

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

September 8, 2011

EMERGENCY MANAGEMENT—APPLY FY2012 HAZARD MITIGATION GRANT PROGRAM

WHEREAS, the FEMA approved January 26, 2006, Allegan County All-Hazards Mitigation Plan expires this year; and

WHEREAS, U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA) Hazard Mitigation Assistance (HMA) Programs provide opportunities to reduce or eliminate potential losses to people and property from natural hazards and their effects through hazard mitigation planning and project grant funding.

THEREFORE BE IT RESOLVED that the Allegan County Board of Commissioners hereby approves the request from Emergency Management for the County to apply for grant funds from the U.S. Department of Homeland Security Federal Emergency Management Agency 2012 Hazard Mitigation Grant Program in a amount not to exceed \$19,000 to be used to update our local hazard mitigation plan with the understanding that there will be a 25% County match requirement; and

BE IT FURTHER RESOLVED that the Board Chairman and/or the County Administrator are authorized to sign the necessary documents on behalf of the County and that the Budget and

Finance Director is authorized to make the necessary budget adjustments to complete this action.



ALLEGAN COUNTY
REQUEST FOR ACTION FORM

RFA#: 86-031

Date: 8-15-11

Request Type	Grant	Select a Request Type to reveal and complete required form.
Department Requesting	Emergency Mgmt (EOC)	
Submitted By	Scott Corbin ext. 2401	
Contact Information	Scott Corbin ext. 2401	

Name of Grant:

HMA Grant - Mitigation Grant Application

Summary of Grant:

To allow Allegan County Emergency Management to apply for and accept if award the 2011 Hazard Mitigation Assistance (HMA) Grant. Attached is the official Notice of Funds Availability (NOFA) announcement for the open application period for four Federal Emergency Management Agency (FEMA) mitigation grant programs for FY 2012. All FEMA hazard mitigation grant programs are now under one umbrella known as Hazard Mitigation Assistance (HMA). All programs share one annual guidance document (also attached) dated June 1, 2010 (there have been no changes to the guidance document for FY 2012).

HMA funds can be used for the implementation of hazard mitigation projects as well as the development or update of local hazard mitigation plans. Our mitigation plan will be expiring this year. The available HMA funding offers an excellent opportunity for our county to use grant dollars to update our local hazard mitigation plan.

This has a match of 25% which be around \$4,750.00 if we use the entire grant amount requested of \$19,000.00 for a total of \$23,750.00. All the cost is estimated, Allegan County will hire a contractor to assist in making appropriate changes to meet the new requirements. The match will come from our Special Projects fund slated to be approximately \$6,050.00.

Allegan County has received Mitigation Grant funding in the past, because we have a current plan in place. This award will be announced sometime in spring 2012.

I have attached a copy of the HMA Funds Notice FY 2012, HMA Grant Guidance, and the Letter of Intent (LOI) The LOI is due August 12, 2012. This was already completed and submitted, the county is under no obligation to continue the application process. Our project was considered to be eligible and necessary. We now have been invited to complete the e-grant application if approved by the Allegan County Board of Commission; this part is due October 14, 2011. The application will be reviewed and sent to FEMA for consideration on December 2, 2011.

Grant Submission Deadline Date October 14, 2011

- APPLICATION
- ACCEPTANCE
- New
- Renewal
- Continuation

Amount (Not including local match) \$19,000.00

Source of Grant Funds (% of allocation) 75% HMA Grant

Type of Match

- Cash
- Inkind

Amount / Description / Source of Match:

4,750.00 / Cash / Special Projects Fund

Term of Grant 36 months after the grant is awarded

Does it involve personnel?

- No
- Yes

Does it involve ongoing Operational Activities (recoverable?)

- No
- Yes

[Empty text box]

Admin Fees \$0.00

Equipment / Ongoing Costs [Empty text box]

Does it effect other operations?

- Yes
- No

Many locals are applying for the HMA for mitigation projects not having an approved plan make them ineligible.

Disposition:

[Empty text box]

Changes in Grant:

[Empty text box]

**STATE OF MICHIGAN
2012 HAZARD MITIGATION ASSISTANCE (HMA) GRANT PROGRAMS
NOTICE OF INTENT - PLANNING**

Please complete the information in all of the tables below.

Sub Applicant Name:	Allegan County Emergency Mgt		
Sub Applicant County:	Allegan County		
Contact Information	Primary Point of Contact	Secondary Point of Contact	
First Name:	Scott	Pete	
Last Name:	Corbin	Hetzel	
Title:	Director	LEPC Coordinator	
Agency/Organization:	Allegan County Emergency Mgt.	Allegan County LEPC	
Address 1:	3271-122 nd Ave	3271-122 nd Ave	
Address 2:			
City/State/Zip:	Allegan, MI 49010	Allegan, MI 49010	
Phone:	269-673-0571	269-673-0572	
FAX:	269-673-0566	269-673-0566	
E-mail:	scorbin@allegancounty.org	phetzel@allegancounty.org	
Existing FEMA-Approved Hazard Mitigation Plan			
	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Plan Title	Allegan County All-Hazards Mitigation Plan		
Date of FEMA Plan Approval	April 25, 2007	Date Plan Adopted	January 26, 2006

<p>Planning Process for the development of a new plan or update of an existing plan (Please enter as detailed of a description of the planning process as possible below)</p>
<p>Allegan County has a current All-Hazards Mitigation Plan approved by FEMA. Allegan County will hire a consultant to review the plan, the new crosswalk and make relevant changes. This will be then submitted to the State and FEMA for consideration.</p>

<p>Describe what hazard mitigation planning materials/guidance is available to be used during the process?</p> <p>We will be using the new FEMA Hazard Mitigation Guidenace and crosswalk, as well technical assistance by the State of Michigan. In addition, we anticpate having a college intern working on this project.</p>

<p>What agencies will be most involved in plan development? What partnering agencies will be involved in providing information for, and feedback on, draft versions of the plan?</p> <p>Michiagn State Police, Allegan County Emeregency Manaagement, Equalization, Local Township and Cities.</p>

<p>Will the plan development process involve the use of any special procedures, technology or equipment (e.g. geographic information systems)? If so, please estimate the amount of funding these items may require.</p> <p>Yes, our GIS Department will provide all the mapping data, this cost would very little because most of the data is already developed and just needs updated.</p>

--

The Project Cost Estimate must be completed. This information is required for project eligibility determination. Do not leave it blank or respond with "NA". For the purposes of this form it is acceptable to estimate (as accurately as possible) and we are only asking for the "basic" cost categories. For the full project application you will be required to provide more detailed, defensible, and documented data in place of your estimates.

PROJECT COST ESTIMATE		
Project Totals	Grand Total of Project: (100%): \$19,000.00	
	Source of Applicant Share: General Fund	
COST ESTIMATE BREAKDOWN		
Cost Categories		Cost Estimate
Force Account Labor		\$3,000.00
Force Account Equipment Usage		\$2,000.00
Materials/Supplies/Equipment Purchased		\$1,000.00
Contract Work/Expenses		\$10,000.00
Subgrantee Management Costs (These are costs related to managing the grant- not the project)		\$3,000.00
(NOTE: "TOTAL COST" <u>MUST</u> equal "Grand Total of Project" amount.)	TOTAL COST	\$19,000.00



Michigan State Police

Emergency Management and Homeland Security Division

Informational Bulletin

Issue: 11-02

June 24, 2011

Hazard Mitigation Assistance Funds Available for FY 2012 Time Sensitive - Respond by August 12, 2011

The combined grant application period for **Fiscal Year (FY) 2012 Pre-Disaster Mitigation (PDM), Flood Mitigation Assistance (FMA), Repetitive Flood Claims (RFC), and Severe Repetitive Loss (SRL) Programs** is now open. For extensive program details please review FEMA's Hazard Mitigation Assistance (HMA) Program Guidance document available at <http://www.fema.gov/library/viewRecord.do?id=4225>.

PURPOSE:

Hazard mitigation activities are intended to reduce or eliminate future property damages and/or loss of life from natural hazards such as floods, tornadoes, and storms. The HMA programs provide funds for hazard mitigation planning activities and implementation of mitigation projects. Each of the programs under the HMA umbrella is distinct and has separate eligibility criteria and program rules. However, because each of the programs also has some common characteristics with the others, the federal guidance document and application periods are combined. Most grants are funded with 75 percent federal share and 25 percent local match, but cost sharing requirements vary by program.

Some examples of eligible mitigation project activities include: development of a community all-hazards mitigation plan (or update of an existing hazard mitigation plan); voluntary acquisition or elevation of flood prone structures; construction of safe rooms (for protection from severe winds); retrofit of structures for wind protection; protective measures for utility infrastructure; storm water management projects that reduce flood risk; and vegetation management for dune restoration or wildfire prevention.

Project eligibility varies by grant program so please refer to program specific sections of the guidance for the unique requirements of each. For all programs, it must be demonstrated that a project is cost beneficial for it to be considered eligible; the anticipated costs savings from avoided future damages must outweigh the cost of implementing the project.

ELIGIBILITY:

Eligible subapplicants for HMA programs include: state agencies including state institutions (e.g., state hospital); federally-recognized Indian tribal governments; local governments; and public colleges and universities. Applicant eligibility varies by program so please refer to the HMA Program Guidance for specific program requirements. ***Note** – for some HMA programs, subapplicants must have a FEMA-approved hazard mitigation plan to apply for project grants.

APPLICATION PROCESS:

In order to be considered for HMA funding, you must submit a Notice of Intent (NOI) to the Michigan State Police, Emergency Management and Homeland Security Division (MSP/EMHSD). To receive the NOI form, please contact Joel Pepper at (517) 336-2039 or Matt Schnepf at (517) 336-2040. The MSP/EMHSD will review the NOIs to determine if the activities described are eligible for grant funding. If so, you will be invited to complete a grant application through FEMA's eGrants system.

DEADLINES:

- **NOIs must be submitted to the MSP/EMHSD by no later than August 12, 2011.**
- eGrants applications (initial draft) are due to the MSP/EMHSD for review by October 14, 2011.
- After review and revision, eGrants applications are due to FEMA by December 2, 2011.

Hazard Mitigation Assistance Grants

Page 2

DO NOT DELAY – NOIs will be evaluated on an ongoing basis so the sooner you submit the completed NOI form, the more time you will have to develop your application.

CONTACT INFORMATION:

Matt Schnepp – (517) 336-2040, State Hazard Mitigation Officer

Joel Pepper – (517) 336-2039, Assistant State Hazard Mitigation Officer