

**New Richmond Exempted Village School District  
Board of Education  
Regular Meeting  
May 18, 2015  
6:30 P.M.**

**AGENDA**

- 1. Call to Order and Roll Call**
- 2. Executive Session**
- 3. Additions/Corrections to the Agenda**
- 4. Public Participation**
- 5. Grant Career Center Report**
- 6. Committee Reports**
- 7. Superintendent's Report**
- 8. Treasurer's Report**
- 9. Adoption of Policies**
- 10. Approval of New Richmond High School Registration Booklet**
- 11. Approval of 2015 Graduation Candidates**
- 12. Ohio High School Athletic Association Membership Resolution**
- 13. Approval of New Richmond Middle School Health Class**
- 14. Contract Agreement**
- 15. U.S. Grant Career Center MOU for Satellite Career Technical Programs**
- 16. Acceptance of Resignations**
- 17. Resolution Re-Employing an Administrator as Nominated by the Superintendent**
- 18. Certified Contract Recommendations**
- 19. Rescission of Action**
- 20. Approval and Adoption of Job Description**
- 21. Employment of Personnel**
- 22. Approval of Separation Agreement and Acceptance of Resignation**
- 23. Non-Renewal of Supplemental Contracts**
- 24. Public Hearing on the Intention to Consider Retire/Rehire**
- 25. K-8 Social Studies Textbook Adoption**
- 26. 9-12 Science Textbook Adoption**
- 27. Adjournment**

**New Richmond Exempted Village School District  
Board of Education  
Regular Meeting  
May 18, 2015  
6:30 P.M.**

*"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the regularly scheduled meeting as indicated on the agenda."*

**AGENDA**

**1. Call to Order and Roll Call**

The New Richmond Exempted Village School District Board of Education met in regular session at 6:30 p.m. on May 18, 2015, at 212 Market Street, New Richmond, Ohio 45157 with the following members present: Kim Hayden, President \_\_\_\_; Kevin Walriven, Vice-President \_\_\_\_; Kristin Bennett, Member \_\_\_\_, Tim DuFau, Member \_\_\_\_; and, Tony Farmer, Member \_\_\_\_\_. Also present were: Adam Bird, Superintendent and Michael Mowery, Interim Treasurer.

- Pledge of Allegiance

**2. Executive Session**

It is recommended that the Board of Education enter into executive session for the purpose of consideration of the appointment, employment, dismissal, promotion, demotion or compensation of a public employee; in accordance with Ohio Revised Code 121.22(1).

Time Entered Executive Session \_\_\_\_\_

Time Returned to Open Session \_\_\_\_\_

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Vote: Kristin Bennett ____	Tim DuFau ____	Tony Farmer ____
Kim Hayden ____	Kevin Walriven ____	

**3. Additions/Corrections to the Agenda**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Vote: Kristin Bennett ____	Tim DuFau ____	Tony Farmer ____
Kim Hayden ____	Kevin Walriven ____	

#### **4. Public Participation**

- Cynthia Trees
- Shelby Koehler, NRHS Government class student presentation re: Lockdown procedures
- Bryce Kroeger, Hayley Hawkins and Aaron Schweickart NRHS Government class student presentation re: PARRC testing
- Ashley Gray, NRHS Government class student presentation re: Dress code
- Sarah Hamilton re: NRHS Government class student School uniforms and drugs in schools

#### **5. Grant Career Center Report**

#### **6. Committee Reports**

- Policy Committee – Random Drug Testing Policy

#### **7. Superintendent's Report**

- Science Olympiad – Ursula Miller

#### **8. Treasurer's Report**

##### **A. Approval of Minutes**

It is recommended that the Board of Education approve the minutes of the and the April 13, 2015 Special meeting and the April 20, 2015 Regular meeting.

##### **B. Approval of Financial Report**

It is recommended that the Board of Education approve the financial report which includes: receipts, cash position, expenditures and investments for the month ending April 30, 2015, as per attached.

##### **C. Acceptance of Donations**

It is recommended that the Board of Education approve acceptance of the following donations:

- \$10 from Jennifer Mills to Monroe Scholarship fund
- \$10 from Malinda Hawkins to the Monroe Scholarship fund
- \$15 from Cynthia Groman to Monroe Scholarship fund
- \$15 from Sally Lindsley to Monroe Scholarship fund
- \$30 from Lura Perry to Monroe Scholarship fund
- \$80 from Georgia Buckingham to the Nick Wilson Athletic Scholarship fund
- \$100 from Denver and Loretta Smith to the Nick Wilson Athletic Scholarship fund
- \$100 from Holman Motors, Inc. to the Nick Wilson Scholarship fund

- \$100 from Rinear Heating & Air Conditioning, Inc. to the Nick Wilson Athletic Scholarship fund
- \$150 from Sharefax Credit Union to the Nick Wilson Athletic Scholarship fund
- \$150 from Brian and Michelle Warnemunde Union to the Nick Wilson Athletic Scholarship fund
- \$360 from Martial Arts America to New Richmond Elementary School for student awards
- Various musical items from Judith Schaechter to New Richmond Elementary School music department, approximate value \$541.45

D. Five Year Financial Forecast

It is recommended that the Board of Education approve the District's Five Year Financial Forecast, as per attachment 8.D.

E. GovDeals Participation

It is recommended that the Board of Education approve participation in the on-line auction site GovDeals.com for the disposal of District property.

F. Interlocal Purchasing System (TIPS/TAPS)

It is recommended that the Board of Education approve participation in the Interlocal Purchasing System (TIPS/TAPS) as per attachment 8.F

G. Confirming Purchases

It is recommended that the Board of Education approve the following confirming purchases:

Gametime	\$36,402.57
Clermont County Educational Service Center	\$13,454.50

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Vote: Kristin Bennett \_\_\_\_ Tim DuFau \_\_\_\_ Tony Farmer \_\_\_\_  
 Kim Hayden \_\_\_\_ Kevin Walriven \_\_\_\_

## 9. Adoption of Policies

It is recommended that the Board of Education adopt the following policies:

- A. Policy 5460 – Graduation Requirements
- B. Policy 5340 – Student Accidents
- C. Policy 5114 – Non-immigrant Students and Foreign Exchange Students
- D. Policy 2413 – Career Advising – **NEW**
- E. Policy 2114 – Meeting State Indicators
- F. Policy 8400 – School Safety
- G. Policy 2271 – College Credit Plus Program

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Vote: Kristin Bennett \_\_\_\_\_ Tim DuFau \_\_\_\_\_ Tony Farmer \_\_\_\_\_  
Kim Hayden \_\_\_\_\_ Kevin Walriven \_\_\_\_\_

## 10. Approval of New Richmond High School Registration Booklet

It is recommended that the Board of Education approve revisions to the 2015/2016 New Richmond High School Registration Booklet per attachment number 10.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Vote: Kristin Bennett \_\_\_\_\_ Tim DuFau \_\_\_\_\_ Tony Farmer \_\_\_\_\_  
Kim Hayden \_\_\_\_\_ Kevin Walriven \_\_\_\_\_

## 11. Approval of 2015 Graduation Candidates

It is recommended that the Board of Education approve the Class of 2015 Graduation Candidates as presented in attachment number 11.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Vote: Kristin Bennett \_\_\_\_\_ Tim DuFau \_\_\_\_\_ Tony Farmer \_\_\_\_\_  
Kim Hayden \_\_\_\_\_ Kevin Walriven \_\_\_\_\_

## 12. Ohio High School Athletic Association Membership Resolution

Whereas, the New Richmond Exempted Village School District of 212 Market Street, New Richmond, Clermont County, Ohio has satisfied all the requirements for membership on the Ohio High School Athletic Association, a voluntary not for profit association; and:

Whereas, the Board of Education and its Administration desire for the schools with one or more grades at the 7-12 grade level under their 8310 Public Records jurisdiction to be voluntary members of the OHSAA;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION that all schools listed (New Richmond Middle and New Richmond High Schools) shall be members of the OHSAA and that the Constitution, Bylaws and Sports Regulations of the OHSAA shall be approved by and adopted by this Board of Education for its own minimum student eligibility standards as the Board deems appropriate;

BE IT FURTHER RESOLVED that the schools under this Board's jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Interpretations and decisions of the OHSAA. Furthermore, the schools under this Board's jurisdiction agree to be primary enforcers of the Constitution, Bylaws and Sports Regulations and their interpretations.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Vote: Kristin Bennett \_\_\_\_\_ Tim DuFau \_\_\_\_\_ Tony Farmer \_\_\_\_\_  
Kim Hayden \_\_\_\_\_ Kevin Walriven \_\_\_\_\_

**13. Approval of New Richmond Middle School Health Class**

It is recommended that the Board of Education approve the health course at New Richmond Middle School for high school credit.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Vote: Kristin Bennett \_\_\_\_\_ Tim DuFau \_\_\_\_\_ Tony Farmer \_\_\_\_\_  
Kim Hayden \_\_\_\_\_ Kevin Walriven \_\_\_\_\_

**14. Contract Agreement**

It is recommended that the Board of Education approve a contract agreement between the Board of Education and Clermont County Educational Service Center for special education services for the period July 1, 2015 and June 30, 2016, as presented in attachment number 14.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Vote: Kristin Bennett \_\_\_\_\_ Tim DuFau \_\_\_\_\_ Tony Farmer \_\_\_\_\_  
Kim Hayden \_\_\_\_\_ Kevin Walriven \_\_\_\_\_

**15. U.S. Grant Career Center MOU for Satellite Career Technical Programs**

It is recommended that the Board of Education approve the Memorandum of Agreement between the New Richmond Exempted Village School District and U.S. Grant Career Center Board of Education for Satellite Career Technical Programs as presented in attachment number 15.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Vote: Kristin Bennett \_\_\_\_\_ Tim DuFau \_\_\_\_\_ Tony Farmer \_\_\_\_\_  
Kim Hayden \_\_\_\_\_ Kevin Walriven \_\_\_\_\_

## 16. Acceptance of Resignation

It is recommended that the Board of Education accept the following resignations:

- James Robinson, *certified employee*, effective close of business May 29, 2015 for the purpose of retirement.
- Jacob Cunningham, classified employee, effective close of business, May 5, 2015
- Tara Rosselot, *administrator*, effective close of business August 14, 2015

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Vote: Kristin Bennett \_\_\_\_\_ Tim DuFau \_\_\_\_\_ Tony Farmer \_\_\_\_\_  
Kim Hayden \_\_\_\_\_ Kevin Walriven \_\_\_\_\_

## 17. Resolution Re-Employing an Administrator as Nominated by the Superintendent

*Whereas*, the contract of employment of Mark Bailey and John Frye, Administrators in New Richmond Exempted Village School District will expire on July 31, 2015; and

*Whereas*, Superintendent Adam Bird has nominated Mark Bailey and John Frye in their present positions; and

*Whereas*, Mark Bailey and John Frye have been evaluated in accordance with procedures adopted by the Board of Education for New Richmond Exempted Village School District; and

*Whereas*, Mark Bailey and John Frye have been notified that their contracts expire on July 31, 2015 and that they may request a meeting with the Board of Education; and

BE IT RESOLVED by the Board of Education of New Richmond Exempted Village School District, Clermont County, Ohio pursuant to RC 3319.02, that:

1. The nomination of Mark Bailey and John Frye by the Superintendent Adam Bird to be re-employed in their present positions is accepted.

2. Mark Bailey and John Frye are re-employed in their present positions for a term of two (2) years commencing August 1, 2015 and ending July 31, 2017.

3. Mark Bailey and John Frye shall be paid an annual salary as stipulated in their contracts of employment, which amount may be increased by mutual agreement during the terms of their appointment by amending the contract of employment.

4. Mark Bailey and John Frye shall work two hundred sixty days per year.

5. Mark Bailey and John Frye shall receive all benefits as stipulated in the contract of employment and in Board of Education Policy 1415 (Salary, Severance Pay, Fringe Benefits).

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Vote: Kristin Bennett \_\_\_\_\_ Tim DuFau \_\_\_\_\_ Tony Farmer \_\_\_\_\_  
Kim Hayden \_\_\_\_\_ Kevin Walriven \_\_\_\_\_

## **18. Contract Recommendations**

### **CERTIFIED CONTRACTS**

#### **Continuing Contracts**

1. Alicia Bock, *Monroe*
2. Malinda Hawkins, *Monroe*
3. Tara Rosselot, *NRHS, MA+30, Salary Step 10*
4. Julie Shepherd, *NRHS*

#### **Two Year Contracts**

1. Ann Marie Anderson, *Monroe*
2. Brian Benzinger, *NRHS*
3. Samantha Hagen, *NRE*
4. Brennan Hatfield, *NRE*
5. Lisa Martin, *NRHS*
6. Paige McConnell, *LCE*
7. Adam Moler, *NRMS*
8. Nathan Rack, *NRMS*
9. Rachel Reynolds, *LCE*
10. Zoe Rottenberg, *NRE*
11. Deron Shinkle, *NRHS*
12. Lindsey Sunderhaus, *NRE*
13. Lauren Wilkins, *NRHS*

#### **One Year Contracts**

1. Andrea Belmont, *NRMS*
2. Carolyn Cone, *LCE*
3. Brittany Croswell, *LCE*
4. Alicia Dodson, *Monroe*
5. Joshua Durbin, *NRMS*
6. James Evanshine, *NRHS*
7. Lindsey Gillespie, *LCE*
8. Angela Gray, *NRE*
9. Daniel Heflin, *NRHS*
10. Shannon Helton, *LCE*
11. Leah Hosler, *Monroe*
12. Jill Kennedy, *Monroe*
13. Kelly Langdon, *NRE*
14. Alan Lindner, *NRE*



15. Margie Massie, *NRE*
16. Kathleen McGuire, *NRE*
17. Gregory Minor, *LCE*
18. Hannah Pfeffer, *NRE*
19. F. Beth Rich, *NRE*
20. Adam Sayer, *LCE*
21. William Shoemaker, *NRHS*
22. Courtney Shuman, *NRE*
23. Kelly Snead, *NRE*
24. Zachary Stock, *NRE*
25. Joshua Stratton, *NRHS*
26. Gina Tierney, *Monroe*
27. Byron Trapp, *NRHS*

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Vote: Kristin Bennett \_\_\_\_ Tim DuFau \_\_\_\_ Tony Farmer \_\_\_\_  
Kim Hayden \_\_\_\_ Kevin Walriven \_\_\_\_

#### **19. Rescission of Action**

It is recommended that the Board of Education rescind ***action item 2015.41.B Mentor***, (\$100 stipend/one half of the 2015/2016 School Year) Vicky Phillips for Gregory Minor.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Vote: Kristin Bennett \_\_\_\_ Tim DuFau \_\_\_\_ Tony Farmer \_\_\_\_  
Kim Hayden \_\_\_\_ Kevin Walriven \_\_\_\_

#### **20. Approval of Job Description**

It is recommended that the Board of Education approve and adopt the Integrated Tech teacher job description as presented in attachment number 20.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Vote: Kristin Bennett \_\_\_\_ Tim DuFau \_\_\_\_ Tony Farmer \_\_\_\_  
Kim Hayden \_\_\_\_ Kevin Walriven \_\_\_\_

## 21. Employment of Personnel

It is recommended that the Board of Education approve employment of the following:

### A. Certified Employees

1. Deborah Johnson, full time, one year limited contract, M+15, salary step 7
2. Patrick Burke, full time, one year limited contract, BA+150, salary step 2
3. Stephanie Steinmetz, full time one year limited contract, BA, salary step 2
4. Jacquelyn Heinzelmann, full time, one year limited contract, M+30, salary step 3
5. Kimberly Click, full time one year limited contract, BA+150, salary step 3
6. Lauren Vismara, full time , one year limited contract, BA, salary step 1
7. Shara Aubrey, full time, one-year limited contract, BA, salary step 0
8. Emily Grooms, full time, one year limited contract, BA, salary step 0
9. Jonathan Wilson, full time, one year limited contract, BA salary step 0
10. Brooke Carr, full time, one year limited contract, M+15, salary step 5
11. Adrienne Taylor, full time, one year limited contract, BA+150, salary step 1
12. Kristie Strittmater, full time one year limited contract, MA+15, salary step 10
13. Becky Grainger, full time, one year limited contract, MA+30, salary step 6
14. Paul Glader, full time, one year limited contract, BA, salary step 3
15. Carrie Pugh, full time one year limited contract, MA+30, salary step 9
16. \_\_\_\_\_, full time, one year limited contract, \_\_\_\_\_ degree, salary step \_\_\_\_\_ (NRHS/MS music teacher)

### B. Authorize Payment

Approve employment of Malissa Cornette as:

1. Meet Manager – NRHS Track Relays      \$100
2. Meet Manager – NRHS Invitational  
(\$100/day April 14 & 15, 2015)      \$200
3. Scorekeeper – NRMS Track Invitational      \$100

### C. Southwest Division 2 & 3 District Track Meet and Sectional Baseball/Softball May 14, 19, 21 & 23, 2015 upon submission of voucher for payment

#### Baseball/Softball Rates

- |                                |            |
|--------------------------------|------------|
| 1. Rufus Cochran, Field Prep   | \$50/field |
| 2. Douglas Foote, Site Manager | \$35/field |

### Track Rates

1. Rufus Cochran, Field Prep and Parking	\$120/day
2. Rebecca Lewis, Track Recorder	\$78.34/day
3. Bradley Hatfield, Security	\$41.25/session
4. Richard Mahan, Field Events	\$41.25/session
5. Shelley Glenn, Clock	\$41.25/session
6. Teresa Flamm, Hurdles	\$41.25/session
7. Shelby Pride, Hurdles	\$41.25/session
8. Gerald Readon, Hurdles	\$41.25/session
9. Tina Stiles, Gate	\$41.25/session
10. Douglas Foote, Meet Manager	\$500/day
11. Malissa Cornette, Asst. Meet Manager	\$250/day

### D. Mentors (2014/2015)

1. Vicky Phillips	Greg Minor (1/2 Level 1 stipend)
2. Andrea Schultz	Adam Moler

### E. Supplemental (2014/2015)

Bradley Hatfield, Flex Position, Pay Level 3

### F. Summer Transportation Employees

(Regular hourly rate, on an as needed basis with approval by the Superintendent, upon Kronos submission)

1. Melody Potter
2. Sandy Woodall
3. Helen Jones
4. Teresa Wagoner
5. Patty Davis
6. Carolyn Lindsey
7. Heather Williams
8. Barb Abbott
9. Tim Hoess
10. Pam Closterman
11. Dennis Gastrich

### G. Summer School Principal (\$5,000 Stipend)

Gregory Chandler

H. Summer Food Service Employees

(Regular hourly rate, on an as needed basis with approval by the Superintendent, upon Kronos submission)

1. Christy Behler
2. Eva Brewer
3. Bonnie Caudill
4. Narcissa Casteel
5. Amy Day
6. Linda Gilliam
7. Rhonda Henson
8. Cindy Leen
9. Lisa Manning
10. Deborah Mikles
11. Robin Pelcha
12. Lory Powers
13. Tina Stiles
14. Pamela Williams

I. Summer School Teachers

(June 2-25, 2015 and July 7-30, 2015, 8 a.m.-12:00 p.m., Tuesday thru Thursday, \$30/hour, upon Kronos submission)

1. Laurie Bagley
2. Brian Benzinger
3. Karen Burke
4. Cheryl Caldwell
5. Gary Combs
6. Kimberly Ealy
7. Kathleen Edwards
8. Rhonda Glover
9. G. Ann Kilgore
10. Jennifer Mills
11. Anthony Peterson
12. Hannah Pfeffer
13. Erica Proffitt
14. Andrea Schultz
15. Gina Tienrey
16. Jonathan Wilson

J. Classified Substitutes (2014/2015 and 2015/2016)

1. Melissa Chandler
2. Bobbie Perry
3. Gaylynn Robinson
4. Michele Flood
5. Shelley Glenn

K. Math Coach

(2015/2016 SY, effective June 1, 2015)

Barbara Weidus, 40 days, \$400/day

L. Classified Employee

Danny Pride, full time, one year limited contract, salary step 4,  
effective May 26, 2015

M. Professional Development

K-12 teachers, including Special Education  
\$100/day, May 27 (English/Language Arts) and 28 (Science), 2015,  
per sign in sheet

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Vote: Kristin Bennett \_\_\_\_ Tim DuFau \_\_\_\_ Tony Farmer \_\_\_\_  
Kim Hayden \_\_\_\_ Kevin Walriven \_\_\_\_

**22. Approval of Separation Agreement and Acceptance of Resignation**

It is recommended that the Board of Education approve the separation agreement between the Board of Education and Mrs. Terry Miller, Administrator which includes her resignation for the purpose of retirement, effective July 31, 2015 as presented in attachment number 22.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Vote: Kristin Bennett \_\_\_\_ Tim DuFau \_\_\_\_ Tony Farmer \_\_\_\_  
Kim Hayden \_\_\_\_ Kevin Walriven \_\_\_\_

**23. Non-Renewal of Supplemental Contracts**

It is recommended that the Board of Education non-renew the 2014/2015 Supplemental Contracts as presented in attachment number 23.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Vote: Kristin Bennett \_\_\_\_ Tim DuFau \_\_\_\_ Tony Farmer \_\_\_\_  
Kim Hayden \_\_\_\_ Kevin Walriven \_\_\_\_

**24. Public Hearing on the Intention to Consider Retire/Rehire**

The New Richmond Exempted Village School District Board of Education hereby gives public notice in accordance with Section 3307.353 of the Ohio Revised Code that James Robinson, currently employed in the District as a teacher, will be retired and is seeking employment with the District in such position following retirement. The Board of Education will hold a public meeting on the issue of Mr. Robinson being employed in the District at 7:30 p.m. on June 22, 2015 in the Board Meeting Room, 212 Market Street, 3<sup>rd</sup> Floor, New Richmond, OH.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Vote: Kristin Bennett \_\_\_\_ Tim DuFau \_\_\_\_ Tony Farmer \_\_\_\_  
Kim Hayden \_\_\_\_ Kevin Walriven \_\_\_\_

**25. K-8 Social Studies Textbook Adoption**

It is recommended that the Board of Education adopt K-8 Social Studies textbooks as presented.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Vote: Kristin Bennett \_\_\_\_ Tim DuFau \_\_\_\_ Tony Farmer \_\_\_\_  
Kim Hayden \_\_\_\_ Kevin Walriven \_\_\_\_

**26. 9-12 Science Textbook Adoption**

It is recommended that the Board of Education adopt 9-12 Science textbooks as presented.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Vote: Kristin Bennett \_\_\_\_ Tim DuFau \_\_\_\_ Tony Farmer \_\_\_\_  
Kim Hayden \_\_\_\_ Kevin Walriven \_\_\_\_

**27. Adjournment**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Vote: Kristin Bennett \_\_\_\_ Tim DuFau \_\_\_\_ Tony Farmer \_\_\_\_  
Kim Hayden \_\_\_\_ Kevin Walriven \_\_\_\_