

FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM FOR ACADEMIC YEAR 2015-2016

***Public Act 187** states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) **and three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom

SCHOOL: St. Michael Catholic School **CITY:** Livonia

ADMINISTRATOR'S SIGNATURE: _____ **DATE:** _____

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. 9/2/2015	1:05 PM	1:15	700	Set Zones
2. 9/17/2015	10:00 AM	1:24	731	Preschool #1 drill
3. 9/30/2015	10:50 AM	1:34	731	Preschool #2 drill
4.				
5.				
Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
1. 9/3/15	9:00 AM	2:18	700	
2. 3/3/16	10:15 AM	1:40	620	2 nd on field trip, Preschool #1
Date of Shelter-in-Place Drill	Time of drill	Reason for drill (i.e. hazardous, weapons, intruder)	Number of people sheltered	Comments
1. 9/10/2015	2:00 PM	Shelter-in-Place...haz-mat	705	All procedures followed
2. 11/2/2015	8:45 AM	Lockdown...intruder	705	
3.				

Post a copy of this file on your school website.
At end of school year, mail copy of the form to:

Phys. Ed., Health/Safety Office
305 Michigan Avenue - 7th floor
Detroit, MI. 48226