ECCnet Locations Attributes List

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ECCnet Locations Upload Spreadsheet Attributes List

This document describes attributes in the Locations spreadsheet. To help you find individual attributes, attribute names appear in order as they appear in the Locations spreadsheet.

Attribute Name	Format	Req	Description and Values
Location GLN	Numeric	Yes	Global Location Number. Unique location identifier for this location.
Parent GLN	Numeric	No	GLN for the location that this location reports to.
Location Name	Text	Yes	Legal registered name.
Alternate Name	Text	No	Name under which the company does business, if different from Location Name.
Address Line 1	Text	Yes	Mailing address. Include the following: Building number, street name and street type (for example 100 Main Street). Post Office Box number.
Address Line 2	Text	No	Wing, floor or unit number.
Address Line 3	Text	No	Specific room or department.
Address Line 4	Text	No	Additional reference to the location; shelf, aisle, direction.
City	Text	Yes	City
Country	Text	Yes	Country
Province / State	Text	Yes	Province, territory or state.
Postal / Zip Code	Text	Yes	Postal code or zip code.
Location Status	Text	Yes	Active or inactive.
Visibilty	Text	Yes	Indicate whether the location is available for viewing only by users within your company or by all users, for example trading partners.
Language	Text	Yes	Preferred language used in correspondence.
Time Zone	Text	Yes	Time zone.
Latitude	Text	No	Latitude.
Longtitude	Text	No	Longitude.
Location Purpose	Text	Yes	Purpose of the location. Options are: • Head Office

Attribute Name	Format	Req	Description and Values
			• Warehouse
			• Hospital
			• Clinic
			• Pharmacy
			• Mental Health
			• Community Health
			• Call Centre
			• Long Term Care
			• Emergency Medical Service (EMS)
			• Correctional Facility
			• Nurse Station
			• Dock Door
			• Emergency Department
			• Operating Theatre
			• Store
			• Shared Services Organization
Business Process *	Text	Yes	Always use: Order-to-Cash
Location Function 1	Text	No	Function performed at this location.
Location Function 2	Text	No	Options are:
Location Function 3	Text	No	• Ship To
			• Ship From
			• Buying Party
			• Selling Party
			• Remit To
			• Order From
			• Bill To
			• Legal Entity
Alternate Id Type	Text	No	Type of alternate company identifier.
			Options are:
			• DUNS
			• DUNS+4
			• Proprietary
Alternate Id Value	Text	No	ID value as identified in Alternate Id Type.
First Name	Text	No	Contact name representing this location.
Last Name	Text	No	
Title	Text	No	Position held by the contact.

Attribute Name	Format	Req	Description and Values
Email	Text	No	Methods of communicating with the contact.
Phone Number	Text	No	
Mobile Number	Text	No	
Fax	Text	No	
Role	Text	No	Business role performed by the contact on behalf of the location.
Import Status	Text	No	These cells are assigned values by the system after data has been processed.
Import Date	Text	No	
Imported By	Text	No	
Import Errors	Text	No	

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