

**SAMPLE**  
**Contract Change Order Memorandum – RAP**

STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION

Page 1 of 1

**CONTRACT CHANGE ORDER MEMORANDUM**

CEM-4903 (REV 06/2006)

DATE
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TO Deputy District Director, Construction			File		
From			E.A. _____		
CCO No.			CO-RTE-PM _____		
Supplement No.			FED NO. _____		
CCO Category Code:			Contingency Balance (including this change):		
CCO Amount \$0.00			\$ _____		
<input type="checkbox"/> Increase <input type="checkbox"/> Decrease			Headquarters Approval Required?    Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Supplemental Funds Provided <p style="text-align: center;">None</p>			Is this request in accordance with environmental documents?    Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Original Contract Working Day(s) _____	Time Adjustment This Change _____ Day(s)	Previously-Approved CCO Time Adjustments _____ Day(s)	Percentage Time Adjusted to Date (Including This change) _____ %	Total Number of Unreconciled Deferred-Time CCO's (Including this change) _____	

This Change Order Provides for (Use additional pages as needed):

Allowing the contractor to use reclaimed asphalt pavement (RAP) as a substitute for up to 15% of the dry virgin aggregate mass in the asphalt concrete mix. The contractor shall provide the mix design and the quality control for all asphalt concrete that includes RAP, in accordance with standard special provision 39-010.

This change is contractor requested, and is in accordance with Division of Construction's CPD 06-8, dated September 14, 2006. FHWA gave blanket prior approval for this change on August 29, 2006.

The contractor will credit the State the agreed unit price of \$\_\_\_\_\_ per tonne/ton of asphalt concrete for each tonne/ton of asphalt concrete that includes RAP. The agreed unit price is based on a force account analysis filed in the project records, and represents the difference between the costs as planned versus as changed.

There will be no time adjustment as a result of this change.

CONCURRED BY:		ESTIMATE OF COST											
Construction Engineer/ Bridge Engineer	Date	Items	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;"><u>This Request</u></td> <td style="text-align: center;"><u>Total To Date</u></td> </tr> <tr> <td style="text-align: center;">Force Account</td> <td style="text-align: center;">_____</td> </tr> <tr> <td style="text-align: center;">Agreed Price</td> <td style="text-align: center;">_____</td> </tr> <tr> <td style="text-align: center;">Adjustment</td> <td style="text-align: center;">_____</td> </tr> <tr> <td style="text-align: center;"><b>Total</b></td> <td style="text-align: center;">_____</td> </tr> </table>	<u>This Request</u>	<u>Total To Date</u>	Force Account	_____	Agreed Price	_____	Adjustment	_____	<b>Total</b>	_____
<u>This Request</u>	<u>Total To Date</u>												
Force Account	_____												
Agreed Price	_____												
Adjustment	_____												
<b>Total</b>	_____												
Project Engineer	Date												
Project Manager	Date												
FHWA Representative	Date												
Jason Dietz (if federally funded)	08/29/06												
Environmental	Date	<b>FEDERAL PARTICIPATION</b> <input type="checkbox"/> Participating <input type="checkbox"/> Participating in Part <input type="checkbox"/> None <input type="checkbox"/> Non-Participating(Maintenance) <input type="checkbox"/> Non-Participating											
Other (Specify)	Date	<b>FEDERAL SEGREGATION</b> (if more than one funding source or P.I.P. type) <input type="checkbox"/> CCO Funded Per Contract <input type="checkbox"/> CCO Funded as Follows											
	Date	Federal Funding Source	Percent										
HQ Or Dist. Prior Approval By	Date												
Resident Engineer Signature	Date												