



Northwestern
Michigan
College

NMC Apartments
LANDLORD REFERENCE

Complete and give to current or most recent landlord.

Applicant Name _____ NMC Student ID _____

Rental Address _____

Landlord/Management Company Name _____

Landlord Address _____

Work Phone _____ Alternate Phone _____

I hereby authorize the above named landlord to release the information requested below regarding my tenancy at the rental address listed.

Applicant Signature

Date

The person named above, said to be a current/recent tenant of yours, is applying to us for housing. It would be very helpful if you would furnish the following information:

Period of time rented from you? _____

Did the applicant give prior notice to vacate? _____

Was the applicant prompt in paying rent? _____

Is there a balance due? _____

Was care given to the premises? _____

How many tenants shared the apartment with the applicant? _____

Would you rent to him/her/them again? _____

Were there valid complaints made against the tenant by neighbors, police, or others? _____

If so, describe _____

Did the applicant have pets? (If so, please list what kind and how many) _____

Additional Comments _____

Submitted by: _____

Printed Name

Title

Signature

Date

When you have completed this reference, please seal it in an envelope and sign your name over the seal.

The sealed envelope may be returned by the applicant or mailed to:

Northwestern Michigan College, Auxiliary Services, 1701 E Front Street, Traverse City, MI 49686