

**WESTERN SCHOOL DISTRICT  
Programs Division**

Revised September, 2008

P. O. 368, 10 Wellington Street, Corner Brook, NL A2H 6G9  
Tel: (709)637-4016 Fax: (709)639-1733

**FUNDING REQUEST FOR: (Please check one below)**

- Extra Curricular/Co-curricular Event (Acct. # 52084)
- Support of Program Initiatives (Acct. # 52043-200)

Teacher's Name: \_\_\_\_\_ School/Community: \_\_\_\_\_

Details of proposed initiative (include the number of students and teachers involved where applicable):

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Anticipated Benefits: \_\_\_\_\_

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Travel Distances (where applicable): From: \_\_\_\_\_ To: \_\_\_\_\_

Date of event: \_\_\_\_\_ Distance (return) \_\_\_\_\_ km

Projected Cost: \$ \_\_\_\_\_

Contributions from other sources: \$ \_\_\_\_\_

Amount Requested from Western School District: \$ \_\_\_\_\_

Principal's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE USE ONLY**

Invoice # PRG- \_\_\_\_\_

Amount Approved: \$ \_\_\_\_\_ (Cheque will be written to you/the school when documentation for expenditures/per diem amounts for the approved event are submitted to our finance department. **Please attach a copy of this approved form to your documentation.** Note: Receipts for meals are not required. This approved amount will be **null and void** if documentation is not submitted prior to the end of the school year.)

\_\_\_\_\_  
Assistant Director of Education (Programs)

\_\_\_\_\_  
Date

c Accounts Payable  
Regional Education Officer (If applicable)

- Acct.#52084-207 (Prim/Elem)
- Acct. # 52084-208 (Jr. High)
- Acct. # 52084-209 (Sr. High)
- Acct. # 52043-200