

INSTRUCTIONS FOR COMPLETING REPORT FORM

For Twelve Month Period Ending December 31, 2015

Due By:

***IMPORTANT**

- * Please type or print legibly.*
- * Please record information to reflect members and their families' participation.*
- * INCLUDE SQUIRES AND 4TH DEGREE ASSEMBLY TOTALS IN THIS REPORT.*
- * Include financial contributions and hours of community service from all Special Olympics programs (i.e. "Family Leadership and support," "Invest in a Life,"etc.)*
- * UNITS IN THE PHILIPPINES SHOULD REPORT ALL FINANCIAL DATA IN PESOS.*
- * MAKE A PHOTOCOPY OF SURVEY REPORT FOR YOUR COUNCIL FILE.*

SECTION I. VOLUNTEER HOURS PROVIDED BY K of C MEMBERS AND THEIR FAMILIES TO SPECIAL OLYMPICS THROUGHOUT THE CALENDER YEAR:

Volunteer service with all levels of Special Olympics by Council members and their families — games, events, programs, special initiatives, etc.

SECTION II. NUMBER OF K of C VOLUNTEERS AT SPECIAL OLYMPICS GAMES AND EVENTS:

Event-Specific K of C Volunteers — announcer, athlete escort, awards presenter, competition volunteer, family services, food services, lane escort, lane judge, scorekeeper, timer, transportation, venue services, etc.

Year-Round K of C Volunteers — program management, administration, clerical, planning, games management, sports training, Special Olympics Board Member, coaching, etc.

SECTION III. NUMBER OF EVENTS IN WHICH K of C MEMBERS AND FAMILIES VOLUNTEER:

All events involving Special Olympics — state, national, international games, community programs, etc.

Special Olympics Initiatives:

- Athlete Leadership Programs
- Family Leadership and Support
- Schools and Youth
- Healthy Athletes
- Law Enforcement Torch Run

SECTION IV. TOTAL FUNDS CONTRIBUTED TO SPECIAL OLYMPICS:

Local, state, and national contributions, "Healthy Athletes", donations to Special Olympics initiatives, etc.

Donations to Special Olympics Support Programs:

- Online Donation
- Mail / Telephone Donation
- Planned Giving
- Matching Gifts
- Wedding / Special Occasion Favors
- Monthly Giving
- Frequent Flyer Miles

SECTION V. NEW EVENTS ADDED THIS YEAR:

Please provide the names of any new sporting events that your Council has contributed to or added to Special Olympics on any level this year.

SECTION VI. SPECIAL OLYMPICS AFFILIATIONS:

Please provide the names of any Special Olympics groups, organizations or teams with which your council is affiliated or actively supports. Please indicate if this is a local, regional, or state organization or group.

For Twelve Month Period Ending December 31, 2015

Council Number _____ Location _____
city/town state/province

1. State Games/Events

2. Regional Games/Events

3. Local Games/Events

TOTAL VOLUNTEER HOURS

1. State Games/Events

2. Regional Games/Events

3. Local Games/Events

TOTAL EVENTS

EVENT-SPECIFIC VOLUNTEERS

1. State Games/Events

2. Regional Games/Events

3. Local Games/Events

Total Event-Specific

1. State Games/Events

2. Regional Games/Events

3. Local Games/Events

TOTAL CONTRIBUTIONS

YEAR-ROUND K of C VOLUNTEERS

1. State Games/Events

2. Regional Games/Events

3. Local Games/Events

Total Year-Round

TOTAL K of C VOLUNTEERS

(Event-Specific and Year-round)

Date: _____ (Signed) _____

(Grand Knight)

(Signed) _____

(Financial Secretary)

Supreme Council Department of Fraternal Services.

State Deputy, District Deputy, Council File.

Available in electronic format at www.kofc.org