Who is eligible to obtain a death certificate copy?

- · The spouse, parent, child or sibling of the deceased
- · Other persons who have a:
 - o documented lawful right or claim
 - documented medical need
 - New York State Court Order

What is a lawful right or claim?

If the applicant is not the spouse, parent, child or sibling of the decedent, a lawful right or claim must be documented. An example of a lawful right or claim would be a death record needed by the applicant to claim a benefit. Documentation would consist of an official letter from the agency verifying that to process the claim they require from the applicant a copy of the requested death record.

Identification Requirements - application *must* be submitted with copies of either A *or* B:

- A. One (1) of the following forms of valid photo-ID:
 - Driver license
 - State issued non-driver photo-ID card
 - Passport
 - · U.S. Military issued photo-ID
- B. Two (2) of the following showing the applicant's name and address:
 - · Utility or telephone bills
 - Letter from a government agency dated within the last six (6) months

NEW YORK STATE DEPARTMENT OF HEALTH VITAL RECORDS SECTION

Application to Local Registrar for Copy of Death Record

(Note: Copy of Baccoot and		e submitted with co	pies of either A or B.				
LIVER CHILD OF PASSIBLE FOR	uired if request is made	from a foreign cou	ples of either A or B.				
(Note: Copy of Passport red	forms of well as to the	nom a foreign cou	ntry that requires a U.	.S. Pass	port for travel.)		
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First Place of Death:	Middle	Last					
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Fetal Death and Still Birth

Fetal death is defined in New York State Public Health Law §4160:

Fetal death is defined as death prior to the complete expulsion or extraction from its mother of a product of conception; the death is indicated by the fact that after such separation, the fetus does not breathe or show any other evidence of life such as beating of the heart, pulsation of the umbilical cord, or definite movement of voluntary muscles.

In every case of a fetal death in New York State the death must be reported. If the death occurred in New York State outside of the five boroughs of New York City it is reported to the New York State Department of Health. This is done by authorized medical personnel or, in the case of a fetal death without medical attendance, by the coroner, medical examiner or medical director (in the case of Erie county). The fetal death must be reported regardless of the estimated gestational age of the fetus.

Who is eligible to obtain a copy of a fetal death certificate?

A copy of the Fetal Death Certificate may be issued to the mother (patient) on the fetal death certificate.

What is the fee for a Fetal Death Certificate copy?

There is no charge for the initial copy. Additional copies are \$10.00 each.

How do I order a copy?

If you are the mother on the record, you can use the Application for a Copy of a Fetal Death Certificate (DOH-3667). The mother's signature on the application must be notarized.

What about a birth certificate?

Because the fetal death certificate serves as the official record of the birth and death, a separate birth certificate is not issued in the case of a fetal death.

What about the Certificate of Still Birth?

As of March 21, 2012, the law allows the issuance of a Certificate of Still Birth for fetal deaths that meet the definition of a "stillbirth." The law defines a "stillbirth" as the unintended intrauterine death of a fetus that occurs after the clinical estimate of the twentieth week of gestation.

The law allows the Certificate of Still Birth to be issued even if the fetal death occurred before the law went into effect.

Who is eligible to obtain a copy of a Certificate of Still Birth?

- The parents listed on the Fetal Death certificate.
- If both parents are deceased at the time of the stillbirth:

- A sibling of a parent listed on the fetal death certificate may obtain a copy of the Certificate of Still Birth.
- A parent of a parent listed on the fetal death certificate may obtain a copy of the Certificate of Still Birth.

What is the fee for a Still Birth Certificate copy?

There is a charge of \$10.00 for each copy or Notification of No Record Available.

How do I order a copy?

You can use the Application for a Copy of a Certificate of Still Birth (DOH-5056). The applicant must sign before a Notary Public.

If you are a sibling or a parent of a parent listed on the fetal death certificate, you must also provide documentation of the deaths of the parents listed on the fetal death certificate and documentation of your relationship.

- Documentation of the deaths of the parents listed on the fetal death certificate can be photocopies of death certificates.
- Documentation that you are a parent of the parent listed on the fetal death certificate can be a photocopy of the birth certificate showing you as the parent.
- Documentation of a sibling relationship can be photocopies of birth certificates showing that you have the same parents.

What is a Notification of No Record Available and why might I get one?

A Notification of No Record Available is a letter stating that we are unable to issue a Certificate of Still Birth based on your application.

This may occur for several reasons:

- A Certificate of Still Birth cannot be issued if the pregnancy outcome is not a "stillbirth" as defined in Public Health Law § 4160-a(2).
- The fetal death certificate may not contain sufficient information to match it to your request.
 This is possible since some of the information on the fetal death certificate is optional but may be necessary to identify the record. To ensure that you can obtain a copy of the Fetal Death Certificate or the Certificate of Still Birth, it is best to have the person preparing the fetal death certificate complete the optional parts of the certificate with your information.
- The information provided did not match any fetal death record on file with the department.
- The parents on the fetal death record may request that the Certificate of Still Birth not be issued.

Will the Certificate of Still Birth be certified?

No, the law does not provide for the department to certify the Certificate of Still Birth.

Can I use the Certificate of Still Birth in place of a Fetal Death Certificate for official purposes?

The New York State Department of Health does not have the authority to determine for other agencies which types of documents they will or will not accept. However, the law does not provide for the department to certify the Certificate of Still Birth. If another agency or party requires a certified document, the Certificate of Still Birth will probably not be accepted.

NEW YORK STATE DEPARTMENT OF HEALTH Vital Records Section

Application to Department of Health for Copy of Fetal Death Record

PLEASE COMPLETE FORM AND ENCLOSE FEE

FEE: Initial copy or No Record Certification is free. Additional copies are \$30.00 each. Make money order or check payable to New York State Department of Health. Please do not send cash or stamps. Return with required fee to: Certification Unit, Vital Records Section, P.O. Box 2602, Albany, NY 12220-2602.

	PLEASE	PRINT OR TYPE			
Maiden Name of Patient					
First	Middle	Loot			
Address	Middle		Last		
Street Address	Vi	llage, Town or City	Zip Code		
Patient's Date of Birth		Social Security Number of Patient (last 4 digits only)			
Month Day	Year				
Name of Facility					
0	v.,,				
Street Address Certifying Doctor's Name	VI	llage, Town or City	Zip Code		
Certifying Doctor's Name					
Name of Funeral Director - Che	ck box if none				
Street Address	Vi	Zip Code			
Date of Fetal Death		Date of Disposition			
Marth Brown	V	Manth	David Vision		
Month Day Name of Fetus - Check box if a	name was not entered of	Month on the Fetal Death Certifica	Day Year		
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First	Middle		Last		
Name of Father - Check box if a	a name was not entered	on the Fetal Death Certific	rate		
First Sworn to Before me this	Middle		Last		
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,,,		Signed(Patient)			
(Nistana Dakii		NOTE: Si			
(Notary Publi	C)	NOTE: Sign	ature must be notarized.		
PLEASE PF	RINT NAME AND ADDR	ESS WHERE RECORD S	HOULD BE SENT		
Name		Telephone			
Address					
City		Ctata	7in Code		
City		State	Zip Code		

DOH-3667 (06/2003)

PLEASE COMPLETE FORM A	AND ENCLOS	SE FEE - SIGNATU	URE MUST	BE NOTARIZED	
	NOT	apply if you are parents of the sti You may be as	not a parent on the Fetal Death Certificate you can only ou are a parent or sibling of a listed parent and both the still born are deceased at the time of the stillbirth, be asked to provide documentation of the parents' of your relationship.		
	PI FASE PE	RINT OR TYPE			
Name of Middle Mother:	, LEAGE II	Current Last Name		Birth (Maiden) Last Name	
Residence Address (at time of stillbirth):		City, Town or Village		State ZIP	
Date of Birth of Mother:	Social Security Number of Mother:				
Facility Name Facility:	Street Address	City, To	own or Village	State ZIP	
Certifying Physician's Name:		Name of Funeral Director:			
Name of Funeral Home Name and Address of Funeral Home:	Street Address	City, Town	or Village	State ZIP	
MM/DD/YYYY Date of Stillbirth:		MM / DD / YYYY Date of Disposition:			
Name of Still Born:		Last		Check box if a name was not entered on the Fetal Death Certificate:	
Name of First Middle Father / Parent:		Last		Check box if a name was not entered on the Fetal Death Certificate:	
First Name of Applicant:	Last			of Applicant to Still Born: Mother/Father Grandmother/Grandfather Aunt/Uncle	
I do swear/affirm that I am the applicant named above and that all of the information provided is true and correct to the best of my knowledge and belief.		State of		} ss:	
Signed (Applicant) Reserved for use by Notary		Sworn to Before Me This			
			,,,,		
	TO SERVICE STATE OF THE SERVIC	(Notary Public)			
NAME AND ADDRESS WHERE RE	CORD SHOU	LD BE SENT - NU	MBER OF C	COPIES REQUESTED	
Name:		P	Phone: ()	
Address:					
City:	State:	ZIP:		mber of Copies	