Pratt Center for Technology Training
Enoch Pratt Free Library
1303 Orleans Street
Baltimore, Maryland 21231

Registration/Information: (410) 396-4636   **Fax: (410) 396-3722**

MICROSOFT POWERPOINT – 2010

Create custom presentations for work or personal use. Review inserting text, tables, WordArt, ClipArt, pictures, and AutoShapes. Learn to select and apply slide layouts, apply design templates, and add custom animations. **Registration required. Call 410-396-4636 to register.**

Class Perquisite - This is an **Advanced Class**, designed for computer users who are able to work independently and posses' strong word processing skills.

(2 week class; 3 hours per class)
SELECT ONLY ONE OF THE TWO SESSIONS

☐ **TUESDAYS, JANUARY 18 AND JANUARY 25, 2011**
5:00 PM TO 8:00 PM

Or

☐ **THURSDAYS, JANUARY 20 AND JANUARY 27, 2011**
10:00 AM TO 1:00 PM

Complete the following registration form:

Please **PRINT**

Name: _____
      First   **Last**

Address: _____
      Street   **City**   **State**   **Zip**

Apt/Unit: _____

Phone Number: _____

Internal Use Only: Initial_____Date_____ID_____