

# Truck Rental Agreement & Guidelines



2171 Monroe Avenue Rochester, NY 14618  
 Phone: (585) 279-8200  
 Fax: (585) 279-8225

Date of Rental: \_\_\_\_/\_\_\_\_/\_\_\_\_

Borrower's Name: \_\_\_\_\_ New Address: \_\_\_\_\_

Employer/Company: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Old Address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

### Replacement Costs for Items Not Returned or Damaged

Please Initial

Fuel (Retuned with less than full tank)	Current Unleaded Rate + \$1/gal	_____
Keys not returned or lost	\$15/set	_____
Cleaning Fee (If garbage is left behind)	\$25	_____
Moving Furniture Blankets	\$20/Blanket	_____
Hand Dolly	\$200	_____
Moving Straps	\$3/Strap	_____
Side Mirror	\$75/Mirror	_____
Rear Mirror	\$150/Mirror	_____
Ramp Re-Alignment	\$250/Incident	_____
Late Fee (If returned after the rental period)	\$50	_____

**I/We, (please print name) \_\_\_\_\_ (hereinafter known as the borrower) have read and agree to abide by the RE/MAX Plus moving truck usage guidelines. I hereby release and forever hold harmless RE/MAX Plus; Partners Plus LLC; 2171 Monroe Truck LLC and all other persons from any and all claims of damage to or by the driver, passengers, or cargo arising out of the use of the RE/MAX Plus Truck Ford E-350 SD CUTAWAY.**

**Borrower's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



## Truck Guidelines for Clients

1. **DRIVER must be at least 21 years of age and possess a valid NYS Driver's License & Insurance Card** (We require a copy of both before truck going out). The Driver must be the person on the paperwork and they must fill out and submit all required items prior to their rental date. If the truck is reserved for a Sat or Sun, the borrower must return the required paperwork prior to 3:00PM on Friday or you may run the risk of not getting all the required information to use the truck.
2. **The move must be within a 50 mile radius of our office** (There is a GPS tracker in the vehicle that notifies us via email when the truck has gone outside that radius).
3. **Borrower is responsible for full insurance deductible** for damages in the event of an accident or claim. If you should have an accident, please call the police right away. Insurance companies will require a police report when filing a claim, and then contact your agent immediately.
4. **The gas tank must be full upon return.** If the truck is returned with less than a full tank of gas, the client will be charged accordingly to fill the gas tank (with an additional \$1.00 per gallon service fee).
5. **The rental period is 23 hours** with a **10AM pickup & 9AM drop-off** the following day.
6. **The truck may only be used by any one client/household one day per month.**
7. **Your Agent should be the main point of contact should any issues arise.**
8. **All rental requests must be submitted through the truck website at [www.remaxplustruck.com](http://www.remaxplustruck.com).** This can be done by the client or by the agent on behalf of the client. This is necessary to ensure a fair system where requests are approved on a first received basis. Please note that your requests are not confirmed until you receive a confirmation email from RE/MAX Plus. All reservations must be cancelled at least 24 hours in advance.
9. Borrower will be charged for items that have to be replaced due to the not returning them.
10. Borrower must return truck clean of debris or garbage in driving cab & storage area (entire interior).
11. Driver must take special care to avoid any overhangs or bridges that may cause harm to the truck's exterior.
12. Driver must obey all signs posted in & on the truck. Ramp must be deployed and returned very gently. The ramp can become stuck in the out position or come off track and can cause damage to the underside of the truck if too much force is used.
13. It is recommended that the driver fully inspect the vehicle prior to leaving the RE/MAX Plus parking lot and upon return.
14. Should the truck become unavailable due to mechanical issues, maintenance, accident, or for any other reason it is the clients responsibility to find an alternative or schedule another day. RE/MAX Plus will not be responsible for the expenses incurred.



## Truck Details

- The RE/MAX Plus truck is a 16' (16 foot), 2007 Ford E-350 SD CUTAWAY with a weight capacity of 7300 lbs. The overhead clearance of this vehicle is 10 feet, 6 inches tall (10' 6"). We ask that borrowers avoid drive-thru windows of any sort, canopies, banks, fast food restaurants, low bridges, etc.
- It runs on regular unleaded fuel only and should be refilled with such.
- The truck is a non-smoking vehicle and we ask that all borrowers refrain from smoking in the truck.
- There is a \$2,500 deductible on our collision insurance that the borrower is responsible for should any damage occur to the vehicle.
- To avoid damage to exterior mirrors and the body of the truck we ask that the driver does not back up the truck unless absolutely necessary and that the driver use a spotter to help guide them.
- We also ask that the drivers allow ample stopping time and leave enough distance between the truck and other vehicles. When fully loaded, the truck weighs approximately 14,000 lbs. and takes longer to stop than a normal vehicle.
- The intent of the RE/MAX Plus Moving Truck has is to assist your clients in their move. The size & weight capacity make the truck perfect for moving boxes, electronics, clothing and other miscellaneous items. You should advise your clients to make other arrangements for heavy furniture, large items, and large scale or major moves.