

Daycare Variance Request
Self-Evaluation Checklist for 2010

Name: _____

Date: _____

Address: _____

Phone: _____

License Class: _____

To help you decide if a variance will be allowed, please complete the following checklist:

	Condition Met	Condition Not Met
I have been licensed for at least one year.		
The variance is for 60 days or less.		
I will not be over in more than one category. (See attached daycare policy.)		
I have not had a variance within the last 12 months.		
I do not have an outstanding correction order.		
I do not have a pending or existing negative licensing action at this time or am operating under a license extension.		
I am not currently under investigation for any rule violation.		
I have developed alternative measures to help ensure safety of all children.		
A variance cannot be avoided by changing my class of license.		
I have the appropriate equipment to accommodate the numbers of children I will have in care (i.e. cribs, high chairs, infant seats or portacribs).		
I have not had a correction order for being over capacity, lack of supervision, maltreatment or corporal punishment within the past 12 months.		

If one or more of these conditions is not met, it is most likely that a variance request would not be approved.