



AUGUST 2005

**UNITED STATES ARMY
SOLDIER SUPPORT
INSTITUTE**

Review the Process of EDAS

**Handout #2
MILPER MEMO 95-1**

NOTE: This MILPER MEMO was superseded by MILPER Message 05-159, Processing Request for Deletion, Deferment and Early Arrival. However, MILPER MEMO has 65 pages that covers more than the Processing Request for Deletion, Deferment and Early Arrival and supersedes portion of AR 600-8-11, Chapter 2. MILPER Message 05-159 has only 4 pages and covers only Processing Request for Deletion, Deferment and Early Arrival and makes no reference of the missing 61 Pages of information contained in MILPER MEMO 95-1. Until the AR 600-8-11 is updated to reflect the information omitted from MILPER Message 05-159, MILPER MEMO 95-1 will be used in this course. As soon as the regulation is updated to incorporate the information contained in MILPER MEMO 95-1, the lesson will be updated.

MILPER MEMO NUMBER: 95-1
AHRC-EPC-O
PROCESSING REQUESTS FOR DELETION, DEFERMENT AND EARLY
ARRIVAL (UPDATE)
Issued: [04/02/2004]

1. This MILPER Memorandum has been extended to December 2005.
2. REFERENCES:
 - a. AR 50-5, Nuclear and Chemical Weapons Material--Nuclear Surety, dated 3 October 1986.
 - b. AR 50-6, Nuclear and Chemical Weapons and Material, Chemical Surety, dated 12 November 1986.
 - c. AR 600-8-2, Suspension of Favorable Personnel Actions (Flags), dated 30 October 1987.
 - d. AR 600-8-11, Reassignment, dated 1 October 1990.
 - e. AR 600-8-105, Military Orders, dated 28 October 1994.
 - f. AR 600-9, The Army Weight Control Program, dated 1 September 1986.
 - g. AR 600-20, Army Command Policy, dated 30 March 1988.
 - h. AR 608-75, Exceptional Family Member Program. Dated 7 December 1993.
 - i. AR 611-201, Enlisted Career Management Fields and Military Occupational Specialties, dated 19 November 1992.
 - j. AR 612-201, Processing, Control, and Distribution of Personnel at U.S. Army Reception Battalions and Training Centers, dated 24 April 1987.
 - k. AR 614-200, Selection of Enlisted Soldiers for Training and Assignment, dated 17 September 1990.
 - l. AR 635-200, Personnel Separations, Enlisted Personnel, dated 17 September 1990.

m. AR 680-29, Military Personnel, Organization and Type of Transaction Codes, dated 1 March 1989.

n. DA Pam 351-4, Army Formal Schools Catalog, dated 1 April 1984.

o. DA Pam 600-8-2, Standard Installation/Division Personnel System (SIDPERS) Personnel Service Center/Level Procedures, dated 1 March 1989.

p. Automated Data Systems Manual, dated 4 July 1991.

3. GENERAL:

a. This memorandum contains updated technical guidance on the processing of requests for deletion, deferment and early arrival.

b. Effective the date of this memorandum, field approved deletions/deferments can be processed through EDAS or SIDPERS. Field approved deletions/deferments will be processed thru EDAS by using EDAS screens AD/AL (procedures are enclosed). In addition, those deletions/deferments which you have full deletion/deferment authority will not be rejected if they are submitted outside the 60 day window. However, because the 60 day limitation is not changed, we will continue to produce the Enlisted Reassignment Qualification (ERQM) Report. There is no change to the procedures for submitting deletions/deferments which require HRC approval.

4. GUIDANCE:

a. The guidance in this memorandum is effective the date of this memorandum and applies to both CONUS and OCONUS commands unless specifically stated otherwise. It applies to all active Army (AC) and Reserve Component (RC) soldiers on active duty. Maintain this memorandum on file in Reassignment (PRSG), the PSC and the MPD until AR 600-8-11 is updated. In addition, request personnel reassignment sections establish controls to ensure compliance with these instructions.

b. The following portions of AR 600-8-11, Chapter 2 are superseded by this memo.

(1) Section II para 2-3 through 2-6

(2) Section VII through Section X, para 2-15 through 2-24 (Tables 2-9 through 2-15).

(3) Para 2-25, 2-26 and Sections X thru XII are rescinded)

(4) Figure 2-12 is rescinded.

(5) Table 2-1

(6) Table 2-5 is rescinded.

(7) Tables 2-6 through 2-11.

(8) Figures 2-12 and 2-13

c. This memorandum supersedes MILPER Memorandum 94-3.

d. This memorandum supersedes AR 614-200, chapter 3, para 3-5b(1) (a), (b) and (e).

e. References, "tables" and "figures" within this memorandum refer to AR 600-8-11 unless specified otherwise.

5. The POC is Plans, Procedures and Operations Branch (AHRC-EPC-O), Operations Management Division, DSN 221-4934 or commercial (703) 325-4934.

Reassignment Verification (Enlisted)

Section II

Assignment Instructions (AIs)

2-3. Methodology

All AIs issued by AHRC will be confirmed through the EDAS System. AIs for soldiers going to Basic Training (BT) or Advanced Individual Training (AIT) are made and issued per AR 612-201. With few exceptions, AHRC transmits AIs weekly, via AUTODIN to the losing installation or division commander. The transmission of AIs to certain OCONUS gaining activities will be delayed until 5 months before the soldier's arrival month. As an exception, AIs to the gaining OCONUS commander will not be delayed when the soldier is being assigned on completion of AIT or when the soldier's report month (ORDTGC) is less than 5 months from the current month. These AIs will be issued to the losing installation or division and the OCONUS gaining activity at the same time. EDAS assignment classification and type transaction codes used in AIs are listed in tables 2-2 and 2-3.

2-4. Distribution

Functional commands whose subordinate elements are serviced by more than one MPD/PSB will be furnished AIs. (Examples of these commands are the U.S. Army Materiel Command (AMC), U.S. Army Information Systems Command (ISC) and U.S. Army Intelligence and Signal Command (INSCOM). However, the servicing MPD/PSB will process the soldier for reassignment.

2-5. Soldiers Available for Immediate Movement

AIs for soldiers who are available for immediate movement will be issued by electrical message and will be confirmed through EDAS. The message constitutes the authority to move the soldier. Soldiers will not be held pending receipt of AIs through EDAS. AIs issued by message are shown in figure 2-3. Each message will contain the following 5 paragraphs listed below. When information for a paragraph is not required, "N/A" (not applicable) will be entered after the paragraph number. All data will be separated by a slash (/). If a certain data field does not apply, it will be enclosed in blank slashes (/ /).

a. Paragraph 1: Information about losing and gaining commands, soldiers selected for assignment, personal data, and movement rules.

b. Paragraph 2: Supplemental assignment information such as TDY enroute, cancellation of previous AI, assignment in duty MOS, or similar assignment data.

c. Paragraph 3: Codes that relate to instructions listed in AR 600-8-105, table 2-2.

d. Paragraph 4: Codes for special instructions (SIs) not listed in AR 600-8-105 but used repetitively by AHRC in the issuing of AIs. AR 680-29 contains codes used but not defined in AR 600-8-105.

e. Paragraph 5: Miscellaneous information and SIs that cannot be adapted to the coding in paragraphs 3 and 4.

2-6. Losing Activity Requirements

a. If AIs received from AHRC conflict, the MPD/PSB will contact the AHRC (AHRC - appropriate career branch) for clarification.

b. On receipt of AIs from AHRC, the losing installation or activity commander will ensure that each soldier is eligible for assignment. Each soldier must, where applicable:

(1) Be eligible for OCONUS service per AR 614-30.

(2) Be physically qualified for duties associated with the MOS, assignment, and geographic area per AR 600-60.

(3) Be eligible per AR 600-20, Pregnancy and Family Care Counseling.

(4) Meet the security investigation requirements specified in the AHRC AIs. If necessary, the required security investigation will be requested immediately. When AIs require a single scoped background investigation (SSBI) for special intelligence (SI) access, soldiers may depart for the new assignment on receipt of a favorable National Agency Check (NAC) unless AIs state not to PCS soldiers until completion of clearance. For all remaining security investigations, soldiers will not be held at the home station pending results of the investigation unless such guidance is in the SI. The losing command will inform the soldier's career branch in AHRC telephonically or by electrical message if the U.S. Army Central Personnel Security Clearance Facility:

(a) Cannot issue the security clearance.

(b) Furnishes information that causes the soldier to be disqualified by the losing unit commander for a personnel reliability program (see AR 50-5) or chemical personnel reliability program (see AR 50-6) assignment. In all cases, results of the investigation will be sent to the gaining command.

(5) Meet special qualifications and comply with SIs in the AHRC AIs. Soldiers who do not meet required qualifications or who cannot become qualified before scheduled departure from home station will be reported to AHRC.

c. The following soldiers will continue to be eligible for assignment:

(1) Soldiers in ranks PVT through SFC who have been appointed or selected for promotion to the next higher grade.

(2) Soldiers in ranks SSG and below who are reduced not more than two grades will be assigned as directed. A SSG or SGT will not be assigned as a specialist unless directed by AHRC. No further disciplinary or board action must be pending and all prerequisites for the assignment must be met.

(3) Soldiers who have been reclassified as follows:

(a) To a MOS in the same career management field (CMF).

(b) To a different skill level in the same three-character MOS.

c. Soldiers with rank of MSG/1SG on a promotion list to SGM/CSM who are on MSG/1SG AIs will not depart home stations until AHRC validates their AI. If deletion or deferment is required, the servicing MPD/PSB must submit a request to AHRC for approval through EDAS.

d. Operational deletion requests must be submitted to AHRC (AHRC-EPC-O) in hard copy and must be endorsed by the first general officer in the chain of command.

e. Requests for deletion or deferment based on extreme family problems will be sent to CDR, AHRC, AHRC-EPC-S in hard copy for approval or disapproval. AR 614-200, chapter 3, para 3-5b(1) (a), (c), (e) are rescinded. Deletion code HA will only be used by the general court martial convening authority (GCMCA) for deletions based on recent death of soldier's spouse or child or for recent documented rape of soldier's spouse or child (within previous 9 months of soldier's report date). Para 3-5b(2) except for subparagraph f is rescinded. Deferment code HB will only be used by the general court martial convening authority (GCMA) for 60 day deferments for soldier enrolling in the Exceptional Family Member Program (EFMP) waiting on EFMP family travel decision. Deferments for more than 60 days based on EFMP family travel will be sent to AHRC, AHRC-EPC-S for action.

f. Deletion/deferment requests submitted to AHRC for approval will not be approved or validated through EDAS when appropriate data is not reflected on the Personnel Database (PERDB) to support requested action (e.g. DEROS, ETS, IMREPR, AEA code, etc).

Section VII

Process Deletion or Deferment Request - Regulatory (Locally Approved) and AHRC approved.

2-15 Rules for processing regulatory deletions and deferments (Locally approved) and AHRC approved.

a. Rules that apply to both locally and AHRC approved deletion/deferments.

(1) Deletion and deferment actions will be submitted by the MPD/PSB to AHRC via EDAS/SIDPERS within the first 60 days of the EDAS cycle transmittal date or within 72 hours of the occurrence that makes the soldier ineligible.

(2) Operational deletions will be submitted in hard copy to AHRC (AHRC-EPC-O) within 60 days of the EDAS cycle transmittal date (operational deletions/deferments apply to CONUS only). Operational deletion requests may be forwarded directly from the requesting MPD/PSB (with endorsement by the first GO in the chain of command). Stovepipe organizations only, must be endorsed by their MACOM headquarters.

(3) Servicing MPD/PSB will use SIDPERS "Date of Loss" (DLOS) transaction to submit reason codes identified as local approval authority when processing request thru SIDPERS within 60 days of the EDAS cycle transmittal date. Field commands can use EDAS to process all field approved requests and all request using reason codes identified as "AHRC approval". All requests for AHRC approval based on Extreme Family Problems (reason codes EF & CG) and Operational (EE) will be forwarded to this headquarter in hardcopy for processing.

(4) The intended use of the 2 categories of reason codes defined below is to assist both AHRC and field commands in identifying deletion/deferment and early arrival actions taken on individual soldiers.

(a) Locally Approved. Codes are listed in Table 2-1a. Approval authority has been delegated to field commands to process deletion, deferment and early arrival actions.

(b) Field Requested Requiring AHRC Approval. Codes are listed in Table 2-1b. These actions must be forwarded to AHRC for approval.

(5) Disapproval of deletion, deferment or early arrival requests may be done at any level. Disapproved cases will be routed back to the originator of the request.

(6) Approval of deletions, deferments and early arrivals must meet the criteria in tables 2-1 thru 2-15.

(7) Soldiers will report to gaining command during the AI report month (ORDTGC).

(8) DA Form 5118-R (Reassignment Status and Election Statement) will be used in conjunction with table 2-1 to determine if soldiers require deletions or deferments.

(9) Deferments will be used in lieu of deletions if the disqualifying factor can be resolved within 120 days following the AI requirement month (RQRRD).

(10) The deletion and deferment system does not apply to soldiers assigned as initial entry trainees to a training base.

(11) Deletion or deferment requests can be initiated by the soldier, the soldier's commander, or the supporting MPD/PSB.

(12) All deletion and deferment requests must be routed to or through the supporting MPD/PSB.

(13) More than one deletion or deferment request may be submitted on a soldier, if the conditions are not related.

(14) Request for multiple deferments will not exceed a total of 120 days following requirement month (RQRRD) to the gaining command, unless exception to policy is approved by AHRC (AHRC-EPC-O).

(15) Deletion or deferment requests will include all relevant supporting documentation as prescribed in table 2-1. All required supporting documentation or justification for deletion/deferment/early arrivals will be maintained for 6 months following the approval/validation of request through EDAS.

b. Additional rules that apply for processing locally approved deletions/deferments and early arrivals.

(1) Authority to take final action on locally approved reason codes may be delegated by the GCMCA to the Chief/Commander of the supporting MPD/PSB but no lower.

(2) Commanders are authorized to defer soldiers up to 60 days from requirement month (RQRRD). Requests for deferral beyond 60 days must be requested thru EDAS. These requests must be fully justified.

(3) Commanders may approve early arrivals not to exceed 60 days prior to requirement month (RQRRD) for CONUS and OCONUS long tours provided the soldier is not scheduled for training TDY enroute. All other requests for early arrival must be forwarded to AHRC (AHRC-EPC-O).

(4) Exceptions to approval authority for locally approved deletions/deferments are listed below. These requests must be forwarded to AHRC (AHRC-EPC-O) for decision.

(a) Soldiers on AIs for recruiting duty.

(b) Soldiers on AIs to the US Army Sergeants Major Course.

(c) Soldiers selected for drill instructor duty.

(d) MPD/PSB can approve deferments/early arrival for reenlistment assignments for a period of 60 days provided transaction is processed within 60 days of the EDAS cycle transmittal date. After 60 days of the EDAS cycle transmittal date, transaction will be submitted by the MPD/PSB to the installation retention work center for processing.

(5) METHOD OF PROCESSING: EDAS or SIDPERS DLOS transaction may be used to report field approved reason codes. Requests submitted thru SIDPERS will be processed per DA PAM 600-8-2 with the following additional guidance: Anticipated date of loss in the DLOS transaction must be processed after soldiers are interviewed and will be used for all field approved deletions, deferments and early arrivals. Anticipated date of loss will indicate when the soldier is available for reassignment.

(a) DELETIONS: Use the date the reason for deletion is expected to terminate. DO NOT use six zeros (000000) in this field. Example: Year/Month/Day/Reason Code.

(b) DEFERMENTS/EARLY ARRIVALS: Requested new arrival month in the DLOS transaction will be used for all field approved deferments and early arrivals. This date must not exceed 60 days from the requisition month. Example: Year/Month/Day/Reason Code/Adjusted Report Month (ORDTGC).

(c) Field approved deletion, deferment and early arrival DLOS transactions will be rejected at AHRC and identified with the reason codes indicated below on the SIDPERS T01 report, Part VIII for the following reasons:

(1) Rejection code 1A: Soldiers SSN does not match SSN assigned to requisition number. Verify status of soldier's reassignment and resubmit if necessary.

(2) Rejection code 1C: Requested new arrival month exceeds 60 days from the requisition month.

(3) Rejection code 1F: Records reflect soldier has been reassigned. Contact Deletion, Deferment and Stabilization Section, AHRC (AHRC-EPC-O) if necessary for further processing.

(4) Rejection code 1K: Soldier previously deleted from this assignment. No further action required.

(5) Rejection code 3J: Not an authorized field approved reason code. Resubmit using authorized reason code. Soldier remains on orders.

(6) Rejection code 5A: Soldier is on a reenlistment requisition. Deletion and deferment request must be coordinated through reenlistment office. Soldier remains on orders.

(7) Rejection code 6B: Soldier is on a priority assignment. Soldier remains on orders.

c. Additional rules that apply for processing field requested deletion, deferment and early arrival requests requiring AHRC approval.

(1) All requests will be submitted through EDAS. Requests for AHRC approval will be submitted to arrive at AHRC (AHRC-EPC-O) within 60 days of the EDAS cycle transmittal date. If a disqualifying situation occurs after the initial 60 days, the request will be submitted within 72 hours after the situation occurs (or becomes known to the soldier) via EDAS for approval.

(2) Telephonic requests for deletion, deferment and early arrival are not authorized. Operational deferment requests are authorized to be submitted through EDAS.

(3) Commanders may approve early arrivals for less than 60 days prior to AI requirement month (RQRRD) for CONUS and OCONUS long tours only when soldiers are not scheduled for training TDY enroute. All other requests must be forwarded to AHRC (AHRC-EPC-O) for decision.

(a) Early arrival requests that exceed 60 days prior to AI requirement month (RQRRD) must be forwarded to AHRC (AHRC-EPC-O) for decision.

(b) Early arrival requests must be submitted at least 90 days prior to requested new report month (ORDTGC).

(4) Requests for early arrival initiated by the gaining command will be coordinated with the losing command by AHRC

(5) Reassignment processing will continue (except for requesting port call, moving family members, shipping household goods (HHG), and terminating quarters) until the deletion or deferment is confirmed through EDAS.

(6) Soldiers will be advised not to take irreversible actions (for example, sale of house, POV or other personal items) while pending a request for deletion or deferment.

(7) Once the soldier departs the installation and is in a transient status to the gaining command, should an emergency arise, the soldier may report to the nearest Army activity (i.e. the nearest Army installation, U.S. Army Recruiting Battalion (USAREC BN) or Military Enlistment Processing Station (MEPS)). This activity should contact AHRC (AHRC-EPC-S) for instructions.

(8) Requests that are incomplete or do not meet the regulatory requirements will be returned to the originator.

(9) AHRC approved deletions and deferments should be confirmed through EDAS within 2 EDAS cycles.

(10) Soldiers will comply with the original AI report month (ORDTGC) if a request is disapproved. When necessary, AHRC will adjust the report month (ORDTGC) to the gaining command.

2-16. Steps for processing locally approved regulatory deletions and deferments are shown in table 2-9

TABLE 2-9

Processing locally approved regulatory deletions and deferments

Step	Work center	Required action
1	SDLR	Inform unit of desire for deferment or deletion (applies to soldier initiated requests).
2	UNIT	Direct BNS1 to prepare DA Form 4187(Personnel Action) requesting deferment or deletion (applies to soldier and unit initiated requests).
3	BNS1	Prepare DA Form 4187, collect and include supporting documentation.
4	BNS1	Evaluate request for adequacy of justification.
5	BNS1	Recommend approval or disapproval.
6	BNS1	If recommending approval, forward request to PRSG work center.
7	BNS1	If disapproved, inform unit of reason.
8	PRSG	If request is soldier or unit initiated, evaluate request for justification and timeliness.
9	PRSG	If request is MPD/PSB initiated, collect and include supporting documentation.
10	PRSG	Prepare figure 2-10 for approval/disapproval and forward to Chief, Reassignment.
11	PRSG	Chief, Reassignment will review request for accuracy, prepare and forward first endorsement (figure 2-11) to approving authority (figure 2-10).
12	MPDI	If approval/disapproval authority has been delegated to the Chief/Commander MPD/PSB, the Chief/Commander MPD/PSB will approve/ disapprove the request by first endorsement (figure 2-11) and return to Chief, Reassignment. If authority has not been delegated, forward to GCMCA for decision.
13	GCMCA	If approval/disapproval authority has not been delegated to Chief/Commander MPD/PSB, the GCMCA will approve/disapprove the request by first endorsement (figure 2-11) and return to the MPD/PSB.
14	MPDI	Forward request to PRSG work center.
15	PRSG	Inform BNS1 of decision.
16	PRSG	Forward request to AHRC (AHRC-EPC-O) through EDAS or SIDPERS.
17	PRSG	If forwarded through SIDPERS, submit anticipated "DLOS" with approval code and requested new report month (ORDTGC) thru SIDPERS for deferment. If

- printer is available, make a copy of the screen input for reassignment file.
- 18 PRSG If forwarded through SIDPERS, submit anticipated date of loss "DLOS" using date reason for deletion is expected to terminate and approval code thru SIDPERS for a deletion. If printer is available, make a copy of the screen input for reassignment file.
 - 19 PRSG Place copy of approval or disapproval action in soldier's reassignment file.
 - 20 PRSG If forwarded through SIDPERS, review copy of P11, processed SIDPERS transaction, the day after the locally approved deletion/deferment is inputted in the local data base to ensure the transaction processed locally.
 - 21 UNIT Monitor T01 Report to ensure the deletion/deferment has been processed by AHRC.
 - 22 PRSG Adjust port calls when T01 report verifies report month (ORDTGC) has been adjusted.
 - 23 PRSG Notify soldier to continue reassignment processing when T01 report verifies disapproval.
 - 24 PRSG When required, amend orders.
 - 25 PRSG If deletion was approved, notify soldier to stop processing for reassignment.
 - 26 PRSG Cancel port calls.
 - 27 PRSG Notify local training office if soldier was scheduled for training enroute.
 - 28 TNG Training office will coordinate with AHRC (AHRC - appropriate career branch)
NCO to determine status of soldier's training.
 - 29 PRSG Revoke orders.
 - 30 PRSG Change soldier's assignment eligibility availability (AEA) code (if applicable).
 - 31 PRSG Update DLOS after receipt of approval on T01 report.
 - 32 BNS1 Inform unit of approval/disapproval in writing after T01 Report verification.
 - 33 UNIT Inform soldier of decision with copy of approval/disapproval.

2-17. Steps for processing field requested requiring AHRC approved deletions and deferments

The steps required for processing field requested requiring AHRC approved deletions and deferments are shown in table 2-10.

Table 2-10
Processing regulatory field requested requiring AHRC approved deletions and deferments

Step	Work center	Required action
1	SDLR	Inform unit of desire for deferment or deletion (applies to soldier initiated

- requests).
- 2 UNIT Direct BNS1 to prepare DA Form 4187 requesting deferment or deletion (applies to soldier and unit initiated requests).
 - 3 BNS1 Prepare DA Form 4187, collect and include supporting documentation.
 - 4 BNS1 Evaluate request for adequacy of justification. Recommend approval/disapproval.
 - 5 BNS1 If recommending approval, forward request to PRSG work center.
 - 6 BNS1 If disapproved, inform unit of reason.
 - 7 PRSG If request is soldier or unit initiated, evaluate request for adequacy of justification and timeliness of submission.
 - 8 PRSG If request is MPD/PSB initiated, prepare DA Form 4187, collect and include supporting documentation.
 - 9 PRSG Prepare IAW EDAS Automated Data System Manual.
 - 10 PRSG Forward request to AHRC (AHRC-EPC-O) through EDAS.
 - 11 PRSG Suspense action.
 - 12 PRSG Monitor status of open deletion or deferment actions.
 - 13 PRSG Upon receipt of decision from AHRC (T01 Report), take action IAW table 2-11.
 - 14 PRSG If AHRC returned request for additional information or justification, resubmit request with additional data.
 - 15 PRSG When request is approved or disapproved, inform BNS1 of decision.
 - 16 PRSG Place copy of approval/disapproval in soldier's reassignment file.
 - 17 PRSG If request was disapproved, continue reassignment processing.
 - 18 PRSG If deferment was approved, determine new report date (ORDTGC). Adjust DLOS (if applicable).
 - 19 PRSG Adjust port calls (if applicable) when T01 report verifies report month (ORDTGC) has been adjusted.
 - 20 PRSG Notify local training office if soldier was scheduled for training enroute.
 - 21 TNG Training office will coordinate with AHRC (AHRC - appropriate career branch)
NCO to determine status of soldier's training.
 - 22 PRSG Amend orders.
 - 23 PRSG Continue reassignment processing using adjusted report month (ORDTGC).
 - 24 PRSG If deletion was approved, stop reassignment processing.
 - 25 PRSG Cancel port calls.
 - 26 PRSG Notify local training office if soldier was scheduled for training enroute.
 - 27 TNG Training office will coordinate with AHRC (AHRC - appropriate career branch)
NCO to determine status of soldier's training.
 - 28 PRSG Revoke orders.

- 29 PRSG Change soldier's AEA code (if appropriate).
- 30 BNS1 Inform unit of approval.
- 31 UNIT Inform soldier of decision.

2-18. Steps for processing requests for early arrival

The steps required for processing requests for early arrival are shown in table 2-12.

Table 2-12
Processing request for early arrival

Step	Work center	Required action
1	SLDR	Inform unit of desire to request early arrival.
2	UNIT	Direct BNS1 to prepare DA Form 4187 requesting early arrival.
3	BNS1	Prepare DA Form 4187, collect and include supporting documentation.
4	BNS1	Evaluate request for adequacy of justification. Recommend approval/disapproval.
5	BNS1	If recommending approval, forward request to SGMT work center.
6	BNS1	If disapproved, inform unit of reason.
7	SGMT	Verify authorized, assigned and projected strength for soldier's PMOS (and substitutable MOS) and pay grade (up to two pay grades higher).
8	SGMT	Evaluate request for adequacy of justification. Recommend approval/disapproval.
9	SGMT	If recommending approval, forward to the PRSG work center.
10	SGMT	If disapproved, inform BNS1.
11	PRSG	Chief, Reassignment will review request for accuracy, prepare first endorsement (figure 2-11) and forward to approving authority (figure 2-10).
12	MPDI	If approval/disapproval authority has been delegated to the Chief/Commander MPD/PSB, the Chief/Commander MPD/PSB will approve/disapprove the request by first endorsement (figure 2-11) and return to Chief, Reassignment. If authority has not been delegated, forward to GCMCA for decision.
13	GCMCA	If approval/disapproval authority has not been delegated to the Chief/Commander MPD/PSB, the GCMCA will approve/disapprove the request by first endorsement (figure 2-11) and return to the MPD/PSB.
14	MPDI	Forward request to PRSG work center.
15	PRSG	If final approval is at AHRC level, forward request to AHRC (AHRC-EPC-O) via EDAS.

- 16 PRSG If request requires AHRC approval, suspense action.
- 17 PRSG Monitor status of open deletion and deferment (AHRC approved) cases.
- 18 PRSG Upon receipt of decision from AHRC (T01 Report), take action IAW table 2-11.
- 19 PRSG Inform BNS1 of decision.
- 20 PRSG Provide copy of approval/disapproval to the SGM work center.
- 21 PRSG If locally approved, submit appropriate action to adjust report month (ORDTGC) via EDAS or SIDPERS.
- 22 PRSG Place copy of approval/disapproval in soldier's reassignment file.
- 23 BNS1 Inform unit of approval/disapproval.
- 24 UNIT Inform soldier of decision.

Section VIII

Process Operational Deletion or Deferment Requests

2-19. Rules for processing operational deletions and deferments

- a. DA Form 5118-R will be used in conjunction with table 2-1 to determine if soldier requires a deletion or deferment.
- b. Request must explain the rare and unusual circumstances which exist and fully justify why AHRC should override the gaining command's priority.
- c. Only requests which are fully documented and clearly indicate that local mission requirements are more critical than those of the gaining command will be approved.
- d. Deferments will be used in lieu of deletions if the operational requirements can be fulfilled within 120 days of AI requirement month (RQRRD).
- e. Operational deletion and deferment requests may only be submitted by CONUS based organizations.
- f. Deletion and deferment requests for initial entry trainees (IETs) will be submitted IAW AR 612-201.
- g. Request must be received by AHRC (AHRC-EPC-O) in 60 days of the EDAS cycle transmittal date.
- h. Operational deletion and deferment requests must be routed to or through the supporting MPD/PSB.
- i. Operational deletion requests must be submitted on paper to AHRC (AHRC-EPC-O) and personally endorsed by the first GO in the chain of command. This signature authority cannot be delegated. Only stovepipe organizations requests (such as INSCOM, ISC, MEPCOM, Recruiting Command) are required to be forwarded through their higher headquarters. Operational deferment requests must be submitted through EDAS.

j. AHRC will be the final approval authority for all operational deletions and deferments.

k. Operational requests may be disapproved by the MPD/PSB or any other commander in the chain of command if not submitted in a timely manner or fully justified. These disapproved requests will be returned to the requesting unit without referral to AHRC.

l. If the soldier reenlisted for the assignment, the deletion request must include a statement from the soldier waiving the reenlistment option.

m. Operational deletion requests must contain complete justification to include the following:

(1) Personnel data: Name, SSN, current unit of assignment, primary military occupational specialty (PMOS), duty military occupational specialty (DMOS), position title, and date assigned to installation, EDAS cycle transmittal date, gaining unit and report month (ORDTGC).

(2) MOS data: MOS strength with a 6 month projection (the total and skill level breakdown for authorized, assigned and projected strength) for current unit as well as requisitioning activity.

n. More than one deletion or deferment request may be submitted on a soldier, if the conditions are not related.

o. Request for multiple deferments will not exceed a total of 120 days from the requirement (RQRRD) month of the gaining command, unless exception to policy is approved by AHRC (AHRC-EPC-0).

p. Deletion or deferment requests will include all relevant documentation as prescribed in table 2-1.

q. Reassignment processing will continue except for requesting port call, moving family members, shipping HHGs and terminating quarters until the deletion or deferment decision is confirmed through EDAS.

r. Soldiers will be advised not to take irreversible action (for example, sale of house, POV, or other personal items) while pending a request for deletion or deferment.

s. AHRC approved deletions or deferments should be confirmed through EDAS within two EDAS cycles.

t. Information that is received telephonically on deletions or deferments is unofficial and is not authority to revoke or amend orders.

u. Soldiers will comply with the adjusted AI report month (ORDTGC) at the end of an authorized deferment.

v. Soldiers assigned to deploying units on AI will be deleted only on approval by AHRC.

2-20. Steps for processing operational deletions and deferments

The steps required for processing operational deletions and deferments are shown in table 2-13.

Table 2-13
Processing Operational Deletions and Deferments

Step	Work center	Required action
1	UNIT	Direct BNS1 to prepare DA Form 4187 for operational deletion or deferment action.
2	BNS1	Prepare DA Form 4187, collect and include supporting documentation.
3	BNS1	Evaluate request for adequacy of justification. Recommend approval/ disapproval.
4	BNS1	If recommending approval, forward to SGMT work center.
5	BNS1	If disapproved, inform unit of reasons.
6	SGMT	Verify authorized, assigned and projected strength for soldier's PMOS (and substitutable MOS) and pay grade (and up to two pay grades higher).
7	SGMT	Evaluate request for adequacy of justification. Recommend approval or disapproval. If disapproved, inform BNS1. If approved, forward to PRSG work center.
8	PRSG	Chief, Reassignment will review request for accuracy, prepare first endorsement (figure 2-11) and forward request to first GO in chain of command.
9	GCMA	First GO in chain of command will recommend approval (with personal signature) or disapproval.
10	PRSG	If GO recommended approval, forward request to AHRC (AHRC-EPC-O).
11	PRSG	Stovepipe organizations requests (such as INSCOM, ISC, MEPCOM, Recruiting Command), are required to be forwarded through their higher headquarters prior to being forward to AHRC.
12	PRSG	If GO disapproved, inform BNS1.
13	PRSG	Provide copy of decision to the SGMT work center.
14	PRSG	Place copy of decision in soldier's reassignment file.
15	PRSG	Monitor status of open operational deletion or deferment (AHRC approved) actions.
16	PRSG	Upon receipt of decision from AHRC (T01 Report), take action IAW table 2-11.
17	PRSG	If AHRC returned request for additional information or justification, resubmit request with additional data.
18	PRSG	When request is approved or disapproved, inform BNS1 of decision.
19	PRSG	Provide copy of approval/disapproval to the SGMT work center.
20	PRSG	Place copy of approval/disapproval in soldier's reassignment file.
21	PRSG	If request was disapproved, continue reassignment processing.
22	PRSG	If operational deferment was approved, determine new report date (ORDTGC). Adjust DLOS (if applicable).
23	PRSG	Adjust port calls.

- 24 PRSG Notify local training office if soldier was scheduled for training TDY enroute.
- 25 TNG Training office will coordinate with AHRC (AHRC - appropriate career branch) to
NCO determine status of soldier's training.
- 26 PRSG Amend orders.
- 27 PRSG Continue reassignment processing using adjusted report month (ORDTGC).
- 28 PRSG If operational deletion was approved, stop reassignment processing.
- 29 PRSG Cancel port calls.
- 30 PRSG Notify local training office if soldier was scheduled for training TDY enroute.
- 31 TNG Training office will coordinate with AHRC (AHRC - appropriate career branch) to
NCO determine status of soldier's training.
- 32 PRSG Revoke orders.
- 33 PRSG Change soldier's AEA code (if appropriate).
- 34 BNS1 Inform unit of approval/disapproval.
- 35 UNIT Inform soldier of decision.

Section IX

Process Deletion or Deferment Requests - Compassionate Reassignment

2-21. Rules for processing deletions and deferments based on compassionate

a. DA Form 5118-R will be used in conjunction with table 2-1, and AR 614-200, to determine if soldier requires a deletion or deferment based on extreme family problems.

b. Deferment will be used in lieu of deletions if the extreme family problems can be resolved within 120 days of the AI requirement month (RQRRD).

c. Deletion and deferments request for IETs will be submitted IAW AR 612-201.

d. Deletion and deferment requests for extreme family problems must be routed to or through the supporting MPD/PSB.

e. More than one deletion or deferment request may be submitted on a soldier, if the conditions are not related.

f. Request for multiple deferments will not exceed a total of 120 days from the requirement month (RQRRD) of the gaining command, unless exception to policy is approved by AHRC (AHRC-EPC-S).

g. Deletion or deferment requests for extreme family problems will include all relevant documentation IAW in table 2-1.

h. Once a request requiring AHRC approval has been submitted, the soldier will be retained at the home station pending AHRC final decision.

i. Reassignment processing will continue except for requesting port call, moving family members, shipping HHGs, and terminating quarters until the deletion or deferment decision is confirmed through EDAS.

j. Soldiers will be advised not to take irreversible actions (for example, sale of house, POV or other personal items) while pending a request for deletion or deferment.

k. If an emergency arises after the soldier departs the losing organization, the soldier should report to the nearest Army installation that has a MPD/PSB to request a deletion or deferment.

l. Requests must be received by AHRC within 60 days of the EDAS cycle transmittal date. If a deletion or deferment situation occurs after the initial 60 days following the EDAS cycle transmittal date, request will be submitted within 72 hours after situation occurs (or becomes known to soldier).

m. Local GCMCA may approve or delegate the authority to approve deletions and deferments locally, only for the following specific reasons provided the incident occurred within 9 months of

the soldier's report date (ORDTGC): 1) Deletion reason code HA: Death, Rape or Documented Abuse of soldiers spouse or child. 2) Deferment reason code HB: awaiting family travel decision from gaining command.

n. Locally approved deletion/deferments actions for compassionate reassignments must be submitted to AHRC (AHRC-EPC-O) in accordance with procedure outlined in para 2-16 above.

o. Deletion or deferment requests may be disapproved locally. Disapproved cases will be routed back to the originator of the request.

p. Approval of a deletion or deferment must meet the criteria in table 2-1. Requests that are incomplete or do not meet the regulatory requirements will be returned to the originator.

q. All approved deletions or deferments will be confirmed through EDAS.

r. Information that is received telephonically on deletions or deferments is unofficial and is not authority to revoke or amend orders.

s. Soldiers will comply with the original AI if a request is disapproved. If necessary, AHRC will adjust the report month (ORDTGC) and inform by message the reason for disapproval.

t. Soldiers will comply with the AI adjusted report month (ORDTGC).

u. Deletion and deferment requests due to compassionate reassignment, except as identified in "m" above will be submitted to AHRC (AHRC-EPC-S) in hardcopy IAW AR 614-200.

2-22. Steps for processing deletions or deferments based on compassionate reassignments. The steps required for processing deletion or deferment requests based on compassionate reassignment are shown in table 2-14.

Table 2-14
Processing deletion or deferment requests based on compassionate reassignment.

Step	Work center	Required action
1	SDLR	Inform unit of desire for deferment or deletion.
2	UNIT	Assist soldier in obtaining required documentation IAW AR 614-200.
3	UNIT	Direct BNS1 to prepare DA Form 3739.
4	BNS1	Prepare DA Form 3739, collect and include supporting documentation. Soldier signs DA Form 3739.
5	BNS1	Forward DA Form 3739 to PRSG work center.
6	PFSG	Evaluate request for timeliness, completeness and adequacy of justification IAW AR 614-200.
7	PRSG	Chief, Reassignment will review request for accuracy, prepare first endorsement (figure 2-11) and forward to approving authority (figure 2-10).
8	MPDI	If approval/disapproval authority has been delegated to the Chief/Commander MPD/PSB, the Chief/Commander MPD/PSB will approve/ disapprove the request by first endorsement (figure 2-11) and return to Chief, Reassignment. If authority has not been delegated, forward to GCMCA for decision.
9	GCMCA	If approval/disapproval authority has not been delegated to the Chief/Commander MPD/PSB, the GCMCA will approve/disapprove the request by first endorsement (figure 2-11) and return to the MPD/PSB.
10	MPDI	Forward request to the PRSG work center.
11	PRSG	Inform BNS1 of decision.
12	SACT	If locally approved, submit DLOS transaction and inform AHRC of approval and new report month (ORDTGC) through EDAS.
13	PRSG	Place copy of approval/disapproval in soldier's reassignment file.
14	SACT	If final approval is not at MPD/PSB/GCMCA level, forward request to AHRC (AHRC-EPC-S).
15	PRSG	If request requires AHRC approval, suspense action.
16	PRSG	Monitor status of open deletion and deferment(AHRC approved) cases.
17	PRSG	Upon receipt of decision from AHRC (T01 Report), take action IAW table 2-11.
18	PRSG	If response code indicates returned for additional information or justification, resubmit request with additional data.
19	PRSG	If request was approved/disapproved, inform BNS1 of decision.
20	PRSG	Place copy of approval/disapproval in soldier's reassignment file.
21	PRSG	If request was disapproved, continue reassignment processing.
22	PRSG	If deferment was approved, determine new report date (ORDTGC). Adjust DLOS (if applicable).

- 23 PRSG Adjust port calls.
- 24 PRSG Notify local training office if soldier was scheduled for training TDY enroute.
- 25 PRSG Training office will coordinate with AHRC (AHRC - appropriate career branch) to determine status of soldier's training.
- 26 PRSG Amend orders.
- 27 PRSG Continue reassignment processing.
- 28 PRSG If deletion was approved, stop reassignment processing.
- 29 PRSG Cancel port calls.
- 30 PRSG Revoke orders.
- 31 PRSG Notify local training office if soldier was scheduled for training TDY enroute.
- 32 PRSG Training office will coordinate with AHRC (AHRC - appropriate career branch) to determine status of soldier's training.
- 33 PRSG Change soldier's AEA Code (if appropriate).
- 34 BNS1 Inform unit of approval/disapproval.
- 35 UNIT Inform soldier of decision.

Section XIII - See AR 600-8-11

Section XIV - See AR 600-8-11

Section XV - See AR 600-8-11

Section XVI - See AR 600-8-11

TABLE 2-1

ELIGIBILITY RULES FOR PROCESSING DELETION, DEFERMENT, AND EARLY ARRIVAL REQUEST ELIGIBILITY RULE: 1

DEFINITION: SUSPENSION OF FAVORABLE PERSONNEL ACTION (FLAG)

APPROVAL AUTHORITY: LOCAL

REASON CODES:

DELETION => EB

DEFERMENT => CA

QUALIFICATION FACTORS: DELETION = EB

1. ESTABLISHED REVIEW PERIOD WILL NOT EXPIRE WITHIN 120 DAYS FOLLOWING THE REQUIREMENT MONTH (RQRRD).

2. FLAG WAS INITIATED AND SOLDIER IS BEING PROCESSED FOR ELIMINATION BY GCMCA;

OR

3. SOLDIER IS AN ALCOHOL OR DRUG ABUSE REHABILITATION FAILURE AND FLAG HAS BEEN INITIATED PENDING ELIMINATION PROCEEDINGS;

OR

4. FLAG WAS INITIATED AND SOLDIER IS THE "DEFENDANT" IN A CIVIL COURT PROCEEDING WHICH THE GOVERNING LAWS PRECLUDE THE SOLDIER'S DEPARTURE PRIOR TO 120 DAYS FOLLOWING THE REQUIREMENT MONTH (RQRRD).

QUALIFICATION FACTORS: DEFERMENT = CA

FLAG WAS INITIATED ON THE SOLDIER AND ESTABLISHED REVIEW PERIOD WILL EXPIRE WITHIN 120 DAYS FOLLOWING THE REQUIREMENT MONTH (RQRRD).

PROCESSING RULE(S) :

1. SOLDIER CANNOT BE DELETED OR DEFERRED UNLESS DA FORM 268 (RECORD OF SUSPENSION OF FAVORABLE PERSONNEL ACTION) HAS BEEN INITIATED.

2. PERSONNEL DATABASE (PERDB) MUST REFLECT THE FOLLWOING INFORMATION: DATA ELEMENT: SFPARS EQUALS A, B, C, D, E, F, G, H, J, OR K TSFPAR EQUALS A (INITIAL REPORT) OR 3 (FINAL UNFAVORABLE REPORT) DTSFPAR PLUS SIX MONTHS EXCEEDS 120 DAYS FOLLOWING THE REQUIREMENT MONTH (RQRRD) AEA CODE EQUALS B (BEING CONSIDERED FOR SEPARATION/ELIMINATION)

REQUIRED SOURCE DOCUMENTATION: DD FORM 268

REQUIRED EDAS REMARKS: SUSPENSION OF FAVORABLE PERSONNEL ACTION WAS INITIATED ON _____.

ELIGIBILITY RULE: 2

DEFINITION: DEPLOYMENTS

APPROVAL AUTHORITY: AHRC

REASON CODES:

DELETION => GO

DEFERMENT => CD

QUALIFICATION FACTORS: DELETION = GO

1. SOLDIER IS ASSIGNED TO A UNIT SCHEDULED FOR PERMANENT OCONUS DEPLOYMENT (OTHER THAN TEMPORARY CHANGE OF STATION (TCS)).

2. SOLDIER IS ASSIGNED TO A UNIT SCHEDULED FOR OCONUS DEPLOYMENT FOR OPERATIONS OTHER THAN WAR (OOTW) OR ASSIGNED TO A UNIT SCHEDULED FOR CONUS/OCONUS DEPLOYMENT FOR HUMANITARIAN ASSISTANCE.

QUALIFICATION FACTORS: DEFERMENT = CD

SOLDIERS REQUIRE AN ADJUSTED REPORT MONTH (ORDTGC) NO MORE THAN 120 DAYS BEYOND THE REQUIREMENT MONTH (RQRRD) DUE TO OCONUS DEPLOYMENT.

PROCESSING RULE(S):

1. SOLDIER MUST MEET ELIGIBILITY CRITERIA FOR DELETION/DEFERMENT AS PRESCRIBED IN AHRC GENERIC DEPLOYMENT MESSAGE.

2. SOLDIER IS ASSIGNED TO UMS DEPLOYING UNIT.

3. PERDB MUST REFLECT THE FOLLWOING INFORMATION: DATA ELEMENT: AEA CODE EQUALS R (UMS/COHORT DEPLOYING UNIT) AEA CODE EQUALS N (DEPLOYING UNIT OTHER UMS/COHORT)

REQUIRED SOURCE DOCUMENTATION: COPY OF UNIT MOVEMENT OR DEPLOYMENT DIRECTIVE.

REQUIRED EDAS REMARKS:

1. SOLDIER IS ASSIGNED TO A UNIT DEPLOYING TO _____ ON _____ PER UNIT MOVEMENT OR DEPLOYMENT DIRECTIVE DATED _____.

2. SOLDIER IS ASSIGNED TO A UNIT DEPLOYMENT ON _____. UNIT MOVEMENT OR DEPLOYMENT DIRECTIVE IS DATED _____. UMS/COHORT UNIT IS _____ AND DEPLOYING ON _____.

ELIGIBILITY RULE: 3

DEFINITION: TDY FROM HOME STATION

APPROVAL AUTHORITY: LOCAL (SOLDIER WAS OCONUS TDY FROM HOME STATION WHEN AI ISSUED)

REASON CODES:

DELETION => EG

DEFERMENT => CC

QUALIFICATION FACTORS: DELETION = EG

1. SOLDIER WAS OCONUS TDY FROM HOME STATION AND WILL BE UNABLE TO PROCEED ON AI WITHIN 120 DAYS FOLLOWING THE REQUIREMENT MONTH (RQRRD);

OR

2. BASIS FOR SOLDIER'S OCONUS TDY IS NOT TO PARTICIPATE IN UNIT TRAINING OR EXERCISE;

OR

3. SOLDIER HAS SERVED AT LEAST 61 CONSECUTIVE DAYS OCONUS TDY AND WILL NOT COMPLETE SPECIFIED STABILIZATION PERIOD PRIOR TO 120 DAYS FOLLOWING THE REQUIREMENT MONTH (RQRRD).

QUALIFICATION FACTORS: DEFERMENT = CC

1. SOLDIER WAS OCONUS TDY FROM HOME STATION AND WILL BE ABLE TO PROCEED ON AI WITHIN 120 DAYS FOLLOWING THE REQUIREMENT MONTH (RQRRD).

2. SOLDIER HAS SERVED AT LEAST 61 CONSECUTIVE DAYS OCONUS TDY AND WILL COMPLETE SPECIFIED STABILIZATION PERIOD PRIOR TO 120 DAYS FOLLOWING THE REQUIREMENT MONTH (RQRRD).

PROCESSING RULE(S) :

1. PARTICIPATION IN UNIT TRAINING OR EXERCISES, IS NOT A BASIS FOR DELETION.
2. SOLDIERS SENT TDY OR TO PARTICIPATE IN UNIT TRAINING, EXERCISES, OR TEST AFTER RECEIPT OF AI (EDAS CYCLE TRANSMITTAL DATE) WHOSE RETURN DATE CONFLICTS WITH AHRC DIRECTED REPORT MONTH (ORDTGC) WILL BE RETURNED TO THEIR INSTALLATION FOR OUTPROCESSING, EVEN THOUGH TDY, TRAINING OR EXERCISE REQUIREMENTS MAY STILL EXIST OR CAN NOT BE MET.
3. SOLDIERS WILL BE STABILIZED FOR THE PERIODS SHOWN BELOW FOLLOWING RETURN FROM OCONUS TDY:

A. SOLDIERS OCONUS TDY FOR 61 OR MORE CONSECUTIVE DAYS ARE STABILIZED FOR 4 MONTHS;

B. SOLDIERS OCONUS TDY 140 OR MORE CONSECUTIVE DAYS ARE NOT ELIGIBLE FOR A LONG TOUR FOR 6 MONTHS OR A SHORT TOUR FOR 12 MONTHS;

C. THIS CAN BE WAIVED BY SOLDIER OR AHRC.

4. PERDB MUST REFLECT THE FOLLOWING INFORMATION: NONE

REQUIRED SOURCE DOCUMENTATION: AR 600-8-15, ORDER FORMAT 401.

REQUIRED EDAS REMARKS: SOLDIER'S TDY TO _____ FOR THE PURPOSE OF _____ BEGAN ON _____ AND WILL END ON _____.

ELIGIBILITY RULE: 4

DEFINITION: PREGNANCY

APPROVAL AUTHORITY: LOCAL (PREGNANT SOLDIERS ARE INELIGIBLE FOR OVERSEAS ASSIGNMENTS)

REASON CODES:

DELETION => EJ

DEFERMENT => CM

QUALIFICATION FACTORS: DELETION = EJ

OCONUS AI WERE ISSUED TO PREGNANT SOLDIER AND SOLDIER'S DELIVERY DATE AND AUTHORIZED STABILIZATION PERIOD FOLLOWING THE DELIVERY OR TERMINATION OF PREGNANCY EXCEEDS 120 DAYS FOLLOWING THE REQUIREMENT MONTH (RQRRD).

QUALIFICATION FACTORS: DEFERMENT = CM

1. PREGNANT SOLDIER'S STABILIZATION PERIOD OF 4 MONTHS FOLLOWING THE DELIVERY/EXPECTED DELIVERY OF CHILD EXPIRES WITHIN 120 DAYS FOLLOWING THE REQUIREMENT MONTH (RQRRD).

OR

2. SOLDIER'S LEGAL WIFE WILL BE IN HER 8TH MONTH OF PREGNANCY IN THE AHRC DIRECTED REPORT MONTH (ORDTGC)

AND

NO MORE THAN 60 CALENDAR DAYS BEYOND REQUIREMENT MONTH (RQRRD) ARE NEEDED TO ACCOMMODATE DELIVERY AND AUTHORIZED POSTPARTUM PERIOD OF SIX WEEKS FOLLOWING THE DELIVERY OR TERMINATION OF PREGNANCY PROVIDED SOLDIER WILL HAVE SUFFICIENT TIME REMAINING IN SERVICE TO COMPLETE THE PRESCRIBED TOUR.

PROCESSING RULE(S) :

1. DEFERMENTS BASED ON PREGNANCY OF LEGAL WIFE ARE NOT MANDATORY, THEREFORE WILL ONLY BE CONSIDERED IF REQUESTED BY THE SOLDIER.

2. IAW AR 600-20, AR 614-30, AND DA PAM 600-8, PREGNANT SOLDIERS MUST HAVE FAMILY CARE PLAN (FCP) (DA FORM 4974-R) ON FILE WITH THEIR UNITS. FAILURE TO MAINTAIN A FCP IS NOT A BASIS FOR DELETION OR DEFERMENT.

3. AUTHORIZED MOVEMENT: THE LOSING COMMAND MAY APPROVE, AS AN EXCEPTION TO POLICY, A PREGNANT SOLDIER PROCEEDING ON OCONUS AI PROVIDED:

A. SOLDIER HAS AN APPROVED JD TO A LONG TOUR AREA, AND THE SPOUSE'S REPORT MONTH (ORDTGC) COINCIDES WITH OR PRECEDES THE WIFE'S REPORT MONTH (ORDTGC).

AND

B. SOLDIER HAS SUFFICIENT TIME REMAINING IN SERVICE TO COMPLETE THE PRESCRIBED TOUR.

AND

C. MEDICAL CLEARANCE HAS BEEN GRANTED. IN CASES INVOLVING INTERTHEATHER OR CONSECUTIVE OVERSEAS TOUR WHEN SOLDIER/LEGAL WIFE IS IN THE SAME OCONUS AREA AS HERHUSBAND, THE PSB/MPD WILL VERIFY FROM THE ATTENDING PHYSICIAN THE EXPECTED DATE OF DELIVERY AND EXPECTED DATE ELIGIBLE TO TRAVEL.

4. PERDB MUST REFLECT THE FOLLOWING INFORMATION: NONE

REQUIRED SOURCE DOCUMENTATION:

1. DA FORM 3349 (PHYSICAL PROFILE) WITH STATEMENT FROM ATTENDING PHYSICIAN INDICATING SOLDIER'S ESTIMATED DATE OF DELIVERY (PREGNANT SOLDIER).

2. STATEMENT FROM ATTENDING PHYSICIAN INDICATING ESTIMATED DATE OF DELIVERY (PREGNANT SPOUSE).

REQUIRED EDAS REMARKS: 1. SOLDIER IS PREGNANT WITH EXPECTED DELIVERY DATE OF _____.

2. SOLDIER'S LEGAL WIFE IS PREGNANT WITH EXPECTED DELIVERY DATE OF _____.

ELIGIBILITY RULE: 5

DEFINITION: NO RECORD OF SOLDIER

APPROVAL AUTHORITY: LOCAL (SOLDIER IS NOT CURRENTLY ASSIGNED TO INSTALLATION)

REASON CODES:

DELETION => EP

QUALIFICATION FACTORS: DELETION = EP

1. THERE IS NO RECORD OF A SIDPERS ARRIVAL TRANSACTION ASSIGNING SOLDIER TO THE INSTALLATION

OR

2. SOLDIER WAS REASSIGNED AND HAS DEPARTED INSTALLATION ON PRIOR AI.

PROCESSING RULE(S) :

1. MOVEMENT OF SOLDIER BY INSTALLATION WITHOUT PRIOR APPROVAL FROM AHRC (EPMD CONTROL/SERIAL NO) IS NOT AUTHORIZED AND DOES NOT CONSTITUTE GROUNDS FOR A DELETION OF AHRC AI.

2. PERDB MUST REFLECT THE FOLLOWING INFORMATION: DATA ELEMENT: PERSSS EQUALS TN ARLOC DOES NOT EQUAL THE INSTALLATION PROCESSING DELETION.

REQUIRED SOURCE DOCUMENTATION:

(1) STATEMENT BY COMMAND THAT THERE IS NO RECORD OF ARRIVAL TRANSACTION ASSIGNING SOLDIER TO INSTALLATION.

(2) COPY OF REASSIGNMENT ORDER OR AHRC CORRESPONDENCE DIRECTING PRIOR REASSIGNMENT/MOVEMENT.

REQUIRED EDAS REMARKS:

1. SIDPERS DATABASE DOES NOT REFLECT A SUCCESSFUL ARRIVAL TRANSACTION TO ASSIGNING SOLDIER TO THIS INSTALLATION.

2. SOLDIER WAS REASSIGNED TO _____ WITH EPMD CONTROL/SERIAL NUMBER _____ ON EDAS CYCLE _____ WITH REPORT MONTH (ORDTGC) OF _____.

ELIGIBILITY RULE: 6

DEFINITION: INITIAL TERM SOLDIER

APPROVAL AUTHORITY: LOCAL (SOLDIER HAS INSUFFICIENT SERVICE
REMAINING TO COMPLETE THE PRESCRIBED TOUR)

REASON CODES:

DELETION => GH

QUALIFICATION FACTORS: DELETION = GH

1. INITIAL TERM SOLDIER CURRENTLY ASSIGNED IN:

A. CONUS: IS ON AI TO OCONUS LONG TOUR AREA AND HAS INSUFFICIENT SERVICE REMAINING AS OF THE LAST DAY OF REPORT MONTH (ORDTGC) TO COMPLETE AT LEAST THE "ALL OTHERS" TOUR PRIOR TO ETS UPON ARRIVAL IN GAINING COMMAND OR IS ON AI TO ANOTHER CONUS LOCATION AND HAS INSUFFICIENT SERVICE REMAINING AS OF LAST DAY OF THE REPORT MONTH (ORDTGC) TO COMPLETE 24 MONTHS PRIOR TO ETS UPON ARRIVAL AT THE GAINING COMMAND.

B. OCONUS LONG TOUR AREA: HAS LESS THAN 12 MONTHS OF SERVICE REMAINING PRIOR TO ETS UPON AHRC DIRECTED REPORT MONTH (ORDTGC) TO GAINING CONUS COMMAND.

C. OCONUS SHORT TOUR AREA: HAS LESS THAN 6 MONTHS OF SERVICE REMAINING PRIOR TO ETS UPON AHRC DIRECTED REPORT MONTH (ORDTGC) TO GAINING CONUS COMMAND.

2. INITIAL TERM SOLDIER HAS BEEN ISSUED 3RD PCS AI WHILE ON INITIAL ENLISTMENT AND SI DOES NOT INCLUDE A STATEMENT THAT A WAIVER HAS BEEN APPROVED.

PROCESSING RULES:

1. INITIAL TERM SOLDIER WITH AT LEAST 24 MONTHS OR 18 MONTHS WITH APPROVED WAIVER REMAINING PRIOR TO ETS DATE WHO IS ON AI TO OCONUS "WITH DEPENDENT TOUR" AREA WILL NOT BE DELETED FROM AI.

A. INITIAL TERM SOLDIER WHO ELECTS "WITH DEPENDENT TOUR" OPTION MUST ACQUIRE SUFFICIENT SERVICE TO COMPLETE THE TOUR PRIOR TO DEPARTING CURRENT COMMAND.

B. INITIAL TERM SOLDIER WHO ELECTS THE "WITH DEPENDENT TOUR" AND WHO FAILS TO ACQUIRE SUFFICIENT SERVICE TO COMPLETE THE TOUR LENGTH, WILL NOT BE DELETED FROM AI, SOLDIER WILL PROCEED ON "ALL OTHERS TOUR".

2. INITIAL TERM SOLDIER ON AI TO ALASKA OR HAWAII WHO HAVE AT LEAST 24 MONTHS OF SERVICE REMAINING (AS OF THE LAST DAY OF REPORT MONTH(ORDTGC)) PRIOR TO ETS DATE WILL NOT BE DELETED FROM AI.

3. PERDB MUST REFLECT THE FOLLOWING INFORMATION: NONE

REQUIRED SOURCE DOCUMENTATION:

1. SOLDIER'S STATEMENT THAT HE WILL NOT EXTEND OR REENLIST TO MEET SERVICE REMAINING REQUIREMENT (DA FORM 4991-R IS NOT REQUIRED).

2. DA FORM 2A AND DOCUMENT APPROVING/EXPLAINING DEROS ADJUSTMENT.

REQUIRED EDAS REMARKS: INITIAL TERM SOLDIER HAS INSUFFICIENT SERVICE REMAINING AND WILL NOT EXTEND OR REENLIST (DA FORM 4991-R IS NOT REQUIRED).

ELIGIBILITY RULE: 7

DEFINITION: DECLINATION OF CONTINUED SERVICE (DCSS)

APPROVAL AUTHORITY: LOCAL (CAREER SOLDIER DECLINES TO EXTEND OR REENLIST TO MEET SERVICE REMAINING REQUIREMENT)

REASON CODES:

DELETION => EV

QUALIFICATION FACTORS: DELETION = EV

1. ALL CAREER SOLDIERS THAT FAIL TO ACQUIRE SUFFICIENT SERVICE TO COMPLETE PRESCRIBED TOUR LENGTHS WITHIN 30 DAYS OF NOTIFICATION OF AI, ARE REQUIRED TO SIGN A DCSS.

A. CONUS CAREER SOLDIER ON AI HAS INSUFFICIENT SERVICE REMAINING TO COMPLETE THE "ALL OTHERS" TOUR FOR OCONUS AREA, OR 24 MONTHS FOR ALASKA AND HAWAII HAS SIGNED A DCSS.

OR

B. OCONUS CAREER SOLDIER ON AI WHO HAS FAILED TO ACQUIRE AS PRESCRIBED IN AR 614-30, PARA 9-1, SUFFICIENT SERVICE REMAINING TO BE ELIGIBLE FOR REASSIGNMENT AND HAS SIGNED A DCSS WILL HAVE THEIR DEROS ADJUSTED TO 2 DAYS PRIOR TO SOLDIER'S ETS DATE.

2. A DCSS WILL BE INITIATED AND PROCESSED BY THE APPROPRIATE AUTHORITY IN THE PSB/MPD ON CAREER SOLDIERS THAT FAIL TO ACQUIRE SUFFICIENT SERVICE REMAINING REQUIREMENT OR SOLDIERS WILL SIGN DCSS WITHIN 60 DAYS OF THE EDAS CYCLE TRANSMITTAL DATE.

AND

THE SOLDIER WILL SIGN THE ACKNOWLEDGEMENT PORTION OF THE DCSS, INDICATING THE SOLDIER HAS BEEN ADVISED OF, AND IS AWARE OF, THE EFFECTS OF REFUSAL TO ACQUIRE SUFFICIENT SERVICE, AS OUTLINED IN AR 601-280.

PROCESSING RULE(S) :

1. CAREER SOLDIERS WITH INSUFFICIENT SERVICE REMAINING WILL BE REFERRED TO A RETENTION NCO FOR COUNSELING IAW AR 601-280.

2. SOLDIERS WILL BE ADVISED OF THE EFFECTS OF REFUSAL TO SATISFY SERVICE REMAINING REQUIREMENT OUTLINED IN AR 601-280 TO INCLUDE: - REMOVAL FROM PROMOTION LIST - PLACED IN NON-PROMOTABLE STATUS PRECLUDED FROM CONSIDERATION BY HQDA CENTRALIZED SELECTION BOARDS FOR PROMOTION AND/OR ADVANCED SCHOOLING - PROHIBITED FROM APPLYING FOR COMMISSIONING OR WARRANT OFFICER APPOINTMENT WHILE IN CURRENT PERIOD OF ACTIVE DUTY - PROHIBITED FROM REENLISTMENT OR EXTENSION OF CURRENT ENLISTMENT

3. SOLDIERS PROMOTED TO RANK SFC, 1SG/MSG, AND CSM/SGM INCUR ON PROMOTION A 2-YEAR SERVICE OBLIGATION BEFORE ELIGIBILITY FOR VOLUNTARY RETIREMENT OR DECLINATION.

4. PERDB MUST REFLECT THE FOLLOWING INFORMATION: DATA ELEMENT IMREPR EQUALS 9Q AND AEA CODE EQUALS A DTEADC PLUS TOSAD EQUALS DTETS ORDTGC PLUS TOUR LENGTH IS GREATER THAN DTETS RSGRSN NOT EQUAL TO BS, BX, BZ, CB, CC, CJ, CS, OR DQ PRMSSE NOT EQUAL NEXT HIGHER GRADE DEROS PLUS 6/12 EXCEEDS DTETS (WHEN AI TRANSMITTED) DEROS PLUS 2 DAYS EQUALS DTETS

REQUIRED SOURCE DOCUMENTATION:

(1) ACKNOWLEDGEMENT PORTION OF DCSS SIGNED BY SOLDIER DURING REASSIGNMENT PROCESSING

(2) COPY OF DCSS.

REQUIRED EDAS REMARKS: SOLDIER SIGNED DCSS STATEMENT ON _____ AND DOES NOT HAVE THE SERVICE REMAINING REQUIREMENT TO COMPLETE THE TOUR.

ELIGIBILITY RULE: 8

DEFINITION: BAR TO REENLISTMENT

APPROVAL AUTHORITY: LOCAL (SOLDIER IS INELIGIBLE TO EXTEND OR REENLIST)

REASON CODES:

DELETION => GC

DEFERMENT => CC

QUALIFICATION FACTORS: DELETION = GC

1. BAR TO REENLISTMENT HAS BEEN INITIATED ON THE SOLDIER AND THE ESTABLISHED REVIEW PERIOD OF 6 MONTHS EXCEEDS 120 DAYS FOLLOWING THE REQUIREMENT MONTH (RQRRD) .

OR

2. SOLDIER IS BARRED FROM REENLISTMENT AND SEPARATION PROCEEDINGS HAVE BEEN INITIATED.

OR

3. SOLDIER HAS BEEN SELECTED FOR QMP.

OR

4. SOLDIER CANNOT EXTEND OR REENLIST DUE TO FAILURE TO MEET HEIGHT AND WEIGHT STANDARDS AS PRESCRIBED IN AR 600-9.

OR

5. SOLDIER CANNOT EXTEND OR REENLIST DUE TO LOW ARMED SERVICE VOCATIONAL APTITUDE BATTERY (ASVAB)

OR

6. SOLDIER IS INELIGIBLE TO TAKE ACTION TO MEET SERVICE REMAINING REQUIREMENTS WITHIN 60 DAYS OF THE EDAS CYCLE TRANSMITTAL DATE BASED ON:

- SOLDIER WILL EXCEED RETENTION CONTROL POINT (RCP) PRIOR TO COMPLETION OF PRESCRIBED TOUR

OR

- CAREER SOLDIER HAS LESS THAN 90 DAYS FROM ETS DATE AND IS DENIED REENLISTMENT WITHIN 30 DAYS OF EDAS CYCLE TRANSMITTAL DATE.

OR

7. SOLDIER FAILED TO INITIATE/MAINTAIN FCP.

QUALIFICATION FACTORS: DEFERMENT = CC

BAR TO REENLISTMENT HAS BEEN INITIATED ON THE SOLDIER AND THE ESTABLISHED REVIEW PERIOD OF 6 MONTHS DOES NOT EXCEED 120 DAYS FOLLOWING THE REQUIREMENT MONTH (RQRRD).

PROCESSING RULE(S):

1. THE INITIAL REVIEW ON A BAR TO REENLISTMENT WILL BE CONDUCTED BY THE PROPER AUTHORITY AT THE END OF THE THIRD MONTH FROM THE DATE THE BAR WAS INITIATED, AT WHICH TIME THE FOLLOWING MUST OCCUR:

A. RECOMMEND REMOVAL OF BAR TO REENLISTMENT AND TAKE THE FOLLOWING ACTIONS: - IF PRIOR TO SOLDIER AHRC DIRECTED REPORT MONTH (ORDTGC), NOTIFY SOLDIER TO PROCEED ON AI IF WITHIN 120 DAYS FOLLOWING REQUIREMENT MONTH (RQRRD), ADJUST SOLDIERS REPORT MONTH (ORDTGC), AND INFORM SOLDIER TO PROCEED ON AI AT THE END OF THE ADJUSTED PERIOD. - IF INITIAL REVIEW PERIOD OF 90 DAYS EXCEEDS 120 DAYS FOLLOWING THE REQUIREMENT MONTH (RQRRD) PROCESS REQUEST FOR DELETION

B. RECOMMEND BAR TO REENLISTMENT REMAIN IN EFFECT AND TAKE THE FOLLOWING ACTIONS:

- IF ADDITIONAL 90 DAY DEFERMENT EXCEEDS 120 DAYS FOLLOWING THE REQUIREMENT MONTH (RQRRD), PROCESS REQUEST FOR DELETION. - IF ADDITIONAL 90 DAY DEFERMENT DOES NOT EXCEED 120 DAYS FOLLOWING THE REQUIREMENT MONTH (RQRRD), ADJUST SOLDIERS REPORT MONTH (ORDTGC) ACCORDINGLY TO ACCOMMODATE FINAL 3 MONTH REVIEW PERIOD. - UPON COMPLETION OF THE SECOND (FINAL) 3 MONTH REVIEW PERIOD, THE COMMANDER WILL REMOVE THE BAR TO REENLISTMENT AND INFORM SOLDIER TO PROCEED ON AI, OR INITIATE SEPARATION PROCEEDINGS UPON COMPLETION OF THE SECOND (FINAL) 3 MONTH REVIEW PERIOD

2. IF MORE THAN 6 MONTHS REMAIN BEFORE REPORT MONTH (ORDTGC) WHEN BAR TO REENLISTMENT IS INITIATED, TAKE NO ACTION.

3. IF SEPARATION PROCEEDINGS ARE INITIATED BEFORE REPORT MONTH (ORDTGC), CHANGE AEA CODE TO B AND PROCESS DELETION.

4. BAR TO REENLISTMENT PROCEDURES AGAINST SOLDIER HAVING 18 BUT LESS THAN 20 YEARS OF ACTIVE FEDERAL SERVICE AT ETS, AND WHO ARE NOT EXTENDED TO ATTAIN RETIREMENT ELIGIBILITY WILL BE APPROVED ONLY BY AHRC.

5. IAW AR 601-280, NORMALLY, BAR TO REENLISTMENT WILL NOT BE INITIATED AGAINST A SOLDIER DURING THE LAST 30 DAYS BEFORE ETS OR DEPARTURE FROM THE UNIT TO WHICH CURRENTLY ASSIGNED.

6. PERDB MUST REFLECT ONE OF THE FOLLOWING IMMEDIATE REENLISTMENT PROHIBITION (IMREPR) CODES: IMREPR CODE EQUALS 9A - LOST TIME 9M - DA BAR - APPROVED RETIREMENT 9C - SKILL QUALIFICATION 9N - COURT MARTIAL CONVICTION 9E - PHYSICAL READINESS 9O - AGE 9G - GRADE 9P - LOST QUALIFICATION (PMOS) 9J - FIELD BAR - RETIREMENT 9U - WEAPONS 9K - FIELD BAR 9W - ARTICLE 15 9L - DA BAR 9X - OTHER (IAW AR 601-280) 9Y - RETIREMENT

REQUIRED SOURCE DOCUMENTATION:

(1) DA FORM 4126-R (BAR TO REENLISTMENT FORM)

(2) DA FORM 2 (PERSONNEL QUALIFI RECORD, PART I) AND DA FORM 2-1 (PERSONNEL QUALIFICATION RECORD, PART II).

REQUIRED EDAS REMARKS:

1. BAR TO REENLISTMENT WAS INITIATED ON _____, INITIAL REVIEW WILL BE CONDUCTED ON (3 MONTHS FOLLOWING DATE ISSUED) AND FINAL REVIEW WILL BE CONDUCTED ON (6 MONTHS FOLLOWING DATE ISSUED) REQUEST SOLDIER REPORT MONTH (ORDTGC) BE ADJUSTED TO _____.

OR

2. BAR TO REENLISTMENT WAS INITIATED ON _____, ESTABLISHED REVIEW PERIOD OF 6 MONTHS EXCEEDS 120 DAYS FOLLOWING THE REQUIREMENT MONTH (RQRRD), REQUEST SOLDIER BE DELETED FROM AI.

OR

3. BAR TO REENLISTMENT WAS INITIATED ON _____, AND ELIMINATION PROCEEDINGS BEGAN ON _____.

ELIGIBILITY RULE: 9

DEFINITION: DEROS

APPROVAL AUTHORITY: LOCAL (OCONUS SOLDIERS WHO HAVE AN APPROVED FOREIGN SERVICE EXTENSION PRIOR TO ISSUANCE OF AI)

REASON CODES:

DELETION => GA

DEFERMENT => CC

QUALIFICATION FACTORS: DELETION = GA

1. FSTE WAS APPROVED PRIOR TO ISSUANCE OF AIs AND DEROS EXCEEDS 120 DAYS FOLLOWING REQUIREMENT MONTH (RQRRD).

OR

2. INITIAL TERM SOLDIER SERVING IN OCONUS LONG TOUR AREA DOES NOT HAVE AT LEAST 12 MONTHS SERVICE REMAINING FROM CURRENT DEROS TO ETS DATE.

OR

3. INITIAL TERM SOLDIER SERVING IN OCONUS SHORT TOUR AREA DOES NOT HAVE AT LEAST 6 MONTHS SERVICE REMAINING FROM CURRENT DEROS TO ETS DATE.

OR

4. SOLDIER REENLISTED IN OCONUS AREA FOR PRESENT DUTY ASSIGNMENT PRIOR TO ISSUANCE OF AI AND HAS NOT COMPLETED 12 MONTH STABILIZATION.

QUALIFICATION FACTORS: DEFERMENT = CC

DEROS NOT IN CONJUNCTION WITH REPORT MONTH (ORDTGC) 120 DAYS FOLLOWING THE REQUIREMENT MONTH (RQRRD) IS PRIOR TO SOLDIER'S DEROS AT TIME AI WAS ISSUED.

PROCESSING RULES:

1. REQUEST FOR FSTE SUBMITTED BY SOLDIERS FOR WHOM AIs HAVE BEEN ISSUED WILL BE FORWARDED TO AHRC FOR APPROVAL (AHRC-EPS-C).
2. SOLDIERS WHO FAIL TO TAKE ACTION TO MEET MINIMUM SERVICE REMAINING REQUIREMENTS ARE TO BE INVOLUNTARILY EXTENDED ON THE OCONUS TOUR AND THE SOLDIER IS TO BE RETURNED TO CONUS WITH ONLY ENOUGH TIME REMAINING ON ACTIVE DUTY FOR TRAVEL AND SEPARATION PROCESSING.
3. OCONUS CAREER SOLDIERS ON AI SHOULD BE PROCESSED IAW ELIGIBILITY RULE 5. DELETION ACTIONS ON AI THAT THE REASSIGNMENT REASON CODE OR THE SI INDICATE THE BASIS FOR MOVEMENT ARE; UNIT INACTIVATION/DEACTIVATION, BASE CLOSURE, COHORT, PRIORITY, WILL BE FORWARDED TO AHRC FOR APPROVAL.
4. PERDB MUST REFLECT THE FOLLOWING INFORMATION: DATA ELEMENT DEROS - GREATER THAN 120 DAYS FOLLOWING RQRRD - PLUS 12 MONTHS EXCEEDS ETS - PLUS 6 MONTHS EXCEEDS ETS INVOLUNTARILY EXTENDED TO WITHIN 2 DAYS OF ETS IMREPR EQUALS 9Q (CAREER SOLDIERS) DTEADC PRIOR TO EDAS CYCLE TRANSMITTAL DATE (OCONUS REENLISTMENT)

REQUIRED SOURCE DOCUMENTATION:

COPY OF DOCUMENT AUTHORIZING FST EXTENSION. COPY OF DD FORM 4 (ENLISTMENT/REENLISTMENT DOCUMENT - ARMED FORCES OF THE UNITED STATES) AUTHORIZING FST EXTENSION.

REQUIRED EDAS REMARKS:

1. SOLDIER HAS AN APPROVED FST EXTENSION TO _____.
2. SOLDIER REENLISTED IN OVERSEAS AREA ON _____ FOR 12 MONTH STABILIZATION. SOLDIER'S NEW DEROS IS _____.

ELIGIBILITY RULE: 10

DEFINITION: CONFINEMENT

APPROVAL AUTHORITY: LOCAL (SOLDIER IS CURRENTLY CONFINED (MILITARY/CIVILIAN))

REASON CODES:

DELETION => EW

DEFERMENT => CC

QUALIFICATION FACTORS: DELETION = EW

1. SOLDIER IS CURRENTLY CONFINED (MILITARY/CIVILIAN) AND ANTICIPATED DATE OF RELEASE EXCEEDS 120 DAYS FOLLOWING THE REQUIREMENT MONTH (RQRRD).
2. SOLDIER IS IN CONFINEMENT AND RELEASE DATE HAS NOT BEEN ESTABLISHED.

QUALIFICATION FACTORS: DEFERMENT = CC

SOLDIER IS CURRENTLY CONFINED (MILITARY/CIVILIAN) AND ANTICIPATED DATE OF RELEASE EXCEEDS 120 DAYS FOLLOWING THE REQUIREMENT MONTH (RQRRD).

PROCESSING RULE(S) :

1. SOLDIER MUST BE IN MILITARY OR CIVILIAN CONFINEMENT.
2. PERDB MUST REFLECT THE FOLLOWING INFORMATION: DATA ELEMENT: IMREPR EQUALS 9N AEA EQUALS A OR B PERSSS EQUALS PC PERSONNEL RETIRED TO MILITARY CONFINEMNT AND ASSIGNED TO PCF FOR PROCESSING); OR PR (ACTIVE ARMY PRISONERS); OR UC (DROP FROM ROLLS - CIVILIAN CONFINEMENT).

REQUIRED SOURCE DOCUMENTATION:

(1) COPY OF CIVIL COURT DOCUMENT ORDERS, INDICTMENT, WARRANT, SUBPOENA OR GCMCA ORDERS ASSIGNING SOLDIER TO MILITARY/CIVILIAN CONFINEMENT.

(2) DOCUMENTS VERIFYING DUTY STATUS CHANGE OF CCA (CONFINED - CIVIL AUTHORITY) OR CMA (CONFINED - MILITARY AUTHORITY)

REQUIRED EDAS REMARKS: SOLDIER WAS PLACED IN CONFINEMENT ON BY AUTHORITY AND WILL BE RELEASED ON .

ELIGIBILITY RULE: 11

DEFINITION: INCONSISTENT REQUIREMENT

APPROVAL AUTHORITY: LOCAL (INCONSISTENCIES IN SOLDIER'S RECORD AND REQUISITION REQUIREMENTS)

REASON CODES:

DELETION => FC

DEFERMENT => CN

QUALIFICATION FACTORS: DELETION = FC

1. SOLDIER HAS BEEN REDUCED AND CURRENT GRADE IS MORE THAN ONE GRADE BELOW REQUISITION GRADE;

OR

2. SOLDIER IS A GERMAN ALIEN AND IS ON AI TO GERMANY AND CAN NOT BE ASSIGNED TO THE FEDERAL REPUBLIC OF GERMANY;

OR

3. SOLDIER IS A TURKISH NATIONAL OR DUAL U.S. CITIZEN AND IS ON AI TO TURKEY AND CAN NOT BE ASSIGNED TO TURKEY UNLESS THE SOLDIER IS AWARE OF THE PERSONAL RISK INVOLVED AND DESIRES THE ASSIGNMENT DESPITE THE RISK;

OR

4. INCONSISTENCIES IN REQUISITION MOS AND SOLDIER'S MOS IS NOT A RESULT OF A MANDATORY/ VOLUNTARY RECLASSIFICATION.

OR

5. SOLDIER IS BEING REASSIGNED TO DUTIES IN AN MOS OTHER THAN MOS FOR WHICH SOLDIER RECEIVED TRAINING THROUGH REENLISTMENT OR AN MOS IN WHICH SOLDIER RECEIVED REENLISTMENT BONUS.

OR

6. SOLDIER'S PMOS IS DIFFERENT FROM REQUISITION MOS OR SUBSTITUTABLE MOS REQUIRED FOR THE ASSIGNMENT

AND

RECORDS INDICATE SOLDIER HAS NOT RECEIVED ASI/SQI TRAINING REQUIRED FOR ASSIGNMENT

AND

SI DOES NOT INDICATE TRAINING HAS BEEN SCHEDULED TO MEET ASSIGNMENT REQUIREMENTS

OR

SOLDIER DOES NOT MEET PREREQUISITES FOR REQUIRED TRAINING. SOLDIER HAS DISQUALIFYING FACTORS INDICATED ON DATABASE THAT PRECLUDES SOLDIERS ELIGIBILITY TO ATTEND SCHEDULED TRAINING.

QUALIFICATION FACTORS: DEFERMENT = CN

1. SOLDIER WILL MEET SPECIAL QUALIFICATIONS/PREREQUISITES REQUIRED BY THE REQUISITION WITHIN 120 DAYS FOLLOWING THE REQUIREMENT MONTH (RQRRD).
2. "CLASS END DATE" OF AHRC DIRECTED TDY TRAINING SCHEDULED FOR SOLDIER TO ACQUIRE SPECIAL QUALIFICATIONS REQUIRED BY THE REQUISITION EXCEEDS AHRC DIRECTED REPORT MONTH (ORDTGC).

PROCESSING RULE(S) :

1. SOLDIER MUST POSSESS THE MOS (TO INCLUDE ASI/SQI) REQUIRED FOR THE ASSIGNMENT OR BE SCHEDULED FOR TRAINING ENROUTE.
2. GERMAN ALIENS CANNOT BE ASSIGNED TO THE FEDERAL REPUBLIC OF GERMANY.
3. TURKISH NATIONALS OR DUAL U. S. TURKISH NATIONAL WILL NOT BE ASSIGNED TO TURKEY, UNLESS THEY ARE AWARE OF PERSONAL RISKS INVOLVED AND DESIRE SUCH ASSIGNMENT DESPITE THESE RISKS.
4. PERDB MUST REFLECT THE FOLLOWING INFORMATION: DATA ELEMENT PMOSEN DOES NOT EQUAL RQMOSE OR SUBSTITUTABLE MOS CTSQIE DOES NOT EQUAL RQSQIE AEA CODE DOES NOT EQUAL M (RECLASSIFICATION) CTZUSO - REFLECTS GERMAN/TURKISH ALIEN RSGRSN DOES NOT EQUAL AC (COMPASSIONATE) AM (BLUEBARK) OR CM (CONSCIENTIOUS OBJECTOR) OR EW (REENLISTMENT)

REQUIRED SOURCE DOCUMENTATION:

- 1) CITIZENSHIP - DA FORM 2A AND 2-1 DA FORM 4 (ENLISTMENT OF REENLISTMENT DOCUMENT - ARMED FORCES OF THE UNITED STATES) DA FORM 1966 (RECORD OF MILITARY PROCESSING - ARMED FORCES OF THE UNITED STATES) OR ALIEN CARD
- 2) REDUCTION IN GRADE OR SOLDIER'S CURRENT GRADE -DA FORM 2A AND 2-1 COPY OF REDUCTION ORDERS

3) MOS VERIFICATION - DA FORM 2A AND 2-1 COPY OF RECLASSIFICATION ACTION

REQUIRED EDAS REMARKS:

SOLDIER IS NOT QUALIFIED. EXPLAIN BRIEFLY.

ELIGIBILITY RULE: 12

DEFINITION: TERMINATION OF AIRBORNE

APPROVAL AUTHORITY: LOCAL (VOLUNTARY/MANDATORY TERMINATION OF AIRBORNE STATUS)

REASON CODES:

DELETION => FE

QUALIFICATION FACTORS: DELETION = FE

SOLDIER IS ELIGIBLE IAW AR 600-200 AND AR 614-200 TO TERMINATE AIRBORNE STATUS:

- SOLDIER HAS P3 PROFILE INDICATING SOLDIER IS PHYSICALLY DISQUALIFIED TO RETAIN AIRBORNE STATUS AND SQI P, V OR ASI F7

OR

- SOLDIER HAS SERVED THE 3 YEAR AIRBORNE TOUR OBLIGATION INCURRED ON GRADUATION FROM AIRBORNE TRAINING VOLUNTARILY TERMINATES AIRBORNE STATUS

AND

- CURRENT DUTY MOS DOES NOT REFLECT SOLDIER BEING UTILIZED IN AN AIRBORNE POSITION

AND

- SQI P, V OR ASI F7 HAS BEEN WITHDRAWN/REMOVED FROM THE PERDB.

PROCESSING RULE(S) :

1. SOLDIER INCURS ON GRADUATING FROM AIRBORNE TRAINING AN OBLIGATION TO SERVE A 3 YEAR AIRBORNE TOUR.

2. SOLDIERS POSSESSING SQI P ON AI TO AN AIRBORNE POSITION WILL BE UTILIZED FOR AT LEAST 3 YEARS IN AN AIRBORNE POSITION BEFORE ELIGIBLE TO WITHDRAW AIRBORNE STATUS, UNLESS PHYSICALLY DISQUALIFIED, EXEMPT BY GCMCA, SEPARATED, OR REASSIGNED BY AHRC TO ANOTHER ASSIGNMENT, RANGER, OR SPECIAL FORCES, OF WHICH IS CONSIDERED BY AHRC TO HAVE HIGHER PRIORITY.

3. DECLINATION OF AN AIRBORNE ASSIGNMENT REQUIRES WITHDRAWAL AND IMMEDIATE TERMINATION OF SQI P, V OR ASI F7 FROM SOLDIERS RECORDS AND THE PERDB.

4. SOLDIERS THAT DECLINE AIRBORNE ASSIGNMENTS MAY NOT BE UTILIZED IN DUTY POSITIONS REQUIRING SQI P, V OR ASI F7.

5. PERDB MUST REFLECT THE FOLLOWING INFORMATION: DATA ELEMENT CTSQIE, AND DYMOSE DOES NOT EQUAL P (AIRBORNE) OR V (RANGER AIRBORNE) ASI DOES NOT EQUAL F7 (SPECIAL FORCES) RQSQIE EQUALS P OR V RQASI EQUALS F7 EFDTC OF CTSQIE

GREATER THAN 36 MONTHS PRIOR TO AHRC DIRECTED REPORT MONTH (ORDTGC) PHPFAC REFLECTS 3

REQUIRED SOURCE DOCUMENTATION:

DA FORM 4187 - SOLDIER REQUESTING TERMINATION OF AIRBORNE STATUS. SOLDIER DECLINES AIRBORNE ASSIGNMENT ON PART VI OR VII ON AAC-T01 REPORT.

REQUIRED EDAS REMARKS:

SOLDIER DECLINED AIRBORNE ASSIGNMENT AND IS REQUIRED TO TERMINATE AIRBORNE STATUS.

ELIGIBILITY RULE: 13

DEFINITION: EARLY RELEASE

APPROVAL AUTHORITY: LOCAL (SOLDIERS PENDING EARLY RELEASE FROM ACTIVE DUTY ARE NOT ELIGIBLE FOR REASSIGNMENT)

REASON CODES:

DELETION => GL

DEFERMENT => DC

QUALIFICATION FACTORS: DELETION = GL

SOLDIER HAS AHRC DIRECTED RELEASE FROM ACTIVE DUTY (HONORABLE DISCHARGE) PRIOR TO CURRENT ETS DATE AS A RESULT OF:

- A. PROCEDURES OUTLINED IN AR 635-200
- B. SSB/VSI PROGRAM
- C. EARLY RETIREMENT PROGRAM
- D. AHRC DIRECTED EARLY OUT PROGRAM.

QUALIFICATION FACTORS: DEFERMENT = DC

SOLDIER IS PENDING RELEASE FROM ACTIVE DUTY PRIOR TO CURRENT ETS DATE.

- A. HAS APPLICATION PENDING AT AHRC
- B. HAD APPLICATION DENIED AND REQUESTED REPORT MONTH (ORDTGC) DOES NOT EXCEED 120 DAYS FOLLOWING THE REQUIREMENT MONTH (RQRRD).

PROCESSING RULES:

1. SOLDIER MUST MEET ESTABLISHED ELIGIBILITY CRITERIA PUBLISHED BY AHRC.
2. PERDB MUST REFLECT THE FOLLOWING INFORMATION: DATA ELEMENT AEA EQUALS E, F, OR A.

REQUIRED SOURCE DOCUMENTATION:

COPY OF EARLY RELEASE ORDER OR DOCUMENT THAT APPROVED EARLY RELEASE.

REQUIRED EDAS REMARKS:

SOLDIER WILL RECEIVE AN EARLY RELEASE FROM ACTIVE DUTY ON _____.

ELIGIBILITY RULE: 14

DEFINITION: RETIREMENT

APPROVAL AUTHORITY: AHRC (SOLDIERS WHO HAVE APPROVED RETIREMENT WILL NOT BE REASSIGNED)

REASON CODES:

DELETIONS => ET

QUALIFICATION FACTORS: DELETION = ET

1. SOLDIER HAS MANDATORY RETIREMENT DATE AND CANNOT ACQUIRES ADDITIONAL SERVICE TO COMPLETE TOUR.

OR

2. SOLDIER HAS A RETIREMENT APPLICATION APPROVED PRIOR TO ISSUANCE OF AI.

OR

3. SOLDIER ELECTS TO RETIRE IN LIEU OF PCS AND HAS SUBMITTED RETIREMENT APPLICATION AND IT IS APPROVED WITHIN 30 DAYS OF EDAS CYCLE TRANSMITTAL DATE.

PROCESSING RULES:

1. SOLDIER MUST MEET RETIREMENT ELIGIBILITY IAW AR 635-200.

2. PERDB MUST REFLECT THE FOLLOWING INFORMATION: DATA ELEMENT IMPREPR EQUALS 9Y AEA CODE EQUALS A (IF ALREADY APPROVED)

REQUIRED SOURCE DOCUMENTATION:

1. MANDATORY RETIREMENT DATE AND CANNOT ACQUIRE SUFFICIENT SERVICE TO COMPLETE TOUR - DA FORM 2A.

2. APPROVED RETIREMENT - COPY OF DA FORM 2339 (APPLICATION FOR VOLUNTARY RETIREMENT).

REQUIRED EDAS REMARKS: SOLDIER HAS AN APPROVED RETIREMENT DATE OF _____.

ELIGIBILITY RULE: 15

DEFINITION: COMPASSIONATE (EXTREME FAMILY PROBLEM)

APPROVAL AUTHORITY: AHRC (SOLDIER HAS EXTREME FAMILY SITUATION THAT MEETS THE REQUIREMENT FOR COMPASSIONATE DELETION OR DEFERMENT OUTLINED IN TABLE 2-13)

REASON CODES:

DELETIONS => EF

DEFERMENTS => CG

QUALIFICATION FACTORS: DELETION = EF

1. SOLDIER'S REQUEST MUST BE BASED UPON MEDICAL PROBLEM OF FAMILY MEMBER, A SIGNED STATEMENT FROM THE ATTENDING PHYSICIAN. MEDICAL DIAGNOSIS OF ILLNESS (INCLUDING DATE OF ONSET, PERIODS OF HOSPITALIZATION AND CONVALESCENCE).

OR

2. SOLDIER'S REQUEST IS BASED UPON FAMILY LEGAL PROBLEMS. OR

3. SOLDIER ENROUTE FROM AN ACCOMPANIED OCONUS TOUR TO AN

UNACCOMPANIED OCONUS TOUR MAY BE DELETED IF MORE THAN 90 DAYS ARE NEEDED TO RESOLVE FAMILY PROBLEM.

OR

4. RECENT SEVERE PSYCHOTIC EPISODE INVOLVING SPOUSE OR CHILD.

OR

5. TERMINAL ILLNESS OF FAMILY MEMBER WITH DEATH EXPECTED WITHIN ONE YEAR.

OR

6. DOCUMENTED CHILD ABUSE.

QUALIFICATION FACTORS: DEFERMENT = CG

1. RECENT SEVERE PSYCHOTIC EPISODE INVOLVING SPOUSE OR CHILD. 2. SOLDIER'S CHILDREN ARE BEING MADE WARDS OF THE COURT OR PLACED IN AN ORPHANAGE OR A FOSTER HOME AS A RESULT OF FAMILY SEPARATION. 3. ADOPTION CASES IN WHICH THE HOME STUDY HAS BEEN COMPLETED AND THE CHILD IS SCHEDULED TO BE PLACED IN THE SOLDIER'S HOME WITHIN 90 DAYS.

4. RECENT CUSTODY OF A CHILD OR CHILDREN AS A RESULT OF DIVORCE, LEGAL SEPARATION, OR DESERTION.

5. RECENT DEATH IN SOLDIER'S FAMILY OTHER THAN SPOUSE OR CHILD.

_____ PROCESSING
RULES:

1. APPLICATION MUST BE SUBMITTED IN HARDCOPY TO AHRC (AHRC-EPC-S).

2. SOLDIER MUST MEET REQUIREMENTS SPECIFIED IN AR 614-200, CHAPTER 3, SECTION III.

3. PERDB MUST REFLECT THE FOLLOWING INFORMATION: NONE

_____ REQUIRED
SOURCE DOCUMENTATION:

1. DA FORM 3739 AND SUPPORTING DOCUMENTATION.

2. DOCUMENTATION FROM _____ INDICATES A REPORT OF _____ OCCURRED ON _____ PERTAINING TO SOLDIERS _____.

3. DOCUMENTATION FROM _____ INDICATES _____ OCCURRED ON _____ PERTAINING TO SOLDIERS _____.

REQUIRED EDAS REMARKS: NONE

ELIGIBILITY RULE: 16 -----
-----DEFINITION: COMPASSIONATE (EXTREME FAMILY PROBLEMS)

APPROVAL AUTHORITY: LOCAL -----
-----REASON CODES:

DELETION => HA

DEFERMENT => HB

QUALIFICATION FACTORS: DELETION = HA

SOLDIER HAS EXTREME FAMILY PROBLEMS AND WITHIN 9 MONTHS PRIOR TO SOLDIER'S
AHRC DIRECTED REPORT MONTH (ORDTGC) AND ONE OF THE FOLLOWING HAS OCCURED:

A. DEATH OF SOLDIER'S SPOUSE OR CHILD.

B. DOCUMENTED RAPE OF SOLDIER'S SPOUSE OR CHILD. C. DOCUMENTED ABUSE OF
SOLDIER'S SPOUSE OR CHILD.

QUALIFICATION FACTORS: DEFERMENT = HB

1. SOLDIER IS ON AI TO A "WITH DEPENDENT" TOUR AREA AND HAS A

FAMILY MEMBER ENROLLED OR IDENTIFIED FOR ENROLLMENT INTO THE EXCEPTIONAL
FAMILY MEMBER PROGRAM (EFMP), AND IS AWAITING FAMILY TRAVEL DECISION FROM
GAINING COMMAND.

OR

2. REQUEST FOR FAMILY TRAVEL SUBMITTED LATE DUE TO EXTENSIVE EVALUATION AND
TESTING OF FAMILY MEMBER IDENTIFIED DURING MANDATORY MEDICAL SCREENING IN
SUPPORT OF THE EFMP.

PROCESSING

RULES:

1. CIRCUMSTANCES TO SUPPORT ABOVE DELETION ACTIONS MUST HAVE OCCURRED WITHIN
9 MONTHS PRECEEDING AHRC DIRECTED REPORT MONTH (ORDTGC).

2. REQUEST FOR DELETION/DEFERMENT BASED ON ALL OTHER EXTREME FAMILY PROBLEMS
NOT IDENTIFIED ABOVE WILL BE FORWARDED TO AHRC (AHRC-EPC-S) IN HARDCOPY FOR
CONSIDERATION IAW AR 614-200, (REFER TO ELIGIBILITY RULE 17).

3. PERDB MUST REFLECT THE FOLLOWING INFORMATION: DATA ELEMENT AEA EQUALS S
(FOR DELETIONS ONLY)

REQUIRED

SOURCE DOCUMENTATION:

1. DEATH CERTIFICATE

2. SUPPORTING DOCUMENTS FROM POLICE, SOCIAL SERVICES AGENCY, OR EXAMINING
PHYSICIAN, DOCUMENTING RAPE OR ABUSE OF SOLDIER'S SPOUSE OR CHILD OCCURRED
WITHIN 9 MONTHS PRECEEDING THE AHRC DIRECTED REPORT MONTH (ORDTGC).

REQUIRED EDAS REMARKS:

1. DEATH CERTIFICATE OF SOLDIER'S _____ WAS ISSUED ON _____.

2. DOCUMENTATION FROM _____ INDICATES A REPORT OF _____ OCCURRED ON _____ PERTAINING TO SOLDIER'S _____.

ELIGIBILITY
RULE: 17 -----

DEFINITION: REPORT MONTH (ORDTGC) ADJUSTMENT

APPROVAL AUTHORITY: LOCAL -----
-----REASON CODES:

DEFERMENTS => CC

QUALIFICATION FACTORS: DEFERMENT = CC

1. SOLDIER'S ESTABLISHED STABILIZATION PERIOD FOR THE FOLLOWING REASON, WILL EXPIRE WITHIN 120 DAYS FOLLOWING THE REQUIREMENT MONTH (RQRRD).

A. SOLDIER HAS SERVED AT LEAST 61 CONSECUTIVE DAYS OCONUS TDY AND WILL COMPLETE SPECIFIED STABILIZATION PERIOD WITHIN 120 DAYS FOLLOWING THE REQUIREMENT MONTH (RQRRD). (SEE ELIGIBILITY RULE 3)

B. SOLDIER WILL HAVE LESS THAN 12 MONTHS TIME ON STATION AT CURRENT INSTALLATION AS OF THE AHRC DIRECTED REPORT MONTH (ORDTGC).

C. 2ND PCS WITHIN SAME FISCAL YEAR.

D. COMPLETION OF PHASE III OF TRACK III PROGRAM.

E. SOLDIER IS PRESENTLY CONFINED (MILITARY/CIVILIAN) AND ANTICIPATED DATE OF RELEASE DOES NOT EXCEED 120 DAYS FOLLOWING REQUIREMENT MONTH (RQRRD). (SEE ELIGIBILITY RULE 10)

F. DEROS NOT IN CONJUNCTION WITH AHRC REPORT MONTH (ORDTGC) (120 DAYS FOLLOWING THE REQUIREMENT MONTH (RQRRD) IS PRIOR TO SOLDIER'S DEROS AT TIME AI WERE ISSUED). (SEE ELIGIBILITY RULE 9)

G. COMPLETION OF TDY SCHOOLING/TRAINING ("CLASS END DATE" OF AHRC SCHEDULED TDY TRAINING EXCEEDS AHRC DIRECTED REPORT MONTH (ORDTGC). (SEE ELIGIBILITY RULE 11)

H. BAR TO REENLISTMENT HAS BEEN INITIATED ON THE SOLDIER AND THE ESTABLISHED REVIEW PERIOD OF 6 MONTHS DOES NOT EXCEED 120 DAYS FOLLOWING THE REQUIREMENT MONTH (RQRRD). (SEE ELIGIBILITY RULE 8)

PROCESSING
RULES:

1. REFER TO ELIGIBILITY RULE 3, 8, 9, 10 AND 11.

2. SOLDIER MUST HAVE 12 MONTHS TIME OF STATION UNLESS WAIVED BY AHRC.

3. SOLDIER MUST BE ENROLLED IN PHASE III OF THE ALCOHOL AND DRUG ABUSE AND CONTROL PROGRAM (ADAPCP).

4. PERDB MUST REFLECT THE FOLLOWING: DATA ELEMENT DTLAPC EQUALS LESS THAN 12 MONTHS PRIOR TO ORDTGC. AEA EQUALS C OR L.

SOURCE DOCUMENTATION: _____ REQUIRED

- 1. REFER TO ELIGIBILITY RULES 3, 8, 9, 10 AND 11.
- 2. SECOND PCS WITHIN SAME FISCAL YEAR OR LESS THAN 12 MONTHS TIME ON STATION: COPY OF DA FORM 2-1.
- 3. DOCUMENTS VERIFYING SOLDIER'S STATUS AND DATE ENTERED REHABILITATION PROGRAM.

REQUIRED EDAS REMARKS:

- 1. REFER TO ELIGIBILITY RULES 3, 8, 9, 10 AND 11.
- 2. SOLDIER WAS STABILIZED ON _____ PER _____ WITH TERMINATION DATE OF _____.
- 3. SOLDIER'S LAST PCS WAS _____. SOLDIER'S LAST ASSIGNMENT BEFORE PCS WAS _____.
- 4. SOLDIER IS IN AN ALCOHOL AND DRUG ABUSE REHABILITATION PROGRAM. SOLDIER ENTERED THE PROGRAM ON _____.

ELIGIBILITY
RULE: 18 -----
DEFINITION: MEDICAL/DENTAL

APPROVAL AUTHORITY: (CONDITIONS PRECLUDES SOLDIER'S MOVEMENT) DELETION - AHRC
DEFERMENT - LOCAL -----
-----REASON CODES:

DELETIONS => EC

DEFERMENTS => CB

QUALIFICATION FACTORS: DELETION = EC

1. MOS/MEDICAL RETENTION BOARD (MMRB) CONCLUDES THAT THE SOLDIER CANNOT PERFORM DUTIES REQUIRED OF CURRENT PMOS.

OR

2. MMRB HAS RECOMMENDED SOLDIER'S RECORDS BE FORWARDED TO A PHYSICAL EVALUATION BOARD (PEB).

OR

3. TERMINATION DATE OF TEMPORARY PROFILE FOR SOLDIER PRESENTLY UNDERGOING MEDICAL OR DENTAL TREATMENT EXCEEDS 120 DAYS FOLLOWING THE REQUIREMENT MONTH (RQRRD).

QUALIFICATION FACTORS: DEFERMENT = CB

1. EXPIRATION DATE OF SOLDIER'S TEMPORARY PROFILE WILL EXPIRE PRIOR TO 120 DAYS FOLLOWING THE REQUIREMENT MONTH (RQRRD).

2. SOLDIER'S RECORDS ARE CURRENTLY UNGERGOING MEDICAL SUITABILITY PROCEEDINGS.

PROCESSING

RULES

1. A STATEMENT FROM A MEDICAL OR DENTAL OFFICER WILL NOT BE SUBSTITUTED FOR A DA FORM 3349.

2. SOLDIERS WHO ARE ISSUED A PERMANENT PHYSICAL PROFILE WITH A NUMERICAL FACTOR OF 3 OR 4 WILL BE MANDATORILY REFERRED TO A MMRB FOR A COMPREHENSIVE EVALUATION OF THE SOLDIER'S ABILITY OR INABILITY TO PHYSICALLY PERFORM IN A WORLDWIDE FIELD ENVIRONMENT IAW AR 600-60.

3. SOLDIERS REGARDLESS OF THEIR PERMANENT MEDICAL CONDITION OR ASSIGNMENT LIMITATIONS WHO CAN PHYSICALLY PERFORM THE FULL RANGE OF DUTIES REQUIRED OF THE PMOS WORLDWIDE AND UNDER FIELD CONDITIONS ARE CONSIDERED DEPLOYABLE AND WILL PROCEED ON AI UNLESS THE FOLLOWING EXEMPTIONS APPLY:

A. MEDICAL TREATMENT FACILITY (MTF) REFERS RECORDS TO MEDICAL EVALUATION BOARD (MEBD)

OR

B. MMRB CONVENING AUTHORITY (MMRBCA) CONCLUDES: SOLDIER'S RECORDS WILL BE FORWARDED TO A PEB OR SOLDIER WILL BE RECLASSIFIED.

4. TAKE ACTION AS INDICATED BELOW UPON RECEIPT OF FINAL MMRB RESULTS:

A. RETAIN CURRENT PMOS - SOLDIER REMAINS ON AI

B. RECLASSIFICATION - PROCESS DELETION

C. REFERRAL TO PHYSICAL - PROCESS DELETION EVALUATION BOARD

D. PROBATIONARY PERIOD (NOT TO EXCEED 6 MONTHS)

1) SOLDIER IS ON OCONUS AI AND TERMINATION OF PROBATIONARY PERIOD EXCEEDS 120 DAYS FOLLOWING THE REQUIREMENT MONTH (RQRRD) - PROCESS DELETION

2) SOLDIER ON CONUS TO CONUS AI OR OCONUS TO CONUS AI SOLDIER WILL REMAIN ON AI.

5. PERDB MUST REFLECT THE FOLLOWING INFORMATION: DATA ELEMENT PHPFAC EQUALS 3 OR 4

REQUIRED

SOURCE DOCUMENTATION:

DA FOR 3349; APPROVED MMRB PROCEEDINGS; MEBD/PEB FINDINGS.

REQUIRED EDAS REMARKS:

SOLDIER HAS THE FOLLOWING MEDICAL OR DENTAL LIMITATIONS (BRIEFLY DESCRIBE LIMITATIONS).

ELIGIBILITY

RULE: 19 -----
DEFINITION: OPERATIONAL

APPROVAL AUTHORITY: AHRC (COMMANDER HAS A RARE AND UNUSUAL CIRCUMSTANCE AND HAS FULLY JUSTIFIED ITS COMMANDERS PRIORITY) -----
-----REASON CODES:

DELETIONS => EE

DEFERMENTS => CF

QUALIFICATION FACTORS: DELETION = EE

1. SOLDIER IS ASSIGNED TO A CONUS BASED ORGANIZATION.
2. OPERATIONAL DELETION REQUEST MUST BE PERSONALLY ENDORSED BY THE FIRST GENERAL OFFICER IN THE CHAIN OF COMMAND.
3. ALL STOVEPIPE ORGANIZATIONS (SUCH AS INSCOM, ISC, MEPCOM, RECRUITING COMMAND) ARE REQUIRED TO RECEIVE HIGHER HEADQUARTER ENDORSEMENT PRIOR TO FORWARDING REQUEST TO AHRC.
4. OPERATIONAL DELETION REQUEST WILL BE SENT IN HARDCOPY TO AHRC (AHRC-EPC-O)

QUALIFICATION FACTORS: DEFERMENT = CF

1. SOLDIER IS ASSIGNED TO A CONUS BASED ORGANIZATION.
2. OPERATIONAL REQUIREMENTS CAN BE FULFILLED WITHIN 120 DAYS OF REQUIREMENT MONTH (RQRRD).

PROCESSING

RULES:

1. OPERATIONAL DELETION/DEFERMENT APPLIES ONLY TO CONUS BASED ORGANIZATIONS.
2. OPERATIONAL DELETION REQUEST MUST BE SUBMITTED IN HARDCOPY. 3. OPERATIONAL DEFERMENT REQUEST SHOULD BE SUBMITTED THRU EDAS. 4. PERDB MUST REFLECT THE FOLLOWING: NONE

REQUIRED

SOURCE DOCUMENTATION:

COPY OF OPERATIONAL DELETION/DEFERMENT REQUEST.

REQUIRED EDAS REMARKS:

OPERATIONAL DEFERMENT TO _____ IS REQUESTED FOR THE FOLLOWING REASON (BRIEFLY DESCRIBE JUSTIFICATION).

ELIGIBILITY

RULE: 20 -----
DEFINITION: SCHOOLING NOT IN CONJUNCTION WITH ASSIGNMENT APPROVAL AUTHORITY: (SOLDIERS WHO HAVE BEEN APPROVED TO ATTEND THE FOLLOWING SCHOOLS AND/OR DELETION - AHRC ACADEMIES LISTED IN THE QUALIFICATION FACTORS)

DEFERMENT - LOCAL -----
-----REASON CODES:

DELETIONS => EL

DEFERMENTS => CN

QUALIFICATION FACTORS: DELETION = EL

1. SOLDIER HAS BEEN APPROVED TO ATTEND ARMY SERVICE SCHOOL, SGM ACADEMY, SENIOR ACADEMY, PREP SCHOOL, SERVICE ACADEMY, OFFICER CANDIDATE SCHOOL (OCS), OR WARRANT OFFICER CANDIDATE SCHOOL (WOCS).

OR

2. SOLDIER'S SCHOOLING IS NOT IN CONJUNCTION WITH ASSIGNMENT AND HAS AN APPROVED SCHOOL DATE.

OR

3. SOLDIER WILL BE ATTENDING SERVICE SCHOOL AND COURSE WILL CHANGE PMOS.

QUALIFICATION FACTORS: DEFERMENT = CN

1. SOLDIER WILL ATTEND SERVICE SCHOOL AND NO MORE THAN 120 DAYS BEYOND REQUIREMENT MONTH (RQRRD) IS NEEDED TO COMPLETE SCHOOLING.

2. SOLDIER'S APPLICATION WAS SUBMITTED PRIOR TO EDAS CYCLE AND NO MORE THAN 120 DAYS BEYOND REQUIREMENT MONTH (RQRRD) ARE NEEDED TO PROCESS APPLICATION TO OCS OR WOCS.

PROCESSING

RULES:

1. SOLDIER'S APPLICATION FOR OCS OR WOCS MUST BE SUBMITTED PRIOR TO SOLDIER BEING PLACED ON AI.

2. PERDB MUST REFLECT THE FOLLOWING INFORMATION: NONE

REQUIRED

SOURCE DOCUMENTATION:

1. OCS OR WOCS APPLICATION - COPY OF AHRC APPROVAL LETTER OF GCMCA ENDORSEMENT WHICH FORWARDED THE APPLICATION TO AHRC.

2. SCHOOLING NOT IN CONJUNCTION WITH ASSIGNMENT - COPY OF ORDERS (TDY RO PCS) OR AHRC APPROVAL LETTER.

REQUIRED EDAS REMARKS:

1. SOLDIER'S OCS OR WOCS APPLICATION WAS SUBMITTED ON _____ AND IS PENDING.

2. SOLDIER'S OCS OR WOCS APPLICATION WAS APPROVED BY AHRC ON _____.

3. SOLDIER IS ATTENDING/WILL ATTEND _____ WHICH BEGAN/WILL BEGIN ON _____ AND WILL END ON _____. SCHOOLING WILL/WILL NOT CHANGE PMOS.

ELIGIBILITY

RULE: 21 -----

DEFINITION: SECURITY CLEARANCE

APPROVAL AUTHORITY: AHRC (SOLDIER MUST QUALIFY FOR SECURITY CLEARANCE REQUIRED FOR ASSIGNMENT) -----

-----REASON CODES:

DELETIONS => FA

DEFERMENTS => CY

QUALIFICATION FACTORS: DELETION = FA

1. SOLDIER DOES NOT HAVE OR CANNOT OBTAIN THE REQUIRED SECURITY CLEARANCE.
2. SOLDIER WAS SCREENED AND FOUND NOT QUALIFIED FOR THE PERSONNEL RELIABILITY PROGRAM/ CHEMICAL PERSONNEL RELIABILITY PROGRAM (PRP/CPRP).
3. ASSIGNMENT PRP/CPRP PREREQUISITES DIFFERS FROM THOSE OF THE SOLDIER'S CURRENT DUTY ASSIGNMENT.

QUALIFICATION FACTORS: DEFERMENT = CY

SOLDIER'S CLEARANCE PROCESSING WILL REQUIRE NO MORE THAN 120 DAYS BEYOND THE REQUIREMENT MONTH (RQRRD).

PROCESSING

RULES:

1. SOLDIER MUST HAVE OR BE ABLE TO OBTAIN THE REQUIRED SECURITY CLEARANCE.
2. PERDB MUST REFLECT THE FOLLOWING INFORMATION: NONE (NEED TO ADD SECURITY CODES)

REQUIRED

SOURCE DOCUMENTATION: 1. DOCUMENT FORM G2/SECURITY MANAGER INDICATES SOLDIER DOES NOT QUALIFY FOR CLEARANCE OR THAT

MORE TIME IS NEEDED TO PROCESS CLEARANCE.

2. DOCUMENT FROM G2/SECURITY MANAGER INDICATES SOLDIER DOES NOT QUALIFY FOR PRP/CPRP CERTIFICATION OR MORE TIME IS NEEDED TO PROCESS PRP/CPRP CERTIFICATION.

REQUIRED EDAS REMARKS:

1. PRESENT SECURITY CLEARANCE IS _____. SOLDIER IS DISQUALIFIED FOR THE REQUIRED SECURITY CLEARANCE BECAUSE _____.
2. SPECIAL INSTRUCTIONS REQUIRE THAT SOLDIER HAS SECURITY CLEARANCE OF _____ PRIOR TO DEPARTURE. REQUEST WAS INITIATED ON _____. REQUEST NEW REPORT MONTH (ORDTGC) OF _____.
3. SPECIAL INSTRUCTIONS REQUIRE THAT SOLDIER HAS PRP/CPRP CERTIFICATION PRIOR TO DEPARTURE. REQUEST WAS INITIATED ON _____. REQUEST NEW REPORT MONTH (ORDTGC) OF _____.

ELIGIBILITY

RULE: 22 -----

DEFINITION: SPECIAL ASSIGNMENT CRITERIA

APPROVAL AUTHORITY: AHRC (SOLDIER WHO HAS REASSIGNMENT INSTRUCTIONS TO CERTAIN DUTIES OR AREAS INELIGIBLE FOR REASSIGNMENTS) -----

-----REASON CODES:

DELETIONS => FB

DEFERMENTS => CP

QUALIFICATION FACTORS: DELETION = FB

1. SOLDIER IS BEING REASSIGNED TO A FOREIGN COUNTRY WHERE HE/SHE COMMITTED A CRIME THAT RESULTS IN IMPRISONMENT (CIVIL OR MILITARY), OR COMMITTED BY A FOREIGN TRIBUNAL.
2. SOLDIER IS APPLYING AS A CONSCIENTIOUS OBJECTOR.
3. SOLDIER IS A SOLE SURVIVING SON/DAUGHTER AND WILL NOT BE ASSIGNED TO AN AREA WHICH WOULD INVOLVE ACTUAL COMBAT WITH HOSTILE FORCES.
4. A SOLDIER WHO WAS A FORMER PEACE CORPS MEMBER (VOLUNTEER, VOLUNTEER LEADER, OR STAFF MEMBER) WILL NOT BE REASSIGNED TO DUTIES IN ANY INTELLIGENCE CAPACITY IN THE OCONUS COUNTRY IN WHICH HE/SHE SERVED.
5. A SOLDIER WHO WAS A FORMER PRISONER OF WAR (POW) OR WHO WAS HELD HOSTAGE WILL NOT BE ASSIGNED TO THE COUNTRY IN WHICH HE/SHE WAS A POW OR HOSTAGE.
6. A SOLDIER WHO HAS BEEN HOSPITALIZED FOR AT LEAST 30 DAYS OUTSIDE A HOSTILE FIRE/IMMINENT DANGER AREA DUE TO A WOUND RECEIVED IN THE HOSTILE FIRE/IMMINENT DANGER AREA IS INELIGIBLE FOR REASSIGNMENT BACK TO THAT AREA DURING THAT TOUR UNLESS THE SOLDIER VOLUNTEERS TO RETURN AND IS MEDICALLY QUALIFIED.
7. A SOLDIER WILL NOT BE REASSIGNED PRIOR TO THE TERMINATION OF THE STABILIZATION PERIOD REQUIRED FOR EVALUATION/CASE COMPLETION FOR FAMILY ADVOCACY PROGRAM (FAP).
8. A SOLDIER IS BEING ASSIGNED TO AN ORGANIZATION OR ACTIVITY LISTED BELOW AND MUST MEET SPECIAL ASSIGNMENT CRITERIA CONTAINED IN AR 614-200,
 1. JOINT HQ, US MILITARY MISSIONS, MAAG, JUSMAG, AND SIMILAR ACTIVITIES.
 2. SECRETARY OF DEFENSE AND JOINT STAFF.
 3. U.S. CENTRAL COMMAND.
 4. U.S. ARMY TRANSPORTATION COMMAND.
 5. DEFENSE INFORMATION SYSTEMS AGENCY.
 6. DEFENSE INTELLIGENCE AGENCY.
 7. DEFENSE NUCLEAR AGENCY.
 8. HQDA AND AHRC.
 9. U.S. MILITARY ENTRANCE PROCESSING COMMAND
 10. U.S. DISCIPLINARY BARRACKS.
 11. 1ST BATTALION (REINF), 3D INFANTRY (THE OLD GUARD), FORT MYER, VA AND ATTACHED UNITS.
 12. U.S. ARMY INTELLIGENCE AND SECURITY COMMAND.
 13. OFFICE OF THE ASSISTANT CHIEF OF STAFF FOR INTELLIGENCE AND FIELD ACTIVITIES.
 14. USAELM
 15. DEFENSE COURIER SERVICE.
 16. U.S. ARMY CRIMINAL INVESTIGATION COMMAND.
 17. DEFENSE LOGISTICS AGENCY.
 18. DEFENSE INVESTIGATIVE SERVICE.
 19. US ARMY INFORMATION SYSTEM COMMAND.
 20. DEFENSE COMMISSARY AGENCY.
 21. DEFENSE FINANCE AND ACCOUNTING SERVICE.
 22. DEFENSE MAPPING AGENCY.
 23. ON SITE INSPECTION AGENCY.
 24. OFFICE CHIEF OF STAFF, ARMY.
 25. UNIFORMED SERVICES UNIVERSITY OF THE HEALTH SCIENCES.
 26. US DELAGATION MATO MILITARY COMMITTEE.

QUALIFICATION FACTOR: DEFERMENT = CP

1. SOLDIER IS ATTACHED TO ANOTHER INSTALLATION FOR THE PURPOSE OF PROCESSING A PERSONNEL ACTION.
2. SOLDIER IS APPLYING FOR FAMILY ADVOCACY PROGRAM.

3. SOLDIER IS APPLYING FOR CONSCIENTIOUS OBJECTOR.

PROCESSING

RULES:

1. SOLDIER WILL NOT BE REASSIGNED TO THE FOREIGN COUNTRY WHERE THEY COMMITTED A CRIME THAT RESULTED IN CIVIL OR MILITARY IMPRISONMENT OR CONVICTION BY A FOREIGN TRIBUNAL.

2. SOLDIER MUST BE QUALIFIED AS SOLE SURVIVING SON/DAUGHTER IAW AR 614-200.

3. SOLDIER WILL NOT BE REASSIGNED PRIOR TO FAMILY ADVOCACY PLAN EVALUATION/CASE COMPLETION.

4. PERDB MUST REFLECT THE FOLLOWING INFORMATION: NONE

REQUIRED

SOURCE DOCUMENTATION:

1. DOCUMENTS TO SUPPORT SOLDIER'S CIVIL OR MILITARY IMPRISONMENT OR CONVICTION BY A FOREIGN TRIBUNAL.

2. COPIES OF DOCUMENTS TO SUPPORT APPROVAL OF CONSCIENTIOUS OBJECTOR STATUS.

3. DA FORM 2-1 AND/OR DOCUMENTS WHICH VERIFIES THE SOLDIER IS A SOLE SERVIVING SON/DAUGHTER.

4. DA FORM 2-1 VERIFIES WHETHER SOLDIER WAS/WAS NOT A FORMER PEACE CORPS MEMBER AND SERVED IN THE OCONUS TO WHICH HE/SHE IS BEING REASSIGNED.

5. DA FORM 2-1 AND A STATEMENT FROM UNIT COMMANDER THAT SOLDIER IS A FORMER POW OR HOSTAGE.

6. DOCUMENTS SUPPORTING SOLDIER WAS WOUNDED IN A HOSTILE

FIRE/IMMINENT DANGER AREA AND HAS BEEN HOSPITALIZED FOR AT LEAST 30 DAYS OUTSIDE THE HOSTILE FIRE/IMMINENT DANGER AREA.

7. NOT ELIGIBLE FOR ASSIGNMENT IN TABLE 2-5 - DOCUMENTS SUPPORTING DISQUALIFYING REASONS AND/OR STATEMENT FROM UNIT COMMANDER EXPLAINING WHY SOLDIER IS NOT QUALIFIED.

8. ATTACHMENT - COPY OF ATTACHMENT ORDER AND DA FORM 4187 (PERSONNEL ACTION).

9. COPY OF FAP EVALUATION CASE.

REQUIRED EDAS REMARKS:

1. SOLDIER IS BEING REASSIGNED TO THE FOREIGN COUNTRY WHERE HE/SHE COMMITTED A CRIME THAT RESULTED IN CIVIL OR MILITARY IMPRISONMENT OR CONVICTION BY A FOREIGN TRIBUNAL.

2. SOLDIER'S CONSCIENTIOUS OBJECTOR STATUS WAS APPROVED ON _____.

3. SOLDIER SUBMITTED CONSCIENTIOUS OBJECTOR APPLICATION ON _____.

4. SOLDIER'S SOLE SURVIVING SON/DAUGHTER STATUS WAS APPROVED ON _____.

5. SOLDIER IS FORMER PEACE CORPS MEMBER WHO SERVED IN _____ WITH THE PEACE CORPS.

6. SOLDIER IS A FORMER POW OR HOSTAGE AND IS BEING REASSIGNED TO COUNTRY WHICH HE/SHE WAS HELD.

7. SOLDIER WAS HOSPITALIZED ON _____ DUE TO A WOUND RECEIVED IN A HOSTILE FIRE/IMMINENT DANGER AREA.

8. SOLDIER DOES NOT MEET SPECIAL ASSIGNMENT CRITERIA FOR THE FOLLOWING REASONS (GIVE SPECIFICS).

9. SOLDIER IS ATTACHED TO _____ FOR THE PURPOSE OF PROCESSING A PERSONNEL ACTION (GIVE SPECIFICS).

10. SOLDIER IS STABILIZED PENDING COMPLETION OF FAP CASE.

ELIGIBILITY RULE: 23

DEFINITION: RECLASSIFICATION

APPROVAL AUTHORITY: AHRC

REASON CODES:

DEFERMENTS => DA

QUALIFICATION FACTORS: DEFERMENT = DA

SOLDIER HAS A MANDATORY OR VOLUNTARY RECLASSIFICATION ACTION PENDING

PROCESSING RULES:

1. WHEN RECLASSIFICATION IS NOT MANDATORY, A DEFERMENT IS NOT AUTHORIZED IF THE REQUEST WAS INITIATED AFTER AI WAS ISSUED BY AHRC.

2. PERDB MUST REFLECT THE FOLLOWING INFORMATION: DATA ELEMENT PMOSEN DOES NOT EQUAL RQSQIE AEA CODE EQUAL M(RECLASSIFICATION)

REQUIRED SOURCE DOCUMENTATION: COPY OF RECLASSIFICATION ACTION.

REQUIRED EDAS REMARKS:

1. SOLDIER IS PENDING A MANDATORY/VOLUNTARY RECLASSIFICATION TO MOS _____ SUBMITTED TO AHRC ON _____.

2. SOLDIER WAS RECLASSIFIED TO _____ ON _____.

ELIGIBILITY RULE: 24

DEFINITION: EARLY ARRIVAL

APPROVAL AUTHORITY: AHRC

REASON CODES:

EARLY ARRIVAL => CT

QUALIFICATION FACTORS:

1. STATEMENT FROM SOLDIER THAT FULLY JUSTIFIES THE NEED TO ARRIVE EARLY IN THE GAINING COMMAND.

2. SOLDIER'S DESIRE TO ARRIVE UP TO 120 DAYS IN THE GAINING COMMAND.

3. SOLDIER'S REQUEST MUST BE FORWARDED TO AHRC NLT 90 DAYS PRIOR TO THE REPORT MONTH (ORDTGC).

PROCESSING RULES:

1. COMMANDERS MAY APPROVE EARLY ARRIVALS NOT TO EXCEED 60 DAYS PRIOR TO REQUIREMENT MONTH (RQRRD) FOR CONUS AND OCONUS LONG TOURS PROVIDED THE SOLDIER IS NOT SCHEDULED FOR TRAINING TDY ENROUTE.

2. ALL OTHER REQUESTS FOR EARLY ARRIVAL MUST BE FORWARDED TO AHRC.

3. PERDB MUST REFLECT THE FOLLOWING INFORMATION: NONE

REQUIRED SOURCE DOCUMENTATION:

STATEMENT FROM SOLDIER THAT FULLY JUSTIFIES THE NEED TO ARRIVE EARLY IN THE GAINING COMMAND.

REQUIRED EDAS REMARKS: SOLDIER HAS RECEIVED AIS TO (COUNTRY) WITH A SCHEDULED ARRIVAL MONTH OF (MONTH). REQUEST NEW REPORT MONTH (ORDTGC) OF (MONTH).

ELIGIBILITY RULE: 25

DEFINITION: MARRIED ARMY COUPLE OR SINGLE PARENT

APPROVAL AUTHORITY: AHRC

REASON CODES:

DELETION =>

DEFERMENT => CU

QUALIFICATION FACTORS: DEFERMENT = CU

1. SOLDIER IS PART OF A MARRIED ARMY COUPLE OR IS A SINGLE PARENT WITH FAMILY MEMBERS

AND

2. HAS BEEN DENIED CONCURRENT TRAVEL WITHIN 60 CALENDAR DAYS OF AHRC DIRECTED REPORT MONTH (ORDTGC)

OR

3. HAS RECEIVED AI TO AN AREA DIFFERENT FROM THAT OF SPOUSE, AND JOINT DOMICILE REQUEST IS CURRENTLY PENDING

PROCESSING RULES:

1. IAW AR 600-20, AR 614-30, AND DA PAM 600-8, ALL SINGLE SOLDIERS, DUAL SERVICE COUPLES; IN-SERVICE COUPLES MUST HAVE A FAMILY CARE PLAN (FCP) (DA FORM 4974-R) ON FILE WITH THEIR UNITS. FAILURE TO MAINTAIN A FCP IS NOT A BASIS FOR DEFERMENT.

THEREFORE

MARRIED ARMY COUPLES AND SINGLE PARENTS: ONLY IN EMERGENCY CIRCUMSTANCES WILL A MAXIMUM DEFERMENT OF 60 CALENDAR DAYS BEYOND REQUIREMENT MONTH (RQRRD) BE AUTHORIZED TO ALLOW SOLDIERS TO MAKE APPROPRIATE ARRANGEMENTS FOR THE CARE OF FAMILY MEMBERS.

AND

MARRIED ARMY COUPLES: (A) MUST HAVE SUBMITTED A JD REQUEST WITHIN 30 DAYS OF EDAS CYCLE TRANSMITTAL DATE. (B) DEFERMENT IS AUTHORIZED FOR ONLY ON PARENT. (C) COUPLES THAT HAVE APPROVED JD, BUT ARE NOT MOVING AT DIFFERENT TIMES, WILL NOT BE DEFERRED UNLESS REQUEST IS BASED UPON COMPELLING COMPASSIONATE REASONS. REQUEST MUST BE FORWARDED TO AHRC (AHRC-EPC-S) FOR DECISION.

AND

SINGLE PARENT: SOLDIER MUST HAVE LEGAL CUSTODY OF DEPENDENT CHILD(REN) TO QUALIFY FOR DEFERMENT.

2. PERDB MUST REFLECT THE FOLLOWING INFORMATION: NONE

REQUIRED SOURCE DOCUMENTATION:

1. STATEMENT BY SOLDIERS' COMMANDER EXPLAINING WHY SOLDIER'S CURRENT DA FORM 4974-R (FAMILY CARE PLAN) IS NOT SUFFICIENT.
2. DOCUMENTATION TO SHOW THAT SOLDIER'S REQUEST FOR JOINT DOMICILE WAS SUBMITTED WAS SUBMITTED WITHIN 30 CALENDAR DAYS OF THE EDAS CYCLE TRANSMITTAL DATE.

REQUIRED EDAS REMARKS:

1. SOLDIER'S CONCURRENT TRAVEL HAS BEEN DENIED. REQUEST NEW REPORT MONTH (ORDTGC) OF _____.
2. SOLDIER HAS ASSIGNMENT INSTRUCTIONS TO DIFFERENT AREA (_____). JOINT DOMICILE REQUEST DATED _____ IS PENDING.

ELIGIBILITY RULE: 26

DEFINITION: ADMINISTRATIVE PROCESSING ERROR

APPROVAL AUTHORITY: LOCAL

REASON CODES:

DELETION =>

DEFERMENT => CR

QUALIFICATION FACTORS: DEFERMENT = CR

1. INSTALLATION FAILED TO NOTIFY SOLDIER OF DEPARTURE.
2. SOLDIER WAS ISSUED AI WITH LESS THAN 120 DAY NOTIFICATION LEAD TIME.

PROCESSING RULES:

1. AHRC ISSUED AI WITH LESS THAN 120 DAYS NOTIFICATION LEAD TIME AND AI DID NOT HAVE SPECIAL INSTRUCTIONS WAIVING THIS REQUIREMENT.

2. PERDB MUST REFLECT THE FOLLOWING INFORMATION: DATA ELEMENT ORDTGC IS LESS THAN 120 DAYS FROM THE DTMOD

REQUIRED SOURCE DOCUMENTATION:

1. STATEMENT MUST INCLUDE RELEVANT DATES SUCH AS DATE OF RECEIPT OF ASSIGNMENT INSTRUCTIONS AT THE INSTALLATION, EDAS CYCLE TRANSMITTAL DATE, AND DATE OF NOTIFICATION TO THE BNSI, DATE OF INTERVIEW, ETC.

2. STATEMENT FROM SOLDIER FULLY JUSTIFY THE ADDITIONAL TIME NEEDED TO OUTPROCESS.

REQUIRED EDAS REMARKS:

SOLDIER'S MOVEMENT HAS BEEN DELAYED BECAUSE _____. NEW REPORT MONTH (ORDTGC) IS _____.

TABLE 2-1A

LOCALLY APPROVED DELETION/DEFERMENT CODES

Reason Code Type Rule #

Airborne Termination

(Volunatry/Mandatory FE Deletion 12

Bar to Reenlistment GC Deletion 8

CC Deferment

Citizenship FC Deletion 11

CN Deferment

Confinement

(Military/Civilian) EW Deletion 10

CC Deferment

Declination of Continued

Service Statement (DCSS) EV Deletion 7

Dental CB Deferment 18

DEROS Adjustment GA Deletion 9

CC Deferment

Early Release GL Deletion 13

DC Deferment

Extreme Family Problems HA Deletion 16

HB Deferment

FSTE (Voluntary/Involuntary) GA Deletion 9

CC Deferment
German Alien FC Deletion 11
CN Deferment
Less than 12 Month TOS CC Deferment 17
Medical CB Deferment 18
MOS Mismatch FC Deletion 11
CN Deferment
No Record of Soldier EP Deletion 5
Pregnancy EJ Deletion 4
CM Deferment
Reduction in Grade FC Deletion 11
CN Deferment
Report Month Adjustment CC Deferment 17
Retirement
Early Retirement Program GL Deletion 13
DC Deferment
Schools CN Deferment 20
SSB/VSI Program GL Deletion 13
DC Deferment
Suspension of Favorable EB Deletion 1
Personnel Action (FLAG) CA Deferment
Stabilization:
FSTE/Reenlistment GA Deletion 9
CC Deferment
TDY from Home Station EG Deletion 3
CC Deferment
Time Remaining in Service
Requirement
Bar to reenlist/extend GC Deletion 8
CC Deferment

Career Soldier - DCSS EV Deletion 7
Initial Term Soldier
(CONUS) GH Deletion 6
(OCONUS) GA Deletion 9
Track III, Phase III CC Deferment 17
Completion
Turkish National FC Deletion 11
CN Deferment
VSI/SSB Program GL Deletion 13
DC Deferment

TABLE 2-1B
AHRC APPROVED DELETION/DEFERMENT CODES

Reason Code Type Rule #
Assignment to an
organization/activity listed in Table 2-5 FB Deletion 22
CP Deferment
Attachment for purpose of
submitting a personnel action CP Deferment 22
Compassionate EF Deletion 15
CG Deferment
Conscientious Objector FB Deletion 22
CP Deferment
Dental EC Deletion 18
Deployment (TCS) GO Deletion 2
CD Deferment
Early arrival CT Early arrival 24
Family Advocay Plan (FAP) FB Deletion 22
CP Deferment
Hospitalized outside hostile fire/imminent danger area FB Deletion 22
CP Deferment
Imprisonment in

foreign country FB Deletion 22
 CP Deferment
 Medical EC Deletion 18
 Operational EE Deletion 19
 CF Deferment
 Peace Corps Member FB Deletion 22
 CP Deferment
 Prisoner of War (POW) FB Deletion 22
 CP Deferment
 Reclassification DA Deferment 23
 Retirement ET Deletion 14
 Schools EL Deletion 20
 Security Clearance FA Deletion 21
 CY Deferment
 Sole Surviving Son/Daughter FB Deletion 22 CP Deferment

Table 2-11
HQDA Initiated Deferment and Deletion Codes and Response Codes and Required
Actions Reason

Code Conditions that support this reason

Section I AHRC initiated Deletion and Deferment Reason Codes

MC Approved joint domicile

MD Force Modernization

ME Deferred or deleted by soldier's career branch

MG Deleted as result reclassification or deleted and applied against new assignment in grade and/or MOS MH Approved FSTE

MJ Action necessitated by the management of recruiter assets

ML Deleted for Distribution Division strength controls

MM Action directed by Special Actions Branch

MN AIT asset deferred by Accession Management Branch

MO AIT asset deleted by Accession Management Branch

MQ Deleted or Deferred for reenlistment purpose

MT Member was accepted for Special Forces, Ranger or Airborne services X File was transferred from the active to inactive PERDB.

NC Action necessary to meet drill sergeant requirements.

NQ AIs were in error

PB No longer qualified for the assignment due to academic failure, termination or airborne status, loss of security clearance/PRP qualification, medical or physical disqualification and MOS Medical Retention Board disqualification

PG Retention Control Point VSI/SSB

PH For EPC-O use only

Table 2-11

HQDA initiated deletion and deferment, response reason codes, and required actions

1A Soldiers Social Security Number does not match Social Security Number assigned to the requisition number.

1C Deferment month is greater than 120 days or Early Arrival is greater than 60 days. Resubmit with correct deferment month or submit for AHRC approval.

1F Records reflect soldier has been reassigned, contact Plans, Procedures and Operations

1J Records at this HQ indicate your command successfully processed an arrival transaction on this soldier. Movement of soldier by installation without prior approval from AHRC (RQCNSN) is not authorized and does not constitute grounds for deletion of assignment instructions issued by HQDA.

1K Soldier previously deleted from this assignment. No further action required.

2B Request based on compassionate reasons for extreme family problems must be submitted with required supporting documentation in hard copy to AHRC-EPC-S.

2C Deletion request based on operational reasons (a) must include a General Officer endorsement (b) must be submitted with all other required supporting documentation in hard copy to AHRC-EPC-O.

2D Review of soldier records provide verification of soldier's eligibility to proceed on AI. Information at this HQ reflects soldier's records are consistent with requisition requirements.

3H Requested action based on medical status is not favorably considered.

(a) IAW AR 600-60, soldier in probationary status as a result of MMRB proceedings are eligible for CONUS to CONUS movement. (b) As a result of MMRB proceedings soldier is determined to be fit for duty with no specific geographical assignment limitations associated with the soldiers profile.

3J Not an authorized field approved reason code. Resubmit using authorized reason code. Soldier remains on assignment instructions.

3L Medical information provided is not sufficient to justify deletion or deferment action. (a) ineligibility of soldier with (P3) medical profiles to proceed on AI is determined by MMRB or PEB proceedings. (b) soldiers (Temporary) profile expires prior to soldiers DA directed arrival month.

Table 2-11

HQDA initiated deletion and deferment, response reason codes, and required actions

5A Soldier is on a Reenlistment Requisition. Deletion and deferment must be coordinated through Reenlistment Office. Soldier remains on assignment instructions.

5B Information provided indicates soldier is not eligible for a deletion or deferment based on the pregnancy of soldier or soldier's legal wife. Soldier will comply with AIs with no change in arrival month.

5D IAW Regulatory Guidance outlined in MILPER Message 93-173, the established guidelines for reviewing bar to reenlistment expires prior to soldiers arrival month to gaining command.

5E A review of records at this HQ reflect (a) soldier received required training (b) meets training prerequisites (c) special instructions indicate training has been scheduled to meet prerequisite requirements.

5F PERDB data does not support your request. You have the responsibility to keep the PERDB updated via SIDPERS.

5I Records indicate (a) soldier is not eligible to apply for special program (b) no record of application pending (c) results of program will be published prior to soldiers arrival month (d) results published soldier not selected (e) results of application have no bearing on AI.

5N (a) The soldier failed to apply for retirement within 30 calendar days of the EDAS cycle date. The soldier is therefore neither eligible for deletion nor eligible to apply for retirement. It is the opinion of this HQ that the DA Form 2339 is invalid. Unless an exception to policy is granted by HQDA (AHRC-PDT), the soldier remains on AI. The soldier will comply with AI as directed and may apply for retirement as an exception to policy upon arrival at gaining command. (b) The soldier is not currently eligible to apply for retirement under AR 635-200, Paragraph 12-9.

5S IAW AR 614-200, soldier is ineligible to decline airborne assignment.

(a) Soldier possessing SQI "P" on AI to an airborne position will be utilized for at least 3 years in an airborne position before eligible to withdraw airborne status, unless physically disqualified, exempt by GCMCA, separated, or reassigned by HQDA to another airborne, ranger, or special forces AI, of which is considered by HQDA to have higher priority. (b) Declination of an airborne assignment requires withdraw/ immediate termination of SQI "P" from the D-base. Records at this HQ reflect soldier maintains the SQI "P". (c) Records indicate soldier is currently being utilized in a duty position requiring SQI "P".

Table 2-11

HQDA initiated deletion and deferment, response reason codes, and required actions

5T According to existing regulations, soldier was ineligible to apply or be selected for service school by local command by virtue of being on AI. Request for exception to policy must be granted by the HQDA office controlling selection process for the requested training (AHRC-EPT-F, AHRC-EPT-FN). If approved, soldiers are scheduled by HQDA, TDY enroute and arrival month to gaining command is adjusted to accommodate class end date and arrival to gaining command.

5U (a) A review of your request for deletion did not substantiate that the soldier has insufficient service remaining to complete the prescribed tour. (b) A review of assignment special instructions indicate priority requirement for movement. (c) Assignment special instructions indicate approval of less than 120 days notification of AI.

6A Request did not substantiate sufficient justification to grant an exception to policy. Additionally, the information available to this headquarters indicates soldier is fully qualified for the assignment.

6B Soldier is on priority assignment. Submit for AHRC approval. Soldier remains on assignment instructions. 6C Information provided failed to substantiate a basis for favorable consideration.

6D Request for stabilization was processed after soldier received AIs in contradiction to AR 614-30. Request for deletion or deferment disapproved. Member will comply with AI with no change in arrival month.

6F Review of soldiers records and historical, unit, and movement data do not substantiate request for deletion based on deployment.

6G This headquarters can appreciate your situation as communicated in your request; however, DAMPL priorities and our evaluation of the situation (as communicated by your request) and the gaining command indicate insufficient grounds for operational deletion or deferment.

6H Your request was fully coordinated within AHRC with the offices that have functional interest in the outcome of your request. It is in the opinion of this headquarters (AHRC-EPC-O) based on independent recommendations provided, that favorable consideration cannot be granted.

6I Joint domicile cannot be established by AHRC. This headquarters regrets the separation of the family unit which will have to occur; however, the readiness of the Army and equitable treatment of all members preclude removal from AIs.

Table 2-11
HQDA initiated deletion and deferment, response reason codes, and required actions

6J Request for deletion or deferment is not favorably considered. Records available at this headquarters and information provided with your request reveal the soldier's arrival month will occur after the end of stabilization period. Also, member has been granted sufficient time to take authorized leave and travel.

6K Your request indicated basis for deletion or deferment was to allow the soldier to pursue a private court action. It is the policy of this headquarters that soldiers seeking private action in courts will not be deleted or deferred. The soldier should be advised to make use of other legal

means, such as Power of Attorney, to successfully pursue the case and to take ordinary leave to appear in court when required.

6L Deletion and/or deferment for purpose of allowing soldiers to participate in unit training, exercises, or tests is considered insufficient justification to override the gaining command's priority. The soldier is directed to comply with AIs.

6M The soldier was selected for the TDY requirement after being placed on AI by AHRC. The soldier is directed to comply with AI.

6N In view of the fact AHRC clearance was not requested, there has been no guarantee of stabilization and/or preclusion from consideration for AIs with soldier's contemporaries. Your deletion or deferment request is therefore disapproved. (Your command should consider retainability of soldiers being selected for special training or key position during the selection process, and/or obtain AHRC clearance according to AR 614-30.)

6Q Deletion or deferment requests must be based upon violations of assignment policies which prescribe a member's eligibility, availability, and qualification for an assignment, or on a unit's operational requirements; or situations which constitute grounds

of extreme family hardship and compassionate deletion or deferment consideration. AIs which are issued by AHRC reflect Army requirements (such as priority for maintenance of readiness as defined by the DAMPL) and must be accepted as imperative in nature. The deletion or deferment request on the soldier identified is not based on any of the recognized deletion or deferment grounds. This headquarters has no alternative but to disapprove such a request.

Table 2-11

HQDA initiated deletion and deferment, response reason codes, and required actions

6R Your deletion or deferment request indicated member has an action pending of a nature that could have direct bearing on the final decision to your request. In view of this fact, the situation must be resolved before this headquarters can make a decision. The following alternatives are specified for you:

- a. If the pending action is not completed 60 days prior to the first day of the specified arrival month, you should initiate a deferment request (providing this headquarters (AHRC-EPC-O) with an update of the pending action).
- b. If the pending action is resolved in a manner that necessitates deletion or deferment, you should reinitiate a deletion or deferment.
- c. If the pending action is resolved in a manner that does not necessitate either deletion or deferment, member will comply with AI with no charge to arrival month.

6S Information available within the headquarters indicates a replacement has been placed on AIs. While there may or not be any overlap, the priority of the gaining command dictated your request disapproved.

6T (a) Information available within this headquarters indicates member was placed on AI prior to approval of FSTE contrary to AR 614-30. Therefore, request could not be approved and member will comply with AI in the specified arrival month. (b) FSTE not submitted according to AR 614-30; therefore, request could not be approved and member will comply with AI with no change in arrival month.

7A The soldier's case was not favorably considered by the Special Actions Branch, Operations Management Division. A message has been provided on the case.

7C The member's case was not favorably considered by CSM/SGM Office. A message or letter has been provided on the case.

**SIDPERS DLOS REJECTIONS CODES
RESUBMISSION REQUIRED DUE TO PSC/MPD SUBMISSION**

3J - Not an authorized field approved reason code. SIDPERS Resubmit using authorized reason code. Soldier remains on orders. Not an authorized system code. EDAS Resubmit using authorized reason code. Soldier remains on orders.

5A - Soldier is on a reenlistment requisition. SIDPERS Deletion and deferment must be coordinated through reenlistment office. Soldier remains on orders.

1C - Deferment month is greater than 120 days or SIDPERS early arrival is greater than 60 days. Resubmit with correct deferment month or submit for AHRC approval.

1A - Soldiers SSN does not match requisition. SIDPERS Verify status of soldier's reassignment and resubmit if necessary.

1K - Soldier previously deleted from this SIDPERS assignment, no further action required.

1F - Records reflect soldier has been reassigned. SIDPERS

6B - Soldier is on priority assignment. SIDPERS Submit for AHRC approval. Soldier remains on orders.

Soldier is on priority assignment. EDAS Soldier remains on orders.

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