

# Finance Committee Meeting

May 12, 2008

The Manitowoc County Finance Committee convened into an open session at the County Administrative Building, 1110 S. 9<sup>th</sup> St., Manitowoc, WI, being the 12<sup>th</sup> day of May, 2008.

Meeting called to order by Chairperson Kozlowski at 4:30 p.m.

Roll Call: Present were - Chairperson Ralph Kozlowski, Supervisor Ted Zigmunt, Supervisor Biff Hansen, Supervisor Mary Muench, and Supervisor Bob Dobbs.

Also Present: County Executive Bob Ziegelbauer, Supervisor Jim Brey, Treasurer Ed Brey, Register of Deeds Preston Jones, Comptroller Todd Reckelberg, County Clerk Jamie Aulik, Corporation Counsel Steve Rollins, and Information Systems Director Bob Blashe.

Nominations for Vice Chair of the Finance Committee: Supervisor Hansen nominated Supervisor Zigmunt, seconded by Supervisor Muench. After no other nominations were made, Supervisor Zigmunt was appointed Vice Chair by unanimous consent.

Nominations for Secretary of the Finance Committee: Supervisor Hansen nominated Supervisor Muench, seconded by Supervisor Zigmunt. After no other nominations were made, Supervisor Muench was appointed Secretary by unanimous consent.

Public Input: Chairperson Kozlowski declared public input open.

There was no public input; hence, Supervisor Kozlowski declared public input closed.

Minutes: Approval of the April 14, 2008 Finance Committee meeting minutes. Motion by Supervisor Zigmunt seconded by Supervisor Hansen to approve the minutes. Motion carried 5-0.

Vouchers: Approval of Accounts Payable vouchers for April 2008. Motion by Supervisor Zigmunt, seconded by Supervisor Muench to approve the vouchers. Motion carried 5-0.

Update by Information Systems Director Bob Blashe: Director Blashe gave a status report on ongoing operations in his office and had an informational handout. Email archiving project is going well and hope to be done by mid-June. He was asked if the addressing was done for local units of government. Director Blashe said that he will look into it and report back to the committee. Discussion followed.

Ordinance amending Manitowoc County Code §4.13(5) regarding various fees charged by Register of Deeds: Register of Deeds Preston Jones informed the committee regard the reasons behind various fee changes. Some were state mandated fees, others will serve to standardize fees across all counties in the state. Supervisor Hansen made a motion to approve the resolution amending the county code to reflect the fee changes, seconded by Supervisor Muench. The motion passed 5-0.

Resolution authorizing transfer of funds to Human Services Department: Comptroller Reckelberg explained that the impact of this resolution would be to make the 2007 balance on the Human Services Special Revenue Fund \$0 and allow him to close out that part of the books.

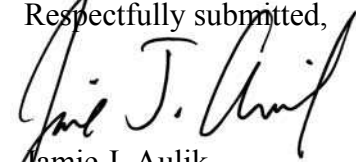
The main reason that the fund was \$934,725 was due to a spike in mental health services. Motion by Supervisor Hansen, seconded by Supervisor Zigmunt to authorize the transfer of funds from the general fund to the Human Services Special Revenue Fund in the amount of \$934,725. Discussion followed. Supervisor Hansen requested an overall breakdown of 2007 line item balances for the Human Services Department. The motion passed 5-0.

County Code Chapter 4: Chapter 4 was not updated since the County changed to an Executive form of government. Between now and next month's meeting, the Comptroller will draft language to reflect the Executive form of government and then pass it on to Corporation Counsel Rollins. Comptroller Reckelberg briefly went through some of the changes that he intends to make in Chapter 4.

Next Meeting: The next meeting is June 10, 2008.

Adjournment: Meeting adjourned at 5:11 p.m.

Respectfully submitted,



Jamie J. Aulik  
Manitowoc County Clerk