



Document Title	<b>e-Tag Issues Work Group Charter</b>
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## CHARTER

### **e-Tag Issues Work Group**

Revised 4/18/2012

#### Establishment and Authority

The e-Tag Issues Work Group (EIWG) is a member Work Group that was established by, and reports to, the Interchange Scheduling and Accounting Subcommittee (ISAS).

#### Purpose/Responsibilities

The purpose of the EIWG is to research and facilitate resolution to identified e-Tag issues relating to reliability in the Western Interconnection.

The EIWG shall:

- a. Receive reports of e-Tag issues.
- b. Collect information regarding the issues, including contacting the involved parties.
- c. Research existing NERC and WECC documents applicable to the issues.
- d. Provide direction for solutions to the issues based on existing NERC and WECC documents, and then communicate the solutions to the involved entities. If no NERC and WECC documents exist to address an issue or the NERC and WECC documents are unclear with regard to the issue, the EIWG shall reach a consensus recommendation to present to the ISAS.
- e. Provide a synopsis of issues and related solutions to the ISAS at the next scheduled meeting.
- f. Perform such other functions as may be delegated by the ISAS.

#### Work Group Composition and Governance

##### **1. Membership**

- a. The EIWG shall be comprised of volunteers who may be ISAS voting members (ISAS membership is not required). There shall be representation from all areas within WECC and from both the transmission customer and transmission provider segments.
- b. The EIWG members shall serve as long as they are actively able to participate.

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- c. The EIWG chair shall review membership annually, solicit for new members, and add or delete from the membership list, as appropriate.

## **2. Leadership**

- a. The chair of ISAS shall appoint one of the ISAS members to serve as the EIWG's chair.
- b. The EIWG chair shall manage the EIWG and its meetings.

## **3. Meetings**

- a. The EIWG shall determine the time and place of its meetings.
- b. The EIWG shall determine the procedures for its meetings. Due to the nature of the duties performed by this group, the majority of meetings will be held via conference calls and emails.
- c. The chair (or designee) shall provide email notice of the time and place of all meetings to each member of the EIWG no later than three days prior to the meeting. The chair will include an agenda with the email notice.
- d. ISAS members who wish to attend EIWG meetings or monitor EIWG conference calls may do so after providing notice of their interest to the EIWG chair by email. Upon receiving such a notice, the EIWG chair shall provide an email copy of the meeting notices and agendas of future meetings to that ISAS member.

### Reporting

The EIWG shall report to ISAS on its activities and recommendations.

### Review and changes to the Charter

The EIWG shall review this charter on an annual basis and recommend any changes to the ISAS.

**Approved by the e-Tag Issues Work Group: 4/17/2012**

**Approved by Interchange Scheduling and Accounting Subcommittee:  
4/18/2012**