

Marianne Schweitzer
NetJets Inc.
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February 23, 2015

Re: Corporate Authorization Agreement for ACH Payments

Dear Business Partner,

NetJets now offers Electronic Funds Transfer via ACH!

What is ACH?

An Automated Clearing House (ACH) Payment is a form of electronic funds transfer that provides a secure, efficient method of receiving payment through the ACH Network. The ACH Network is a batch-oriented processing and delivery system that provides for the distribution and settlement of electronic transactions and payments among financial institutions.

What are the benefits of ACH?

- Eliminates the handling of paper checks
- Reduces any payment problems due to lost, stolen or misdirected checks
- Eliminates mail delays
- Provides for greater payment certainty for cash planning
- Provides an opportunity to electronically update and streamline your cash application and receivables operations

We offer both CCD and CTX file formats.

1. CCD - includes only the payment amount, does not provide remittance detail. However, we are able to send your remittance detail separately via email.
2. CTX – includes both payment amount and remittance details.

How do you sign up?

Complete the attached form to enroll and a letter or corporate resolution evidencing the signer as having authority to sign on behalf of the corporation. Please email, fax or mail to us as indicated on the bottom of the form.

Best Regards,

Marianne Schweitzer
Supervisor, Accounts Payable
accountspayable@netjets.com

CORPORATE AUTHORIZATION AGREEMENT FOR ACH PAYMENTS

VENDOR INFORMATION

VENDOR NAME ("VENDOR")				VENDOR NUMBER	
REMIT TO ADDRESS			CITY		STATE
ACCOUNTING / EFT CONTACT NAME			TELEPHONE		ZIP
IRS TAXPAYER ID (FEIN)		NACHA PAYMENT FORMAT (please choose one):		CCD <input type="checkbox"/>	CTX <input type="checkbox"/>
E-MAIL ADDRESS FOR REMITTANCE ADVICE:					

Above named Vendor hereby authorizes NetJets Inc. and subsidiaries of NetJets Inc. (collectively, "NetJets") to originate Automated Clearing House electronic fund transfer (EFT) credit entries to Vendor's account and/or corrections to the prior credit entries, as indicated below, for payment of goods and/or services.

BANKING INFORMATION

BANK NAME			BANK ROUTING NUMBER		BANK ACCOUNT NUMBER	
ADDRESS			PHONE		BANK ACCOUNT TYPE	
CITY			STATE		ZIP	
CHECKING <input type="checkbox"/>			SAVINGS <input type="checkbox"/>		Money MKT <input type="checkbox"/>	
BANK CONTACT NAME & TELEPHONE						

Vendor acknowledges and agrees that the terms and conditions of all agreements with NetJets concerning the method and timing of payments for goods and services shall be amended as provided herein. If payment date falls on a weekend or holiday, funds will be deposited the following business day. Vendor agrees to be bound by the NACHA Operating Rules. Company acknowledges that the origination of ACH transactions to its account(s) must comply with the provisions of U.S. law.

Vendor shall be responsible for any loss, which may arise by reason of any error, mistake or fraud regarding the information Vendor has provided in this agreement.

Vendor may change any portion of the information provided under Bank Information by giving at least thirty (30) days written notice to NetJets at the address shown below.

This authority shall remain in effect until fifteen (15) days after NetJets has received (i.e., email, fax or at address shown below), written cancellation from Vendor. Notice of cancellation shall in no way affect credit or debit entries initiated prior to actual receipt and processing of notice. Vendor understands that NetJets may suspend this Agreement at any time.

By signing this Authorization, Vendor in no way relinquishes any legal right to dispute any item.

Vendor Authorization:

Authorized Name	Authorized Signature	Title	Date
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*I am an authorized signer, or otherwise have authority to act, on the account identified in this agreement.
 (A corporate resolution or letter authorizing you as having authority to sign and act on behalf of the corporation must accompany this authorization.)*

Return by email:
accountspayable@netjets.com
 OR
 Fax: (614) 239-5239

NetJets Inc.
 Attn: Accounts Payable
 4111 Bridgeway Avenue
 Columbus, OH 43219

For Accounts Payable Internal Use	
Date Received:	Received by:
Date Entered:	Entered by:
Date Verified:	Verified by:
Email Sent:	Email Received: