



UNIVERSITY HEALTH SYSTEM

REGULAR MEETING OF THE BOARD OF MANAGERS

Tuesday, June 27, 2000
Board Room
University Center for Community Health
701 S. Zarzamora

Minutes

BOARD MEMBERS PRESENT

Robert Engberg, Chair
Robert Jimenez, M.D., Vice Chair
Jeff Judson, Secretary
Johnny E. Lovejoy, II
Mary Beth Williamson
James R. Adams
Luis Roberto Vera, Jr., J.D.

BOARD MEMBERS ABSENT

None.

OTHERS PRESENT

Tommy Adkisson, Bexar County Commissioner, Precinct 4
Jeff Turner, President/Chief Executive Officer, University Health System
Michael Bailey, Director, Financial Accounting, University Health System
Linda Boyer-Owens, Vice President, People & Organizational Development
Theresa DeLaHaya, Vice President, University Center for Community Health and Prevention Services
Steve Enders, Senior Vice President for Ambulatory Services, University Health System
Debra Flores, Budget Director, University Health System
George B. Hernandez, Jr., Executive Vice President/Assistant Administrator, University Health System
Ruth Lozano, Director/Pastoral Care, University Health System
Gary McWilliams, M.D., Medical Director, CareLink Financial Assistance Program, University Health System
John Montalto, CND, EC/Trauma Services, University Hospital
Mary Ann Mote, Director, Materials Management, University Health System
Mary Rozar-Hogan, Director, Business Development & Corporate Communications, University Health System
Greg Rufe, Hospital Administrator, University Hospital
Jean Setzer, Ph.D., Director/Planning & Grants Management, University Health System
Juanita Simmons, Executive Director, CareLink, Financial Assistance Program, University Health System
John C. Sparks, M.D., Medical Director, Correctional Health Services, University Health System

Janet Young, RRA, Director, Outpatient Medical Information Services, University Health System

Steven Wartman M.D., Ph.D, Dean of the Medical School, UTHSCSA

And other attendees.

MEMBERS OF THE PRESS

Nicole Foy, San Antonio Express-News

CALL TO ORDER

Mr. Engberg called the meeting to order at 6:05 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Reverend Sam Spencer, Volunteer Chaplain, at University Hospital and the San Antonio Police Department provided the invocation. He thanked the staff for providing outstanding and compassionate care to Officer Oscar Perez who was killed in the line of duty earlier this year. Mr. Engberg led the pledge of allegiance.

SPECIAL RECOGNITIONS

None.

CITIZEN'S PARTICIPATION

Mr. M.K. Ramadoss, Bexar County Resident, stressed concern regarding the Parkland Health System announcement which was published in the Dallas Morning News on June 20, 2000, regarding planned cuts and other changes to ease a budget crisis. Mr. Engberg pledged that the University Health System would continue to display financial discipline at the current level of commitment.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

CONCLUSION:	The minutes of the regular Board meeting of May 23, 2000 were presented for approval.
RECOMMENDATION:	Mr. Engberg recommended approval of the minutes as submitted.
ACTION:	A MOTION for approval of the recommendation was made by Mr. Adams, SECONDED by Mrs. Williamson, and PASSED unanimously.
FOLLOW-UP:	None.
EVALUATION:	None.

REPORT FOM THE PRESIDENT OF THE HEALTH SCIENCE CENTER – DR. JOHN HOWE

CONCLUSION:	Dr. Wartman provided a report on the behalf of Dr. Howe. He was privileged to attend his first Medical School graduation this month at which 193 students graduated. It was a magnificent and moving experience. Dr. Wartman extended an invitation to the “white coat”
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ceremony on July 2 at the UTHSCSA auditorium. First year medical students will be welcomed and introduced. The average age of incoming medical students is 22-24 years old.

RECOMMENDATION: None.
ACTION: None.
EVALUATION: This report was presented for information and no action was required.
FOLLOW-UP: None.

REPORTS OF STANDING COMMITTEES

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

A. CONSIDERATION OF APPROVAL OF RECOMMENDATIONS AND ACCEPTANCE OF REPORTS IDENTIFIED AS CONSENT AGENDA ITEMS:

CONCLUSION: Three (3) items were presented for approval on the consent agenda:

1. Report from the President of the Medical-Dental Staff - William E. Strodel, M.D.
 - (a) Consideration of Medical-Dental Staff Recommendations Regarding Staff Membership
2. Consideration of Request by City Public Service for Electric Service Line Easement – George B. Hernandez, Jr.
3. Consideration of Purchasing Activities (Consideration of Purchasing Activities (See Attachment A) - Mary Ann Mote.

RECOMMENDATION: Mr. Judson pulled item no. 3 for further review and evaluation during the financial presentation and for consideration of the short and long term financial impacts of such purchases. Staff recommended approval of the remaining items on the consent agenda *en block* without discussion.

ACTION: A **MOTION** for approval of the recommendation was made by Mr. Lovejoy, **SECONDED** by Mrs. Williamson, and **PASSED** unanimously.

EVALUATION: None.

B. ITEMS RELATED TO PLANNING & OPERATIONS

1. REPORT ON JUNIOR VOLUNTEER PROGRAM – LINDA BOYER-OWENS

CONCLUSION: This report was deferred until the July 2000 meeting.
RECOMMENDATION: None
ACTION: None.
FOLLOW-UP: None.

EVALUATION: None.

2. RECOMMENDATION ON STRATEGIC PLANNING – JEFF JUDSON/JEFF TURNER

CONCLUSION: Mr. Turner reported that the Board of Managers had met on Monday, June 19, 2000, together with UTHSCSA and the Health System's senior leadership to finalize strategic goals, initiatives and tactics. A strategy document was provided for the Board's review, and Mr. Judson informed the Board that there are two more crucial steps in the strategy planning process. A brief discussion ensued.

RECOMMENDATION: Mr. Judson and Mr. Turner recommended that the Board accept the strategy inclusive of goals, initiatives and tactics.

ACTION: A **MOTION** for approval of this recommendation was made by Mr. Judson, **SECONDED** by Mr. Lovejoy and **PASSED** unanimously.

FOLLOW-UP: Staff will revise the environmental assessment to include information on three additional strategic drivers: community health, governmental policy, and workforce issues. The revised assessment and an implementation proposal that identifies metrics, timetables, staff and/or the organizational units accountable will be presented to the Board for their consideration in August/September.

EVALUATION: None.

3. REPORT ON EMS TRANSFER ACTIVITY – GREG RUFÉ

CONCLUSION: As requested by Mr. Adams at last month's meeting, Mr. Rufe followed up on the report by Dr. Gordon, Medical Director of San Antonio EMS relating to April's emergency room diversions occurring in the community, specifically, information regarding University Hospital. Dr. Gordon sounded the alarm that the issue of diversions was increasing and would pose a problem to the community in general if the trend continued. The issue of emergency room diversions has gained the attention of the Greater San Antonio Hospital Council and is being looked at from the perspective of a community issue. The University Health System will be an active participant in that process.

Mr. Rufe's report focused on April's total community-wide EMS transfers, which exceeded the previous April's by almost 500. During the first four months of 2000 the Emergency Center found it necessary to go on diversion to Code II and III medicine patients more frequently than usual. During the same period, the Emergency Center remained open to trauma. The Emergency Center remains the main destination of EMS transfers occurring in the community, and could also pose a problem to the community if the trend continues.

Mr. Rufe reported that Emergency Center EMS transfers have been steadily increasing, while transfers to other community facilities have generally remained flat or have demonstrated slight increases. He provided a graphics presentation to demonstrate the trends.

RECOMMENDATION: None.

ACTION: This report for presented for informational purposes only and no action was required

FOLLOW-UP: None.

EVALUATION: None.

4. CONSIDERATION OF POLICY REGARDING THE NAMING OF UHS FACILITIES – JEFF TURNER

CONCLUSION: Mr. Turner presented a policy entitled Naming of Facilities (No. 2.02) which was developed to guide decisions regarding the naming of facilities, portions of facilities and other significant assets owned or leased by the University Health System, as requested by Mr. Jim Adams. Dr. Jimenez supports this recommendation.

RECOMMENDATION: Mr. Adams recommended the following revisions to the policy: (1) A section which identifies the criteria for substantial personal contributions, i.e., significant service to Bexar County or the University Health System; and (2) Review of formal requests by the Vice Chairman of the Board of Managers, as opposed to the President/CEO.

ACTION: A **MOTION** for approval of this recommendation was made by Mr. Vera, **SECONDED** by Mrs. Williamson and **PASSED** unanimously.

FOLLOW-UP: None.

EVALUATION: Mr. Adams noted that the University Health System is not shopping for additional facilities to name, but merely defining and formalizing an existing process for future reference.

5. CONSIDERATION OF RESOLUTION TO NAME THE CONTROLLED ACCESS FACILITY AT UNIVESITY HOSPITAL IN HONOR OF JOHN C. SPARKS, JR., M.D.

CONCLUSION: Following a recommendation by Mr. Luis Vera in March 2000, for formal consideration by the Board of Managers in naming the controlled access unit at University Hospital in honor of John C. Sparks, Sr., M.D., Medical Director, Correctional Health Care Services, Mr. Turner presented a Resolution. Dr. Sparks has diligently serve this community for the past 20 years and more recently, was instrumental in planning, organizing, and developing the controlled access unit to improve the efficiency of providing medical care to the people at the Bexar County Detention Facility. Dr. Sparks is committed to the people of Bexar County, and the University Health System, and his contributions clearly support our mission and goals. Mr. Vera's request is in accordance with the policy on naming of UHS facilities.

RECOMMENDATION: Mr. Turner recommended approval of the Resolution to Name the Controlled Access Facility at University Hospital in honor of John C. Sparks, Jr., M.D.

ACTION: A **MOTION** for approval of this recommendation was made by Mr. Vera, **SECONDED** by Mr. Adams and **PASSED** unanimously.
FOLLOW-UP: None.
EVALUATION: Dr. Sparks expressed appreciation to the Board for this honor.

6. REPORT ON COMMUNITY FIRST HEALTH PLANS, INC.– CHARLES L. KIGHT

CONCLUSION: This report was deferred until July 2000.
RECOMMENDATION: None.
ACTION: This report was presented for information and no action was required.
FOLLOW-UP: None.
EVALUATION: None.

7. CONSIDERATION OF CANDIDATES TO SERVE ON THE BOARD OF TRUSTEES OF THE CENTER FOR HEALTH CARE SERVICES – GEORGE B. HERNANDEZ, JR.

CONCLUSION: Mr. Hernandez reported that on May 30, 2000, the Board of Trustees for The Center for Health Care Services approved a modification to its current charter with the Texas Department of Mental Health and Mental Retardation. The approved modification adopted the plan agreed by the University Health System and Bexar County in the sponsorship agreement approved by the Board of Managers on April 25, 2000. The change in sponsorship requires review and concurrence of TCMHMR. Commissioner Karen P. Hale reviewed and approved the revised plan on June 6, 2000.

The public notice of Board vacancies resulted in the submittal of 31 applications. The Ad Hoc Board Subcommittee on Center sponsorship conducted a preliminary review of the applications on Monday, June 26, 2000 at 9 a.m. Mr. Hernandez reviewed Trustee qualifications. One of the trustees appointed must either be a consumer or a family member of a consumer of the type of services the Center provides reported. The eight (8) finalists were identified as Annie Brown, Yolanda Cantu, Jerry Fulenwider, George B. Hernandez, Malcolm Hester, Dr. Roberto Jimenez, Diane Lawrence, and Robert Murray. All were present for interviews with the Board of Managers.

RECOMMENDATION: Staff recommended that the Board of Managers appoint four trustees to The Center for Health Care Services Board of Trustees after interviews with the eight (8) finalists.

ACTION: Pursuant to TEX. GOV'T CODE, Section 551.074 (Vernon 1994), Mr. Engberg adjourned the public meeting at 6:35 p.m., and the Board of Managers went into a closed meeting to deliberate regarding the appointment of Trustees to The Center for Health Care Services. No action would be taken in the closed meeting.

The public meeting reconvened at 8:55 p.m., and Mr. Adams recommended the following candidates for Health System Trustee

appointments: Place 2 – George Hernandez (1 year through June 30, 2001); Place 4 – Yolanda Cantu (1 year through June 30, 2001); Place 6 – Robert Murray (2 years through June 30, 2022); and Place 8 – Roberto Jimenez (2 years through June 30, 2022).

ACTION: A **MOTION** for approval of this recommendation was made by Mr. Adams, **SECONDED** by Mrs. Williamson and **PASSED** unanimously.
FOLLOW-UP: None.
EVALUATION: Mr. Adams expressed appreciation for the quality, compassion and sense of knowledge of each of the individual candidates.

C. ITEMS RELATED TO BUDGET & FINANCE

1. FINANCIAL/OPERATIONAL REPORTS FOR MAY, 2000 – JEFF TURNER

CONCLUSION: Mr. Judson stressed concern with the lack of fiscal notes associated with each of the items in the purchasing section of the Consent Agenda, item no. 3. A brief discussion ensued regarding short and long-term financial implications associated with each of the items, and Mr. Judson expressed his preference to routinely be provided with this information.

In Ms. Deming's absence, Mr. Turner reviewed revenues, expenses, fund balances, and adjustments made during the month of May. Mr. Turner also presented a 2001 Tax Planning Baseline Projection for discussion with preliminary schedules, assumptions, and proposed timelines.

RECOMMENDATION: Mr. Judson recommended approval of item no. 3, Consideration of Purchasing Activities, under the Consent Agenda.

ACTION: A **MOTION** for this recommendation was made by Mrs. Williamson, **SECONDED** by Mr. Adams, and **PASSED** unanimously.

FOLLOW-UP: Mr. Turner and Mr. Judson will discuss fiscal notes in greater detail at a scheduled meeting on Thursday, June 29, so that staff can better understand Mr. Judson's needs.

EVALUATION: None.

2. BILLING & COLLECTION PROCESS IMPROVEMENT ACTIVITIES – MARY ANN MOTE

CONCLUSION: This report was deferred until July 2000.

RECOMMENDATION: None.

ACTION: None

FOLLOW-UP: None.

EVALUATION: None

3. CONSIDERATION OF PARTICIPATING IN THE PROPOSED LA PAZ TAX INCREMENT REINVESTMENT ZONE – JEFF TURNER

CONCLUSION: This item was deferred until July 2000.

RECOMMENDATION: None.

ACTION:	None.
FOLLOW-UP:	None.
EVALUATION:	None

COMMUNICATIONS

None.

ADJOURNMENT

There being no further business, the meeting adjourned at 10:35 p.m.

Robert Engberg
Chairman

Jeffrey M. Judson
Secretary

Sandra D. Garcia
Recording Secretary