



Vendor Name:

TARRANT COUNTY
PURCHASING DEPARTMENT

JACK BEACHAM, C.P.M., A.P.P.
PURCHASING AGENT

ROB COX, C.P.M., A.P.P.
ASSISTANT PURCHASING AGENT

BID NO. 2009-137

**ANNUAL CONTRACT
FOR
INMATE UNIFORMS**

**BIDS DUE AUGUST 17, 2009
2:00 P.M.**

BID NO. 2009-137

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This Table of Contents is intended as an aid to bidders and not as a comprehensive listing of the bid package. Bidders are responsible for reading the entire bid package and complying with all specifications.

ANNUAL CONTRACT FOR INMATE UNIFORMS

Tarrant County is requesting bids for the **ANNUAL CONTRACT FOR INMATE UNIFORMS** for the **SHERIFF'S DEPARTMENT**. All bids must be submitted on the attached Bid Proposal Form. Vendors may bid on any or all items. Tarrant County will not enter into any contract where the cost is provisional upon such clauses as "escalator" or "cost-plus" clauses.

ORIGINAL AND ONE (1) COPY

OF

COMPLETED BID PROPOSALS

MUST BE RECEIVED IN THE

PURCHASING DEPARTMENT

AT 100 E. WEATHERFORD, SUITE 303

FORT WORTH, TEXAS 76102

ON OR BEFORE AUGUST 17, 2009 AT 2:00 P.M.

All bids, including a "NO BID", are due in the Purchasing Department by the due date, in sealed envelopes or boxes. **All bids must be clearly marked with the Bid Number, the name of the company submitting the bid, and date and time of opening on the outside of the envelope/box and/or Air Bill/Delivery Receipt.** Original bid must be clearly marked "ORIGINAL" and contain all original signatures.

Any bid received after the date and/or hour set for bid opening will not be accepted. Bidder will be notified and will advise Tarrant County Purchasing as to the disposition by either pick up, return at bidder's expense, or destroyed with written authorization of the bidder. If bids/proposals are sent by mail to the Purchasing Department, the bidder shall be responsible for actual delivery of the bid to the Purchasing Department before the advertised date and hour for opening of bids. If mail is delayed either in the postal service or in the internal mail system of Tarrant County beyond the date and hour set for the bid opening, bids thus delayed will not be considered and will be disposed of as authorized.

Bids may be withdrawn at any time prior to the official opening. Alterations made before opening time must be initialed by bidder guaranteeing authenticity. After the official opening, bids become the property of Tarrant County and may not be amended, altered or withdrawn without the recommendations of the Purchasing Agent and the approval of Commissioners' Court.

Tarrant County is exempt from Federal Excise and State Sales Tax; therefore, tax must not be included in this bid.

Tarrant County reserves the right to accept or reject in part or in whole any bids submitted, and to waive any technicalities for the best interest of the County.

No oral explanation in regard to the meaning of the bid specifications will be made and no oral instructions will be given before the award of the contract. Request from interested bidders for additional information or interpretation of the information included in the specifications and all questions should be directed in writing via facsimile to:

CARL VOSS, SENIOR BUYER

FAX: (817) 884-2629

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All documents relating to this RFB including but not limited to, the bid document, questions, responses to questions, addenda and special notices will be posted under the Bid number on the RFP page of Tarrant County web site. It is the bidders'/respondents' sole responsibility to review this site and retrieve all related documents prior to the Bid due date.

The deadline for receipt of all written questions shall be 12:00 (Noon), Fort Worth time, Friday, August 7, 2009.

All bids shall specify terms and conditions of payment which will be considered as part of, but not control, the award of bid. County review, inspection, and processing procedures ordinarily require thirty (30) days after receipt of invoice, materials, or service. Bids which call for payment before thirty (30) days from receipt of invoice, or cash discounts given on such payment, will be considered only if, in the opinion of the Purchasing Agent, the review, inspection, and processing procedures can be completed as specified.

Invoices shall be sent directly to the Tarrant County Auditor's Office, Attention: Accounts Payable, 100 East Weatherford, Room 506, Fort Worth, Texas 76196. It is the intention of Tarrant County to make payment on completed orders within thirty days after receipt of invoice or items; whichever is later, unless unusual circumstances arise. **Invoices must be fully documented as to labor, materials, and equipment provided and must reference the Tarrant County Purchase Order Number in order to be processed. No payments shall be made on invoices not listing a Purchase Order Number.**

Continuing non-performance of the vendor in terms of Specifications shall be a basis for the termination of the contract by the County. The County shall not pay for work, equipment, or supplies which are unsatisfactory. Vendors will be given a reasonable opportunity before termination to correct the deficiencies. This, however, shall in no way be construed as negating the basis for termination for non-performance.

The **contract may be terminated** by either party upon written thirty (30) days notice prior to cancellation.

Bids will be considered irregular if they show any omissions, alteration of form, additions or conditions not called for, or irregularities of any kind. However, Tarrant County reserves the right to waive any irregularities and to make award in the best interest of the County.

Tarrant County reserves the right to accept or reject in part or in whole any bids submitted, and to waive any technicalities for the best interest of the County. Bids may be rejected, among other reasons, for any of the following specific reasons:

1. Bids received after the time limit for receiving bids.
2. Bids containing any irregularities.
3. Unbalanced value of any items.

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Bidders may be disqualified and their bids not considered, among other reasons, for any of the following specific reasons:

1. Reason for believing collusion exists among the Bidders.
2. Reasonable grounds for believing that any Bidder is interested in more than one Bid for the work contemplated.
3. The Bidder being interested in any litigation against the County.
4. The Bidder being in arrears on any existing contract or having defaulted on a previous contract
5. Lack of competency as revealed by a financial statement, experience and equipment, questionnaires, etc.
6. Uncompleted work, which in the judgement of the County, will prevent or hinder the prompt completion of additional work, if awarded.
7. Bidders shall not owe delinquent property tax in Tarrant County.

Failure to provide signatures, where required and/or submission of required forms, including but not limited to the Bid Proposal Signature Form, Reference Page, Bid Forms/Documents Checklist, Questionnaires (when applicable), Addenda (including revised forms), and any other specified forms or documents will be grounds for rejection of entire bid.

Due care and diligence has been used in preparation of this information, and it is believed to be substantially correct. However, the responsibility for determining the full extent of the exposure and the verification of all information presented herein shall rest solely with the proposer. Tarrant County and its representatives will not be responsible for any errors or omissions in these specifications, nor for the failure on the part of the proposer to determine the full extent of the exposures.

The successful bidder may not assign their rights and duties under an award without the written consent of the Purchasing Agent. Such consent shall not relieve the assignor of liability in the event of default by the assignee.

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Prices shall include all charges for freight, F.O.B. inside delivered to:

**TARRANT COUNTY SHERIFF'S WAREHOUSE
5051 RESOURCE DRIVE
FORT WORTH, TEXAS 76119**

OR

LOCATIONS AS SPECIFIED ON INDIVIDUAL PURCHASE ORDER

Hours of operation shall be between 8:00 a.m. and 4:00 p.m., Monday through Friday.

Delivery date is important to the County and may be required to be a part of each bid. Tarrant County considers delivery time to be that period elapsing from the time the individual order is placed until that order is received by the County at the specified delivery location. The delivery date indicates a guaranteed delivery to Tarrant County, Texas. Failure of the bidder to meet guaranteed delivery dates or service performance could affect future County orders.

The County reserves the right to demand bond or penalty to guarantee delivery by the date indicated. If order is given and the Bidder fails to furnish the materials by the guaranteed date, the County reserves the right to cancel the order without liability on its parts.

A **packing list** shall accompany each shipment and shall show:

Tarrant County Purchase Order Number

Name and address of Vendor

Name and address of receiving department

Description of material shipped, including item numbers, quantity, etc.

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SPECIAL TERMS AND CONDITIONS

Contract Terms:

Successful vendor(s) will be awarded a twelve (12) month contract, effective from date of award or notice to proceed as determined by Tarrant County Purchasing. At Tarrant County's option and approval by the vendor, the contract may be renewed for three (3) additional one (1) year periods, as further explained in Renewal Options. **Prices must remain firm for the entire contract.**

Renewal Options:

Tarrant County reserves the right to exercise an option to renew the contract of the vendor for three (3) additional one (1) year periods, provided such option is stipulated in the Special Conditions and agreed upon by both parties. If the County exercises the right in writing, the Bidder shall update and submit any legal documents required during the initial solicitation by no later than thirty (30) calendar days prior to the commencement of the option period. These documents, if applicable, will be specified in the Special Conditions and include, but are not limited to, Insurance Certificates and Performance Bonds and must be in force for the full period of the option. If the updated documents are not submitted by the Bidder in complete form within the time specified, the County will rescind its option and seek a new bid solicitation.

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SPECIAL TERMS AND CONDITIONS

Tarrant County has the lead role in developing and encouraging Cooperative Purchasing efforts among the governmental entities that are listed on the next page; therefore it would be in the vendor's best interest to help Tarrant County facilitate this cooperative effort. **A "NO" answer could result in complete rejection of bid.**

Should other Governmental Entities decide to participate in this contract, would you, the Vendor, agree that all terms, conditions, specifications, and pricing would apply?

Yes No

If you, the Bidder, checked yes, the following will apply:

Governmental Entities utilizing Inter-Governmental Contracts with Tarrant County will be eligible, but not obligated, to purchase materials/services under the contract(s) awarded as a result of this solicitation. All purchases by Governmental Entities other than Tarrant County will be billed directly to that Governmental Entity and paid by that Governmental Entity. Tarrant County will not be responsible for another Governmental Entity's debts. Each Governmental Entity will order their own material/services as needed.

Delivery to governmental entities located within Tarrant County will be at no charge or as otherwise provided for in the Award Document. Delivery charges, if any, for governmental entities located outside Tarrant County shall be negotiated between the successful bidder and each governmental entity.

Vendor(s) awarded contract(s) resulting from Request for Bid (RFB) shall be responsible for providing to Tarrant County, at no additional charge, a complete list of all governmental entities currently utilizing the contract and their annual expenditures. This information shall be provided ninety days prior to the expiration of the contract, or as otherwise requested by Tarrant County. Failure to provide the requested information when requested could delay the renewal process.

SECONDARY/ALTERNATE AWARD:

Secondary or alternate vendors serve in a back up capacity only. In the event the primary is unable to honor the terms and conditions of the contract, the secondary vendor may be called. If the secondary vendor is unable to honor the terms and conditions of the contract the alternate may be called. The primary vendor is the first contact. Use of the secondary or alternate must be approved, in writing, by the Tarrant County Purchasing Agent or his designee.

In the event the secondary or alternate vendors are called upon, they will offer the goods and services at the bid prices, or better. Any attempt to increase the original bid price may be cause to remove the vendor from the contract.

If the secondary or alternate vendor represents themselves as the primary vendor without written authorization from the Tarrant County Purchasing Agent, or his designee, the secondary or alternate vendor may be removed from the contract. Would you, the Bidder, be willing to accept a secondary/alternate award based on the above?

Yes No

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Entities Currently Participating in Cooperative Purchasing Program with Tarrant County

1. Alamo Heights ISD	51. City of Celina	103. City of Kennedale
2. Allen ISD	52. City of Cleburne	104. City of Killeen
3. Alvord ISD	53. City of Cockrell Hill	105. City of Krum
4. Anna Fire Department	54. City of Colleyville	106. City of Kyle
5. Arlington ISD	55. City of Combine	107. City of La Vernia
6. Armstrong County	56. City of Commerce	108. City of Lake Worth
7. Atascosa County	57. City of Coppell	109. City of Lancaster
8. Bastrop County	58. City of Copperas Cove	110. City of League City
9. Bexar County	59. City of Corsicana	111. City of Leander
10. Bosque County	60. City of Crowley	112. City of Lewisville
11. Blue Ridge Fire Department	61. City of Cumby	113. City of Little Elm
12. Branch Fire Department	62. City of Dalworthington Gardens	114. City of Littlefield
13. Brazoria County	63. City of Decatur	115. City of Live Oak
14. Brazos County	64. City of Denison	116. City of Lubbock
15. Brown County	65. City of Denton	117. City of Lucas
16. Bulverde Police Department	66. City of DeSoto	118. City of Lufkin
17. Burnet County	67. City of Diboll	119. City of Lumberton
18. Cameron County	68. City of Duncanville	120. City of Mansfield
19. Carroll ISD	69. City of Early	121. City of Marshall
20. Carrollton-Farmers Branch ISD	70. City of Electra	122. City of McAllen
21. Castleberry ISD	71. City of Emory	123. City of McKinney
22. Cedar Hill ISD	72. City of Euless	124. City of Melissa
23. Chambers County	73. City of Everman	125. City of Merkel
24. City of Aledo	74. City of Farmers Branch	126. City of Mesquite
25. City of Allen	75. City of Ferris	127. City of Midlothian
26. City of Alvord	76. City of Floresville	128. City of Murphy
27. City of Amarillo	77. City of Forest Hill	129. City of Nacogdoches
28. City of Arlington	78. City of Forney	130. City of Nederland
29. City of Athens	79. City of Fort Worth	131. City of New Braunfels
30. City of Aubrey	80. City of Frisco	132. City of North Richland Hills
31. City of Austin	81. City of Gainesville	133. City of Odessa
32. City of Azle	82. City of Galena Park	134. City of Pasadena
33. City of Balch Springs	83. City of Galveston	135. City of Pelican Bay
34. City of Bedford	84. City of Ganado	136. City of Pharr
35. City of Benbrook	85. City of Garland	137. City of Plano
36. City of Blue Mound	86. City of Gatesville	138. City of Pottsboro
37. City of Bovina	87. City of Georgetown	139. City of Port Isabel
38. City of Bowie	88. City of Glen Heights	140. City of Princeton
39. City of Boyd	89. City of Godley	141. City of Ralls
40. City of Bridge City	90. City of Granbury	142. City of Red Oak
41. City of Bridgeport	91. City of Grand Prairie	143. City of Richardson
42. City of Brownwood	92. City of Grand Saline	144. City of Richland Hills
43. City of Bryan	93. City of Grapevine	145. City of River Oaks
44. City of Burk Burnett	94. City of Greenville	146. City of Roanoke
45. City of Burleson	95. City of Haltom City	147. City of Rockwall
46. City of Caddo Mills	96. City of Horizon City	148. City of Round Rock
47. City of Carrollton	97. City of Hudson Oaks	149. City of Rowlett
48. City of Castle Hills	98. City of Huntsville	150. City of Royse City
49. City of Cedar Hill	99. City of Hurst	151. City of Runaway Bay
50. City of Cedar Park	100. City of Irving	
	101. City of Keene	
	102. City of Keller	

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Entities Currently Participating in Cooperative Purchasing Program with Tarrant County

152.	City of Sachse	196.	Ector County	236.	Krum ISD
153.	City of Saginaw	197.	Education Service Center Region XI	237.	Lake Dallas ISD
154.	City of San Angelo			238.	Lake Worth ISD
155.	City of San Marcos	198.	El Paso County	239.	Lamb County
156.	City of Sansom Park	199.	El Paso County Hospital District dba R.E. Thomason General Hospital	240.	Lampasas County
157.	City of Sherman			241.	Lavon Police Department
158.	City of Sour Lake			242.	Leon County
159.	City of Southlake	200.	Electra ISD	243.	Lewisville ISD
160.	City of Southmayd	201.	Ellis County	244.	Little Elm ISD
161.	City of Springtown	202.	Erath County	245.	Lowry Crossing Volunteer Fire Dept.
162.	City of Taft	203.	Everman ISD	246.	Mansfield ISD
163.	City of Temple	204.	Fannin County	247.	McKinney ISD
164.	City of Terrell	205.	Fort Bend County	248.	McLennan County
165.	City of Texarkana	206.	Fort Worth ISD	249.	McLennan Community College
166.	City of The Colony	207.	Fort Worth Transportation Authority	250.	MHMR of Tarrant County
167.	City of University Park			251.	Midway ISD
168.	City of Van Alstyne	208.	Freestone County	252.	Mills County
169.	City of Venus	209.	Frisco ISD	253.	Montgomery County
170.	City of Waco	210.	Grandview Police Department	254.	Nevada Volunteer Fire Department
171.	City of Watauga	211.	Grapevine/Colleyville ISD	255.	North Central Texas Council of Governments
172.	City of Waxahachie	212.	Grayson County	256.	Northwest ISD
173.	City of Weatherford	213.	Gregg County	257.	Nueces County
174.	City of Westworth Village	214.	Gunter Special Utility District	258.	Olton Police Department
175.	City of White Settlement	215.	Hardin County	259.	Orange County
176.	City of Whitewright	216.	Harris County Emergency Services District	260.	Palo Pinto County
177.	City of Wylie	217.	Harrison County	261.	Paradise ISD
178.	Clay County	218.	Hays County	262.	Parker County
179.	Clear Creek ISD	219.	Heart of Texas Region MHMR Center	263.	Parker County Emergency Services District 1
180.	Collin County	220.	Henderson County	264.	Potter County
181.	Collin County Community College	221.	Hood County	265.	Red River County
182.	Comal County	222.	Hopkins County	266.	Region VIII Education Service Center
183.	Cooke County	223.	Hunt County	267.	Region 9 Education Service Center Wichita
184.	Coryell County	224.	Hurst Euless Bedford ISD	268.	Rockwall County
185.	Cottondale Volunteer Fire Department	225.	Hutchinson County	269.	San Jacinto Community College
186.	Crowley ISD	226.	Idea Public Schools	270.	San Patricio County
187.	Dallas County	227.	Jasper County	271.	Senior Center Resource and Public Transit, Inc. of Hunt County
188.	Dallas/Fort Worth International Airport Board	228.	Jefferson County	272.	Sherman ISD
189.	Decatur ISD	229.	Johnson County	273.	Smith County
190.	Denton County	230.	Johnson County Special Utility District		
191.	Denton County Fresh Water Supply Dist No. 1-A	231.	Karnes County		
192.	Denton ISD	232.	Kaufman County		
193.	DeSoto ISD	233.	Kaufman ISD		
194.	Duncanville ISD	234.	Kennedale ISD		
195.	Eagle Mountain-Saginaw ISD	235.	Kinney County		

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Entities Currently Participating in Cooperative Purchasing Program with Tarrant County

274. Springtown ISD	302. Travis County	
275. St. John Westside Volunteer Fire Dept. of Edgard, LA	303. Trinity River Authority	
276. Tarrant Appraisal District	304. United States Marshals Service	
277. Tarrant County 9-1-1 Emergency Assistance District	305. University of Texas at Arlington	
278. Tarrant County College District	306. University of Texas at Dallas	
279. Tarrant County Emergency Services District 1	307. University of Texas MD Anderson Cancer Center	
280. Tarrant County Hospital District	308. Upper Trinity Regional Water District	
281. Tarrant County Workforce Development Board	309. Van Zandt County	
282. Tarrant Regional Water District	310. Victoria County	
283. Texas A&M University at Commerce	311. Waco ISD	
284. Texas Dept. of Parks & Wildlife	312. Walker County	
285. Texas Dept. of Public Safety	313. Ward County	
286. Texas Parks and Wildlife	314. Weatherford College	
287. Titus County	315. Westminster Fire Dept.	
288. Town of Addison	316. Weston Volunteer Fire Department	
289. Town of Argyle	317. Williamson County	
290. Town of Edgecliff Village	318. Wilson County	
291. Town of Fairview	319. Wise County	
292. Town of Flower Mound	320. Wood County	
293. Town of Hickory Creek	321. Zapata County	
294. Town of Highland Park		
295. Town of Lakeside		
296. Town of Pantego		
297. Town of Ponder		
298. Town of Prosper		
299. Town of Sunnyvale		
300. Town of Westlake		
301. Town of Westover Hills		

ANNUAL CONTRACT FOR INMATE UNIFORMS

SPECIAL CONDITIONS

TWCC Rule 110.110 Workers' Compensation Insurance Coverage

Note: TWCC Rule 110.110 applies to Building and Construction projects for Governmental Entities and is included in this bid for Information Purposes Only.

A. Definitions:

Certificate of coverage ("certificate") – A copy of a certificate of insurance, a certificate of authority to self-insure issued by the commission, or a coverage agreement (TWCC-81, TWCC-82, TWCC-83, or TWCC-84), showing statutory workers' compensation insurance coverage for the person's or entity's employees providing services on a project, for the duration of the project.

Duration of the project – Includes the time from the beginning of the work on the project until the contractor's/person's work on the project has been completed and accepted by the governmental entity.

Persons providing services on the project ("subcontractor" in §406.096) – Includes all persons or entities performing all or part of the services the contractor has undertaken to perform on the project, regardless of whether that person contracted directly with the contractor and regardless of whether that person has employees. This includes, without limitation, independent contractors, subcontractors, leasing companies, motor carriers, owner-operators, employees of any such entity, or employees of any entity which furnishes persons to provide services on the project. "Services" include, without limitation, providing, hauling or delivering equipment or materials, or providing labor, transportation, or other service related to a project. "Services" does not include activities unrelated to the project, such as food/beverage vendors, office supply deliveries, and delivery of portable toilets.

- B. The contractor shall provide coverage, based on proper reporting of classification code and payroll amounts and filing of any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all employees of the contractor providing services on the project, for the duration of the project.
- C. The contractor must provide a certificate of coverage to the governmental entity prior to being awarded the contract.
- D. If the coverage period shown on the contractor's current certificate of coverage ends during the duration of the project, the contractor must, prior to the end of the coverage period, file a new certificate of coverage with the governmental entity showing that coverage has been extended.

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TWCC Rule 110.110 Workers' Compensation Insurance Coverage

- E. The contractor shall obtain from each person providing services on a project, and provide to the governmental entity:
- (1) a certificate of coverage, prior to that person beginning work on the project, so the governmental entity will have on file certificates of coverage showing coverage for all persons providing services on the project; and
 - (2) no later than seven (7) days after receipt by the contractor, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate ends during the duration of the project.
- F. The contractor shall retain all required certificates of coverage for the duration of the project and for one (1) year thereafter.
- G. The contractor shall notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the contractor knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project.
- H. The contractor shall post on each project site a notice, in the text, form and manner prescribed by the Texas Workers' Compensation Commission, informing all persons providing services on the project that they are required to be covered, and stating how a person may verify coverage and report lack of coverage.
- I. The contractor shall contractually require each person with whom it contracts to provide services on a project to:
- (1) provide coverage, based on reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all of its employees providing services on the project for the duration of the project;
 - (2) provide to the contractor, prior to that person beginning work on the project, a certificate of coverage showing that coverage is being provided for all employees of the person providing services on the project, for the duration of the project;
 - (3) provide the contractor, prior to the end of the coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project;
 - (4) obtain from each person with whom it contracts, and provide to the contractor:
 - (a) a certificate of coverage, prior to the other person beginning work on the project; and
 - (b) a new certificate of coverage showing the extension of coverage, prior to the end of the coverage period, if the coverage period shown on the current certificate ends during the duration of the project;

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TWCC Rule 110.110

Workers' Compensation Insurance Coverage

- (5) retain all required certificates of coverage on file for the duration of the project and for one (1) year thereafter;
 - (6) notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the person knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project; and
 - (7) contractually require each person with whom it contracts, to perform as required by paragraphs (1) – (7)., with the certificates of coverage to be provided to the person for whom they are providing services.
- J. By signing this contract or providing or causing to be provided a certificate of coverage, the contractor is representing to the governmental entity that all employees of the contractor who will provide services on the project will be covered by workers' compensation coverage for the duration of the project, that the coverage will be based on proper reporting of classification codes and payroll amounts, and that all coverage agreements will be filed with the appropriate insurance carrier or, in the case of a self-insured, with the commission's Division of Self-Insurance Regulation. Providing false or misleading information may subject the contractor to administrative penalties, criminal penalties, civil penalties, or other civil actions.
- K. The contractor's failure to comply with any of these provisions is a breach of contract by the contractor which entitles the governmental entity to declare the contract void if the contractor does not remedy the breach within ten (10) days after receipt of notice of breach from the governmental entity.

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Evaluation criteria shall include, but is not limited to the following:

- a. Unit Price
- b. Delivery
- c. Vendor's past performance record with Tarrant County
- d. Tarrant County's evaluation of vendor's ability to perform
- e. Tarrant County's experience with products bid
- f. Special needs and requirements of Tarrant County
- g. Results of testing samples (if needed)
- h. Vendor's agreement to extend pricing under this contract to other governmental entities

Quantities indicated on the Bid Proposal Forms are estimates based upon the best available information. The County reserves the right to increase or decrease the quantities to meet its actual needs without any adjustments in the bid price.

Any **catalog, brand name or manufacturer's reference** used is considered to be descriptive -- not restrictive -- and is indicative of the type and quality the County desires to purchase. Bids on similar items of like quality will be considered if the bid is noted and fully descriptive brochures are enclosed. If notation of substitution is not made, it is assumed vendor is bidding item specified. Successful vendor will not be allowed to make unauthorized substitutions after award.

Samples for testing must be submitted for bid evaluation. Samples will be free to the County. Failure to provide samples will be justification for bid rejection. Tarrant County reserves the right to determine equals. Samples will not be returned to the vendor. Samples will be torn, ripped, worn, washed, dried, and subjected to wear and tear! **Sample(s) must be same production product as that bid.** Coverall sample must be Green with lettering, labels, etc. Mock fly pants and v-neck shirt samples must be Tan with all lettering, labels, etc.

ANNUAL CONTRACT FOR INMATE UNIFORMS

TECHNICAL SPECIFICATION

It is the intent of these specifications to adequately describe inmate uniforms as required by the Tarrant County Sheriff's Department in sufficient detail to secure competent bids. Items should meet or exceed the following specifications:

I. INMATE UNIFORMS/COVERALL SPECIFICATIONS:

- A. Coveralls with raglan short sleeves.
- B. One (1) pocket over left breast. Pocket should be double needle stitched and bartacked. Top of pocket is folded over and double needle lock stitched. (NO RAW EDGE VISIBLE INSIDE OF POCKET).
- C. No Collar.
- D. No elastic in the waist of the coverall.
- E. Top and bottom of coverall should be joined at waist by three (3) needle felled seam.
- F. Coverall will have a seven (7) snap front. The snaps should be size 24 ligne, solid brass nickel plated, and guaranteed not to rust. Seventh snap should be positioned in a location to close the fly area of the coverall.
- G. Crotch shall have four (4) rows of lock stitch and two (2) bartacks. (Chain stitching not accepted).
- H. Lapel is to extend to raglan sleeve seam and bartacked where collar, lapel and raglan sleeve meet.
- I. Inside of lapel fold not to be more than one (1) inch wide.
- J. Front panels to single needle lock stitched from the crotch to top of lapel.
- K. No manufacture and/or identifying labels sewn into fabric at the neck area, which may cause discomfort and/or irritation. (Suggestion: stitch label inside of breast pocket).
- L. Permanent uniform size lettering (example: 2X), centered with the back of the neck opening, two (2) inches below the finished sewn edging, visible from the inside of the uniform.
- M. Fabric to be 7½ oz twill, 65% polyester and 35% combed cotton equal to Graniteville 20/20 twill industrial laundry finish fabric.
- N. Thread to be same color as fabric.
- O. All three (3) needle seams shall be cleanly finished and have not frayed edges.
- P. Color: Green, Black & White stripe, Orange & White stripe, bright red, orange.
 - 1. We reserve the option of any additional color material available from the manufacturer, in the event of any change of inmate classification that would require another color of uniform.

ANNUAL CONTRACT FOR INMATE UNIFORMS

TECHNICAL SPECIFICATIONS, continued

- Q. Permanent lettering on back of coverall and down outside of right leg. Color of lettering: White lettering on green; red lettering on black & white stripe; black lettering on orange & white stripe; white lettering on red; black lettering on orange.
1. In the event of any additional color(s) of coverall requirement, as made available from the manufacturer, the permanent lettering shall be of a contrasting color for clear visibility. Color of permanent lettering will be specified on purchase order.
- R. Lettering on back of coverall shall read as follows:
1. TARRANT COUNTY (shall be in an arch).
 2. JAIL (shall be centered in a straight line).
 3. Letters shall be two inches (2") high.
- S. Lettering on outside of right leg shall read as follows:
1. TARRANT COUNTY JAIL
 2. Letters shall be two inches (2") high.
- T. Size dimensions important to be consistent with current inventory of coverall, for laundry exchange. Size dimensions must allow motion, movement and comfort in wearing a one piece uniform.
1. Include a size dimension chart that includes the measurement of:
 - a. Waist
 - b. Chest
 - c. Front Rise – measure from top of label to middle of crotch
 - d. Back Rise – measure from back collar seam to middle of crotch
 - e. Inseam
- U. Sample of coverall must be submitted with bid; and meet all specifications.

II. INMATE MOCK FLY PANTS:

- A. Slip-on elastic waist with mock fly.
- B. Elastic to be woven 1½" heat resistant 26 gauge rubber, surged and double needle lock stitched to pants (chain stitching is not acceptable).
- C. Elastic to be guaranteed for the life of the garment from losing its elasticity.
- D. No manufacture and/or identifying labels sewn into fabric at the waist area, which may cause discomfort and/or irritation. (Suggestion: stitch label inside of pant cuff).
- E. Permanent uniform size lettering (example: 2X), near center with the back of the waist opening, two (2) inches below the finished sewn edging, visible from the inside of the uniform.

ANNUAL CONTRACT FOR INMATE UNIFORMS

TECHNICAL SPECIFICATIONS, continued

- F. All seams three (3) needle felled.
- G. Crotch/Mock fly to be surged, double needle lock stitched and bartacked, completely closing the fly opening.
- H. Leg hems double folded and lock stitched.
- I. All inseams to be 32" hemmed.
- J. Fabric to be 7½ oz. twill, 65% polyester, 35% combed cotton equal to Graniteville 20/20 twill industrial laundry finish fabric.
- K. All three (3) needle seams shall be cleanly finished and have no raw frayed edges.
- L. Color: Tan, Navy, Yellow.
 - 1. We reserve the option of any additional color material available from the manufacturer, in the event of any change of inmate classification that would require another color of uniform.
- M. Permanent lettering down right leg, outside. Color of lettering: Black on Tan uniform; White lettering on Navy uniform; Black lettering on Yellow uniform.
 - 1. In the event of any additional color of uniform requirement, as made available from the manufacturer, the permanent lettering shall be of a contrasting color for clear visibility. Color of permanent lettering will be specified on purchase order.
- R. Lettering shall read as follows:
 - 1. Tarrant County Jail.
 - 2. Letters shall be two inches (2") high.
- S. Sample of pants to be submitted with bid; and meet all specifications.

III. INMATE V-NECK SHIRTS:

- A. V-neck, slip-on with raglan sleeve. No buttons.
- B. One pocket over left breast.
- C. Double needle lock stitched and bartacked.
- D. All seams three (3) needle felled.
- E. Sleeve and bottom hems double folded and lock stitched.
- F. V-neck piping to be bias self material single needle lock stitched with two (2) bartacks at neck. Bias to be cleanly finished with no raw edges exposed.
- G. No manufacture and/or identifying labels sewn into fabric at the neck area, which may cause discomfort and/or skin irritation. (Suggestion: stitch label inside of breast pocket)

ANNUAL CONTRACT FOR INMATE UNIFORMS

TECHNICAL SPECIFICATIONS, continued

- M. Permanent uniform size lettering (example: 2X), centered with the back of the neck opening, two (2) inches below the finished sewn edging, visible from the inside of the uniform.
- N. Fabric to be 7½ oz. twill, 65% polyester, 35% combed cotton equal to Graniteville 20/20 twill industrial laundry finish fabric.
- O. Thread to be same color as fabric.
- P. All three (3) needle seams shall be cleanly finished and have no raw frayed edges.
- Q. Color: Tan, Yellow, Navy.
1. We reserve the option of any additional color material available from the manufacturer, in the event of any change of inmate classification that would require another color of uniform.
- R. Permanent lettering on back of shirt. Color of lettering: Black on Tan uniforms; White on Navy uniforms; Black on Yellow uniforms.
1. In the event of any additional color of uniform requirement, as made available from the manufacturer, the permanent lettering shall be of a contrasting color for clear visibility. Color of permanent lettering will be specified on purchase order.
- S. Letters on back of coverall shall read as follows;
1. TARRANT COUNTY (shall be in an arch).
 2. Jail (shall be centered in a straight horizontal line).
 3. Letters shall be two inches (2") high.
- T. Sample of shirt must be submitted with bid, and meet all specifications.



TARRANT COUNTY

HISTORICALLY UNDERUTILIZED BUSINESSES (HUB) POLICY

I. POLICY STATEMENT

The Tarrant County Commissioners Court, being the policy development and budgetary control unit of county government, will strive to ensure that all businesses, regardless of size, economic, social or ethnic status have an equal opportunity to participate in the County's procurement processes. The County is committed to promote full and equal business opportunity for all businesses to supply the goods and services needed to support the mission and operations of county government, and seeks to encourage the use of certified historically underutilized businesses (HUBs) through the use of race, ethnic and gender neutral means. It is the policy of Tarrant County to involve certified HUBs to the greatest extent feasible in the County's procurement of goods, equipment, services and construction projects while maintaining competition and quality of work standards. The County affirms the good faith efforts of firms who recognize and practice similar business standards.

II. DEFINITIONS

Historically underutilized businesses (HUBs), also know as a disadvantaged business enterprise (DBE), are generally business enterprises at least 51% of which is owned and the management and daily business operations are controlled by one or more persons who is/are socially and economically disadvantaged because of his or her identification as a member of certain groups, including women, Black Americans, Mexican Americans and other Americans of Hispanic origin, Asian Americans and American Indians.

Certified HUBs includes business enterprises that meet the definition of a HUB and who meet the certification requirements of certification agencies recognized by Tarrant County.

Businesses include firms, corporations, sole proprietorships, vendors, suppliers, contractors, subcontractors, professionals and other similar references when referring to a business that provides goods and/or services regardless of the commodity category.

Statutory bid limit refers to the Texas Local Government Code provision that requires competitive bidding for many items valued at greater than \$25,000.

III. POLICY GUIDELINES

- A. Tarrant County, its contractors, their subcontractors and suppliers, as well as all vendors of goods, equipment and services, shall not discriminate on the basis of race, color, creed, gender, age, religion, national origin, citizenship, mental or physical disability, veteran's status or political affiliation in the award and/or performance of contracts. All entities doing business or anticipating doing business with the County shall support, encourage and implement affirmative steps toward a common goal of establishing equal opportunity for all citizens and businesses of the county.
- B. Tarrant County will use and recognize the State of Texas certification process in conjunction with the implementation of this policy. The County may recognize other agencies' certification processes recognized by the State of Texas. Tarrant County reserves the right to review the certification status of any vendor applying to do business with the County. This review will be accomplished to determine the validity and authenticity of the vendor's certification as a HUB.
- C. The Commissioners Court may establish HUB target goals. Through a systematic approach of soliciting quotes, bids and proposals from certified HUBs and in compliance with applicable state and federal law this policy will strive to meet those goals.
 1. Target goals should consider:
 - the availability of HUB firms within the specific category of goods or services to be procured; and
 - the diversity of the county's population.
 2. The goals should be reviewed and amended periodically.
 3. The program may apply to all County procurements including construction and professional services.
 4. Particular attention will be given to HUB participation on purchases in excess of the statutory bid limit.
 5. The Commissioners Court herein establishes a 20% good faith target goal for Tarrant County.

- D. Tarrant County will actively seek and encourage HUBs to participate in all facets of the procurement process by:
1. Continuing to increase and monitor a database of certified HUB vendors, professionals and contractors. The database will be expanded to include products, areas of expertise and capabilities of each HUB firm.
 2. Continuing to seek new communication links with HUB vendors, professionals and contractors to involve them in the procurement process.
 3. Continuing to advertise bids on the County's website and in newspapers including newspapers that target socially and economically disadvantaged communities.
 4. Continuing to provide copies of bid specifications to minority Chambers of Commerce.
- E. As prescribed by law, the purchase of one or more items costing in excess of the statutory bid limit must comply with the competitive bid process. Where possible, those bids will be structured to include and encourage the participation of HUB firms in the procurement process by:
1. Division of proposed requisitions into reasonable lots in keeping with industry standards and competitive bid requirements.
 2. Where feasible, assessment of bond and insurance requirements and the designing of such requirements to reasonably permit more than one business to perform the work.
 3. Specification of reasonable, realistic delivery schedules consistent with the County's actual requirements.
 4. Specifications, terms and conditions reflecting the County's actual requirements are clearly stated, and do not impose unreasonable or unnecessary contract requirements.
- F. A HUB Policy statement shall be included in all specifications. The County will consider the bidder's responsiveness to the HUB Policy in the evaluation of bids and proposals. Failure to demonstrate a good faith effort to comply with the County's HUB policy may result in a bid or proposal being considered non-responsive to specifications.
- G. The Purchasing Department will actively seek the participation of HUB firms in the quotation process for purchases under the statutory bid limit. HUB firms will be identified on the computerized database and linked to the commodities they represent. Buyers will be encouraged to use available internal and external databases of certified HUB firms.

- H. Nothing in this policy shall be construed to require the County to award a contract other than to the lowest responsive bidder as required by law. This policy is narrowly tailored in accordance with applicable law.

IV. ADMINISTRATIVE GUIDELINES

- A. The Purchasing Department shall serve as the County's HUB Office with responsibility for the implementation, monitoring and general operations of the HUB policy. The Purchasing Agent shall serve as the County HUB Officer.
 - 1. The HUB Officer will establish procedures to implement this policy across the full spectrum of the procurement process. The County HUB Office will periodically review with department head and elected officials regarding procurement opportunities.
 - 2. Managing the policy and training buyers and other County personnel in order to meet County goals will be the responsibility of the HUB Office.
 - 3. The HUB Office will cooperate with other local government entities to increase HUB participation throughout the county and region. The HUB Office is encouraged to participate in educational and other outreach programs to assist HUB firms.
 - 4. The HUB Officer will receive and review complaints and recommendations regarding the implementation of the HUB Policy and the good faith efforts of bidders. Further, the HUB Office will audit for compliance to the HUB Policy on eligible projects after award, during the performance of the contract and after completion, while also making any recommendations to Commissioners Court regarding any irregularities or misrepresentation of facts as they relate to compliance with the policy. The HUB Office will review documentation submitted by HUB firms in compliance with this policy.
 - 5. An annual report along with recommendations shall be provided to the Commissioners Court and Purchasing Board. The annual report will provide statistical data and efforts reflected in the number of purchase orders, value of goods and services purchased, percentages to HUB firms, and outreach and marketing efforts. Other statistics may be required or requested by the Commissioners Court or Purchasing Board.

510 Historically Underutilized Businesses Policy

Adopted: Court Order 64788 (December 17, 1990)

Amended: Court Order 69958 (December 7, 1993)

Amended: Court Order 99651 (December 28, 2006)

ANNUAL CONTRACT FOR INMATE UNIFORMS

FOR DISADVANTAGED BUSINESS ENTERPRISES ONLY

Disadvantaged Business Enterprises (DBE) are encouraged to participate in Tarrant County's bid process. The Purchasing Department will provide additional clarification of specifications, assistance with Bid Proposal Forms, and further explanation of bidding procedures to those DBEs who request it.

Representatives from DBE companies should identify themselves as such and submit a copy of the Certification.

The County recognizes the certifications of both the State of Texas General Services Commission HUB Program and the North Central Texas Regional Certification Agency. All companies seeking information concerning DBE certification are urged to contact.

Texas Procurement and Support Services
Statewide HUB Program
1711 Jacinto Blvd.
PO Box 13047
Austin, TX 78711-3047
(512) 463-5872

OR

North Central Texas
Regional Certification Agency
624 Six Flags Drive, Suite 100
Arlington, TX 76011
(817) 640-0606

If your company is already certified, attach a copy of your certification to this form and return with bid.

COMPANY NAME: _____

REPRESENTATIVE: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

TELEPHONE NO. _____ FAX NO. _____

Indicate all that apply:

- _____ Minority-Owned Business Enterprise
- _____ Women-Owned Business Enterprise
- _____ Disadvantaged Business Enterprise

ANNUAL CONTRACT FOR INMATE UNIFORMS

VENDOR REFERENCES

Please list three (3) references, **other than Tarrant County**, who can verify your performance as a vendor. Performance includes but shall not be limited to, sales and/or service, delivery, invoicing, and other items as may be required for Tarrant County to determine your firm's ability to provide the intended goods or service of this bid. The County prefers references to be from customers for whom your firm has provided the same items (sales and/or services) as those specified in this bid. Inaccurate, obsolete or negative responses from the listed references could result in rejection of your bid.

REFERENCE ONE

GOVERNMENT/COMPANY NAME: _____
ADDRESS: _____
CONTACT PERSON AND TITLE: _____
TELEPHONE NUMBER: _____
E-MAIL ADDRESS: _____
SCOPE OF WORK: _____
CONTRACT PERIOD: _____

REFERENCE TWO

GOVERNMENT/COMPANY NAME: _____
ADDRESS: _____
CONTACT PERSON AND TITLE: _____
TELEPHONE NUMBER: _____
E-MAIL ADDRESS: _____
SCOPE OF WORK: _____
CONTRACT PERIOD: _____

REFERENCE THREE

GOVERNMENT/COMPANY NAME: _____
ADDRESS: _____
CONTACT PERSON AND TITLE: _____
TELEPHONE NUMBER: _____
E-MAIL ADDRESS: _____
SCOPE OF WORK: _____
CONTRACT PERIOD: _____

THE ORIGINAL AND ONE (1) COPY OF THIS FORM MUST BE RETURNED WITH BID!

ANNUAL CONTRACT FOR INMATE UNIFORMS

REFERENCE FOUR

GOVERNMENT/COMPANY NAME: _____
ADDRESS: _____
CONTACT PERSON AND TITLE: _____
TELEPHONE NUMBER: _____
E-MAIL ADDRESS: _____
SCOPE OF WORK: _____
CONTRACT PERIOD: _____

REFERENCE FIVE

GOVERNMENT/COMPANY NAME: _____
ADDRESS: _____
CONTACT PERSON AND TITLE: _____
TELEPHONE NUMBER: _____
E-MAIL ADDRESS: _____
SCOPE OF WORK: _____
CONTRACT PERIOD: _____

THE ORIGINAL AND ONE (1) COPY OF THIS FORM MUST BE RETURNED WITH BID!

ANNUAL CONTRACT FOR INMATE UNIFORMS

BID PROPOSAL SIGNATURE FORM

The undersigned agrees this bid becomes the property of Tarrant County after the official opening.

The undersigned affirms he has familiarized himself with the local conditions under which the work is to be performed; satisfied himself of the conditions of delivery, handling and storage of equipment and all other matters which may be incidental to the work, before submitting a bid.

The undersigned agrees, if this bid is accepted, to furnish any and all items/services upon which prices are offered, at the price(s) and upon the terms and conditions contained in the Specifications. The period for acceptance of this Bid Proposal will be sixty (60) calendar days unless a different period is noted by the bidder.

The undersigned affirms that they are duly authorized to execute this contract, that this bid has not been prepared in collusion with any other Bidder, nor any employee of Tarrant County, and that the contents of this bid have not been communicated to any other bidder or to any employee of Tarrant County prior to the official opening of this bid.

Vendor hereby assigns to purchaser any and all claims for overcharges associated with this contract which arise under the antitrust laws of the United States, 15 USCA Section 1 et seq., and which arise under the antitrust laws of the State of Texas, Tex. Bus. & Com. Code, Section 15.01, et seq.

The undersigned affirms that they have read and do understand the specifications and any attachments contained in this bid package.

NAME AND ADDRESS OF COMPANY:

Tel. No. _____

E-Mail Address: _____

AUTHORIZED REPRESENTATIVE:

Signature _____

Date _____

Name _____

Title _____

FAX No. _____

AFTER HOURS EMERGENCY CONTACT:

Name: _____

Tel. No. _____

COMPANY IS:

Business included in a Corporate Income Tax Return? _____ YES _____ NO

Corporation organized & existing under the laws of the State of _____

Partnership consisting of _____

Individual trading as _____

Principal offices are in the city of _____

THIS FORM MUST BE SIGNED AND THE ORIGINAL AND ONE (1) COPY RETURNED WITH BID.

ANNUAL CONTRACT FOR INMATE UNIFORMS

BID FORMS/DOCUMENTS CHECKLIST

✓Indicates Compliance	<p>A check mark (✓) in the space provided indicates these forms/documents have been completed and are included in your bid package. The original and one (1) copy of all forms/documents should be submitted. Failure to check all items could result in rejection of the entire bid. All deviations from specifications must be documented separately and included with bid package.</p>
	<p>1. <u>Vendor References.</u> Bidder has provided three (3) references, other than Tarrant County. References must be able to verify the quality of service your company provides and that your company has completed a project of similar size and scope of work to this bid.</p>
	<p>2. <u>Signatures.</u> All forms requiring a signature must be signed. Bids not signed will not be considered for award.</p>
	<p>3. <u>Bid Proposal Forms.</u> All sections of Bid Proposal Forms have been completed.</p>
	<p>4. <u>Insurance Certificates (If required).</u> Bidders must submit all Insurance Certificates with bid. If no insurance requirements specified, mark N/A.</p>
	<p>5. <u>Addenda.</u> When applicable, Bidder acknowledges receipt of all addenda and has included the signed Addenda cover pages and any revised Bid Forms in their bid package.</p>
	<p>6. Failure to provide signatures, where required and/or submission of required forms, including but not limited to the Bid Proposal Signature Form, References, Bid Forms/Documents Checklist, Questionnaires (when applicable), Addenda (including revised forms), and any other specified forms or documents will be grounds for rejection of entire bid.</p>
	<p>7. Accuracy for all mathematical and number entries is the sole responsibility of the bidder. Tarrant County will not be responsible for errors made by the bidder.</p>
	<p>8. Bidder's company is registered on TVORS (Tarrant On-Line Vendor Registration System)</p>
	<p>9. Failure to comply with the requirements set forth in this Request for Bid may result in rejection of bid and/or cancellation of contract after award.</p>

THE ORIGINAL AND ONE (1) COPY OF THIS FORM MUST BE RETURNED WITH BID!

ANNUAL CONTRACT FOR INMATE UNIFORMS

BID PROPOSAL

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT COST	EXTENSION
1.	Inmate Coveralls, Colors as specified; Green, orange, etc. as per specifications:			
	M	350	\$ _____	\$ _____
	L	410	\$ _____	\$ _____
	XL	750	\$ _____	\$ _____
	2XL	770	\$ _____	\$ _____
	3XL	300	\$ _____	\$ _____
	4XL	235	\$ _____	\$ _____
	5XL	180	\$ _____	\$ _____
	6XL	50	\$ _____	\$ _____
	7XL	40	\$ _____	\$ _____
	8XL	20	\$ _____	\$ _____
	9XL	15	\$ _____	\$ _____
	10XL	5	\$ _____	\$ _____
SUBTOTAL - ITEM 1				\$ _____
Earliest possible delivery A.R.O.: _____ Days				

ANNUAL CONTRACT FOR INMATE UNIFORMS

BID PROPOSAL

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT COST	EXTENSION
2.	Inmate Coveralls, Black and White Stripe, as per specifications:			
	M	100	\$ _____	\$ _____
	L	150	\$ _____	\$ _____
	XL	250	\$ _____	\$ _____
	2XL	250	\$ _____	\$ _____
	3XL	100	\$ _____	\$ _____
	4XL	75	\$ _____	\$ _____
	5XL	25	\$ _____	\$ _____
	6XL	20	\$ _____	\$ _____
	7XL	15	\$ _____	\$ _____
	8XL	5	\$ _____	\$ _____
	9XL	5	\$ _____	\$ _____
	10 XL	0	\$ _____	\$ _____
SUBTOTAL - ITEM 2				\$ _____
Earliest possible delivery A.R.O.: _____ Days				

ANNUAL CONTRACT FOR INMATE UNIFORMS

BID PROPOSAL

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT COST	EXTENSION
3.	Inmate Coverage, Orange and White Stripe, with stencil, as per specifications:			
	M	0	\$ _____	\$ _____
	L	100	\$ _____	\$ _____
	XL	150	\$ _____	\$ _____
	2XL	150	\$ _____	\$ _____
	3XL	75	\$ _____	\$ _____
	4XL	15	\$ _____	\$ _____
	5XL	0	\$ _____	\$ _____
	6XL	10	\$ _____	\$ _____
	7XL	0	\$ _____	\$ _____
	8XL	0	\$ _____	\$ _____
	9XL	0	\$ _____	\$ _____
	10XL	0	\$ _____	\$ _____
SUBTOTAL - ITEM 3				\$ _____
<p>Earliest possible delivery A.R.O.: _____ Days</p>				

ANNUAL CONTRACT FOR INMATE UNIFORMS

BID PROPOSAL

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT COST	EXTENSION
4.	Shirt, V-Neck with stencil, Tan, Navy, Yellow, etc. as per specifications:			
	M	120	\$ _____	\$ _____
	L	170	\$ _____	\$ _____
	XL	250	\$ _____	\$ _____
	2XL	280	\$ _____	\$ _____
	3XL	100	\$ _____	\$ _____
	4XL	85	\$ _____	\$ _____
	5XL	25	\$ _____	\$ _____
	6XL	30	\$ _____	\$ _____
	7XL	15	\$ _____	\$ _____
	8XL	15	\$ _____	\$ _____
	9XL	5	\$ _____	\$ _____
	10XL	0	\$ _____	\$ _____
SUBTOTAL - ITEM 4				\$ _____
Earliest possible delivery A.R.O.: _____ Days				

ANNUAL CONTRACT FOR INMATE UNIFORMS

BID PROPOSAL

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT COST	EXTENSION
5.	Pants, Pull up with stencil down right leg; Tan, Navy, Yellow, etc. as per specifications:			
	M	120	\$ _____	\$ _____
	L	170	\$ _____	\$ _____
	XL	250	\$ _____	\$ _____
	2XL	280	\$ _____	\$ _____
	3XL	100	\$ _____	\$ _____
	4XL	85	\$ _____	\$ _____
	5XL	25	\$ _____	\$ _____
	6XL	30	\$ _____	\$ _____
	7XL	15	\$ _____	\$ _____
	8XL	15	\$ _____	\$ _____
	9XL	5	\$ _____	\$ _____
	10XL	0	\$ _____	\$ _____
			SUBTOTAL - ITEM 5	\$ _____
			GRAND TOATAL- ITEMS 1-5	\$ _____
Earliest possible delivery A.R.O.: _____ Days				