

## **GUIDELINES FOR THE MALAKOFF INDEPENDENT SCHOOL DISTRICT AGRICULTURE FACILITIES**

1. All policies of the Malakoff ISD Agriculture Center governing students conduct apply at all times (24-hours a day) to all students. Violation forms will be issued for students failing to comply with project center rules. Three or more violations may result in removal of project from center.
2. Students and parents must arrange transportation to and from the Malakoff ISD Agriculture Project Center.
3. The primary responsibility for discipline and supervision rest with the students and his/her parents when instructors are not present after school hours.
4. Students will be held financially accountable for willful vandalism on the part of the students who commits the act.
5. Alcoholic beverages and tobacco are prohibited on the premises. Use of, possession of, or distribution/purchasing of illegal or alcoholic substances will result in immediate removal of students and animal from the project center.
6. Each student is responsible for keeping his/her pen and the surrounding area clean. **NO WATER OVERFLOWS OR EXCESSIVE MANURE PILES WILL BE TOLERATED.**
7. Each student is responsible for feeding and general care for his/her project. Students **MUST NOT** feed animals that do not belong to them unless prior arrangements have been made with the owner or an ag. Teacher.
8. Each student who uses the Project Center is expected to attend all workdays at the project center. Failure to do so will result in a project center violation.
9. A student should not be in another student's pen unless permission is given by the agriculture teacher, responsible parent, or student whose project is to be looked after.
10. **NO FIREARMS!**
11. No pets, dogs, etc...
12. A non-refundable fee will be required to use the Project Center. That fee will be **\$60 for the first head of cattle and an additional \$25 per head after one. For sheep, goats, and swine the fee will be \$40 per head for one and \$10 for every additional head after one. This is to offset the expense of keeping the barn clean and in good working order.**
13. Projects are considered completed within 10 days of the student's last show and must be removed from the project center.
14. If it becomes necessary to remove a student's animal, the owner will have three (3) days to remove the animal. If the animal is not removed by this time, it will be picked up by an authorized livestock hauler and shipped to the sale yard at owner's expense. The remainder of the sale money will be sent to the owner.
15. Only students currently enrolled in an Agriculture Science course at Malakoff ISD, pay their FFA dues, and shows under Malakoff FFA or Malakoff JR. FFA are eligible to utilize the Project Center. Students not enrolled in agriculture or students who do not have their animal located in the project center, should not loiter in the center. Siblings of students enrolled in agriculture may be allowed to utilize provided adequate room is available and approval from agriculture teachers. Visitors should check in with the ag. Teacher on duty.
16. Animal pens must be cleaned within 10 days after the project is completed. All students using the project center must attend the final workday determined by the teachers. Pens and lockers must be cleaned by designated dates set by the ag. Teachers.
17. No mechanical, wooden, electrical, metal structures may be placed in pens without ag. Instructor's approval. All items placed in feeding pens or lockers must be approved in accordance with MISD rules.
18. Students who fail to abide by the above rules, or failure to keep their pens/lockers clean, **may be fined \$50.00 and could lose their opportunity to use the project center in the future.**
19. Loitering outside of the Project Center before and after school will not be tolerated. **THIS IS FOR THE PROTECTION OF STUDENTS AND ANIMAL PROJECTS.** Students who are present at the center must be working with their animals or cleaning the center. Students waiting on transportation must wait at the high school. Failure to comply with this rule will result in a project center violation. Parents are asked to make arrangements to have their student picked up at the high school and not have them wait at the project center.
20. **THEFT** will not be tolerated. Stealing from the project center or from another student will result in immediate removal of student and animal from the center.



## MISD Agriculture Project Center Agreement

This form is to be completed and returned with required non-refundable fee by every student that utilizes the MISD Project Center.

1. I have read and agree to abide by the MISD Agriculture Science Project Center Rules. I clearly understand all rules and regulations outlined regarding the agriculture project center.
2. I understand that a non-refundable fee must be paid and must accompany this agreement. If I cannot pay the fee, then 15 hours per month must be logged for working at the center.

### Project Center Fees

Steers	Heifer	Swine	Sheep/Goats
\$60 for 1 head	\$60 for 1 head	\$40 for 1 head	\$40 for 1 head
\$25 for every head over 1	\$25 for every head over 1	\$10 for every head over 1	\$10 for every head over 1

3. No electrical equipment should be utilized (placed) in the barns or pens without prior approval. This includes radios, fans, heating cable, extension cords, heat lamps, etc...
4. No additional panels, wire, or wood are to be placed in the pens or barn without prior approval.
5. Students/Parents need to make sure animals are tended to daily. You will be issued a code for the door, do not give it to someone other than a parent.
6. All animal pens must be maintained in a clean, orderly fashion that promotes good animal health. A feeding program with regular feedings is a must for success.
7. Failure to follow instructions (verbal or written) regarding pen maintenance and feeding will result in project center violations. The following discipline policy for project center violations as indicated above or outlined in the rules.
  - i. **First offense:** Teacher will issue a written project center violation form to student.
  - ii. **Second offense:** A written project center violation will be issued to the student and parent, as well as the Malakoff ISD Administration Office.
  - iii. **Third offense:** Project is subject to removal from the facility within three (3) days. Parents will be notified and student will be responsible for any fees to defray any expenses necessary.
8. Students will not be allowed to loiter in front of the barns before or after school. Students present at the center must be working with their animals or cleaning the barn. Students waiting for transportation must wait at the high school campus. Failure to do so will result in a violation form being issued. This is for student and animal protection.
9. Students that do not have animal projects in the center or who are not enrolled in agriculture science are not allowed to loiter in the project center. Student visitors are allowed for short periods of time and must check in with the agriculture teachers.
10. All rules and feeding procedures apply to HOLIDAYS and WEEKENDS as well. Animals must receive proper care during holidays and weekends or violations will be issued.

I agree to the above rules and regulations, as well as those outlined on the Malakoff ISD Guidelines page regarding the use of the Project Center.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Type of Project	Number of Head	Pen Number	Locker Number