUNT #: _____

NOTES: _____

VERIFICATION SOURCE: _____

DATE VERIFIED: _____

City Water, Light & Power's Commercial Insulation Rebate Program

Terms & Conditions

1. ELIGIBILITY: CWLP will award rebates to eligible customers (defined below) for the purchase and installation of qualifying insulation products, subject to these Terms and Conditions. **a)Qualifying** insulation product defined as any standard insulation product approved by CWLP and installed to reduce thermal conductivity of the building shell. Unless explicitly pre-approved, qualifying insulation products must be new, covered by warranty and installed in accordance with City Building Codes. **b)Ineligible** products include, but are not limited to, rigid board materials with nominal thickness less than 0.75 inch, radiant barriers, or any product not specifically designed to reduce heat loss and heat gain through the thermal envelope of the structure. **CWLP RESERVES THE RIGHT TO DETERMINE FINAL ELIGIBILITY OF ANY AND ALL PRODUCTS USED FOR INSULATING PURPOSES.** **c)Eligible** customers are directly metered non-residential electric customers of CWLP who fall under Rate 40, 41, 42, 46, 47 and 48 and who have no accounts past due more than 33 days. Customers that are supported by public tax funds (federal, state or local) other than K-12 schools are not eligible. CWLP rebates are awarded to eligible customers only for qualifying insulation products that are installed in existing buildings in the CWLP service area at the location identified in this application **and** such customers are ultimately responsible for compliance with these Terms and Conditions.

2. POST-INSTALLATION VERIFICATION: CWLP is not obligated to pay any rebates until it has performed a satisfactory post-installation verification visit, unless it has waived this requirement. If CWLP determines that qualifying insulation products were not installed in a manner consistent with generally accepted insulation practices or as required by City Building Codes, or unapproved insulation products were installed, it may deny rebate payment or require modifications before making rebate payment.

3. INDEPENDENT TESTING: CWLP reserves the right to deny rebates for any insulation product that has not been favorably assessed or approved by recognized, independent public authorities, such as the American Society of Testing and Materials (ASTM). CWLP may, at its discretion, require the customer to undertake, at their own expense, testing of insulation products that have not been approved by ASTM, or an equivalent independent testing facility approved in advance by CWLP, in order to be considered as qualifying insulation products.

4. REBATE AMOUNTS: **a)The** maximum rebate amount shall not exceed \$1,000. per facility. The total rebate will not exceed 30% of the insulation project cost, defined as the pre-tax cost to purchase the qualifying insulation products/materials and the non-internal labor cost to install the qualifying insulation products. If the insulation project qualifies for other incentives or rebates outside of CWLP, the rebate will be calculated at 30% of the pre-tax out-of-pocket costs. A facility is defined as a contiguous property for which a single customer is responsible for paying the CWLP electric bill. **b)CWLP** reserves the right to adjust and/or negotiate the rebate amount based upon its independent assessment of appropriate cost estimates.

5. INSULATION PRODUCTS COST: The customer must provide copies of all invoices or other reasonable documentation providing verification of the quantities and pre-tax costs of purchasing and installing qualifying insulation product materials and labor to install. Contractors providing the installation must be licensed to do business in the City of Springfield, Illinois. Internal customer labor costs (i.e. owner installed) are not eligible as expenses when calculating the insulation project costs. Invoices must indicate a verifiable breakout of all qualifying insulation products purchased for installation under this rebate application and the locations of the installation.

6. REBATE PAYMENT: **a)CWLP** will process (as a bill credit) completed rebate applications after insulation project completion. Insulation project completion requires: (1)submission of all verification documentation to CWLP within one year of installation date; itemizing material and labor costs for each insulation project area; (2)completed installation of approved qualifying insulation products; and 3) a satisfactory post-installation verification performed by CWLP, all in accordance with the specifications outlined elsewhere in these Terms and Conditions. All rebates \$1,000 and under will be issued as a bill credit only. Allow up to 60 days for bill credit processing.

7. PROGRAM CHANGES/CANCELLATION: **a)CWLP** may change the program requirements, rebates, or Terms and Conditions at any time without notice, including suspending acceptance of rebate applications or terminating the program. CWLP is not obligated to approve any submitted rebate application that may result in CWLP exceeding its program budget. **b)Submission** of a completed rebate application does not guarantee the customer a rebate. **c)Rebates** under this CWLP program are offered on a first-come, first-served basis and are subject to project and customer eligibility as outlined in these Terms and Conditions, and the availability of funds.

8. PUBLICITY OF CUSTOMER PARTICIPATION: CWLP may wish to publicize information relating to customer participation in the program, including such data as projected project energy savings and rebate amount. CWLP will make all efforts to obtain customer permission before making such information public.

9. LIMITATION OF LIABILITY AND INDEMNIFICATION: **a)CWLP** liability under this rebate application will be limited to the rebate amounts specified on this rebate application. CWLP shall not be liable to the customer for any special, indirect, consequential or incidental damages or for any damages in tort (including negligence) caused by any activities associated with this rebate application. By participating in this program, customer agrees to waive any claims and fully releases CWLP from any damages of any kind. **b)Customer** hereby irrevocably and unconditionally waives any right such party may have to a trial by jury or to initiate or become a party to any class action claims in respect of any action, suit or proceeding directly or indirectly arising out of or relating to this application or the transactions contemplated by this application. **c)The** customer shall protect, indemnify, and hold harmless CWLP from and against all liabilities, losses, claims, damages, judgements, penalties, causes of action, costs and expenses (including, without limitation, attorney's fees and expenses) incurred by or assessed against CWLP arising out of or relating to the performance of this rebate application.

10. NO WARRANTIES: **a)CWLP** does not endorse, guarantee, or warrant any particular manufacturer or product, and it provides no warranties, expressed or implied, including any implied warranty of merchantability or implied warranty of fitness for any product or services. CWLP is not liable or responsible for any act or omission of any contractor. The customer's reliance on warranties is limited to any warranties that may be provided by contractors, vendors, etc. **b)CWLP** is not responsible for verifying that the installation of the insulation product(s) is proper or complies with any particular laws, codes, or industry standards. CWLP does not make any representations of any kind regarding the results to be achieved by the installed qualifying insulation products or the adequacy or safety of such measures.

11. CUSTOMER MUST PAY ALL TAXES: Rebates received by the customer under this rebate program may be taxable by federal, state and local governments. The customer is responsible for declaring and paying all such taxes.

12. MISCELLANEOUS: **a)The** entire agreement between the customer and CWLP is composed of a signed rebate application and these Terms and Conditions. **b)Paragraph** headings are for the convenience of the parties only and are not to be construed as part of these Terms and Conditions. **c)The** customer acknowledges the only individuals authorized to bind CWLP under this insulation rebate program are CWLP staff. **d)If** any provision of the Terms and Conditions is deemed invalid by any court or administrative body having jurisdiction, such ruling shall not invalidate any other provision, and the remaining Terms and Conditions shall remain in full force and effect in accordance with their terms. **e)If** a dispute arises out of or relates to this application, or the breach thereof, the dispute will be settled through negotiation. Otherwise, resolution of disputes concerning these Terms and Conditions, or any other requirement of this application or condition of rebate, resolution will be governed in all respects by the laws, statutes, and regulations of the State of Illinois. **f)Customer shall not assign** any rights it may have under this rebate application without the prior written consent of CWLP. Any assignment in violation hereof shall be deemed null and void.



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