

IFB# 111202 Hearing Reporter Services

Bidder Questions and Answers

#	Question	Answer
1	Which vendor, if any, currently holds the contract?	We currently only have one contract in place and it is with Verbatim Court Reporting. The current contract covers the Southern Tier region of the state.
2	What are the current rates charged for transcription and hearing reporting?	The current IFB has changed from the last time it was released because we do not require as many completion options. The price page from the current contract is attached.
3	How many Evidentiary Hearings were held last year?	The figures are highly variable by year. See attached records for 2009-2011.
4	What was the volume of pages produced in previous years for both Evidentiary and Public Service Hearings?	Volume is highly variable by year. See attached records for 2009-2011.
5	Is a Morantz 660 Digital Recorder considered an equivalent to a four-track electronic recording device?	We are not in a position to approve particular recording devices. For purposes of evidentiary hearings, devices must allow fulfillment of the requirement that testimony can be read back, and that there are no portions of the transcript marked "inaudible."
6	Is it acceptable for the contractor to propose a flat rate for audio recording sessions and a flat per page rate for transcription as they are separate services?	All proposals must follow the pricing page included in the IFB.

7	<p>May we obtain a sample of the pre-filed testimony that will be provided for the Evidentiary/Public Statement Hearings that requires separate pricing?</p>	<p>See attached (1) sample of pre-filed testimony and (2) transcript. Note e.g. pp. 114-151 of the pre-filed testimony, and the manner in which it was incorporated into the transcript at pp. 856-895, showing both the transcript page # and the pre-filed page # on each page.</p>
8	<p>Regarding Section II, Scope of Services, Paragraph A, You state that "the fee per page shall include or cover all associated costs related to the provision of such services. All travel expenses must be pre-approved by the Department". Can you clarify as this is unclear as to whether we can charge for mileage on a per case basis. Is approval done by the department on a per case basis after the contract award? For example, if we are awarded the contract and will be traveling 60 miles to do a hearing, can we ask the department for mileage for that hearing?</p>	<p>As stated in the IFB on page 5, "All travel expenses must be pre-approved by the Department." Charges for travel will be approved on a case by case basis after the contract is awarded. Also, please note that any travel less than 35 miles from the "Home Office" is excluded and will not be approved. In the example given, the 60 miles of travel would be approved and paid.</p>
9	<p>We would like to know the estimated page volume per year for the New York City region. We would be happy to know that information from previous years if you think there is no reason for a substantial difference in the upcoming years.</p>	<p>Page volume is highly variable by year. A major factor is whether Con Edison has a litigated rate case. In 2010, total NYC pages were 1,594. In 2008, a single Con Edison rate case generated 5,023 pages. We cannot provide estimates of page numbers in future years.</p>

BID TABULATION FORM - PUBLIC PRICING

Company/Bidder Name: Verbatim Court Reporting Svc. Inc.

Bidder agrees to provide services in accordance with the IFB specifications, for the prices below, and further agrees that these prices are firm for a period of at least 180 days beyond bid date:

[Complete this form leaving no blanks. If an item is not applicable, enter "N/A." If no charge, enter "0".]

Price per Page for First Copy of Transcript (excluding pre-filed testimony)

NYS Region	Normal Completion	Priority Completion	Overnight Completion	Immediate Completion	Commission/Siting Board Completion
1	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
2	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
3	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
4	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
5	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
6	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
7	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
8	\$ <u>1.25</u>	\$ <u>4.25</u>	\$ <u>5.25</u>	\$ <u>6.25</u>	\$ <u>7.25</u>

RECEIVED
DEPT OF PUBLIC SERVICE
MAY 12 2009
ADMINISTRATIVE MANAGEMENT
ALBANY, NY

Price per Page for Additional Copies of Transcript Beyond First Copy \$.50

Price per Page for Pre-Filed Testimony in First and Other Copies \$.50

Price Additional per Page for Transcription on CD or DVD \$.50

Exhibit Preparation Charges (Per Exhibit) \$ 150

Other Charges (if any) \$ 10.00

Authorized Signature Elizabeth Bruce Date 5/8/09

Printed Name Elizabeth Bruce Title president

2009

<u>DATE</u>	<u>CASE</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>T-scribed</u>	<u>Prefiled</u>	<u>Total Pages</u>
5/4/2009	08-G-1398	Evidentiary Hearing	Albany	177	487	
5/5/2009	08-G-1398	Evidentiary Hearing	Albany	188	564	
9/10/2009	08-G-1392	Evidentiary Hearing	Albany	35		
9/23/2009	09-S-0029	Evidentiary Hearing	NYC	292	158	
9/24/2009	09-S-0029	Evidentiary Hearing	NYC	157	109	
9/24/2009	08-E-1227	Evidentiary Hearing	Albany	60		
10/9/2009	08-T-1245	Evidentiary Hearing	Albany	59		
11/10/089	08-T-1388	Evidentiary Hearing	Albany	50	9	
12/2/2009	09-E-0299	Evidentiary Hearing	Albany	190		
12/3/2009	09-E-0299	Evidentiary Hearing	Albany	122		
10/28/2009	09-W-0237	Evidentiary Hearing 2p.m.	Levittown	112		
1/12/2009	08-E-0887	Evidentiary Hearings	Albany	231	327	
1/13/2009	08-E-0887	Evidentiary Hearings	Albany	219	236	
1/14/2009	08-E-0887	Evidentiary Hearings	Albany	318	292	
1/15/2009	08-E-0887	Evidentiary Hearings	Albany	249	447	
TOTAL				<u>2,459</u>	<u>1,302</u>	3,761
3/12/2009	08-E-0887	PSH	Poughkeepsie	50		
3/12/2009	08-E-0888	PSH	Poughkeepsie	55		
3/24/2009	08-T-1245	PSH	NYC	41		
6/8/2009	09-M-0465	Public Statement Hearing	NYC	50		
6/9/2009	08-T-1388	Public Statement Hearing	Long Island	7		
6/11/2009	08-G-1398	Public Statement Hearing	Ramapo	112		
10/15/2009	08-E-1227	Public Statement Hearing	Plattsburgh	6		
11/16/2009	09-T-0049	Public Statement Hearing	Henderson	142		
11/18/2009	09-T-0499	Public Statement Hearing	Hamilton	73		
11/17/2009	09-T-0049	Public Statement Hearing 11am	Village of Pulaski	109		
9/1/2009	09-W-0237	Public Statement Hearing 2 pm	Long Island	114		
10/29/2009	09-W-0237	Public Statement Hearing 2pm	Levittown	126		
9/1/2009	09-W-0237	Public Statement Hearing 7pm	Long Island	90		
11/16/2009	09-T-0049	Public Statement Hearing 7pm	Bellville	101		
11/17/2009	09-T-0049	Public Statement Hearing 7pm	Town of Pulaski	71		
10/29/2009	09-W-0237	Public Statement Hearing 8pm	Levittown	95		
				<u>1,242</u>	<u>0</u>	1,242

<u>DATE</u>	<u>CASE</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>T-scribed</u>	<u>Prefiled</u>	<u>Total Pages</u>
-------------	-------------	-------------	-----------------	------------------	-----------------	--------------------

2010

<u>DATE</u>	<u>CASE</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>T-scribed Pages</u>	<u>Prefiled Pages</u>	
1/12/2010	09-E-0428	Evidentiary Hearing	NYC	240		
3/9/2010	09-E-0588 09-G-0589	Evidentiary Hearing	Albany	129		
4/15-16/2010	09-E-0715 et al.	Evidentiary Hearing	Albany	227	288	
4/15/2010	09-E-0715 et al.	Evidentiary Hearing	Albany	170	322	
4/19/2010	09-E-0715 et al.	Evidentiary Hearing	Albany	159		
4/20/2010	09-E-0715 et al.	Evidentiary Hearing	Albany	247		
4/21/2010	09-E-0715 et al.	Evidentiary Hearing	Albany	93		
4/27/2010	08-T-0034	Evidentiary Hearing	NYC	452	120	
4/28/2010	08-T-0034	Evidentiary Hearing	NYC	347	70	
4/29/2010	08-T-0034	Evidentiary Hearing	NYC	387	110	
5/3/2010	08-T-0034	Evidentiary Hearing	Albany (continued)	211	43	
5/20/2010	09-W-0731	Evidentiary Hearing	Albany	212		
5/20/2010	09-W-0731	Evidentiary Hearing	Albany	0		
6/9/2010	09-S-0029 et al.	Evidentiary Hearing	NYC	159		
7/21/2010	09-W-0824	Evidentiary Hearing	Albany	129		
8/31/2010	09-W-0828	Evidentiary Hearing	Albany	58		
9/1/2010	10-E-0050	Evidentiary Hearing	Albany	80	241	
9/9/2010	10-E-0050	Evidentiary Hearing	Albany	242	582	
9/10/2010	10-E-0050	Evidentiary Hearing	Albany	118	217	
9/13/2010	10-E-0050	Evidentiary Hearing	Albany	157	459	
9/14/2010	10-E-0050	Evidentiary Hearing	Albany	210	720	
9/15/2010	10-E-0050	Evidentiary Hearing	Albany	72	341	
9/16/2010	10-E-0050	Evidentiary Hearing	Albany	82	457	
12/16/2010	10-T-0080	Evidentiary Hearing	Albany	222		
TOTAL				4,403	3,970	8,373
4/22/2010	09-W-0731	Public Statement Hearing	Ramapo	82		
4/22/2010	09-T-0870	Public Statement Hearing	Albion	4		
4/22/2010	09-T-0870	Public Statement Hearing	Albion	4		
4/28/2010	09-E-0715 et al.	Public Statement Hearing	Binghamton	148		
4/29/2010	09-E-0715 et al.	Public Statement Hearing	Lancaster	33		
6/8/2010	09-S-0029 et al.	Public Statement Hearing	Yonkers	24		

<u>DATE</u>	<u>CASE</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>T-scribed</u>	<u>Prefiled</u>	<u>Total Pages</u>
6/9/2010	09-S-0029 et al.	Public Statement Hearing	NYC	9		
7/22/2010	10-T-0080	Public Statement Hearing	Ballston Spa 7:30pm	40		
7/26/2010	10-T-0080	Public Statement Hearing	Scotia-Glenville HS 7:30pm	25		
8/2/2010	09-W-0824	Public Statement Hearing	New Rochelle	67		
8/2/2010	09-W-0824	Public Statement Hearing	New Rochelle	31		
8/2/2010	09-E-0715 et al	Public Statement Hearing	Binghamton	111		
8/3/2010	09-E-0715 et al	Public Statement Hearing	Rochester	167		
8/23/2010	10-E-0155	Public Statement Hearing	Ramapo	99		
8/23/2010	8/23/2010	Public Statement Hearing	Yonkers	57		
8/24/2010	10-T-0154 et al	Public Statement Hearing	Winthrop	10		
8/24/2010	10-T-0154 et al	Public Statement Hearing	Malone	46		
8/24/2010	10-E-0155	Public Statement Hearing	Elmsford	152		
8/24/2010	10-E-0155	Public Statement Hearing	Montgomery	5		
8/26/2010	09-W-0828	Public Statement Hearing	Rye	48		
9/7/2010	10-E-0155	Public Statement Hearing	Syracuse	26	0	
9/13/2010	10-E-0155	Public Statement Hearing	Albany	107	0	
9/16/2010	10-T-0283	Public Statement Hearing	Warwick	8	0	
9/16/2010	10-T-0283	Public Statement Hearing	Monroe	6	0	
10/20/2010	10-T-0350 et al.	Public Statement Hearing	Windsor	54		
10/20/2010	10-T-0350 et al.	Public Statement Hearing	Windsor	31		
10/25/2010	10-T-0139	Public Statement Hearing	Yonkers	46		
10/27/2010	10-E-0050	Public Statement Hearing	Colonie	36		
10/27/2010	10-E-0050	Public Statement Hearing	Colonie	22		
10/28/2010	10-T-0139	Public Statement Hearing	Kingston	56		
11/3/2010	10-T-0139	Public Statement Hearing		6		
11/4/2010	10-T-0139	Public Statement Hearing		27		
11/9/2010	10-T-0139	Public Statement Hearing	Plattsburgh	33		
4/27/2010	09-E-0715 et al.	Public Statement Hearing 1-3	Rochester	124		
1/7/2010	09-G-0380	Public Statement Hearing 2pm	Queens Village	57		
11/3/2010	10-E-0050	Public Statement Hearing 4:00	Buffalo	38		
10/26/2010	10-E-0050	Public Statement Hearing 4pm	Syracuse	45		
4/27/2010	09-E-0715 et al.	Public Statement Hearing 5-7	Geneva	79		
11/3/2010	10-E-0050	Public Statement Hearing 6:30	Buffalo	9		
10/26/2010	10-E-0050	Public Statement Hearing 6:30 pm	Syracuse	98		
1/7/2010	09-G-0380	Public Statement Hearing 7pm	Floral Park	45		

<u>DATE</u>	<u>CASE</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>T-scribed</u>	<u>Prefiled</u>	<u>Total Pages</u>
1/11/2010	09-E-0428	Public Statement Hearings	Greenburgh, NY 4:30	50		
1/11/2010	09-E-0428	Public Statement Hearings	Greenburgh, NY 6:30	50		
1/13/2010	09-E-0428	Public Statement Hearings	CUNY NYC 4:30	27		
1/26/2010	09-E-0588	Public Statement Hearings	Poughkeepsie 11am	36		
1/26/2010	09-E-0588	Public Statement Hearings	Kingston 6pm	17		
3/11/2010	09-E-0588/09-G-0589	Public Statement Hearings	Poughkeepsie @ 3:30	50		
3/11/2010	09-E-0588/09-G-0589	Public Statement Hearings	Kingston @ 7:30	50		
5/18/2010	10-T-0080	Public Statement Hearings 4pm	Saratoga	43		
5/18/2010	10-T-0080	Public Statement Hearings 6pm	Saratoga	32		
TOTAL				2,470	0	2,470

2011

<u>DATE</u>	<u>CASE</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>T-scribed</u>	<u>Prefiled</u>	Total Pages
10/20/2011	11-W-0200	Conference & Evidentiary Hearing	Albany	43		
2/2/2011	10-E-0362	Evidentiary Hearing	Albany	0		
2/4/2011	10-E-0362	Evidentiary Hearing	Albany	289	518	
2/7/2011	10-E-0362	Evidentiary Hearing	Albany	261	521	
2/15/2011	09-M-0527	Evidentiary Hearing	Albany	0		
2/14/2011	09-M-0527	Evidentiary Hearing (public and confidential versions)		158	670	
TOTAL				751	1,709	2,460

11/16/2011	11-W-0082	Public Statement Hearing	Albany	45		
12/13/2011	11-W-0200	Public Statement Hearing	Hempstead	131		
	07-G-0141					
7/6/2011	07-M-0548	Public Statement Hearing 3 & 7 pm	Buffalo	199		
9/14/2011	11-E-0351	Public Statement Hearing 3pm	Warsaw	77		
11/17/2011	11-W-0082	Public Statement Hearing 4 & 7 pm	Tioga	34		
2/10/2011	10-E-0362	Public Statement Hearing 4pm	Suffern	32		
2/17/2011	10-E-0362	Public Statement Hearing 4pm	Goshen	88		
9/14/2011	11-E-0351	Public Statement Hearing 6pm	Warsaw	46		
2/10/2011	10-E-0362	Public Statement Hearing 8pm	Suffern	48		
2/17/2011	10-E-0362	Public Statement Hearing 8pm	Goshen	1		

<u>DATE</u>	<u>CASE</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>T-scribed</u>	<u>Prefiled</u>	<u>Total Pages</u>
	07-G-0141					
7/7/2011	07-M-0548	Public Statement Hearing, 2pm	Cheektowaga	60		
	07-G-0141					
7/7/2011	07-M-0548	Public Statement Hearing, 7pm	Amherst	89		
7/21/2011	11-T-0068	Public Statement Hearings 3:30pm	Washington County	4		
7/21/2011	11-T-0068	Public Statement Hearings 7:00 pm	Washington County	2		
TOTAL				<hr/> 856	<hr/> 0	856