

**DRAFT – Unofficial Until Approved**  
**Meeting Minutes 1/14/2016**

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Special Board meeting on January 14, 2016 in the Board Room, at the Tanque Verde Unified School District Administrative Office, 2300 N. Tanque Verde Loop Rd., Tucson, Arizona 85749. The meeting was called to order at 7:00 p.m.

**1. ROLL CALL**

Board Members present:

Dr. Peter Livingston, President

Mr. Carlos Ruiz, Board Clerk

Mr. Steven Auslander, Board Member

Ms. Susan Fry, Board Member

Mr. Jeffrey Neff, Board Member (arrived @ 7:01 p.m.)

Grace Gerbing, Student Board Member

Administrative Staff:

Ms. Kimberly C. Sharp, Superintendent

Mr. Adam Hamm, Business Manager

**2. APPROVAL OF AGENDA**

**MOTION:** Mr. Auslander made a motion to approve the agenda. Mr. Ruiz seconded; the motion carried unanimously.

**3. REPORTS**

• **Student Board Member Report – Grace Gerbing**

➤ **Past:**

TVHS had its winter formal, “A Night Under the Stars,” on December 5th at the high school. TVES and ACES concert bands performed their Winter Concert on December 1st at EGJH. Tanque Verde High School’s Winter Concert performed on December 10th at TVHS. Winter guard, percussion ensemble, jazz ensemble, show choir, and the concert band performed as well.

TVHS National Honor Society conducted a drive for the U.S. Marine Corp’s Toys for Tots charity. Marines collected toys on December 14th and gave them to underprivileged Tucson youth. NHS donated a full box of toys (approximately 20).

TVHS drama students performed its children’s show, “Beanie and the Bamboozling Book Machine,” on December 3rd in the Tanque Verde High MPR.

TVHS DECA took 13 students to the Power Trip in Austin Texas. In one mini-competitive role play event Stacie Webb and Savannah Ash medaled and went up on stage. This conference helped the students to get ready for their upcoming competitions.

TVHS Chem club delivered their art supplies in December to Prince Elementary

EGJH Band and Orchestra performed their annual Winter Concert on December 3rd.

EGJH NJHS had the largest contribution of any school in Tucson with Annual Canned Food Drive and sponsored a needy family for holiday outreach.

ACES held a Father-Daughter dance on campus on November 13th.

ACES choir performed on December 16th.

**Current:**

TVHS Varsity Cheer held a cheer clinic Saturday January 9th where they taught a dance and cheers to the chicky-hawks. They also invited them to perform with the team during Monday night's basketball game. Over 30 elementary students attended.

Two TVHS cheerleaders (Grace Gerbing and Shelby Ghekas) represented Tanque Verde High School in London where they performed in the London New Year's Day Parade as part of the All American Cheer Team.

TVHS NHS is collecting pop-tabs and has several gallon ziplock bags.

TVHS Student Council is working on Hawks Night as well as Hawks Fly-In. Multiple clubs plan to get involved to help promote school spirit while encouraging eighth-graders to attend Tanque Verde.

TVHS Stuco is also working on Sadie Hawkins and juniors on the prom committee are currently planning Prom which will be held in April at the Whistle Stop Depot. The theme this year is vintage movie night.

EGJH had three 8th grade students and two 7th grade students that made All State Band, six 8th grade and five 7th graders make Southern Arizona Honor Band, and four orchestra students made the Southern Arizona Honor Orchestra.

EGJH will have competitions between homeroom classes beginning January 19th and finishing on February 12th.

TVES Spelling Bee was held on January 11th, 2016.

**Future:**

TVHS will be holding a Hawk Parent Night for incoming and prospective freshmen and their parents on January 28th.

TVHS NHS students are planning on participating in the Susan G. Komen Race for the Cure on March 26th.

TVHS DECA Regionals are January 14th and State Competition will be held in Phoenix on February 29th-March 1st.

TVHS SkillsUSA State Competition will be held in Phoenix during Spring Break and will feature many groups on campus. Some of these competitions include CAD, photography, and broadcasting news.

TVHS Stuco is holding a blood drive in March.

EGJH will be conducting a Leukemia fundraiser in February. Last year they raised around \$4,000

TVES will have their Love of Reading Week the first week of February.

TVES student council will be selling Kindness Candy Grams to send to their friends the week of Valentine's Day.

TVES is also planning a Butterfly Sanctuary Garden to help pollinators and bring beauty to the campus.

Tech Trek is going to be on January 30th at ACES. Tanque Verde National Honor's Society will be volunteering at this event as well.

- **Superintendent's Report – Ms. Sharp presented the following reports:**

- Welcome to Grace Gerbing – Ms. Sharp and Dr. Livingston welcomed Grace. This is the first year we have offered the Student governing Board Member position as a 'shared' opportunity. Tino Watson attended meetings during the first half of the school year, and his half-year has ended. He is welcome to continue to attend the meetings, as an opportunity to learn and ask questions.

We are pleased to welcome Grace Gerbing as the TVHS Student Governing Board member for the second half of this school year. Grace attended most of the meetings for the first half of this school year, and she will be a great asset to the Governing Board as she makes reports. Welcome!

- Motor Lab at Tanque Verde Elementary School update

Briefly, the Motor Lab was broken into, and vandalized, during the weekend of January 2 and 3. Deputy Keith Barnes, our School Resource Officer (SRO) was able to piece together a suspect list. He is the SRO at Sabino as well, and by listening to kids' conversations, and questioning them, he did identify the four HS Students who were involved. One was in Tucson from out of state, and the other three have all been charged to the fullest extent for their misdeeds. The damage was primarily minimal, spraying a fire extinguisher on the walls, and other damage, and it has been repaired. This prompted the district to look into Security Cameras – Adam is working with Tony and Nicolas on this initiative.

- Open Enrollment application update

Tanque Verde Unified School District is pleased to offer open enrollment to students. We are at a point where we need to be more deliberate in how we manage growth. We realize this is a change in current practice and we will be thoughtful as we navigate through these changes.

Tonight you will look at our Open Enrollment policy (a first reading) and our Open Enrollment application.

We hope to have the updated language on our website soon, and we plan to introduce the Open Enrollment Application to correlate closely with Governing Board policy. Reasons why a student may not continue with our district would be due to capacity issues, and possibly due to student attendance and/or behavioral concerns – well documented and communicated.

This is all in an effort to continue to be the very best district we can be, and to deliver excellent services to all of our students who attend our schools, in-district students and those who are open enrolled.

- **Community Liaison Report – Ms. Claire Place**

- Tax Credits

The 2015 TVUSD Tax Credit signs were posted in 41 locations in the district. A majority of those signs were removed within a matter of approximately two days, 7 remain. An inquiry was made with the Pima County Department of Transportation, which did not have them, so the loss was reported to the Pima County Sheriff's Department (via Deputy Keith Barnes) as a theft and a police report was filed formally with the PCSD.

The remaining signs have been picked up according to our posting schedule.

Beginning January 1, 2016, the Arizona Public School Tax Credit deadline was extended to April 15th of each calendar year. During the period January 1 through April 15, 2016, school tax credit donations may be designated for either the 2015 or 2016 tax year. This has necessitated modifications to district Tax Credit information and collection.

Timing issues prevented the Tax Credit post cards from going out as originally intended. The Post cards are being re-worked to include the language extending the due date to April 15.

As of January 4th, District information regarding the deadline extension has been updated as per the following: District Website Tax Credit page; Tax Credit Form; Tanque Verde Online Store; Notification to School Principals and Office Managers.

Link to the AZ Dept. of Revenue information:

<https://www.azdor.gov/portals/0/brochure/707.pdf>

We experienced some oddities with the last delivery of the district newsletter *News and Views*. The majority received the newsletter at the end of December and some are reporting they're arriving this week in their mailboxes.

- **Enrollment update – Mr. Adam Hamm**

Mr. Hamm reported enrollment is down five students. We are expecting our 100<sup>th</sup> day reporting to be on target at either 2014 or 2015 students.

- **District Report Card – Mr. Adam Hamm**

Our report card reflects our expenditures and revenue tracking similar to last year.

- **Legislative Update – Mr. Neff**

Mr. Neff encouraged everyone to listen to Governor Ducey's State of the State address. Mr. Neff said we shouldn't expect any cuts in education this year, and we shouldn't expect any increases either.

Ms. Place announced that she has been invited to the Tanque Verde Valley Democratic Club on Saturday, January 16, at 9:30 a.m. The topic is Prop 123, Chris Thomas from ASBA is the scheduled speaker.

Priorities mentioned at the Pima County School Board / Superintendent Collaborative are Restoration of JTED funding, District Additional Assistance / Capitol Restoration, Teacher Salaries and All-day Kindergarten.

Dr. Livingston added, that University funding potentially could be increased.

Ms. Sharp attended a Professional Preparation Board (PPB) meeting at the UofA College of Education earlier this month. The focus was on Teacher retention and recruitment. Additional discussion regarding Prop 123 mentioned the last 5 years of litigation have resulted in no

payment to School Districts, and if Prop 123 doesn't pass, there is not a plan B in place.

Mr. Ruiz attended a Business and Education meeting with other Board Members from Vail, Sunnyside, Amphitheater and Juan Ciscomani, the Director of Governor's Southern Office. Business leaders are in support of JTED programs, students are graduating with skills in the Manufacturing field. Mr. Ruiz thanked Ms. Sharp and Ms. Place for developing the talking points he used for this meeting.

Ms. Sharp thanked Ms. Place for her excellent work on the Talking Points provided to Mr. Ruiz, and to Mr. Ruiz for attending this meeting on behalf of TVUSD.

- **Facilities Update – Mr. Neff**

Mr. Hamm is addressing roofing issues at the District Office and at Agua Caliente. He said he will contact State Facilities Board (SFB) to ask if they will help with the cost for partial roof repairs at Agua Caliente. Mr. Hamm is working with the Portable leasing company; he requested an inspection to locate leaks and assess all of the damages, and make the necessary repairs on the portables. Ms. Fry asked if board members could receive an update after the inspection is completed, Ms. Sharp agreed an update would be provided. This is a priority on the ACES campus. All agreements with the leasing company are being reviewed, the agreements are year to year. Ms. Sharp added that in future agreements a 'rigor' of regularly scheduled inspections of the roof, floors/flooring and walls should be included. A suggestion to include an uninhabitable clause in the next agreement was made.

Board Members asked questions and expressed concern about these issues being addressed in a timely manner and repairs made as quickly as possible. There was brief discussion about switching out the damaged portable and replacing it with a new one, Mr. Hamm said he will find out if this is possible.

Mr. Hamm and Mr. Barrios are working with Principals to prioritize projects at each of the sites.

At Tanque Verde Elementary school, in the Science Lab, an undetected roof leak was revealed when mildew was detected – this has been cleaned up and repairs made.

- **Board Comments – Dr. Livingston**

Dr. Livingston asked about Teachers resigning mid-year breaking contracts, what actions, if any the district makes in these situations. All agreed to include this topic as a future Agenda item.

#### 4. **CALL TO THE PUBLIC**

**None were presented**

#### 5. **CONSENT AGENDA** *(see attached)*

**MOTION:** Mr. Auslander made a motion to approve the consent agenda. Mr. Neff seconded; the motion carried unanimously.

#### 6. **INFORMATION AND DISCUSSION ITEMS**

A. District Logo presentation by Frank Williams Design (FWD) – Mr. Frank Williams  
Mr. Williams presented Board Members with two versions of the district logo. Both were well liked, one had a Crest with 4 Gold stars representing the schools, the other version did not include the Crest, but was very similar – Board Members preferred the logo without the Crest.

B. First Reading: Policy IKF Graduation Requirements – Mr. A.J. Malis  
Mr. Malis addressed Board Members, his presentation (see attached) is a Graduation requirement comparison. He noted under the current schedule we require 7 periods for grades 9<sup>th</sup> – 11<sup>th</sup>, with a class period credit expectation of 7 credits per period, a total of 21 at the conclusion of the junior year. As seniors, under the current schedule we require 5 periods; resulting in 5 credits per period. TVHS students graduate with 26 credits; however our graduation requirements states they need 24. Board Members asked many questions, and requested this topic be brought back during a study session.

First Reading: Policy JFB Open Enrollment – Ms. Kim Sharp

This policy revision is in alignment with our new open enrollment application. It simplifies the process, and clarifies expectations. Board Members unanimously agreed to the proposed changes.

C. Special Education Report – Ms. Sally Glennon and Mr. Adam Hamm  
Ms. Glennon presented a Special Education report (see attached) for Board Members providing an overview of the types of programs and services offered, the number of students in our programs, the time committed to each program and the cost of the programs. After Ms. Glennon's report Board Members had questions relating to the standard of care we provide and how we compare to other districts. They asked for this report to be scheduled in the near future, so they may have answers to the additional questions they posed.

## 7. ACTION ITEMS

A. Governing Board Organization 2016

**MOTION:** Mr. Auslander nominated Dr. Livingston as Board President and Mr. Carlos Ruiz as the Board Clerk for 2016. Mr. Neff seconded; the motion carried unanimously.

B. Governing Board Retreat date change from January 24, 2016 to January 31, 2016

**MOTION:** Mr. Ruiz made a motion to approve the Board Retreat date change from January 24, 2016 to January 31, 2016. Dr. Livingston seconded; the motion carried unanimously.

C. Tanque Verde High School Cheer Squad Out of State Travel Request

Board Members thanked Ms. Heck for her well written request, they appreciated her attention to detail.

**MOTION:** Mr. Neff made a motion to approve the TVHS Cheer Squad Out of State Travel Request as presented. Mr. Ruiz seconded; the motion carried unanimously.

**8. ANNOUNCEMENTS**

An education- ranking website, Niche ranked the 2016 Best School Districts in Arizona. Tanque Verde Unified School District Ranked No. 10 in the state and No. 4 in Tucson. Nationally, TVUSD is ranked in the top 9% (10,488 school districts, TVUSD is 941).  
March 2, 2016 Disabilities Screening for Children Birth-5

**9. FUTURE BOARD AGENDA ITEMS**

Teacher contract language  
Preschool Feasibility Committee report  
Security and Safety update  
AZMAC – AZ Aid Compact  
Curriculum / Delivery Methodology Update – Barbara Drummond  
High School Graduation Requirements  
Special Education Update

**10. ADJOURNMENT**

Dr. Livingston adjourned the meeting at 10:10 p.m.

Respectfully submitted by,  
Judy Bower, Board Secretary

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Peter Livingston, Board President

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Susan Fry, Board Member

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Carlos Ruiz, Board Clerk

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Jeffrey Neff, Board Member

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Steven Auslander, Board Member

## Personnel Items - Board Meeting - January 14, 2016

<b>Administrator Contracts</b>	Position	Reason	Site	FTE	Salary	Date
<b>Certified Contracts</b>	Position	Reason (Replace / New)	Site	FTE	Salary	Date
<b>Certified Resignations</b>						
Breanne Door	1st Grade Teacher	Moving Out of State	ACES	1.00	\$32,800.00	1/8/2016
<b>Classified Contracts</b>	Position	Reason (Replace / New)	Site	FTE	Wage	Date
<b>Classified Agreements</b>	Position	Reason (Replace / New)	Site	FTE	Wage	Date
Jeff Turner	Custodian	Replace Rebecca Pferdeort	TVHS	1.00	\$9.56	12/14/2015
Lindsey Kowalski	Motor Lab Aide	Deana Rosales	ACES/TVES	0.50	\$9.56	11/6/2015
<b>Other Continuations</b>	Position	Reason (Replace / New)	Site	FTE	Wage	Date
<b>Classified Resignations</b>	Position	Reason	Site	FTE	Wage	Date
Albert Jay Moore	Bus Driver/Monitor	Other Employment	TRANS	.375/.50	\$11.11/\$8.85	1/5/2016
<b>Other</b>	Position	Reason	Site	FTE	Wage	Date
<b>Other Discontinuations</b>	Position	Reason	Site	FTE	Wage	Date
Bruce Novak	Assistant Softball Coach	Personal	TVHS	Varies	\$2,008.00	12/7/2015
Misty Olson	Food Services Assistant	Did Not Meet Probation Period	TVES	0.56	\$9.22	1/7/2016
<b>Other New Hires</b>	Position	Reason	Site	FTE	Wage	Date
Eden Bartron	Dance Instructor	Reclassification to TOSA	TVHS	0.27	\$25/hour	12/1/2015
Leslie Standiferi	Certified Substitute	New	Varies	Varies	Sub Rate	1/14/2016
Sarah Barker	1st Grade Teacher	TOSA - Replace Breanne Door	ACES	1.00	\$176.34/per day	1/11/2016
Charles Adams	Certified Substitute	New	Varies	Varies	Sub Rate	1/14/2016
Henry "Beau" Borboa	Head Softball Coach	Replace Chris Voutsas	TVHS	Varies	\$2,868.00	2/1/2016
Carly Hanna	Certified Substitute	New	Varies	Varies	Sub Rate	1/14/2016
Neil Katz	Certified Substitute	New	Varies	Varies	Sub Rate	1/14/2016



# GRADUATION REQUIREMENT COMPARISON

Tanque Verde High School

# PURPOSE

- An attempt to find graduation requirements that are for ALL students at TVHS. It is NOT aimed at lowering standards at the high school.

	TUSD	Vail	Amphi	Salpointe	CFHS	TVHS
English	4	4	4	4	4	4
Math	4	4	4	4	4	4
Science	3	3	3	3	3	3
Social Studies	3	3.5	3	3	4	3
Language	0	0	0	2	2	2
FA/CTE	1	1	1	1.5	1	2
PE	1	0	1.5	0.5	1	1.5
Health	0.5	0.5	0	0.5	0.5	0
Elective	6.5	5.5	5.5	4	4.5	4.5
Theology				4		
Total	23	22	22	26	24	24

	TUSD	Vail	Amphi	Salpointe	CFHS	TVHS
English	4	4	4	4	4	4
Math	4	4	4	4	4	4
Science	3	3	3	3	3	3
Social Studies	3	3.5	3	3	4	3
Language	0	0	0	2	2	2
FA/CTE	1	1	1	1.5	1	2
PE	1	0	1.5	0.5	1	1.5
Health	0.5	0.5	0	0.5	0.5	0
Elective	6.5	5.5	5.5	4	4.5	4.5
Theology				4		
Total	23	22	22	26	24	24

	TUSD	Vail	Amphi	Salpointe	CFHS	TVHS
English	4	4	4	4	4	4
Math	4	4	4	4	4	4
Science	3	3	3	3	3	3
Social Studies	3	3.5	3	3	4	3
Language	0	0	0	2	2	2
FA/CTE	1	1	1	1.5	1	2
PE	1	0	1.5	0.5	1	1.5
Health	0.5	0.5	0	0.5	0.5	0
Elective	6.5	5.5	5.5	4	4.5	4.5
Theology				4		
Total	23	22	22	26	24	24

	TUSD	Vail	Amphi	Salpointe	CFHS	TVHS
English	4	4	4	4	4	4
Math	4	4	4	4	4	4
Science	3	3	3	3	3	3
Social Studies	3	3.5	3	3	4	3
Language	0	0	0	2	2	2
FA/CTE	1	1	1	1.5	1	2
PE	1	0	1.5	0.5	1	1.5
Health	0.5	0.5	0	0.5	0.5	0
Elective	6.5	5.5	5.5	4	4.5	4.5
Theology				4		
Total	23	22	22	26	24	24

# CONSIDERATIONS

- Are we serving all students or preparing our students for university enrollment?

2015	102 graduates	56% university	32% 2-year college
2014	86 graduates	72% university	20% 2-year college
2013	101 graduates	69% university	19% 2-year college

# CONSIDERATIONS

- Current requirements...
  - Reduces school's flexibility when working with transfer students.
  - Reduces school's ability to accept 11th and 12th grade open enrollment applicants
  - Puts a additional burden on our SPED/504 students.



# CONSIDERATIONS

- Consider adding 0.5 Health credit requirement and reducing PE from 1.5 to 1.0 credits.
- Consider eliminating the foreign language *requirement* for graduation.
- If we are going to keep foreign language requirement, we need to commit (as a district) to paying for any and all online language requests.

# CLASS PERIOD ENROLLMENT EXPECTATION

	TUSD	Vail	Amphi	Salpointe	CFHS	TVHS
9th	6	6	6	7	7	7
10th	6	6	6	7	7	7
11th	6	5	6	7	6	7
12th	6*	5	4	7	6	5
Total over 4 years	24	22	22	28	26	26
Total Credits for Graduation	23*	22	22	26	24	24

	TUSD	Vail	Amphi	Salpointe	CFHS	TVHS
9th	6	6	6	7	7*	7
10th	6	6	6	7	7*	7
11th	6	5	6	7	6	7
12th	6*	5	4	7	6	5
Total over 4 years	24	22	22	28	24	26
Total Credits for Graduation	23*	22	22	26	24	24

# CONSIDERATIONS

- Align the number of credits required for graduation with the number of required classes to enroll in a SY.
  - 7,7,6,6
  - 7,7,6,5
  - 7,6,6,5
- Currently, TVUSD is mandating 2 more credits per student. This requires FTE above and beyond requirements
- Is the 7 period day a remnant of the JH blend? Is it possible to change to a 6 period day at the HS with an extra period added to day to accommodate alternate schedules or increasing course opportunities.

**Special Education Programs**  
In the  
**Tanque Verde Unified School District**

**January 14, 2016**

Sally Glennon Director of Special Education

Adam Hamm Business Manager

# OVERVIEW

- Types of programs and services offered
- Number of students by program
- Number of minutes of support by program
- Cost of programs
  - \*funds generated by eligibility
  - \*supplemented by M&O funds

# By the Numbers:

- Approximately 300 special education students/approximately 2000 students overall
- 15% of student population (12% is usual)
- Higher percentage at ACES



# Programs/Services

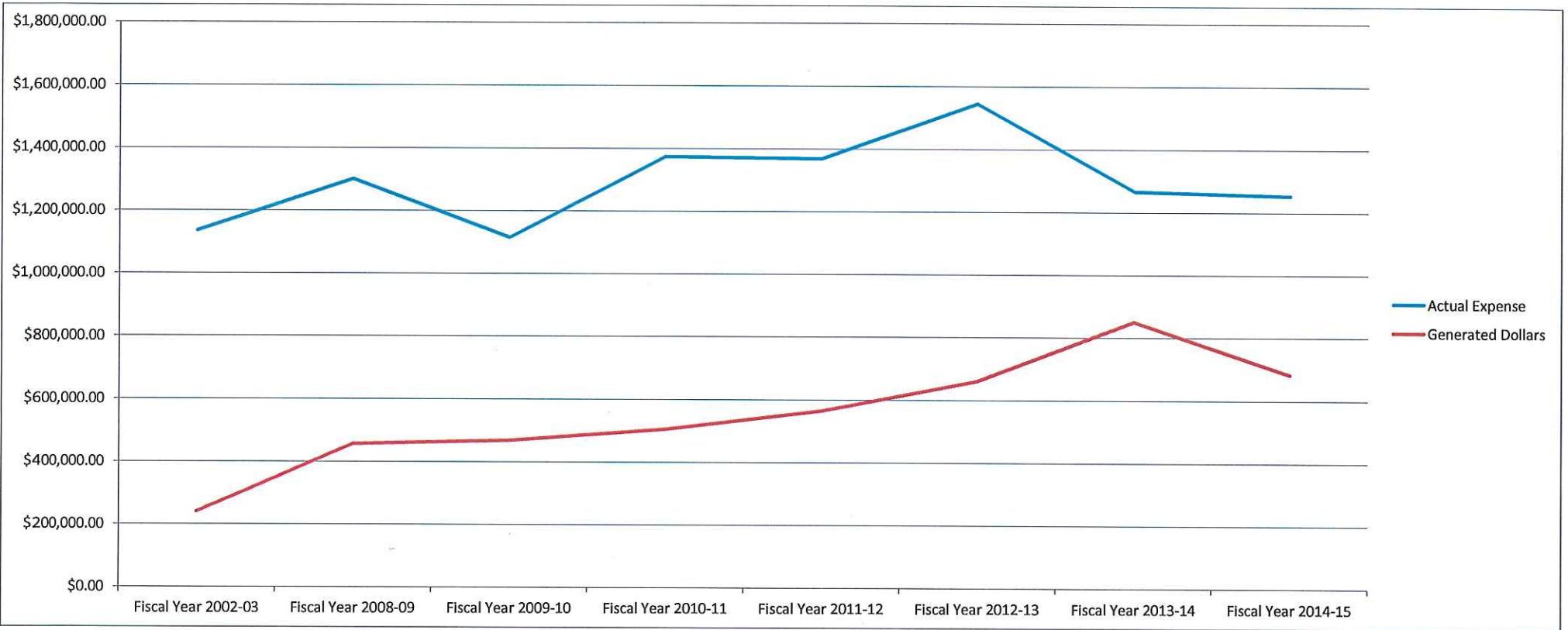
- Academic Support
- Community-Based Instruction (CBI)
- Academic with Behavior Support
- Speech
- Adaptive PE
- Contracted services: Occupational Therapy, Physical Therapy, Vision Impairment, Hearing Impairment

# Numbers by Program and Service

- Academic Support
- Speech
- Special programs
- OT, PT, Vision, Hearing, Adaptive PE

# Costs

- Funds generated by eligibility
- Supplemented by M&O



# Concerns

- Special Education Teachers' workloads
- Growing numbers
- Hiring for part-time positions
- Consistency in procedures and practices across the district