



Vendor Name:

TARRANT COUNTY
PURCHASING DEPARTMENT

JACK BEACHAM, C.P.M., A.P.P.
PURCHASING AGENT

ROB COX, C.P.M., A.P.P.
ASSISTANT PURCHASING AGENT

BID NO. 2012-109

**ANNUAL CONTRACT
FOR
SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

**BIDS DUE JUNE 25, 2012
2:00 P.M.**

BID NO. 2012-109

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This Table of Contents is intended as an aid to bidders and not as a comprehensive listing of the bid package. Bidders are responsible for reading the entire bid package and complying with all specifications.

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

PRE-BID CONFERENCE

All bidders are encouraged to attend the Pre-Bid Conference to be held:

DATE: JUNE 13, 2012

TIME: 10:00 A.M.

**LOCATION: TARRANT COUNTY ADMINISTRATION BUILDING
PURCHASING DEPARTMENT CONFERENCE ROOM
100 E. WEATHERFORD, SUITE 303
FORT WORTH, TEXAS 76102**

RSVP: Vendors planning to attend the pre-bid conference should RSVP, in writing, via facsimile, no later than 5:00 p.m., Tuesday, June 12, 2012.

Send RSVP'S to Susanna H. Lea, at (817) 884-2629.

Questions from bidders will be addressed at the pre-bid conference. Any vendor who submits a bid without attending the scheduled pre-bid conference does so at his own risk. Such applicant who submits a bid and does not attend the scheduled pre-bid conference waives any right to assert claims due to undiscovered conditions.

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

Tarrant County is requesting bids for the **ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM RENTAL OF CARS, TRUCKS AND VANS** for **VARIOUS COUNTY DEPARTMENTS**. All bids must be submitted on the attached Bid Proposal Form. Vendors may bid on any or all items. Tarrant County will not enter into any contract where the cost is provisional upon such clauses as "escalator" or "cost-plus" clauses.

ORIGINAL AND ONE (1) COPY
OF
COMPLETED BID PROPOSALS
MUST BE RECEIVED IN THE
PURCHASING DEPARTMENT
AT 100 E. WEATHERFORD, SUITE 303
FORT WORTH, TEXAS 76102
ON OR BEFORE JUNE 25, 2012 AT 2:00 P.M.

All bids, including a "NO BID", are due in the Purchasing Department by the due date, in sealed envelopes or boxes. **All bids must be clearly marked with the Bid Number, the name of the company submitting the bid, and date and time of opening on the outside of the envelope/box and/or Air Bill/Delivery Receipt.** Original bid must be clearly marked "**ORIGINAL**" and contain all original signatures.

Any bid received after the date and/or hour set for bid opening will not be accepted. Bidder will be notified and will advise Tarrant County Purchasing as to the disposition by either pick up, return at bidder's expense, or destroyed with written authorization of the bidder. If bids/proposals are sent by mail to the Purchasing Department, the bidder shall be responsible for actual delivery of the bid to the Purchasing Department before the advertised date and hour for opening of bids. If mail is delayed either in the postal service or in the internal mail system of Tarrant County beyond the date and hour set for the bid opening, bids thus delayed will not be considered and will be disposed of as authorized.

Bids may be withdrawn at any time prior to the official opening. Alterations made before opening time must be initialed by bidder guaranteeing authenticity. After the official opening, bids become the property of Tarrant County and may not be amended, altered or withdrawn without the recommendations of the Purchasing Agent and the approval of Commissioners' Court.

Tarrant County is exempt from Federal Excise and State Sales Tax; therefore, tax must not be included in this bid.

Tarrant County reserves the right to accept or reject in part or in whole any bids submitted, and to waive any technicalities for the best interest of the County.

No oral explanation in regard to the meaning of the bid specifications will be made and no oral instructions will be given before the award of the contract. Request from interested bidders for additional information or interpretation of the information included in the specifications and all questions should be directed in writing, via facsimile, to:

**SUSANNA H. LEA, BUYER
FAX: (817) 884-2629**

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

All documents associated with this bid including but not limited to, the bid document, questions and their responses, addenda and special notices will be posted under the Bid number on the Tarrant County website and available for download by bidders and other interested parties. No documents will be faxed or e-mailed after the initial Notice of Intent to Bid and prior to bid award. It is the bidders'/respondents' sole responsibility to review this site and retrieve all related documents prior to the Bid due date.

The deadline for receipt of all questions is 12:00 (Noon), Fort Worth time, Monday, June 18, 2012. After the question deadline, all questions and their responses will be posted on the website and available for download by bidders.

All bids shall specify terms and conditions of payment, which will be considered as part of, but not control, the award of bid. County review, inspection, and processing procedures ordinarily require thirty (30) days after receipt of invoice, materials, or service. Bids which call for payment before thirty (30) days from receipt of invoice, or cash discounts given on such payment, will be considered only if, in the opinion of the Purchasing Agent, the review, inspection, and processing procedures can be completed as specified.

Invoices shall be sent directly to the Tarrant County Auditor's Office, Attention: Accounts Payable, 100 East Weatherford, Room 506, Fort Worth, Texas 76196. It is the intention of Tarrant County to make payment on completed orders within thirty days after receipt of invoice or items; whichever is later, unless unusual circumstances arise. **Invoices must be fully documented as to labor, materials, and equipment provided and must reference the Tarrant County Purchase Order Number in order to be processed. No payments shall be made on invoices not listing a Purchase Order Number.**

Continuing non-performance of the vendor in terms of Specifications shall be a basis for the termination of the contract by the County. The County shall not pay for work, equipment, or supplies which are unsatisfactory. Vendors will be given a reasonable opportunity before termination to correct the deficiencies. This, however, shall in no way be construed as negating the basis for termination for non-performance.

The **contract may be terminated** by either party upon written thirty (30) days notice prior to cancellation.

Bids will be considered irregular if they show any omissions, alteration of form, additions or conditions not called for, or irregularities of any kind. However, Tarrant County reserves the right to waive any irregularities and to make award in the best interest of the County.

Tarrant County reserves the right to accept or reject in part or in whole any bids submitted, and to waive any technicalities for the best interest of the County. Bids may be rejected, among other reasons, for any of the following specific reasons:

1. Bids received after the time limit for receiving bids.
2. Bids containing any irregularities.
3. Unbalanced value of any items.

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| <p style="text-align: center;">ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM RENTAL OF CARS, TRUCKS AND VANS</p> |
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Bidders may be disqualified and their bids not considered, among other reasons, for any of the following specific reasons:

1. Reason for believing collusion exists among the Bidders.
2. Reasonable grounds for believing that any Bidder is interested in more than one Bid for the work contemplated.
3. The Bidder being interested in any litigation against the County.
4. The Bidder being in arrears on any existing contract or having defaulted on a previous contract
5. Lack of competency as revealed by a financial statement, experience and equipment, questionnaires, etc.
6. Uncompleted work, which in the judgement of the County, will prevent or hinder the prompt completion of additional work, if awarded.
7. Bidders shall not owe delinquent property tax in Tarrant County.

It is the bidders' sole responsibility to print and review all pages of the bid document, attachments, questions and their responses, addenda and special notices. The Bid Proposal Signature Form must be signed and returned. Failure to provide signature on this form renders bid non-responsive. Failure to complete and the submission of all required forms, including but not limited to the Reference Page, Certificate of Eligibility, Checklist, Questionnaires (when applicable), Addenda (including revised forms), and any other specified forms or documents will be grounds for rejection of entire bid.

Due care and diligence has been used in preparation of this information, and it is believed to be substantially correct. However, the responsibility for determining the full extent of the exposure and the verification of all information presented herein shall rest solely with the proposer. Tarrant County and its representatives will not be responsible for any errors or omissions in these specifications, nor for the failure on the part of the proposer to determine the full extent of the exposures.

The successful bidder may not assign their rights and duties under an award without the written consent of the Purchasing Agent. Such consent shall not relieve the assignor of liability in the event of default by the assignee.

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

SPECIAL TERMS AND CONDITIONS OF THE CONTRACT

1. **Contract Terms:** Successful vendor(s) will be awarded a twelve (12) month contract, effective from date of award or notice to proceed as determined by Tarrant County Purchasing. At Tarrant County's option and approval by the vendor, the contract may be renewed for an additional one (1) year period, as further explained in Renewal Options. **Prices must remain firm for the entire contract.**

2. **Renewal Options:** Tarrant County reserves the right to exercise an option to renew the contract of the vendor for an additional one (1) year period, provided such option is stipulated in the Special Conditions and agreed upon by both parties. If the County exercises the right in writing, the Bidder shall update and submit any legal documents required during the initial solicitation by no later than thirty (30) calendar days prior to the commencement of the option period. These documents, if applicable, will be specified in the Special Conditions and include, but are not limited to, Insurance Certificates and Performance Bonds and must be in force for the full period of the option. If the updated documents are not submitted by the Bidder in complete form within the time specified, the County will rescind its option and seek a new bid solicitation.

3. **COOPERATIVE PURCHASING:** Tarrant County has the lead role in developing and encouraging Cooperative Purchasing efforts among the governmental entities that are listed on pages 6-8; therefore it would be in the vendor's best interest to help Tarrant County facilitate this cooperative effort. **A "NO" answer could result in complete rejection of bid.**
 - A. Should other Governmental Entities decide to participate in this contract, would you, the Vendor, agree that all terms, conditions, specifications, and pricing would apply?

_____Yes _____No
 - 1) If you, the Bidder, checked yes, the following will apply:
 - a) Governmental Entities utilizing Inter-Governmental Contracts with Tarrant County will be eligible, but not obligated, to purchase materials/services under the contract(s) awarded as a result of this solicitation. All purchases by Governmental Entities other than Tarrant County will be billed directly to that Governmental Entity and paid by that Governmental Entity. Tarrant County will not be responsible for another Governmental Entity's debts. Each Governmental Entity will order their own material/services as needed.
 - b) Delivery to governmental entities located within Tarrant County will be at no charge or as otherwise provided for in the Award Document. Delivery charges, if any, for governmental entities located outside Tarrant County shall be negotiated between the successful bidder and each governmental entity.

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

SPECIAL TERMS AND CONDITIONS OF THE CONTRACT

- c) Tarrant County utilizes County Purchase Orders as its primary means of encumbering funds and pays for goods and services utilizing vendor invoices. In the event Governmental Entities utilizing Inter-Governmental Contracts use other payment methods, including but not limited to, purchasing cards, debit cards, check requests or other methods which cause the vendor to incur service, processing, or other fees, these fees are the responsibility of that Governmental Entity, unless otherwise negotiated with the vendor.
- d) Vendor(s) awarded contract(s) resulting from Request for Bid (RFB) shall be responsible for providing to Tarrant County, at no additional charge, a complete list of all governmental entities currently utilizing the contract and their annual expenditures. This information shall be provided ninety (90) days prior to the expiration of the contract, or as otherwise requested by Tarrant County. Failure to provide the requested information when requested could delay the renewal process.

B. SECONDARY/ALTERNATE AWARD: Secondary or alternate vendors serve in a back up capacity only. In the event the primary is unable to honor the terms and conditions of the contract, the secondary vendor may be called. If the secondary vendor is unable to honor the terms and conditions of the contract the alternate may be called. The primary vendor is the first contact. Use of the secondary or alternate must be approved, in writing, by the Tarrant County Purchasing Agent or his designee.

- 1) In the event the secondary or alternate vendors are called upon, they will offer the goods and services at the bid prices, or better. Any attempt to increase the original bid price may be cause to remove the vendor from the contract. This in no way negatively affects the status of the primary vendor.
- 2) If the secondary or alternate vendor represents themselves as the primary vendor without written authorization from the Tarrant County Purchasing Agent, or his designee, the secondary or alternate vendor may be removed from the contract. Would you, the Bidder, be willing to accept a secondary/alternate award based on the above?

Yes No

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| ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM RENTAL OF CARS, TRUCKS AND VANS |
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Entities Currently Participating in Cooperative Purchasing Program with Tarrant County

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|--------------------------------------|------------------------------------|----------------------------|
| 1. Alamo Heights ISD | 46. City of Bowie | 98. City of Garland |
| 2. Allen ISD | 47. City of Boyd | 99. City of Gatesville |
| 3. Alvord ISD | 48. City of Bridgeport | 100. City of Georgetown |
| 4. Anna Fire Department | 49. City of Bridge City | 101. City of Glen Heights |
| 5. Arlington ISD | 50. City of Brownwood | 102. City of Godley |
| 6. Armstrong County | 51. City of Bryan | 103. City of Granbury |
| 7. Atascosa County | 52. City of Burkburnett | 104. City of Grand Prairie |
| 8. Bastrop County | 53. City of Burleson | 105. City of Grand Saline |
| 9. Benbrook Water Authority | 54. City of Caddo Mills | 106. City of Grapevine |
| 10. Bethany Special Utility District | 55. City of Carrollton | 107. City of Greenville |
| 11. Bexar County | 56. City of Castle Hills | 108. City of Haltom City |
| 12. Blue Ridge Fire Department | 57. City of Cedar Hill | 109. City of Horizon City |
| 13. Bosque County | 58. City of Cedar Park | 110. City of Hudson Oaks |
| 14. Branch Fire Department | 59. City of Celeste | 111. City of Huntsville |
| 15. Brazoria County | 60. City of Celina | 112. City of Hurst |
| 16. Brazos County | 61. City of Cleburne | 113. City of Hutchins |
| 17. Briar Volunteer Fire Department | 62. City of Cockrell Hill | 114. City of Irving |
| 18. Brooks County | 63. City of Colleyville | 115. City of Italy |
| Constables, Precincts 1-4 | 64. City of Combine | 116. City of Keene |
| 19. Brown County | 65. City of Commerce | 117. City of Keller |
| 20. Bulverde Police Department | 66. City of Coppell | 118. City of Kennedale |
| 21. Burnet County | 67. City of Copperas Cove | 119. City of Killeen |
| 22. Cameron County | 68. City of Corinth | 120. City of Krum |
| 23. Carroll ISD | 69. City of Corsicana | 121. City of Kyle |
| 24. Carrollton-Farmers Branch ISD | 70. City of Crowley | 122. City of La Vernia |
| 25. Castleberry ISD | 71. City of Cumby | 123. City of Lake Worth |
| 26. Cedar Hill ISD | 72. City of Dalworthington Gardens | 124. City of Lancaster |
| 27. Chambers County | 73. City of Decatur | 125. City of League City |
| 28. Cherokee County | 74. City of Denison | 126. City of Leander |
| 29. City of Aledo | 75. City of Denton | 127. City of Lewisville |
| 30. City of Allen | 76. City of DeSoto | 128. City of Lindale |
| 31. City of Alvord | 77. City of Diboll | 129. City of Little Elm |
| 32. City of Amarillo | 78. City of Duncanville | 130. City of Littlefield |
| 33. City of Anna | 79. City of Early | 131. City of Live Oak |
| 34. City of Arlington | 80. City of Eastland | 132. City of Lubbock |
| 35. City of Athens | 81. City of El Paso | 133. City of Lucas |
| 36. City of Aubrey | 82. City of Electra | 134. City of Lufkin |
| 37. City of Austin | 83. City of Emory | 135. City of Lumberton |
| 38. City of Azle | 84. City of Euless | 136. City of Mansfield |
| 39. City of Balch Springs | 85. City of Everman | 137. City of Marshall |
| 40. City of Bangs | 86. City of Farmers Branch | 138. City of McAllen |
| 41. City of Baytown | 87. City of Farmersville | 139. City of McKinney |
| 42. City of Bedford | 88. City of Ferris | 140. City of Melissa |
| 43. City of Benbrook | 89. City of Floresville | 141. City of Merkel |
| 44. City of Blue Mound | 90. City of Forest Hill | 142. City of Mesquite |
| 45. City of Bovina | 91. City of Forney | 143. City of Midlothian |
| | 92. City of Fort Worth | 144. City of Murphy |
| | 93. City of Frisco | 145. City of Nacogdoches |
| | 94. City of Gainesville | 146. City of Nederland |
| | 95. City of Galena Park | |
| | 96. City of Galveston | |
| | 97. City of Ganado | |

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

Entities Currently Participating in Cooperative Purchasing Program with Tarrant County

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| 147. City of New Braunfels | 194. City of Whitewright | 230. Freestone County |
| 148. City of North Richland Hills | 195. City of Wylie | 231. Frisco ISD |
| 149. City of Odessa | 196. Clay County | 232. Grandview Police Department |
| 150. City of Pasadena | 197. Clear Creek ISD | 233. Grapevine/Colleyville ISD |
| 151. City of Pelican Bay | 198. Collin County | 234. Grayson County |
| 152. City of Pharr | 199. Collin County Community College | 235. Gregg County |
| 153. City of Plano | 200. Comal County | 236. Hardin County |
| 154. City of Pottsboro | 201. Cooke County | 237. Harris County Emergency Services District |
| 155. City of Port Isabel | 202. Coryell County | 238. Harrison County |
| 156. City of Princeton | 203. Cottdale Volunteer Fire Department | 239. Hays County |
| 157. City of Ralls | 204. Crowley ISD | 240. Heart of Texas Region MHMR Center |
| 158. City of Red Oak | 205. Dallas County | 241. Henderson County |
| 159. City of Richardson | 206. Dallas/Fort Worth International Airport Board | 242. Hood County |
| 160. City of Richland Hills | 207. Decatur ISD | 243. Hopkins County |
| 161. City of River Oaks | 208. Denison ISD | 244. Housing Authority of the City of Austin |
| 162. City of Roanoke | 209. Denton County | 245. Hunt County |
| 163. City of Rockwall | 210. Denton County Fresh Water Supply Dist No. 1-A | 246. Hurst Euless Bedford ISD |
| 164. City of Round Rock | 211. Denton ISD | 247. Hutchinson County |
| 165. City of Rowlett | 212. DeSoto ISD | 248. Idea Public Schools |
| 166. City of Royse City | 213. Diana Special Utility District | 249. Jasper County |
| 167. City of Runaway Bay | 214. Duncanville ISD | 250. Jefferson County |
| 168. City of Sachse | 215. Duval County | 251. Jim Wells County |
| 169. City of Saginaw | 216. Eagle Mountain-Saginaw ISD | 252. Johnson County |
| 170. City of San Angelo | 217. Ector County | 253. Johnson County Special Utility District |
| 171. City of San Marcos | 218. Education Service Center Region XI | 254. Karnes County |
| 172. City of Sansom Park | 219. El Paso County | 255. Kaufman County |
| 173. City of Seagoville | 220. El Paso County Hospital District dba University Medical Center of El Pasol | 256. Kaufman ISD |
| 174. City of Sherman | 221. Electra ISD | 257. Kennedale ISD |
| 175. City of Sour Lake | 222. Ellis County | 258. Kinney County |
| 176. City of Southlake | 223. Erath County | 259. Krum ISD |
| 177. City of Southmayd | 224. Everman ISD | 260. Lake Dallas ISD |
| 178. City of Springtown | 225. Fannin County | 261. Lake Worth ISD |
| 179. City of Sulphur Springs | 226. Fort Bend County | 262. Lamb County |
| 180. City of Taft | 227. Fort Worth Housing Authority | 263. Lampasas County |
| 181. City of Temple | 228. Fort Worth ISD | 264. Lavon Police Department |
| 182. City of Terrell | 229. Fort Worth Transportation Authority | 265. Leon County |
| 183. City of Texarkana | | 266. Lewisville ISD |
| 184. City of The Colony | | 267. Little Elm ISD |
| 185. City of University Park | | 268. Lowry Crossing Volunteer Fire Dept. |
| 186. City of Van Alstyne | | |
| 187. City of Venus | | |
| 188. City of Waco | | |
| 189. City of Watauga | | |
| 190. City of Waxahachie | | |
| 191. City of Weatherford | | |
| 192. City of Westworth Village | | |
| 193. City of White Settlement | | |

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| ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM RENTAL OF CARS, TRUCKS AND VANS |
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Entities Currently Participating in Cooperative Purchasing Program with Tarrant County

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| 269. Mansfield ISD | 303. Sherman ISD | 336. Town of Westover Hills |
| 270. Maribel Special Utility District | 304. Smith County | 337. Travis County |
| 271. McKinney ISD | 305. Springtown ISD | 338. Travis County Healthcare District |
| 272. McLennan County | 306. South Montgomery Fire Department | 339. Trinity River Authority |
| 273. McLennan Community College | 307. South Texas College | 340. United States Marshals Service |
| 274. MHMR of Tarrant County | 308. SPAN, Inc. | 341. University of North Texas |
| 275. Midway ISD | 309. St. John Westside Volunteer Fire Dept. of Edgard, LA | 342. University of North Texas Health Science Center |
| 276. Mills County | 310. Tarrant Appraisal District | 343. University of Texas at Arlington |
| 277. Montgomery County | 311. Tarrant County 9-1-1 Emergency Assistance District | 344. University of Texas at Dallas |
| 278. Montgomery County Hospital District | 312. Tarrant County College District | 345. University of Texas MD Anderson Cancer Center |
| 279. Nacogdoches County | 313. Tarrant County Emergency Services District 1 | 346. Upper Trinity Regional Water District |
| 280. Nevada Volunteer Fire Department | 314. Tarrant County Hospital District | 347. Upshur County |
| 281. North Central Texas Council of Governments | 315. Tarrant County Workforce Development Board | 348. Van Zandt County |
| 282. North Texas Municipal Water District | 316. Tarrant Regional Water District | 349. Victoria County |
| 283. North Texas Tollway Authority | 317. Taylor County | 350. Waco ISD |
| 284. Northwest ISD | 318. Texas A&M University at Commerce | 351. Walker County |
| 285. Nueces County | 319. Texas Dept. of Parks & Wildlife | 352. Ward County |
| 286. Olton Police Department | 320. Texas Dept. of Public Safety | 353. Weatherford College |
| 287. Orange County | 321. Titus County | 354. Westminster Fire Dept. |
| 288. Palo Pinto County | 322. Tom Green County | 355. Weston Volunteer Fire Department |
| 289. Paradise ISD | 323. Town of Addison | 356. White Settlement ISD |
| 290. Parker County | 324. Town of Argyle | 357. Williamson County |
| 291. Parker County Emergency Services District 1 | 325. Town of Edgecliff Village | 358. Wilson County |
| 292. Potter County | 326. Town of Fairview | 359. Wise County |
| 293. Public Transit Service of Mineral Wells | 327. Town of Flower Mound | 360. Wood County |
| 294. Rancho Viejo Police Department | 328. Town of Hickory Creek | 361. Zapata County |
| 295. Red River County | 329. Town of Highland Park | |
| 296. Rockwall County | 330. Town of Lakeside | |
| 297. Region 9 Education Service Center Wichita | 331. Town of Pantego | |
| 298. San Jacinto College District | 332. Town of Ponder | |
| 299. San Patricio County | 333. Town of Prosper | |
| 300. Schleicher County | 334. Town of Sunnyvale | |
| 301. Senior Center Resource and Public Transit, Inc. of Hunt County | 335. Town of Westlake | |
| 302. Seven Points Fire Rescue | | |

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

Evaluation criteria shall include, but is not limited to the following:

- a. Unit Price
- b. Delivery
- c. Vendor's past performance record with Tarrant County
- d. Tarrant County's evaluation of vendor's ability to perform
- e. Tarrant County's experience with products bid
- f. Special needs and requirements of Tarrant County
- g. Vendor's agreement to extend pricing under this contract to other governmental entities

Quantities indicated on the Bid Proposal Forms are estimates based upon the best available information. The County reserves the right to increase or decrease the quantities to meet its actual needs without any adjustments in the bid price.

Any **catalog, brand name or manufacturer's reference** used is considered to be descriptive -- not restrictive -- and is indicative of the type and quality the County desires to purchase. Bids on similar items of like quality will be considered if the bid is noted and fully descriptive brochures are enclosed. If notation of substitution is not made, it is assumed vendor is bidding item specified. Successful vendor will not be allowed to make unauthorized substitutions after award.

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

SPECIFICATIONS

I. Short Term Rental Vehicles:

- A. Tarrant County desires to rent vehicles that have been well-maintained and are in good operational condition. All vehicles should be new or late models with low mileage. Failure to meet this requirement may be grounds for termination of the contract. Rentals will be on an “as needed” basis.
- B. Departments Using Short-Term Rentals:
 - 1. Elections Administration: Elections Administration rents Seven-Passenger Mini Vans with the rear seats removed or stowed away for transporting voting equipment and supplies. Depending on the size of the election, approximately ten to twenty (10-20) vehicles may be rented per election. In even numbered years, major elections are the Primary Elections in March, City/ISD Elections in May, both of which may have run-offs and the General Election in November. Special Elections may be held throughout the year. In odd numbered years, City/ISD Elections are held in May and various Special Elections may be held throughout the year. Rental periods can range from two (2) days to two (2) months.
 - 2. Other Departments/Special Occasions: Rentals may be required for various reasons by other County departments during the contract period.
- C. Minimum Equipment Required on All Vehicles:
 - 1. Factory Air Conditioner
 - 2. Automatic Transmission
 - 3. Power Steering
 - 4. Power Brakes
 - 5. AM/FM Radio
 - 6. Intermittent Windshield Wipers
- D. Minimum age of drivers will be twenty-one (21) years.
- E. Political stickers or statements are not allowed on vehicles.
- F. **Driver’s License numbers of drivers must be kept confidential and should not be printed on rental paperwork/documents.**
- G. Regular scheduled maintenance, breakdown maintenance, and road service shall be the responsibility of the vendor.
- H. **Insurance: Liability and Collision/Loss Damage Waiver Insurance costs should be based on no deductible and minimum State Liability \$25,000 per person, \$50,000 per occurrence, \$25,000 property.**

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

SPECIFICATIONS

I. Rental Periods:

1. **All short-term rentals should be based on the following rental periods:**
 - a) **Day 24 hours**
 - b) **Week 7 days**
 - c) **Month 30 days**
2. **Failure to comply with this stipulation could result in rejection of bidder's entire bid.**

J. Pick-Up Location:

1. The pick-up location should be within thirty (30) miles of Tarrant County Elections Administration, 2700 Premier Street, Fort Worth, TX 76111.
2. Bidders located outside of the thirty (30) mile radius should include in their bid response a brief explanation of the procedures for delivery of vehicles to County facilities.

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

SPECIFICATIONS

II. Long Term Rental Vehicles:

A. Long Term rentals are used primarily by the Tarrant County Auto Crimes Task Force. Vehicles should be well-maintained, in good operational condition and meet the following minimum requirements:

1. Equipment:
 - a) Factory installed air conditioning; automatic transmission with overdrive, if offered; power steering; power windows; power door locks; tilt steering wheel; cruise control; factory installed AM/FM stereo CD player; factory installed aluminum wheels, deluxe cloth interior; deep tinted windows; intermittent windshield wipers.
 - b) Pickup trucks only – Monthly price must include a tailgate protector, either a bed liner or bed mat, and **tool box with lock**.
 - c) The Task Force requires their vehicle fleet to be a variety of colors. Red colored vehicles are not acceptable.
2. Exchange: Tarrant County reserves the right to exchange a vehicle for a like kind at any time, giving 24 hours notice. A supervisor from the Task Force will authorize the exchange. This exchange shall be at no additional cost to Tarrant County. The vendor shall furnish the County with a replacement vehicle at no additional cost when repairs or service take more than 24 hours. The Task Force does a planned trade out of vehicles every six (6) months.
3. Mileage: The monthly rates shall include an allowance of 2,500 free miles per month per vehicle.
4. Maintenance: All normal, scheduled maintenance shall be performed by vendor. Minor repairs shall be the responsibility of the county, unless covered by warranty. Minor repairs are defined as being \$50.00 or less. The County is responsible for tire changes, replacement with like tire, and repairs.
5. Delivery: All units to be delivered to the DFW Metroplex location within ten (10) days of date of award.
6. Contract Term: Twelve (12) months, with two (2) one-year options to renew at same rates, contingent upon continued grant funding.
7. Cancellation: Tarrant County reserves the right to cancel any rental agreement at any time with thirty (30) days written notice.
8. Quantity: An estimated total of eight (8) units will be leased, but Tarrant County reserves the right to lease more or less at the same rates.
9. Insurance: Tarrant County will provide insurance on the vehicles.
10. All vehicles should be new or late models with less than 10,000 miles.

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

SPECIFICATIONS

III. Required Vendor Contracts

- A. Bidders should include one (1) original of any and all vendor required contracts (i.e., purchase contract, lease/purchase contract, rental agreement, maintenance contract, etc.) in their bid response. Bidders should ensure that ALL applicable contracts are included with their bid response, and that ONLY applicable contracts are included. Failure to provide contracts as instructed or an unnecessary and untimely delay caused by the bidder in getting contracts reviewed and signed may result in the rejection of that bidder's bid response.
- B. During the evaluation process (and prior to making an award recommendation), the bidder(s) who appear successful in their bid will have their contracts subjected to review by Tarrant County's District Attorney's Office.
- C. Following the review, the bidder will be requested to incorporate any necessary changes or addenda into the contracts and quickly provide four (4) signed original contracts to Tarrant County for the County Judge to sign in the Commissioners Court when a contract award is made. Once award has been made, and the County Judge has signed the contracts, one (1) complete set will be returned to the bidder by Tarrant County. **Failure of the bidder to provide ALL applicable contracts in a timely and orderly manner may jeopardize award recommendation.**

IV. Bid Evaluation

- A. Award of this contract shall be per line item. Award will be made to bidder(s) that meets all specifications and is determined by Tarrant County to be the best value for Tarrant County. Consideration for the best value includes, but is not limited to, the following:
 - 1. Daily, weekly, and monthly rental price
 - 2. Liability and Collision/Loss Damage Waiver insurance price
 - 3. Mileage Charges
 - 4. Delivery Charges
 - 5. Pick Up and Drop Off Locations
 - 6. Any other charges that apply



TARRANT COUNTY

HISTORICALLY UNDERUTILIZED BUSINESSES (HUB) POLICY

I. POLICY STATEMENT

The Tarrant County Commissioners Court, being the policy development and budgetary control unit of county government, will strive to ensure that all businesses, regardless of size, economic, social or ethnic status have an equal opportunity to participate in the County's procurement processes. The County is committed to promote full and equal business opportunity for all businesses to supply the goods and services needed to support the mission and operations of county government, and seeks to encourage the use of certified historically underutilized businesses (HUBs) through the use of race, ethnic and gender neutral means. It is the policy of Tarrant County to involve certified HUBs to the greatest extent feasible in the County's procurement of goods, equipment, services and construction projects while maintaining competition and quality of work standards. The County affirms the good faith efforts of firms who recognize and practice similar business standards.

II. DEFINITIONS

Historically underutilized businesses (HUBs), also known as a disadvantaged business enterprise (DBE), are generally business enterprises at least 51% of which is owned and the management and daily business operations are controlled by one or more persons who is/are socially and economically disadvantaged because of his or her identification as a member of certain groups, including women, Black Americans, Mexican Americans and other Americans of Hispanic origin, Asian Americans and American Indians.

Certified HUBs includes business enterprises that meet the definition of a HUB and who meet the certification requirements of certification agencies recognized by Tarrant County.

Businesses include firms, corporations, sole proprietorships, vendors, suppliers, contractors, subcontractors, professionals and other similar references when referring to a business that provides goods and/or services regardless of the commodity category.

Statutory bid limit refers to the Texas Local Government Code provision that requires competitive bidding for many items valued at greater than \$50,000.

III. POLICY GUIDELINES

- A. Tarrant County, its contractors, their subcontractors and suppliers, as well as all vendors of goods, equipment and services, shall not discriminate on the basis of race, color, creed, gender, age, religion, national origin, citizenship, mental or physical disability, veteran's status or political affiliation in the award and/or performance of contracts. All entities doing business or anticipating doing business with the County shall support, encourage and implement affirmative steps toward a common goal of establishing equal opportunity for all citizens and businesses of the county.
- B. Tarrant County will use and recognize the State of Texas certification process in conjunction with the implementation of this policy. The County may recognize other agencies' certification processes recognized by the State of Texas. Tarrant County reserves the right to review the certification status of any vendor applying to do business with the County. This review will be accomplished to determine the validity and authenticity of the vendor's certification as a HUB.
- C. The Commissioners Court may establish HUB target goals. Through a systematic approach of soliciting quotes, bids and proposals from certified HUBs and in compliance with applicable state and federal law this policy will strive to meet those goals.
 1. Target goals should consider:
 - the availability of HUB firms within the specific category of goods or services to be procured; and
 - the diversity of the county's population.
 2. The goals should be reviewed and amended periodically.
 3. The program may apply to all County procurements including construction and professional services.
 4. Particular attention will be given to HUB participation on purchases in excess of the statutory bid limit.
 5. The Commissioners Court herein establishes a 20% good faith target goal for Tarrant County.

- D. Tarrant County will actively seek and encourage HUBs to participate in all facets of the procurement process by:
1. Continuing to increase and monitor a database of certified HUB vendors, professionals and contractors. The database will be expanded to include products, areas of expertise and capabilities of each HUB firm.
 2. Continuing to seek new communication links with HUB vendors, professionals and contractors to involve them in the procurement process.
 3. Continuing to advertise bids on the County's website and in newspapers including newspapers that target socially and economically disadvantaged communities.
 4. Continuing to provide copies of bid specifications to minority Chambers of Commerce.
- E. As prescribed by law, the purchase of one or more items costing in excess of the statutory bid limit must comply with the competitive bid process. Where possible, those bids will be structured to include and encourage the participation of HUB firms in the procurement process by:
1. Division of proposed requisitions into reasonable lots in keeping with industry standards and competitive bid requirements.
 2. Where feasible, assessment of bond and insurance requirements and the designing of such requirements to reasonably permit more than one business to perform the work.
 3. Specification of reasonable, realistic delivery schedules consistent with the County's actual requirements.
 4. Specifications, terms and conditions reflecting the County's actual requirements are clearly stated, and do not impose unreasonable or unnecessary contract requirements.
- F. A HUB Policy statement shall be included in all specifications. The County will consider the bidder's responsiveness to the HUB Policy in the evaluation of bids and proposals. Failure to demonstrate a good faith effort to comply with the County's HUB policy may result in a bid or proposal being considered non-responsive to specifications.
- G. The Purchasing Department will actively seek the participation of HUB firms in the quotation process for purchases under the statutory bid limit. HUB firms will be identified on the computerized database and linked to the commodities they represent. Buyers will be encouraged to use available internal and external databases of certified HUB firms.

- H. Nothing in this policy shall be construed to require the County to award a contract other than to the lowest responsive bidder as required by law. This policy is narrowly tailored in accordance with applicable law.

IV. ADMINISTRATIVE GUIDELINES

- A. The Purchasing Department shall serve as the County's HUB Office with responsibility for the implementation, monitoring and general operations of the HUB policy. The Purchasing Agent shall serve as the County HUB Officer.
 - 1. The HUB Officer will establish procedures to implement this policy across the full spectrum of the procurement process. The County HUB Office will periodically review with department head and elected officials regarding procurement opportunities.
 - 2. Managing the policy and training buyers and other County personnel in order to meet County goals will be the responsibility of the HUB Office.
 - 3. The HUB Office will cooperate with other local government entities to increase HUB participation throughout the county and region. The HUB Office is encouraged to participate in educational and other outreach programs to assist HUB firms.
 - 4. The HUB Officer will receive and review complaints and recommendations regarding the implementation of the HUB Policy and the good faith efforts of bidders. Further, the HUB Office will audit for compliance to the HUB Policy on eligible projects after award, during the performance of the contract and after completion, while also making any recommendations to Commissioners Court regarding any irregularities or misrepresentation of facts as they relate to compliance with the policy. The HUB Office will review documentation submitted by HUB firms in compliance with this policy.
 - 5. An annual report along with recommendations shall be provided to the Commissioners Court and Purchasing Board. The annual report will provide statistical data and efforts reflected in the number of purchase orders, value of goods and services purchased, percentages to HUB firms, and outreach and marketing efforts. Other statistics may be required or requested by the Commissioners Court or Purchasing Board.

510 Historically Underutilized Businesses Policy

Adopted: Court Order 64788 (December 17, 1990)

Amended: Court Order 69958 (December 7, 1993)

Amended: Court Order 99651 (December 28, 2006)

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

FOR DISADVANTAGED BUSINESS ENTERPRISES ONLY

Disadvantaged Business Enterprises (DBE) are encouraged to participate in Tarrant County's bid process. The Purchasing Department will provide additional clarification of specifications, assistance with Bid Proposal Forms, and further explanation of bidding procedures to those DBEs who request it.

Representatives from DBE companies should identify themselves as such and submit a copy of the Certification.

The County recognizes the certifications of both the State of Texas General Services Commission HUB Program and the North Central Texas Regional Certification Agency. All companies seeking information concerning DBE certification are urged to contact.

Texas Procurement and Support Services
Statewide HUB Program
1711 Jacinto Blvd.
PO Box 13047
Austin, TX 78711-3047
(512) 463-5872

OR

North Central Texas
Regional Certification Agency
624 Six Flags Drive, Suite 100
Arlington, TX 76011
(817) 640-0606

If your company is already certified, attach a copy of your certification to this form and return with bid.

COMPANY NAME: _____

REPRESENTATIVE: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

TELEPHONE NO. _____ FAX NO. _____

Indicate all that apply:

- _____ Minority-Owned Business Enterprise
- _____ Women-Owned Business Enterprise
- _____ Disadvantaged Business Enterprise

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

VENDOR REFERENCES

Please list three (3) references, **other than Tarrant County**, who can verify your performance as a vendor. Performance includes but shall not be limited to, sales and/or service, delivery, invoicing, and other items as may be required for Tarrant County to determine your firm's ability to provide the intended goods or service of this bid. The County prefers references to be from customers for whom your firm has provided the same items (sales and/or services) as those specified in this bid. Inaccurate, obsolete or negative responses from the listed references could result in rejection of your bid.

REFERENCE ONE

GOVERNMENT/COMPANY NAME: _____
ADDRESS: _____
CONTACT PERSON AND TITLE: _____
TELEPHONE NUMBER: _____
E-MAIL ADDRESS: _____
SCOPE OF WORK: _____
CONTRACT PERIOD: _____

REFERENCE TWO

GOVERNMENT/COMPANY NAME: _____
ADDRESS: _____
CONTACT PERSON AND TITLE: _____
TELEPHONE NUMBER: _____
E-MAIL ADDRESS: _____
SCOPE OF WORK: _____
CONTRACT PERIOD: _____

REFERENCE THREE

GOVERNMENT/COMPANY NAME: _____
ADDRESS: _____
CONTACT PERSON AND TITLE: _____
TELEPHONE NUMBER: _____
E-MAIL ADDRESS: _____
SCOPE OF WORK: _____
CONTRACT PERIOD: _____

THE ORIGINAL AND ONE (1) COPY OF THIS FORM MUST BE RETURNED WITH BID!

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

BID PROPOSAL SIGNATURE FORM

The undersigned agrees this bid becomes the property of Tarrant County after the official opening. The undersigned affirms he has familiarized himself with the local conditions under which the work is to be performed; satisfied himself of the conditions of delivery, handling and storage of equipment and all other matters which may be incidental to the work, before submitting a bid.

The undersigned agrees, if this bid is accepted, to furnish any and all items/services upon which prices are offered, at the price(s) and upon the terms and conditions contained in the Specifications. The period for acceptance of this Bid Proposal will be ninety (90) calendar days unless a different period is noted by the bidder.

The undersigned affirms that they are duly authorized to execute this contract, that this bid has not been prepared in collusion with any other Bidder, nor any employee of Tarrant County, and that the contents of this bid have not been communicated to any other bidder or to any employee of Tarrant County prior to the official opening of this bid.

Vendor hereby assigns to purchaser any and all claims for overcharges associated with this contract which arise under the antitrust laws of the United States, 15 USCA Section 1 et seq., and which arise under the antitrust laws of the State of Texas, Tex. Bus. & Com. Code, Section 15.01, et seq.

The undersigned affirms that they have read and do understand the specifications and any attachments contained in this bid package. ***Failure to sign and return this form will result in the rejection of the entire bid.***

NAME AND ADDRESS OF COMPANY:

Tel. No. _____

E-Mail Address: _____

AUTHORIZED REPRESENTATIVE:

Signature _____

Date _____

Name _____

Title _____

FAX No. _____

AFTER HOURS EMERGENCY CONTACT:

Name: _____

Tel. No. _____

COMPANY IS:

Business included in a Corporate Income Tax Return? _____ YES _____ NO

____ Corporation organized & existing under the laws of the State of _____

____ Partnership consisting of _____

____ Individual trading as _____

____ Principal offices are in the city of _____

THIS FORM MUST BE SIGNED AND THE ORIGINAL AND ONE (1) COPY RETURNED WITH BID.

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

CERTIFICATION OF ELIGIBILITY

(This provision applies if the anticipated contract exceeds \$25,000)

By submitting a bid or proposal in response to this solicitation, the bidder/proposer certifies that at the time of submission, he/she is not on the Federal Government's list of suspended, ineligible, or debarred contractors.

In the event of placement on the list between the time of bid/proposal submission and time of award, the bidder/proposer will notify the Tarrant County Purchasing Agent. Failure to do so may result in terminating this contract for default.

Authorized Signature

THIS FORM MUST BE SIGNED AND THE ORIGINAL AND ONE (1) COPY RETURNED WITH BID.

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

BID FORMS/DOCUMENTS CHECKLIST

| | |
|-----------------------|---|
| ✓Indicates Compliance | <p>A check mark (✓) in the space provided indicates these forms/documents have been completed and are included in your bid package. The original and one (1) copy of all forms/documents should be submitted. Failure to check all items could result in rejection of the entire bid. All deviations from specifications must be documented separately and included with bid package.</p> |
| | <p>1. Vendor References. Bidder has provided three (3) references, other than Tarrant County. References must be able to verify the quality of service your company provides and that your company has completed a project of similar size and scope of work to this bid.</p> |
| | <p>2. Signatures. All forms requiring a signature must be signed. Bids not signed will not be considered for award.</p> |
| | <p>3. Bid Proposal Forms. All sections of Bid Proposal Forms have been completed.</p> |
| | <p>4. Insurance Certificates (If required). Bidders must submit all Insurance Certificates with bid. If no insurance requirements specified, mark N/A.</p> |
| | <p>5. Addenda. When applicable, Bidder acknowledges receipt of all addenda and has included the signed Addenda cover pages and any revised Bid Forms in their bid package.</p> |
| | <p>6. It is the bidders' sole responsibility to print and review all pages of the bid document, attachments, questions and their responses, addenda and special notices. The Bid Proposal Signature Form must be signed and returned. Failure to provide signature on this form renders bid non-responsive. Failure to complete and the submission of all required forms, including but not limited to the Reference Page, Certificate of Eligibility, Checklist, Questionnaires (when applicable), Addenda (including revised forms), and any other specified forms or documents will be grounds for rejection of entire bid.</p> |
| | <p>7. Accuracy for all mathematical and number entries is the sole responsibility of the bidder. Tarrant County will not be responsible for errors made by the bidder.</p> |
| | <p>8. Bidder's company is registered on TVORS (Tarrant On-Line Vendor Registration System)</p> |
| | <p>9. Failure to comply with the requirements set forth in this Request for Bid may result in rejection of bid and/or cancellation of contract after award.</p> |

THE ORIGINAL AND ONE (1) COPY OF THIS FORM MUST BE RETURNED WITH BID!

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

BID PROPOSAL

SECTION I: SHORT TERM RENTAL

Item 1 - Mini Van, 7-Passenger with Stow Away Seats or Seats Removed

Example of Quality Desired: Dodge Grand Caravan, Toyota Sienna

| Item Description | Daily Rental | | | Weekly Rental | | | Monthly Rental | | |
|---------------------|--------------|--------------|-----------|---------------|---------------|-----------|----------------|----------------|-----------|
| | Est. Qty. | Rate Per Day | Extension | Est. Qty | Rate Per Week | Extension | Est. Qty | Rate Per Month | Extension |
| Rental Price | 0 - 200 Days | \$ | \$ | 0 - 175 Weeks | \$ | \$ | 0 - 10 Months | \$ | \$ |
| Liability Insurance | 0 - 200 Days | \$ | \$ | 0 - 175 Weeks | \$ | \$ | 0 - 10 Months | \$ | \$ |
| CDW/LDW Insurance | 0 - 200 Days | \$ | \$ | 0 - 175 Weeks | \$ | \$ | 0 - 10 Months | \$ | \$ |
| Total | | | \$ | | | \$ | | | \$ |

Example of Make/Model Bid:

Item 2 - Mini Van, 7-Passenger with Rear Seats

Example of Quality Desired: Dodge Grand Caravan, Toyota Sienna

| Item Description | Daily Rental | | | Weekly Rental | | | Monthly Rental | | |
|---------------------|--------------|--------------|-----------|---------------|---------------|-----------|----------------|----------------|-----------|
| | Est. Qty. | Rate Per Day | Extension | Est. Qty | Rate Per Week | Extension | Est. Qty | Rate Per Month | Extension |
| Rental Price | 0 - 5 Days | \$ | \$ | 0 - 3 Weeks | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Liability Insurance | 0 - 5 Days | \$ | \$ | 0 - 3 Weeks | \$ | \$ | 0 - 1 Month | \$ | \$ |
| CDW/LDW Insurance | 0 - 5 Days | \$ | \$ | 0 - 3 Weeks | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Total | | | \$ | | | \$ | | | \$ |

Example of Make/Model Bid:

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

BID PROPOSAL

SECTION I: SHORT TERM RENTAL

Item 3 - Full Size Van, 8-Passenger

Example of Quality Desired: Chevrolet Express, Ford 8-Passenger Wagon

| Item Description | Daily Rental | | | Weekly Rental | | | Monthly Rental | | |
|----------------------------|--------------|--------------|-----------|---------------|---------------|-----------|----------------|----------------|-----------|
| | Est. Qty. | Rate Per Day | Extension | Est. Qty | Rate Per Week | Extension | Est. Qty | Rate Per Month | Extension |
| Rental Price | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Liability Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| CDW/LDW Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Total | | | \$ | | | \$ | | | \$ |
| Example of Make/Model Bid: | | | | | | | | | |

Item 4 -Standard Van, 12-Passenger

Example of Quality Desired: GMC Savana Passenger Van, Ford E-350XL, Freightliner Sprinter Passenger

| Item Description | Daily Rental | | | Weekly Rental | | | Monthly Rental | | |
|----------------------------|--------------|--------------|-----------|---------------|---------------|-----------|----------------|----------------|-----------|
| | Est. Qty. | Rate Per Day | Extension | Est. Qty | Rate Per Week | Extension | Est. Qty | Rate Per Month | Extension |
| Rental Price | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Liability Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| CDW/LDW Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Total | | | \$ | | | \$ | | | \$ |
| Example of Make/Model Bid: | | | | | | | | | |

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
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BID PROPOSAL

SECTION I: SHORT TERM RENTAL

Item 5 - Full Size Van, 15-Passenger

Example of Quality Desired: Chevrolet Express Passenger Van, Ford E-350 XLT

| Item Description | Daily Rental | | | Weekly Rental | | | Monthly Rental | | |
|----------------------------|--------------|--------------|-----------|---------------|---------------|-----------|----------------|----------------|-----------|
| | Est. Qty. | Rate Per Day | Extension | Est. Qty | Rate Per Week | Extension | Est. Qty | Rate Per Month | Extension |
| Rental Price | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Liability Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| CDW/LDW Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Total | | | \$ | | | \$ | | | \$ |
| Example of Make/Model Bid: | | | | | | | | | |

Item 6 - Mini Cargo Van

Example of Quality Desired: Chevrolet HHR panel

| Item Description | Daily Rental | | | Weekly Rental | | | Monthly Rental | | |
|----------------------------|--------------|--------------|-----------|---------------|---------------|-----------|----------------|----------------|-----------|
| | Est. Qty. | Rate Per Day | Extension | Est. Qty | Rate Per Week | Extension | Est. Qty | Rate Per Month | Extension |
| Rental Price | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Liability Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| CDW/LDW Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Total | | | \$ | | | \$ | | | \$ |
| Example of Make/Model Bid: | | | | | | | | | |

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

BID PROPOSAL

SECTION I: SHORT TERM RENTAL

Item 7 - 1/2 Ton Cargo Van

Example of Quality Desired: Chevrolet Express Cargo, Ford E-150 Cargo

| Item Description | Daily Rental | | | Weekly Rental | | | Monthly Rental | | |
|---------------------|--------------|--------------|-----------|---------------|---------------|-----------|----------------|----------------|-----------|
| | Est. Qty. | Rate Per Day | Extension | Est. Qty | Rate Per Week | Extension | Est. Qty | Rate Per Month | Extension |
| Rental Price | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Liability Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| CDW/LDW Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Total | | | \$ | | | \$ | | | \$ |

Example of Make/Model Bid:

Item 8 - 3/4 Ton Cargo Van

Example of Quality Desired: Chevrolet Express Cargo, Ford E-250 Cargo

| Item Description | Daily Rental | | | Weekly Rental | | | Monthly Rental | | |
|---------------------|--------------|--------------|-----------|---------------|---------------|-----------|----------------|----------------|-----------|
| | Est. Qty. | Rate Per Day | Extension | Est. Qty | Rate Per Week | Extension | Est. Qty | Rate Per Month | Extension |
| Rental Price | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Liability Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| CDW/LDW Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Total | | | \$ | | | \$ | | | \$ |

Example of Make/Model Bid:

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

BID PROPOSAL

SECTION I: SHORT TERM RENTAL

Item 9 - 3/4 Ton Cargo Van, Extended

Example of Quality Desired: Chevrolet Express Extended Cargo, Ford E-150 Extended Cargo

| Item Description | Daily Rental | | | Weekly Rental | | | Monthly Rental | | |
|---------------------|--------------|--------------|-----------|---------------|---------------|-----------|----------------|----------------|-----------|
| | Est. Qty. | Rate Per Day | Extension | Est. Qty | Rate Per Week | Extension | Est. Qty | Rate Per Month | Extension |
| Rental Price | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Liability Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| CDW/LDW Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Total | | | \$ | | | \$ | | | \$ |

Example of Make/Model Bid:

Item 10 - One Ton Cargo Van

Example of Quality Desired: Chevrolet Express Cargo, Ford E-350 Cargo

| Item Description | Daily Rental | | | Weekly Rental | | | Monthly Rental | | |
|---------------------|--------------|--------------|-----------|---------------|---------------|-----------|----------------|----------------|-----------|
| | Est. Qty. | Rate Per Day | Extension | Est. Qty | Rate Per Week | Extension | Est. Qty | Rate Per Month | Extension |
| Rental Price | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Liability Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| CDW/LDW Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Total | | | \$ | | | \$ | | | \$ |

Example of Make/Model Bid:

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
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BID PROPOSAL

SECTION I: SHORT TERM RENTAL

Item 11 - One Ton Cargo Van, Extended

Example of Quality Desired: Chevrolet Express Extended Cargo, Ford E-350 Extended Cargo

| Item Description | Daily Rental | | | Weekly Rental | | | Monthly Rental | | |
|---------------------|--------------|--------------|-----------|---------------|---------------|-----------|----------------|----------------|-----------|
| | Est. Qty. | Rate Per Day | Extension | Est. Qty | Rate Per Week | Extension | Est. Qty | Rate Per Month | Extension |
| Rental Price | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Liability Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| CDW/LDW Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Total | | | \$ | | | \$ | | | \$ |

Example of Make/Model Bid:

Item 12 - Intermediate SUV

Example of Quality Desired: Ford Escape, Jeep Liberty, Toyota RAV4, Honda CR-V

| Item Description | Daily Rental | | | Weekly Rental | | | Monthly Rental | | |
|---------------------|--------------|--------------|-----------|---------------|---------------|-----------|----------------|----------------|-----------|
| | Est. Qty. | Rate Per Day | Extension | Est. Qty | Rate Per Week | Extension | Est. Qty | Rate Per Month | Extension |
| Rental Price | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Liability Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| CDW/LDW Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Total | | | \$ | | | \$ | | | \$ |

Example of Make/Model Bid:

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

BID PROPOSAL

SECTION I: SHORT TERM RENTAL

Item 13 - Intermediate Hybrid SUV

Example of Quality Desired: Ford Escape Hybrid, Toyota Highlander Hybrid

| Item Description | Daily Rental | | | Weekly Rental | | | Monthly Rental | | |
|---------------------|--------------|--------------|-----------|---------------|---------------|-----------|----------------|----------------|-----------|
| | Est. Qty. | Rate Per Day | Extension | Est. Qty | Rate Per Week | Extension | Est. Qty | Rate Per Month | Extension |
| Rental Price | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Liability Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| CDW/LDW Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Total | | | \$ | | | \$ | | | \$ |

Example of Make/Model Bid:

Item 14 - Standard SUV

Example of Quality Desired: Ford Explorer, Toyota 4-Runner, Jeep Grand Cherokee

| Item Description | Daily Rental | | | Weekly Rental | | | Monthly Rental | | |
|---------------------|--------------|--------------|-----------|---------------|---------------|-----------|----------------|----------------|-----------|
| | Est. Qty. | Rate Per Day | Extension | Est. Qty | Rate Per Week | Extension | Est. Qty | Rate Per Month | Extension |
| Rental Price | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Liability Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| CDW/LDW Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Total | | | \$ | | | \$ | | | \$ |

Example of Make/Model Bid:

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

BID PROPOSAL

SECTION I: SHORT TERM RENTAL

Item 15 - Large SUV

Example of Quality Desired: Ford Expedition, Chevrolet Tahoe, Toyota Sequoia, GMC Yukon

| Item Description | Daily Rental | | | Weekly Rental | | | Monthly Rental | | |
|---------------------|--------------|--------------|-----------|---------------|---------------|-----------|----------------|----------------|-----------|
| | Est. Qty. | Rate Per Day | Extension | Est. Qty | Rate Per Week | Extension | Est. Qty | Rate Per Month | Extension |
| Rental Price | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Liability Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| CDW/LDW Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Total | | | \$ | | | \$ | | | \$ |

Example of Make/Model Bid:

Item 16 - Full Size Sedan, 4-Door

Example of Quality Desired: Ford Taurus, Toyota Avalon, Chrysler 300, Chevrolet Impala

| Item Description | Daily Rental | | | Weekly Rental | | | Monthly Rental | | |
|---------------------|--------------|--------------|-----------|---------------|---------------|-----------|----------------|----------------|-----------|
| | Est. Qty. | Rate Per Day | Extension | Est. Qty | Rate Per Week | Extension | Est. Qty | Rate Per Month | Extension |
| Rental Price | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Liability Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| CDW/LDW Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Total | | | \$ | | | \$ | | | \$ |

Example of Make/Model Bid:

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

BID PROPOSAL

SECTION I: SHORT TERM RENTAL

Item 17 - Standard Sedan, 4-Door

Example of Quality Desired: Ford Fusion, Toyota Camry, Honda Accord, Chevrolet Malibu

| Item Description | Daily Rental | | | Weekly Rental | | | Monthly Rental | | |
|---------------------|--------------|--------------|-----------|---------------|---------------|-----------|----------------|----------------|-----------|
| | Est. Qty. | Rate Per Day | Extension | Est. Qty | Rate Per Week | Extension | Est. Qty | Rate Per Month | Extension |
| Rental Price | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Liability Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| CDW/LDW Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Total | | | \$ | | | \$ | | | \$ |

Example of Make/Model Bid:

Item 18 - Standard Hybrid Sedan, 4-Door

Example of Quality Desired: Toyota Camry Hybrid, Ford Fusion Hybrid, Nissan Altima Hybrid

| Item Description | Daily Rental | | | Weekly Rental | | | Monthly Rental | | |
|---------------------|--------------|--------------|-----------|---------------|---------------|-----------|----------------|----------------|-----------|
| | Est. Qty. | Rate Per Day | Extension | Est. Qty | Rate Per Week | Extension | Est. Qty | Rate Per Month | Extension |
| Rental Price | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Liability Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| CDW/LDW Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Total | | | \$ | | | \$ | | | \$ |

Example of Make/Model Bid:

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

BID PROPOSAL

SECTION I: SHORT TERM RENTAL

Item 19 - Intermediate Sedan, 4-Door

Example of Quality Desired: Ford Focus, Toyota Corolla, Honda Civic, Chevrolet Cobalt

| Item Description | Daily Rental | | | Weekly Rental | | | Monthly Rental | | |
|---------------------|--------------|--------------|-----------|---------------|---------------|-----------|----------------|----------------|-----------|
| | Est. Qty. | Rate Per Day | Extension | Est. Qty | Rate Per Week | Extension | Est. Qty | Rate Per Month | Extension |
| Rental Price | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Liability Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| CDW/LDW Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Total | | | \$ | | | \$ | | | \$ |

Example of Make/Model Bid:

Item 20 - Small Pickup Truck, Regular Cab, 2 WD

Example of Quality Desired: Chevrolet Colorado, Ford Ranger, Toyota Tacoma, Nissan Frontier

| Item Description | Daily Rental | | | Weekly Rental | | | Monthly Rental | | |
|---------------------|--------------|--------------|-----------|---------------|---------------|-----------|----------------|----------------|-----------|
| | Est. Qty. | Rate Per Day | Extension | Est. Qty | Rate Per Week | Extension | Est. Qty | Rate Per Month | Extension |
| Rental Price | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Liability Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| CDW/LDW Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Total | | | \$ | | | \$ | | | \$ |

Example of Make/Model Bid:

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

BID PROPOSAL

SECTION I: SHORT TERM RENTAL

Item 21 - Small Pickup Truck, Extended Cab, 2 WD

Example of Quality Desired: Chevrolet Colorado, Ford Ranger, Toyota Tacoma, Nissan Frontier

| Item Description | Daily Rental | | | Weekly Rental | | | Monthly Rental | | |
|---------------------|--------------|--------------|-----------|---------------|---------------|-----------|----------------|----------------|-----------|
| | Est. Qty. | Rate Per Day | Extension | Est. Qty | Rate Per Week | Extension | Est. Qty | Rate Per Month | Extension |
| Rental Price | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Liability Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| CDW/LDW Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Total | | | \$ | | | \$ | | | \$ |

Example of Make/Model Bid:

Item 22 - Small Pickup Truck, Crew Cab, 2 WD

Example of Quality Desired: Chevrolet Colorado, Toyota Tacoma, Nissan Frontier

| Item Description | Daily Rental | | | Weekly Rental | | | Monthly Rental | | |
|---------------------|--------------|--------------|-----------|---------------|---------------|-----------|----------------|----------------|-----------|
| | Est. Qty. | Rate Per Day | Extension | Est. Qty | Rate Per Week | Extension | Est. Qty | Rate Per Month | Extension |
| Rental Price | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Liability Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| CDW/LDW Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Total | | | \$ | | | \$ | | | \$ |

Example of Make/Model Bid:

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

BID PROPOSAL

SECTION I: SHORT TERM RENTAL

Item 23 - 1/2 Ton Pickup Truck, Regular Cab, 2 WD

Example of Quality Desired: Chevrolet Silverado 1500, Ford F-150, Dodge Ram 1500

| Item Description | Daily Rental | | | Weekly Rental | | | Monthly Rental | | |
|----------------------------|--------------|--------------|-----------|---------------|---------------|-----------|----------------|----------------|-----------|
| | Est. Qty. | Rate Per Day | Extension | Est. Qty | Rate Per Week | Extension | Est. Qty | Rate Per Month | Extension |
| Rental Price | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Liability Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| CDW/LDW Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Total | | | \$ | | | \$ | | | \$ |
| Example of Make/Model Bid: | | | | | | | | | |

Item 24 - 1/2 Ton Pickup, Extended Cab, 2 WD

Example of Quality Desired: Chevrolet Silverado 1500, Ford F-150, Dodge Ram 1500

| Item Description | Daily Rental | | | Weekly Rental | | | Monthly Rental | | |
|----------------------------|--------------|--------------|-----------|---------------|---------------|-----------|----------------|----------------|-----------|
| | Est. Qty. | Rate Per Day | Extension | Est. Qty | Rate Per Week | Extension | Est. Qty | Rate Per Month | Extension |
| Rental Price | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Liability Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| CDW/LDW Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Total | | | \$ | | | \$ | | | \$ |
| Example of Make/Model Bid: | | | | | | | | | |

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

BID PROPOSAL

SECTION I: SHORT TERM RENTAL

Item 25 - 1/2 Ton Pickup Truck, Crew Cab, 2 WD

Example of Quality Desired: Chevrolet Silverado 1500, Ford F-150, Dodge Ram 1500

| Item Description | Daily Rental | | | Weekly Rental | | | Monthly Rental | | |
|---------------------|--------------|--------------|-----------|---------------|---------------|-----------|----------------|----------------|-----------|
| | Est. Qty. | Rate Per Day | Extension | Est. Qty | Rate Per Week | Extension | Est. Qty | Rate Per Month | Extension |
| Rental Price | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Liability Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| CDW/LDW Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Total | | | \$ | | | \$ | | | \$ |

Example of Make/Model Bid:

Item 26 - 3/4 Ton Pickup Truck, Regular Cab, 2 WD

Example of Quality Desired: Chevrolet Silverado 2500, Ford F-250, Dodge Ram 2500

| Item Description | Daily Rental | | | Weekly Rental | | | Monthly Rental | | |
|---------------------|--------------|--------------|-----------|---------------|---------------|-----------|----------------|----------------|-----------|
| | Est. Qty. | Rate Per Day | Extension | Est. Qty | Rate Per Week | Extension | Est. Qty | Rate Per Month | Extension |
| Rental Price | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Liability Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| CDW/LDW Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Total | | | \$ | | | \$ | | | \$ |

Example of Make/Model Bid:

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

BID PROPOSAL

SECTION I: SHORT TERM RENTAL

Item 27 - 3/4 Ton Pickup Truck, Extended Cab, 2 WD

Example of Quality Desired: Chevrolet Silverado 2500, Ford F-250, Dodge Ram 2500

| Item Description | Daily Rental | | | Weekly Rental | | | Monthly Rental | | |
|---------------------|--------------|--------------|-----------|---------------|---------------|-----------|----------------|----------------|-----------|
| | Est. Qty. | Rate Per Day | Extension | Est. Qty | Rate Per Week | Extension | Est. Qty | Rate Per Month | Extension |
| Rental Price | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Liability Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| CDW/LDW Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Total | | | \$ | | | \$ | | | \$ |

Example of Make/Model Bid:

Item 28 - 3/4 Ton Pickup Truck, Crew Cab, 2 WD

Example of Quality Desired: Chevrolet Silverado 2500, Ford F-250, Dodge Ram 2500

| Item Description | Daily Rental | | | Weekly Rental | | | Monthly Rental | | |
|---------------------|--------------|--------------|-----------|---------------|---------------|-----------|----------------|----------------|-----------|
| | Est. Qty. | Rate Per Day | Extension | Est. Qty | Rate Per Week | Extension | Est. Qty | Rate Per Month | Extension |
| Rental Price | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Liability Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| CDW/LDW Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Total | | | \$ | | | \$ | | | \$ |

Example of Make/Model Bid:

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

BID PROPOSAL

SECTION I: SHORT TERM RENTAL

Item 29 - One Ton Pickup Truck, Regular Cab, 2 WD

Example of Quality Desired: Chevrolet Silverado 3500, Ford F-350, Dodge Ram 3500

| Item Description | Daily Rental | | | Weekly Rental | | | Monthly Rental | | |
|----------------------------|--------------|--------------|-----------|---------------|---------------|-----------|----------------|----------------|-----------|
| | Est. Qty. | Rate Per Day | Extension | Est. Qty | Rate Per Week | Extension | Est. Qty | Rate Per Month | Extension |
| Rental Price | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Liability Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| CDW/LDW Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Total | | | \$ | | | \$ | | | \$ |
| Example of Make/Model Bid: | | | | | | | | | |

Item 30 - One Ton Pickup Truck, Extended Cab, 2 WD

Example of Quality Desired: Chevrolet Silverado 3500, Ford F-350, Dodge Ram 3500

| Item Description | Daily Rental | | | Weekly Rental | | | Monthly Rental | | |
|----------------------------|--------------|--------------|-----------|---------------|---------------|-----------|----------------|----------------|-----------|
| | Est. Qty. | Rate Per Day | Extension | Est. Qty | Rate Per Week | Extension | Est. Qty | Rate Per Month | Extension |
| Rental Price | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Liability Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| CDW/LDW Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Total | | | \$ | | | \$ | | | \$ |
| Example of Make/Model Bid: | | | | | | | | | |

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

BID PROPOSAL

SECTION I: SHORT TERM RENTAL

Item 31 - One Ton Pickup Truck, Crew Cab, 2 WD

Example of Quality Desired: Chevrolet Silverado 3500, Ford F-350, Dodge Ram 3500

| Item Description | Daily Rental | | | Weekly Rental | | | Monthly Rental | | |
|---------------------|--------------|--------------|-----------|---------------|---------------|-----------|----------------|----------------|-----------|
| | Est. Qty. | Rate Per Day | Extension | Est. Qty | Rate Per Week | Extension | Est. Qty | Rate Per Month | Extension |
| Rental Price | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Liability Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| CDW/LDW Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Total | | | \$ | | | \$ | | | \$ |

Example of Make/Model Bid:

Item 32 - Specialty Vehicle

Example of Quality Desired: Chevrolet Camaro, Ford Mustang, Dodge Challenger SE

| Item Description | Daily Rental | | | Weekly Rental | | | Monthly Rental | | |
|---------------------|--------------|--------------|-----------|---------------|---------------|-----------|----------------|----------------|-----------|
| | Est. Qty. | Rate Per Day | Extension | Est. Qty | Rate Per Week | Extension | Est. Qty | Rate Per Month | Extension |
| Rental Price | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Liability Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| CDW/LDW Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Total | | | \$ | | | \$ | | | \$ |

Example of Make/Model Bid:

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

BID PROPOSAL

SECTION I: SHORT TERM RENTAL

Item 33 - Other Vehicles Offered by Bidder

| Item Description | Daily Rental | | | Weekly Rental | | | Monthly Rental | | |
|----------------------------|--------------|--------------|-----------|---------------|---------------|-----------|----------------|----------------|-----------|
| | Est. Qty. | Rate Per Day | Extension | Est. Qty | Rate Per Week | Extension | Est. Qty | Rate Per Month | Extension |
| Rental Price | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Liability Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| CDW/LDW Insurance | 0 - 1 Day | \$ | \$ | 0 - 1 Week | \$ | \$ | 0 - 1 Month | \$ | \$ |
| Total | | | \$ | | | \$ | | | \$ |
| Example of Make/Model Bid: | | | | | | | | | |

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

BID PROPOSAL

SECTION I: SHORT TERM RENTAL

Mileage Charges (If Applicable) \$ _____

Delivery/Pick Up Charge: \$ _____

Any Additional Charges \$ _____
(Explain in Detail)

Advanced Notice Required for Rental _____ Days

Location(s) of Rental Facility(ies) _____

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

BID PROPOSAL

SECTION II: LONG-TERM RENTAL

Item 1 - Small Pickup Truck, Regular Cab, 2 WD

Example of Quality Desired: Chevrolet Colorado, Ford Ranger, Toyota Tacoma, Nissan Frontier

| Item Description | Monthly Rental | | | | Mileage Charge | |
|----------------------------|----------------|-----------------------------------|----------------------|-----------|-------------------------|--------------------------------|
| | Est. Vehicles | Estimated No. of Monthly Payments | Unit Price Per Month | Extension | Miles Allowed Per Month | Price Per Mile Above Allowance |
| Rental Price | 0 - 1 | 12 Payments | \$ | \$ | | \$ |
| Example of Make/Model Bid: | | | | | | |

Item 2 - Small Pickup Truck, Extended Cab, 2 WD

Example of Quality Desired: Chevrolet Colorado, Ford Ranger, Toyota Tacoma, Nissan Frontier

| Item Description | Monthly Rental | | | | Mileage Charge | |
|----------------------------|----------------|-----------------------------------|----------------------|-----------|-------------------------|--------------------------------|
| | Est. Vehicles | Estimated No. of Monthly Payments | Unit Price Per Month | Extension | Miles Allowed Per Month | Price Per Mile Above Allowance |
| Rental Price | 0 - 1 | 12 Payments | \$ | \$ | | \$ |
| Example of Make/Model Bid: | | | | | | |

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

BID PROPOSAL

SECTION II: LONG-TERM RENTAL

Item 3 - Small Pickup Truck, Crew Cab, 2 WD

Example of Quality Desired: Chevrolet Colorado, Ford Ranger, Toyota Tacoma, Nissan Frontier

| Item Description | Monthly Rental | | | | Mileage Charge | |
|----------------------------|----------------|-----------------------------------|----------------------|-----------|-------------------------|--------------------------------|
| | Est. Vehicles | Estimated No. of Monthly Payments | Unit Price Per Month | Extension | Miles Allowed Per Month | Price Per Mile Above Allowance |
| Rental Price | 0 - 3 | 36 Payments | \$ | \$ | | \$ |
| Example of Make/Model Bid: | | | | | | |

Item 4 - 1/2 Ton Pickup Truck, Regular Cab, 2 WD

Example of Quality Desired: Chevrolet Silverado 1500, Ford F-150, Dodge Ram 1500

| Item Description | Monthly Rental | | | | Mileage Charge | |
|----------------------------|----------------|-----------------------------------|----------------------|-----------|-------------------------|--------------------------------|
| | Est. Vehicles | Estimated No. of Monthly Payments | Unit Price Per Month | Extension | Miles Allowed Per Month | Price Per Mile Above Allowance |
| Rental Price | 0 - 1 | 12 Payments | \$ | \$ | | \$ |
| Example of Make/Model Bid: | | | | | | |

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

BID PROPOSAL

SECTION II: LONG-TERM RENTAL

Item 5 - 1/2 Ton Pickup Truck, Extended Cab, 2 WD

Example of Quality Desired: Chevrolet Silverado 1500, Ford F-150, Dodge Ram 1500

| Item Description | Monthly Rental | | | | Mileage Charge | |
|----------------------------|----------------|-----------------------------------|----------------------|-----------|-------------------------|--------------------------------|
| | Est. Vehicles | Estimated No. of Monthly Payments | Unit Price Per Month | Extension | Miles Allowed Per Month | Price Per Mile Above Allowance |
| Rental Price | 0 - 1 | 12 Payments | \$ | \$ | | \$ |
| Example of Make/Model Bid: | | | | | | |

Item 6 - 1/2 Ton Pickup Truck, Crew Cab, 2 WD

Example of Quality Desired: Chevrolet Silverado 1500, Ford F-150, Dodge Ram 1500

| Item Description | Monthly Rental | | | | Mileage Charge | |
|----------------------------|----------------|-----------------------------------|----------------------|-----------|-------------------------|--------------------------------|
| | Est. Vehicles | Estimated No. of Monthly Payments | Unit Price Per Month | Extension | Miles Allowed Per Month | Price Per Mile Above Allowance |
| Rental Price | 0 - 4 | 48 Payments | \$ | \$ | | \$ |
| Example of Make/Model Bid: | | | | | | |

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

BID PROPOSAL

SECTION II: LONG-TERM RENTAL

Item 7 - 3/4 Ton Pickup Truck, Regular Cab, 2 WD

Example of Quality Desired: Chevrolet Silverado 2500, Ford F-250, Dodge Ram 2500

| Item Description | Monthly Rental | | | | Mileage Charge | |
|----------------------------|----------------|-----------------------------------|----------------------|-----------|-------------------------|--------------------------------|
| | Est. Vehicles | Estimated No. of Monthly Payments | Unit Price Per Month | Extension | Miles Allowed Per Month | Price Per Mile Above Allowance |
| Rental Price | 0 - 1 | 12 Payments | \$ | \$ | | \$ |
| Example of Make/Model Bid: | | | | | | |

Item 8 - 3/4 Ton Pickup Truck, Extended Cab, 2 WD

Example of Quality Desired: Chevrolet Silverado 2500, Ford F-250, Dodge Ram 2500

| Item Description | Monthly Rental | | | | Mileage Charge | |
|----------------------------|----------------|-----------------------------------|----------------------|-----------|-------------------------|--------------------------------|
| | Est. Vehicles | Estimated No. of Monthly Payments | Unit Price Per Month | Extension | Miles Allowed Per Month | Price Per Mile Above Allowance |
| Rental Price | 0 - 1 | 12 Payments | \$ | \$ | | \$ |
| Example of Make/Model Bid: | | | | | | |

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

BID PROPOSAL

SECTION II: LONG-TERM RENTAL

Item 9 - 3/4 Ton Pickup Truck, Crew Cab, 2 WD

Example of Quality Desired: Chevrolet Silverado 2500, Ford F-250, Dodge Ram 2500

| Item Description | Monthly Rental | | | | Mileage Charge | |
|----------------------------|----------------|-----------------------------------|----------------------|-----------|-------------------------|--------------------------------|
| | Est. Vehicles | Estimated No. of Monthly Payments | Unit Price Per Month | Extension | Miles Allowed Per Month | Price Per Mile Above Allowance |
| Rental Price | 0 - 1 | 12 Payments | \$ | \$ | | \$ |
| Example of Make/Model Bid: | | | | | | |

Item 10 - One Ton Pickup Truck, Regular Cab, 2 WD

Example of Quality Desired: Chevrolet Silverado 3500, Ford F-350, Dodge Ram 3500

| Item Description | Monthly Rental | | | | Mileage Charge | |
|----------------------------|----------------|-----------------------------------|----------------------|-----------|-------------------------|--------------------------------|
| | Est. Vehicles | Estimated No. of Monthly Payments | Unit Price Per Month | Extension | Miles Allowed Per Month | Price Per Mile Above Allowance |
| Rental Price | 0 - 1 | 12 Payments | \$ | \$ | | \$ |
| Example of Make/Model Bid: | | | | | | |

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
RENTAL OF CARS, TRUCKS AND VANS**

BID PROPOSAL

SECTION II: LONG-TERM RENTAL

Item 11 - One Ton Pickup Truck, Extended Cab, 2 WD

Example of Quality Desired: Chevrolet Silverado 3500, Ford F-350, Dodge Ram 3500

| Item Description | Monthly Rental | | | | Mileage Charge | |
|----------------------------|----------------|-----------------------------------|----------------------|-----------|-------------------------|--------------------------------|
| | Est. Vehicles | Estimated No. of Monthly Payments | Unit Price Per Month | Extension | Miles Allowed Per Month | Price Per Mile Above Allowance |
| Rental Price | 0 - 1 | 12 Payments | \$ | \$ | | \$ |
| Example of Make/Model Bid: | | | | | | |

Item 12 - One Ton Pickup Truck, Crew Cab, 2 WD

Example of Quality Desired: Chevrolet Silverado 3500, Ford F-350, Dodge Ram 3500

| Item Description | Monthly Rental | | | | Mileage Charge | |
|----------------------------|----------------|-----------------------------------|----------------------|-----------|-------------------------|--------------------------------|
| | Est. Vehicles | Estimated No. of Monthly Payments | Unit Price Per Month | Extension | Miles Allowed Per Month | Price Per Mile Above Allowance |
| Rental Price | 0 - 1 | 12 Payments | \$ | \$ | | \$ |
| Example of Make/Model Bid: | | | | | | |

**ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM
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BID PROPOSAL

SECTION II: LONG-TERM RENTAL

Item 13 - 3/4 Ton Pickup Truck, Crew Cab, 4 x 4

Example of Quality Desired: Dodge Ram 2500 Crew Cab 4 x 4, Chevrolet Silverado 2500 Crew Cab 4 x 4

| Item Description | Monthly Rental | | | | Mileage Charge | |
|----------------------------|----------------|-----------------------------------|----------------------|-----------|-------------------------|--------------------------------|
| | Est. Vehicles | Estimated No. of Monthly Payments | Unit Price Per Month | Extension | Miles Allowed Per Month | Price Per Mile Above Allowance |
| Rental Price | 0 - 1 | 12 Payments | \$ | \$ | | \$ |
| Example of Make/Model Bid: | | | | | | |

Item 14 - Intermediate SUV

Example of Quality Desired: Ford Escape, Jeep Liberty, Toyota RAV4, Honda CR-V

| Item Description | Monthly Rental | | | | Mileage Charge | |
|----------------------------|----------------|-----------------------------------|----------------------|-----------|-------------------------|--------------------------------|
| | Est. Vehicles | Estimated No. of Monthly Payments | Unit Price Per Month | Extension | Miles Allowed Per Month | Price Per Mile Above Allowance |
| Rental Price | 0 - 1 | 12 Payments | \$ | \$ | | \$ |
| Example of Make/Model Bid: | | | | | | |

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BID PROPOSAL

SECTION II: LONG-TERM RENTAL

Item 15 - Intermediate Hybrid SUV

Example of Quality Desired: Ford Escape Hybrid, Toyota Highlander Hybrid

| Item Description | Monthly Rental | | | | Mileage Charge | |
|----------------------------|----------------|-----------------------------------|----------------------|-----------|-------------------------|--------------------------------|
| | Est. Vehicles | Estimated No. of Monthly Payments | Unit Price Per Month | Extension | Miles Allowed Per Month | Price Per Mile Above Allowance |
| Rental Price | 0 - 1 | 12 Payments | \$ | \$ | | \$ |
| Example of Make/Model Bid: | | | | | | |

Item 16 - Standard SUV

Example of Quality Desired: Ford Explorer, Toyota 4-Runner, Jeep Grand Cherokee

| Item Description | Monthly Rental | | | | Mileage Charge | |
|----------------------------|----------------|-----------------------------------|----------------------|-----------|-------------------------|--------------------------------|
| | Est. Vehicles | Estimated No. of Monthly Payments | Unit Price Per Month | Extension | Miles Allowed Per Month | Price Per Mile Above Allowance |
| Rental Price | 0 - 1 | 12 Payments | \$ | \$ | | \$ |
| Example of Make/Model Bid: | | | | | | |

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BID PROPOSAL

SECTION II: LONG-TERM RENTAL

Item 17 - Large SUV

Example of Quality Desired: Ford Expedition, Chevrolet Tahoe, Toyota Sequoia, GMC Yukon

| Item Description | Monthly Rental | | | | Mileage Charge | |
|----------------------------|----------------|-----------------------------------|----------------------|-----------|-------------------------|--------------------------------|
| | Est. Vehicles | Estimated No. of Monthly Payments | Unit Price Per Month | Extension | Miles Allowed Per Month | Price Per Mile Above Allowance |
| Rental Price | 0 - 1 | 12 Payments | \$ | \$ | | \$ |
| Example of Make/Model Bid: | | | | | | |

Item 18 - Standard SUV, 4 x 4

Example of Quality Desired: Ford Explorer 4 x 4, Toyota 4-Runner 4 x 4, Jeep Grand Cherokee Laredo 4 x 4

| Item Description | Monthly Rental | | | | Mileage Charge | |
|----------------------------|----------------|-----------------------------------|----------------------|-----------|-------------------------|--------------------------------|
| | Est. Vehicles | Estimated No. of Monthly Payments | Unit Price Per Month | Extension | Miles Allowed Per Month | Price Per Mile Above Allowance |
| Rental Price | 0 - 1 | 12 Payments | \$ | \$ | | \$ |
| Example of Make/Model Bid: | | | | | | |

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BID PROPOSAL

SECTION II: LONG-TERM RENTAL

Item 19 - Full Size Sedan, 4-Door

Example of Quality Desired: Ford Taurus, Toyota Avalon, Chrysler 300, Chevrolet Impala

| Item Description | Monthly Rental | | | | Mileage Charge | |
|----------------------------|----------------|-----------------------------------|----------------------|-----------|-------------------------|--------------------------------|
| | Est. Vehicles | Estimated No. of Monthly Payments | Unit Price Per Month | Extension | Miles Allowed Per Month | Price Per Mile Above Allowance |
| Rental Price | 0 - 1 | 12 Payments | \$ | \$ | | \$ |
| Example of Make/Model Bid: | | | | | | |

Item 20 - Standard Sedan, 4-Door

Example of Quality Desired: Ford Fusion, Toyota Camry, Honda Accord, Chevrolet Malibu

| Item Description | Monthly Rental | | | | Mileage Charge | |
|----------------------------|----------------|-----------------------------------|----------------------|-----------|-------------------------|--------------------------------|
| | Est. Vehicles | Estimated No. of Monthly Payments | Unit Price Per Month | Extension | Miles Allowed Per Month | Price Per Mile Above Allowance |
| Rental Price | 0 - 1 | 12 Payments | \$ | \$ | | \$ |
| Example of Make/Model Bid: | | | | | | |

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SECTION II: LONG-TERM RENTAL

Item 21 - Standard Hybrid Sedan, 4-Door

Example of Quality Desired: Toyota Camry Hybrid, Ford Fusion Hybrid, Nissan Altima Hybrid

| Item Description | Monthly Rental | | | | Mileage Charge | |
|----------------------------|----------------|-----------------------------------|----------------------|-----------|-------------------------|--------------------------------|
| | Est. Vehicles | Estimated No. of Monthly Payments | Unit Price Per Month | Extension | Miles Allowed Per Month | Price Per Mile Above Allowance |
| Rental Price | 0 - 1 | 12 Payments | \$ | \$ | | \$ |
| Example of Make/Model Bid: | | | | | | |

Item 22 - Intermediate Sedan, 4-Door

Example of Quality Desired: Ford Focus, Toyota Corolla, Honda Civic, Hevrolet Cobalt

| Item Description | Monthly Rental | | | | Mileage Charge | |
|----------------------------|----------------|-----------------------------------|----------------------|-----------|-------------------------|--------------------------------|
| | Est. Vehicles | Estimated No. of Monthly Payments | Unit Price Per Month | Extension | Miles Allowed Per Month | Price Per Mile Above Allowance |
| Rental Price | 0 - 1 | 12 Payments | \$ | \$ | | \$ |
| Example of Make/Model Bid: | | | | | | |

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BID PROPOSAL

SECTION II: LONG-TERM RENTAL

Item 23 - Specialty Vehicle

Example of Quality Desired: Chevrolet Camaro, Ford Mustang, Dodge Challenger SE

| Item Description | Monthly Rental | | | | Mileage Charge | |
|----------------------------|----------------|-----------------------------------|----------------------|-----------|-------------------------|--------------------------------|
| | Est. Vehicles | Estimated No. of Monthly Payments | Unit Price Per Month | Extension | Miles Allowed Per Month | Price Per Mile Above Allowance |
| Rental Price | 0 - 1 | 12 Payments | \$ | \$ | | \$ |
| Example of Make/Model Bid: | | | | | | |

Item 24 - Mini Van, 7-Passenger with Stow Away Seats or Seats Removed

Example of Quality Desired: Dodge Grand Caravan, Toyota Sienna

| Item Description | Monthly Rental | | | | Mileage Charge | |
|----------------------------|----------------|-----------------------------------|----------------------|-----------|-------------------------|--------------------------------|
| | Est. Vehicles | Estimated No. of Monthly Payments | Unit Price Per Month | Extension | Miles Allowed Per Month | Price Per Mile Above Allowance |
| Rental Price | 0 - 1 | 12 Payments | \$ | \$ | | \$ |
| Example of Make/Model Bid: | | | | | | |

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Item 25 - Mini Van, 7-Passenger with Rear Seats

Example of Quality Desired: Dodge Grand Caravan, Toyota Sienna

| Item Description | Monthly Rental | | | | Mileage Charge | |
|----------------------------|----------------|-----------------------------------|----------------------|-----------|-------------------------|--------------------------------|
| | Est. Vehicles | Estimated No. of Monthly Payments | Unit Price Per Month | Extension | Miles Allowed Per Month | Price Per Mile Above Allowance |
| Rental Price | 0 - 1 | 12 Payments | \$ | \$ | | \$ |
| Example of Make/Model Bid: | | | | | | |

Item 26 - Full Size Van, 8-Passenger

Example of Quality Desired: Chevrolet Express, Ford 8-Passenger Wagon

| Item Description | Monthly Rental | | | | Mileage Charge | |
|----------------------------|----------------|-----------------------------------|----------------------|-----------|-------------------------|--------------------------------|
| | Est. Vehicles | Estimated No. of Monthly Payments | Unit Price Per Month | Extension | Miles Allowed Per Month | Price Per Mile Above Allowance |
| Rental Price | 0 - 1 | 12 Payments | \$ | \$ | | \$ |
| Example of Make/Model Bid: | | | | | | |

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SECTION II: LONG-TERM RENTAL

Item 27 -Standard Van, 12-Passenger

Example of Quality Desired: GMC Savana Passenger Van, Ford E-350XL, Freightliner Sprinter Passenger

| Item Description | Monthly Rental | | | | Mileage Charge | |
|----------------------------|----------------|-----------------------------------|----------------------|-----------|-------------------------|--------------------------------|
| | Est. Vehicles | Estimated No. of Monthly Payments | Unit Price Per Month | Extension | Miles Allowed Per Month | Price Per Mile Above Allowance |
| Rental Price | 0 - 1 | 12 Payments | \$ | \$ | | \$ |
| Example of Make/Model Bid: | | | | | | |

Item 28 - Full Size Van, 15-Passenger

Example of Quality Desired: Chevrolet Express Passenger Van, Ford E-350 XLT

| Item Description | Monthly Rental | | | | Mileage Charge | |
|----------------------------|----------------|-----------------------------------|----------------------|-----------|-------------------------|--------------------------------|
| | Est. Vehicles | Estimated No. of Monthly Payments | Unit Price Per Month | Extension | Miles Allowed Per Month | Price Per Mile Above Allowance |
| Rental Price | 0 - 1 | 12 Payments | \$ | \$ | | \$ |
| Example of Make/Model Bid: | | | | | | |

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BID PROPOSAL

SECTION II: LONG-TERM RENTAL

Item 29 - Mini Cargo Van

Example of Quality Desired: Chevrolet HHR panel

| Item Description | Monthly Rental | | | | Mileage Charge | |
|----------------------------|----------------|-----------------------------------|----------------------|-----------|-------------------------|--------------------------------|
| | Est. Vehicles | Estimated No. of Monthly Payments | Unit Price Per Month | Extension | Miles Allowed Per Month | Price Per Mile Above Allowance |
| Rental Price | 0 - 1 | 12 Payments | \$ | \$ | | \$ |
| Example of Make/Model Bid: | | | | | | |

Item 30 - 1/2 Ton Cargo Van

Example of Quality Desired: Chevrolet Express Cargo, Ford E-150 Cargo

| Item Description | Monthly Rental | | | | Mileage Charge | |
|----------------------------|----------------|-----------------------------------|----------------------|-----------|-------------------------|--------------------------------|
| | Est. Vehicles | Estimated No. of Monthly Payments | Unit Price Per Month | Extension | Miles Allowed Per Month | Price Per Mile Above Allowance |
| Rental Price | 0 - 1 | 12 Payments | \$ | \$ | | \$ |
| Example of Make/Model Bid: | | | | | | |

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Item 31 - 3/4 Ton Cargo Van

Example of Quality Desired: Chevrolet Express Cargo, Ford E-250 Cargo

| Item Description | Monthly Rental | | | | Mileage Charge | |
|----------------------------|----------------|-----------------------------------|----------------------|-----------|-------------------------|--------------------------------|
| | Est. Vehicles | Estimated No. of Monthly Payments | Unit Price Per Month | Extension | Miles Allowed Per Month | Price Per Mile Above Allowance |
| Rental Price | 0 - 1 | 12 Payments | \$ | \$ | | \$ |
| Example of Make/Model Bid: | | | | | | |

Item 32 - 3/4 Ton Cargo Van, Extended

Example of Quality Desired: Chevrolet Express Extended Cargo, Ford E-150 Extended Cargo

| Item Description | Monthly Rental | | | | Mileage Charge | |
|----------------------------|----------------|-----------------------------------|----------------------|-----------|-------------------------|--------------------------------|
| | Est. Vehicles | Estimated No. of Monthly Payments | Unit Price Per Month | Extension | Miles Allowed Per Month | Price Per Mile Above Allowance |
| Rental Price | 0 - 1 | 12 Payments | \$ | \$ | | \$ |
| Example of Make/Model Bid: | | | | | | |

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Item 33 - One Ton Cargo Van

Example of Quality Desired: Chevrolet Express Cargo, Ford E-350 Cargo

| Item Description | Monthly Rental | | | | Mileage Charge | |
|----------------------------|----------------|-----------------------------------|----------------------|-----------|-------------------------|--------------------------------|
| | Est. Vehicles | Estimated No. of Monthly Payments | Unit Price Per Month | Extension | Miles Allowed Per Month | Price Per Mile Above Allowance |
| Rental Price | 0 - 1 | 12 Payments | \$ | \$ | | \$ |
| Example of Make/Model Bid: | | | | | | |

Item 34 - One Ton Cargo Van, Extended

Example of Quality Desired: Chevrolet Express Extended Cargo, Ford E-350 Extended Cargo

| Item Description | Monthly Rental | | | | Mileage Charge | |
|----------------------------|----------------|-----------------------------------|----------------------|-----------|-------------------------|--------------------------------|
| | Est. Vehicles | Estimated No. of Monthly Payments | Unit Price Per Month | Extension | Miles Allowed Per Month | Price Per Mile Above Allowance |
| Rental Price | 0 - 1 | 12 Payments | \$ | \$ | | \$ |
| Example of Make/Model Bid: | | | | | | |

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Item 33 - Other Vehicles Offered by Bidder

| Item Description | Monthly Rental | | | | Mileage Charge | |
|----------------------------|----------------|-----------------------------------|----------------------|-----------|-------------------------|--------------------------------|
| | Est. Vehicles | Estimated No. of Monthly Payments | Unit Price Per Month | Extension | Miles Allowed Per Month | Price Per Mile Above Allowance |
| Rental Price | 0 - 1 | 12 Payments | \$ | \$ | | \$ |
| Example of Make/Model Bid: | | | | | | |

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SECTION II: LONG-TERM RENTAL

Delivery/Pick Up Charge: \$ _____

Any Additional Charges \$ _____
(Explain in Detail)

Advanced Notice Required for Rental _____

Location(s) of Rental Facility(ies) _____

| |
|---|
| ANNUAL CONTRACT FOR SHORT-TERM AND LONG-TERM RENTAL OF CARS, TRUCKS AND VANS |
|---|

EXAMPLE OF CHARGES FOR BID EVALUATION

For evaluation purposes only, please calculate the rental charges for the example below. Prices used in the example calculations must match the prices proposed on the Bid Proposal Forms. Failure to use proposed prices from Bid Proposal in example calculations may result in rejection of bid. Provide explanation of calculations where needed.

Short-Term Rental

Vehicle Type: 7-Passenger Mini Van with Rear Seats Removed or Stowed Away
 Vehicle Quantity: Three (3)
 Pick-Up Date: Tarrant County picks up vehicles on August 15, 2012 at 9:00 a.m.
 Return Date: Tarrant County returns vehicles on October 5, 2012 at 2:00 p.m.
 Insurance: Include Liability and CDW.LDW Insurance
 Mileage: Vehicle 1: 1,000 Miles Vehicle 2: 3,000 Miles Vehicle 3: 5,000 Miles

| | | | | | | |
|---|-------|--------|---|----------|---|-----------------|
| Vehicle Rental | 4 | Days | x | \$ _____ | = | \$ _____ |
| | 2 | Weeks | x | \$ _____ | = | \$ _____ |
| | 2 | Months | x | \$ _____ | = | \$ _____ |
| | | | | | | |
| Liability Insurance (No Deductible) | 4 | Days | x | \$ _____ | = | \$ _____ |
| | 2 | Weeks | x | \$ _____ | = | \$ _____ |
| | 2 | Months | x | \$ _____ | = | \$ _____ |
| | | | | | | |
| CDW/LDW Insurance (No Deductible) | 4 | Days | x | \$ _____ | = | \$ _____ |
| | 2 | Weeks | x | \$ _____ | = | \$ _____ |
| | 2 | Months | x | \$ _____ | = | \$ _____ |
| | | | | | | |
| Mileage Charges | _____ | Miles | x | \$ _____ | = | \$ _____ |
| | | | | | | |
| Additional Charges (Explain in Detail) | _____ | | | | | \$ _____ |
| | _____ | | | | | \$ _____ |
| | _____ | | | | | \$ _____ |
| | | | | | | |
| Total Charges: | | | | | | \$ _____ |

Make and Model of Vehicle Proposed by Bidder: _____