



SUMMIT COUNTY PUBLIC HEALTH
Office of Vital Statistics
APPLICATION FOR CERTIFIED COPIES

SELECT CERTIFICATE TYPE:	
<input type="checkbox"/> Birth - # of copies:	<input type="checkbox"/> Death - # of copies:
Full name at time of birth/death:	
City/State of birth/death:	Date of birth/death:
Full name of mother (before marriage):	
Full name of father:	

APPLICANT INFORMATION:		
Name:	Phone:	
Address:	Apt. #	
City:	State:	Zip:
Applicant Signature:		

MAIL REQUESTS ONLY:		
<input type="checkbox"/> Check here if mailing address is different than applicant address		
Name of Recipient:		
Address:	Apt. #	
City:	State:	Zip:

Pursuant to Ohio Revised Code 3705.29, it is unlawful to purposely obtain, possess, use, sell, furnish, or attempt to obtain, possess, use, sell or furnish to another for the purpose of deception any certificate, record or certified copy of it that relates to the birth of another person, whether living or dead.

Security Paper #	Local Registrar #
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Hours of Operation

Tuesday – Wednesday – Friday
 8:00am – 3:30pm

Monday and Thursday
 8:00am – 4:45pm

330-812-3845

OFFICE OF
VITAL
STATISTICS
BIRTH AND DEATH RECORDS



Office of Vital Statistics
1867 West Market Street
Building A
Akron, Ohio 44313

SUMMIT
COUNTY
PUBLIC
HEALTH



DID YOU KNOW...

- Certified birth certificate copies are available for all Ohio births.
- Certified death certificate copies are available for all Summit County deaths.
- Certified birth and death certificate copies are available for purchase through the mail, over the phone, or online.
- Application to establish paternity (Acknowledgement of Paternity Affidavit) for single parents is available free of charge.
- Assistance with correcting errors on Ohio birth certificates and Summit County death certificates is available (certain restrictions apply).
- Genealogy research access is available.
- Proof of person or identification is not required.



The Summit County Office of Vital Statistics is responsible for filing and preserving Summit County's birth and death records and issuing statewide birth certificates and death certificates for Summit County.



HOW TO ORDER

Walk-in/Same Day Service

Cash, personal check (photo ID required), money order, credit or debit cards accepted (additional fees apply for credit/debit card).

Open daily during lunch.

Cost: \$22.00 each

Mail Order

Send a written request that includes the name and date of birth or date of death of the person on the certificate and your daytime telephone number and a self-addressed, stamped envelop to our office. Enclose a personal check, money order or cashier's check made payable to SCPH in the amount of \$22.00. Mail orders are processed the same day they are received. Allow 7-10 business days for delivery.

Web/Internet Orders

Go to vitals.scph.org. Orders are processed the same day they are received. Online order fees are \$23.95 for regular mail, \$29.70 for Priority Mail and \$43.95 for Priority Mail Express Delivery.

Phone Orders

Call (330) 812-3845 to place an order with a credit or debit card. Provide the name of the person on the certificate, date of birth or death and place of birth or death. Orders are processed for same day pick up, mail or express delivery (additional fees apply for credit/debit card usage and for express delivery service).

Birth and death certificate sales are not refundable. All sales are final.