



CREAN LUTHERAN HIGH SCHOOL

Proclaiming Jesus Christ

Through Excellence in Education

2016-2017 International Student Admission Process & Checklist

The Crean Lutheran High School Admissions Committee reviews each admission application holistically, taking into account the unique gifts and talents of each student. Applications should follow the step-by-step procedures in a timely manner in order to be considered for admission to CLHS.

Step 1. Apply

Complete and submit **CLHS online application** for admission. Also download **CLHS International Application Packet** from the website. A list of all required documents is provided in the checklist. All documents with \$250 application fee and \$500 registration fee must be submitted in order for the admission review process to start. The completed application can be mailed or brought to the CLHS International Office. Faxed or emailed copies are acceptable; however, **all original documents must be received prior to the first day of school.**

Step 2. Application Review & Interview

Upon receipt of all documents, student applications are reviewed individually by the Admissions Committee. In person or Skype video interview will be scheduled in a timely manner for those who qualify. We may deny any application that does not meet the criteria for acceptance before an interview.

Step 3. Notification of Admission Decision

If accepted, CLHS will send an acceptance packet to the student which will include letter of acceptance and letter of intent to enroll. If denied, letter of denial will be sent via mail (or email).

Step 4. Enrollment

Accepted student must return the signed letter of intent to enroll form within two weeks from the date of acceptance. Upon receipt of the intent form, I-20 will be issued. New international students should immediately make an appointment with the US embassy for F1 Visa interview. Full annual tuition and health insurance fee are due by May 2nd, 2016. All new international students are required to attend international summer program at the end of July.

Please send your inquiries or documents to:

CLHS International Department

12500 Sand Canyon Ave, Irvine, CA 92618

Phone: 949-387-1199 **Fax:** 949-398-6560

E-mail: int@cls.org

International Application Checklist

- | | |
|---|--------------------------|
| | ✓ |
| 1. <u>Online Application</u> www.cls.org | <input type="checkbox"/> |
| 2. International Application hard copy | <input type="checkbox"/> |
| 3. Student's full-face view photo (digital) | <input type="checkbox"/> |
| 4. Passport copy | <input type="checkbox"/> |
| 5. Visa copy (students already studying in the US) | <input type="checkbox"/> |
| 6. I-20 copy (students already studying in the US) | <input type="checkbox"/> |
| 7. Bank Letter/Certificate of Balance | <input type="checkbox"/> |
| 8. Signed Tuition Agreement | <input type="checkbox"/> |
| 9. Signed Statement of Faith Form | <input type="checkbox"/> |
| 10. Signed Drug Testing Consent Form | <input type="checkbox"/> |
| 11. Signed Home Language Survey Form | <input type="checkbox"/> |
| 12. Signed TOEFL Policy Agreement | <input type="checkbox"/> |
| 13. Student Essay | <input type="checkbox"/> |
| 14. Official TOEFL iBT Score Report from ETS (CLHS Code – 3604) | <input type="checkbox"/> |
| 15. Transcript (original and translated copy) | <input type="checkbox"/> |
| <input type="checkbox"/> Middle School <input type="checkbox"/> High School | <input type="checkbox"/> |
| 16. Discipline Record | <input type="checkbox"/> |
| 17. Attendance Record | <input type="checkbox"/> |
| 18. Teacher Recommendation Forms | <input type="checkbox"/> |
| <input type="checkbox"/> English Teacher <input type="checkbox"/> Math Teacher | <input type="checkbox"/> |
| 19. Immunization Record | <input type="checkbox"/> |
| Please check if you have <input type="checkbox"/> Tdap after 7th birthday
<input type="checkbox"/> TB Test | <input type="checkbox"/> |
| 20. Application Fee \$250 (non-refundable) | <input type="checkbox"/> |
| 21. Registration Fee \$500 per family (non-refundable after March 1) | <input type="checkbox"/> |

International Admission Deadline

February 29, 2016

International Application Packet Contents

Contents	Page Number	Instruction for submission
1. International Student Application	1, 2	<p>E-mail Option: Complete and Sign the forms and e-mail scanned copies to int@clshs.org; The original copies must be submitted prior to the first day of school.</p> <p>Mail Option: Please mail all original copies to Crean Lutheran High School Attn: International Department 12500 Sand Canyon Avenue Irvine, CA 92618, U.S.A.</p> <p>Submit in Person: Please e-mail or call international department to make an appointment for a visit.</p> <p>Please give the forms to your current teachers and have them send the complete forms directly to CLHS International Department by e-mail/mail.</p> <p>Please submit the signed form to your current school.</p> <p>Physician's signature/clinic stamp is required to confirm who verified the immunizations.</p>
2. Summary of International Tuition and Fees	3, 4	
3. International Tuition Agreement Form	5, 6	
4. Statement of Faith Form	7	
5. Drug Testing Consent Form	8	
6. Home Language Survey Form	9	
7. International Department TOEFL Requirement	10	
8. Student Essay Form	11,12	
9. Math Teacher Recommendation Form	13,14	
10. English Teacher Recommendation Form	15,16	
11. Record Release Form	17	
12. Immunization Record Form	18	

Other Items/Documents to Prepare and Submit

Items/Documents	Instruction for Submission
1. Online Application	Please visit www.clshs.org and click " Apply Now "
2. Student's full-face view photo	Please e-mail a jpeg format picture to int@clshs.org
3. Passport Copy	Submit a scanned copy of the ID page of your passport.
4. Visa Copy & I-20 Copy	For students already studying in the U.S. only; Submit scanned copies of your current visa stamp & all three pages of your I-20.
5. Bank Letter/Certificate of Balance	Submit an original copy of bank letter or certificate of balance (minimum required: USD 35,000)
6. Official TOEFL iBT Score Report	Request official score report at ets.org/TOEFL (CLHS School Code: 3604)
7. Official Transcript, Attendance Record & Discipline Record	Please submit the signed Record Release Form to your current school and have the school send the records directly to CLHS International Department.
8. Application Fee \$250 & Registration Fee \$500	Please pay by cash/check/wire transfer. Please contact the international department for bank information. Online payment is available with savings/checking accounts in the U.S. (www.clshs.org → Online Payments under Quicklinks)



Crean Lutheran High School

12500 Sand Canyon Ave, Irvine, CA 92618 • Phone: (949) 387-1199 • Fax: (949) 398-6560 • int@clshs.org • www.clshs.org

INTERNATIONAL STUDENT APPLICATION FOR ADMISSION

Student Information

Legal Name: _____ English Nickname: _____ Entering Grade: _____
Last (Family) , First

Gender (M/F): _____ Date of Birth (mm/dd/yy): _____ Country of Citizenship: _____

Primary Language: _____ Visa Type: F1 F2 Permanent Resident Other: _____

Ethnicity: Asian Black or African American Hispanic or Latino Non-Hispanic White Other: _____

Student E-mail (Required): _____ Skype ID: _____

Home Phone: _____ Student Cell Phone: _____

Current Address: _____
Street City State/Province Country Zip (Postal Code)

While at CLHS the student will live with: Father Mother Guardian/Host Family Other: _____

Family Information

FATHER

MOTHER

Name: _____ Name: _____
Last (Family) , First Last (Family) , First

E-mail (Required): _____ E-mail (Required): _____

Cell Phone: _____ Cell Phone: _____

Job Title/Position: _____ Job Title/Position: _____

Company Name: _____ Company Name: _____

Names and Grades of Student's Siblings: _____

Permanent Home Address – outside U.S. (Required): _____
Street (Include Street #, Building #, Room # if applicable)

_____ Home Phone: _____
City Province Country Postal Code

Guardian Information

Choose One: I already have a guardian/host family in the U.S. I request for guardian/host family arrangement

Guardian/Host Family Name: _____ Relationship: _____
(if applicable) Last (Family) , First

E-mail: _____ Cell Phone: _____

Local (US) Address: _____
Street City State Zip Code

CLHS Guardian/Host Family Policy: Students must reside with an approved (by CLHS) guardian or host family who must be over the age of 25 years old and a U.S. citizen (or hold an active U.S. Visa). The guardian must provide reliable contact information with CLHS and partner in lieu of parental role on issues of attendance, tardiness, and other matters of success. Students may not change guardians without approval from CLHS. **NOTE: CLHS reserves the right to deny acceptance to, or dismiss students who do not meet the requirements outlined above.**

School Information	Current School Name: _____ Current Grade: _____ Attended Since (mm/yy): _____
	Reason for Leaving: _____ Does the student hold an I-20 from this school? (Y/N): _____
	School Website Address: _____ Phone: _____ Fax: _____
	Name of Advisor: _____ Position: _____ E-mail: _____
	Other Schools Attended: _____ City/Country _____ Dates Attended _____ Grades Attended _____

Academic Information	TOEFL Scores (Required):
	<i>Note: CLHS only accepts official score reports from ETS. Please use our school code (3604) to request an official score report at ets.org/toefl</i>
	Testing Date: _____ Test Center Country: _____ Reading _____ Listening _____ Speaking _____ Writing _____ Total _____ Score Report Requested? <input type="checkbox"/> Yes <input type="checkbox"/> No
	_____ _____ _____ _____ _____ _____ _____ _____ <input type="checkbox"/> Yes <input type="checkbox"/> No
	Other Standardized Test Scores (if applicable):

Test Name: _____ Test Date: _____ Total Scaled Score _____	Test Name: _____ Test Date: _____ Total Scaled Score _____
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Extracurricular Activities	Student is currently involved in: <i>Please attach any awards received since Middle School</i>
	<input type="checkbox"/> Sports: _____ <input type="checkbox"/> as a hobby <input type="checkbox"/> at school <input type="checkbox"/> outside school
	<input type="checkbox"/> Choral/Instrumental Music: _____ How many years? _____
	<input type="checkbox"/> Student Clubs/Leadership: _____
	Check all activities the student will consider participating in while at CLHS:

Baseball Basketball Cheer Choral Music Cross Country Dance Diving Drama Football
 Golf Instrumental Music Journalism Leadership Soccer Softball Swimming Tennis
 Track/Field Visual Art Volleyball Water Polo Wrestling Yearbook

I certify that all information stated in this application is true and accurate. I understand that submission of this application does not guarantee acceptance. The school reserves the right to select or reject any applicant. I understand that my signature below indicates that I have read, understood, and agreed to the following school policies:

- **Refund Policy:** \$500 registration fee is non-refundable after March 1, 2016. No portion of tuition or fees paid is refundable after July 1, 2016.
- **Guardian/Host Family Policy:** See previous page
- **TOEFL Policy:** CLHS will only accept official score reports from ETS. If a student has a score that does not meet CLHS requirements, he or she must enroll in a TOEFL class until their score improves to a minimum of 80.

Parent/Guardian Name: _____ Signature: _____ Date: _____



2016-2017 SUMMARY OF INTERNATIONAL TUITION AND FEES

SCHOOL FEES			
Fees	Amount	Due Date	Method of Payment
Application Fee	\$250.00	Due with Application (non-refundable)	cash/check (payable to CLHS)/ wire transfer (please add \$12 wire fee; contact CLHS for the bank information)
Registration Fee (2016-2017)	\$500.00	Due with Application (non-refundable after March 1, 2016)	
Tuition Fee (2016-2017)	\$20,300.00	May 2, 2016 (or 2 weeks after I-20 has been issued if accepted after May 2nd; non- refundable after July 1, 2016)	check (payable to CLHS)/ wire transfer (please add \$12 wire fee; contact CLHS for the bank information)
Summer Intensive Program Fee	\$1,200.00	Due with Letter of Intent to Enroll (within two weeks from the date of acceptance; non-refundable after July 1, 2016)	

For school fees, [online payment](http://www.clshs.org) is available with savings/checking accounts in the U.S.
(www.clshs.org → Online Payments under Quicklinks)

HEALTH INSURANCE FEE			
Fees	Amount	Due Date	Method of Payment
Insurance Premium and Processing & Service Fee for 11 months (July 2016 to June 2017)	\$1,060.00	May 2, 2016 (or 2 weeks after I-20 has been issued if accepted after May 2nd)	Cash/check (payable to TIIG, LLC)/ Wire transfer (please contact the international department)

TOEFL CLASS FEE (IF APPLICABLE)			
Fees	Amount	Due Date	Method of Payment
2015-2016 Tuition (subject to change for the 2016-17 academic year)	\$1,320.00	September 1, 2016	cash/check (payable to CL Academy)

ANTICIPATED FEES

Here are the 2015-16 academic year fees: *These are subject to change for the 2016-17 academic year.*

1. **Books (can purchase or lease): \$420 average** (range \$250-\$800)
2. **Laptop Opt Out:** If you qualify for the 2016-17 laptop opt out program, please complete the rebate form on our school website by April 30, 2016. You will receive a one-time rebate in November 2016 (amount to be determined). The rebate for the 2015-16 year was \$305.
3. **Uniforms: \$218 average** for returning students, **\$326 average** for new students
4. **Saints Spirit Package Fee (optional): \$100**
 - a. Includes spirit t-shirt, yearbook, dance discounts, free home athletic event admission (not play-offs).
5. **Athletics:**
 - a. **Athletic Operations Fee \$185** (Paid one time per year).
 - b. **Individual Sport Athletic Participation Fee** (transportation, uniform, shorts/pants, socks, warm-ups, bag, player banquet, media guide, etc.) Parents receive a line item list of what they are paying for and what their student athlete will receive. **Fees vary between \$350 (tennis) - \$600 (football). Cheer and Song/Dance \$1,500.** See Athletic Director for exact fee.
6. **Performing Arts:**
 - a. The CLHS Performing Arts Department is comprised of: Choir, Dance, Instrumental Music, and Drama. Each program includes a student participation fee to augment school support of these programs to effectuate a first rate program. The annual fees range from **\$210 - \$250** per class plus one-time costs for apparel.
7. **Visual Arts:** Each Visual Art course has a lab fee of \$65.
8. **Misc.:**
 - a. AP Test Fee: \$95/test
 - b. Saturday School \$10/hr.
 - c. Senior Graduation est. \$650
 - d. Late tuition fee \$100/month
 - e. Returned check fee \$25
 - f. Dual Credit Course \$85 per unit
 - g. Early College program \$85 per year
9. **Lunch** (Students pay as needed) \$4.00 - \$7.00 daily

* For questions about host family information, please contact the international department.



CREAN LUTHERAN HIGH SCHOOL INTERNATIONAL DEPARTMENT

Decidedly Christian, Distinctively Excellent

TUITION AGREEMENT 2016-17

Date _____ Sibling **OFFICE USE ONLY**

Cash Check # _____ Wire/Online

I have no greater joy than to hear my children are walking in the truth. 3 John 1:4

STUDENT ENROLLING FOR 2016-17 SCHOOL YEAR (SEPARATE FORM REQUIRED FOR EACH STUDENT)

STUDENT'S NAME _____ GRADE ENTERING _____ NEW RETURNING

E-MAIL _____ CELL _____

NAME AND ADDRESS OF PERSON(S) RESPONSIBLE FOR PAYMENT:

NAME _____ RELATIONSHIP TO STUDENT _____

E-MAIL ADDRESS _____ HOME PHONE _____ CELL _____

ANNUAL REGISTRATION FEE

- REGISTRATION FEE - \$500 PER FAMILY;
DUE TUESDAY, MARCH 1, 2016**

This annual fee is due to secure placement for the 2016-17 school year. If you have not already paid this fee, please submit this fee with your completed financial agreement.

TUITION PAYMENT

- Tuition for the 2016-2017 school year is **\$20,300** and must be paid in full by **May 2, 2016**.

Tuition can be made by wire transfer, check, or money order. No credit cards are accepted.

Contact Crean Lutheran International Department for bank name, routing, swift & account number information

Beneficiary: Crean Lutheran High School

Beneficiary Address: 12500 Sand Canyon Ave, Irvine, CA 92618

Wire Transfer Fee: \$12 wire fee needs to be added to every payment made through wire transfer.

SIGNATURE OF PERSON RESPONSIBLE FOR PAYMENT OF TUITION AND FEES

I hereby agree to pay tuition and fees according to this financial agreement. I acknowledge that:

1. THE REGISTRATION FEE IS NON-REFUNDABLE UNLESS THE EXCEPTION CONDITIONS APPLY (SEE OTHER SIDE).
2. AFTER JULY 1, NO PORTION OF TUITION OR FEES PAID OR OUTSTANDING WILL BE REFUNDED OR CANCELED. IF A STUDENT DEPARTS CLHS DURING THE ACADEMIC YEAR, THERE IS **NO REFUND**.
3. THERE ARE FEES ASSOCIATED WITH RETURNED PAYMENTS AND LATE PAYMENTS.
4. CONTINUED ENROLLMENT IS CONTINGENT UPON A CURRENT ACCOUNT.
5. ALL TUITION AND FEES MUST BE PAID IN FULL BEFORE RELEASE OF DIPLOMA OR OFFICIAL FINAL TRANSCRIPTS.
6. THE ABOVE POLICIES APPLY TO ALL FOUR YEARS.

NAME _____ SIGNATURE _____ DATE _____

FINANCIAL POLICIES

ABSENCES	No tuition deduction will be made for absences during the school term, regardless of the reason for the absence.
GRADUATION HOLD	Official final transcripts and the diploma will be held until all outstanding fees are paid.
REFUND POLICY	After July 1, no portion of tuition or fees paid or outstanding will be refunded or canceled. If a student departs CLHS during the academic year, there is NO REFUND .
INTERNATIONAL STUDENT TUITION POLICY	<p>Crean Lutheran High School supports all students. In order to meet the needs of our International students, CLHS has established an International Department which provides comprehensive resources for this diverse population of learners. Students who enroll at Crean Lutheran through the International Department will retain their status as “international student” for the duration of their tenure, and the international student tuition policies apply for all four years.</p>

TUITION RELATED FEES

LATE PAYMENT FEE	Late charge of \$100.00/month will be assessed if not paid in full by May 2, 2016. Crean Lutheran may suspend the student if the tuition is not paid by the specified dates above. (Please notify the office of any difficulties.)
RETURNED PAYMENT FEE	There is a \$25 charge for all returned payments. If this occurs twice during the school year, Crean reserves the right to require the responsible party to make future payments in cash, money order or cashier’s check.
REGISTRATION FEE	<p>There is an annual \$500 family registration fee due to secure placement for the 2016-17 school year. This fee is nonrefundable except in the following circumstances:</p> <ul style="list-style-type: none">A. Refundable up to March 1, 2016B. If the student is not acceptedC. If the student’s visa application is denied (must show proof)

OTHER FEES

There are other school related fees, such as books, athletic fees, extracurricular fees, classroom lab fees, uniforms, etc., that are not included in the tuition fee. Please see our website, clhs.org, and click on the Admissions, Tuition and Fees tab to get a more accurate projection of these fees.

STATEMENT OF FAITH

Parent Statement

I give my permission for my child to take part in all school activities, including sports and school-sponsored trips away from the school premises, and absolve the school from liability to me or my child at school, school-sponsored events, trips, or other school-related activities.

I understand that the school reserves the right to expel any child who fails to comply with the established regulations and discipline or whose financial obligation remains unpaid after the due date.

I agree to uphold and support the high academic standards of the school by providing a place at home for my child to study and to give my child encouragement in the completion of homework and assignments.

I understand that the standards of CLHS do not tolerate dishonoring of the Holy Trinity and the Word of God, profanity, obscenity in word or action, disrespect to the personnel of the school or disobedience to the established policies of the school.

I agree to authorize the school to employ such discipline as it deems wise and necessary.

We assume responsible supervision for events and activities involving other CLHS students held at our home or off-campus at our child(ren)'s initiative, ensuring that we abide by both legal and CLHS moral and character guidelines.

Should legal action, for any reason, be taken against Crean Lutheran High School or any employee or agent thereof, on my child's behalf, CLHS will first seek a solution by Christian arbitration. Should arbitration fail or the other party persist in legal action and the school or its agent not be found at fault, I agree to pay any attorney fees, court fees, damages, or other costs that CLHS or its agent should incur to defend itself against such action.

- **For families who are Christian:** We agree to honor and respect CLHS's mission of "bringing up children in the training and instruction of the Lord" (Ephesians 6:4) by striving to maintain a home environment where Christ is worshipped and God's Word is authoritative and by regularly worshipping as a family in a Christian church.
- **For families who are not Christian:** We agree to honor and respect CLHS's mission of "bringing up children in the training and instruction of the Lord" (Ephesians 6:4) by being supportive of this mission and, in conversation and action, not discouraging this mission in any way.

Parent/Guardian Signature: _____ Date: _____

Faculty/Student/Parent Commitment Statement

Crean Lutheran High School views itself as people created, forgiven, loved and valued through God and His reconciling activity in Christ Jesus. Therefore, faculty and staff, along with the students, shall endeavor to assist in the developmental process of each student by:

1. Nurturing spiritual and emotional growth;
2. Equipping in knowledge and skills;
3. Providing social and relational support and training;
4. Promoting healthy physical development.

This process is an educational partnership among students, school, church, home and community.

Student/Parent Handbook: We have read and agree to policies and information in the Student/Parent Handbook. Available on www.CLSHS.org.

School Policies: We will abide by all policies, rules and regulations, striving to be a supportive part of the Christian community of students and teachers as we work together in Christ's name.

Social Media: We understand that how we represent ourselves online is an extension of us and Crean Lutheran High School. Crean Lutheran High School students who engage in inappropriate social networking/media practices are subject to school disciplinary consequences. Depending on the nature of the inappropriate activity, the student is subject to suspension, expulsion and/or legal proceedings and consequences.

Photo Publicity Release: I/We grant CLHS permission to use my/our child's photograph, video image or likeness in publications, videos, or websites produced by CLHS or their partners without compensation or fee. To revoke this permission, please submit a request to the office.

School Directory Release: I/We grant CLHS permission to publish on the web in a password protected document my/our contact information for the purposes of communication and/or carpooling with other CLHS families. To revoke this permission, please submit a request to the office.

I have read CLHS's Belief and Practice Statement and acknowledge that Crean Lutheran High School, in all of its educational and extracurricular settings, operates within this worldview understanding. I will be supportive and respectful of CLHS's commitment to these beliefs, core values and convictions. We have read the above statements and agree to support the faculty and staff at CLHS and abide by all school policies.

Parent/Guardian Signature: _____ Date: _____

Student Signature: _____ Date: _____

Crean Lutheran High School

Substance Abuse Prevention Program

Consent for Drug Testing



Do you not know that your bodies are temples of the Holy Spirit, who is in you, whom you have received from God? You are not your own; you were bought at a price. Therefore honor God with your bodies.

1 Corinthians 6:19-20

I understand that as a condition of my privilege to be a student of Crean Lutheran High School, I agree, if requested, to be tested for drugs and alcohol, and to have my personal property searched if reasonable suspicion of possession exists, all pursuant to the policies and procedures set forth in the Crean Lutheran High School -- Drug Testing Program.

I specifically consent to provide a sample of my hair, urine, and/or saliva for the purposes of analysis for the presence of alcohol, opiates, marijuana, cocaine, amphetamines, meth-amphetamines and other drugs. I am aware that the most efficient and likely test used will be a urine sample.

If I am found to have used banned substances, refuse to be tested, attempt to falsify or alter the test results, refuse to allow my property to be searched, or otherwise violate a provision of the policies and procedures, I understand that I may be subject to a period of suspension, expulsion and or withdrawal. I also understand that I and my personal belongings, including any automobile in the CLHS parking lot, may be subject to search by school administration if reasonable suspicion exists, at any time.

I understand that CLHS will notify parents of negative results in the timeliest manner possible via the parent email address in the CLHS database. Upon the determination of a positive result, parents will be notified immediately to meet with the CLHS administration.

Further, I hereby fully and forever release and discharge Crean Lutheran High School, including their personnel, from any claims, demands, damages, rights and cause of action, present or future, anticipated or not anticipated, that may arise due to involvement in any drug test or search of my personal property.

Prior to signing this agreement and release, I have had the opportunity to review the Crean Lutheran High School -- Drug Testing Program, to have my questions about the drug testing program answered to my satisfaction by an official of Crean Lutheran High School, and to seek legal advice regarding this matter, if I desire.

By signing this agreement and release, I agree to the foregoing and my parent or legal guardian, by signing this agreement and release, also agrees to the foregoing on my behalf.

Student Name (printed)

Graduation Year

Student Signature

Date

Parent/Guardian Signature

Date

State of California Department of Education
NON-PUBLIC SCHOOL HOME LANGUAGE SURVEY

There is some federal funding available to help students who speak a language other than English and who are not yet proficient in English. In order to obtain the services supported by this funding, we need to find and assess the English proficiency of students with a linguistic history including a language other than English.

The following information you are asked to provide is voluntary. However, your cooperation in helping us meet this important requirement to obtain resources to help our students is requested. Please answer the following questions and have your son/daughter return this form to his/her teacher. Thank you for your help.

School: Crean Lutheran High School Grade: _____ Birth Date: _____

Name of Student: _____
Last First Middle

1. Which language did your son or daughter learn when he or she first began to talk? _____
2. What language does your son or daughter most frequently use at home? _____
3. What language do you use most frequently to speak to your son or daughter? _____

Printed Name of Parent or Guardian

Signature of Parent or Guardian

Date

State of California
Department of Education
Edited Version R-6/78



CLHS International Department TOEFL Requirement

Writing is a component of each course we offer. In fact, reading, writing, listening, and speaking are all key components for success. Due to the rigors inherent in college preparatory, advanced placement, and honors courses, it is imperative that each student’s level of competency be assessed in these four areas. Our chosen assessment tool is the **TOEFL iBT** (Test of English as a Foreign Language), which provides us with scores in each of the four areas. Students interested in attending Crean Lutheran as freshman (9th grade) must have a minimum composite **TOEFL iBT** score of **65**. Students entering at the sophomore (10th grade) level or above must have a composite score of at least **80**. CLHS will only accept **official score reports** from ETS. Please enter our school code, **3604**, when you register for a test. **Accepted students with TOEFL score below 80 must enroll in a TOEFL class until their score improves to a minimum of 80.** In the interest of providing a convenient option for students, CLHS offers TOEFL classes on campus each year.

The screenshot shows the ETS TOEFL search interface. A red box highlights the 'Institution Code' field where '3604' is entered. A callout box on the left contains the text: 'Please enter our school code "3604" when you register.' The search results table below shows the entry for Crean Lutheran High School.

Score Recipient	Division	Address
3604 CREAN LUTHERAN HIGH SCHOOL		IRVINE CA 92618-1100

Please sign below indicating you have read, understood, and agreed to the CLHS TOEFL requirements:

Student Name: _____ Signature: _____ Date: _____

Parent/Guardian Name: _____ Signature: _____ Date: _____



Crean Lutheran High School

12500 Sand Canyon, Irvine, CA 92618

Telephone: (949) 387-1199; Fax: (949) 398-6560

E-mail: int@clshs.org

www.clshs.org

Math Teacher Recommendation Form

The student named below is applying for admission to Crean Lutheran High School, a private high school located in Irvine, California. Crean Lutheran reviews each application in a holistic manner, thereby making recommendations an important part of the process. Thank you for taking the time to aid this student, and CLHS, in the application process. Please note; we will hold your comments in the strictest confidence. If you do not know the candidate well enough to recommend him/her, please inform the applicant so that he/she may consider another reference. If you have further questions, please do not hesitate to contact the CLHS International Department at 949-387-1199 or int@clshs.org.

Thank you!

Student's Name: _____ Grade: _____

School Name: _____ City: _____

Areas	Please circle the box in each category that best describes the student					
Classroom Conduct	Outstanding	Good	Average	Below Average	Poor	No opportunity to observe
Attentiveness	Outstanding	Good	Average	Below Average	Poor	No opportunity To observe
Initiative, Drive, Motivation	Outstanding	Good	Average	Below Average	Poor	No opportunity to observe
Organizational skills / Study habits	Outstanding	Good	Average	Below Average	Poor	No opportunity to observe
Emotional / Social Development	Outstanding	Good	Average	Below Average	Poor	No opportunity to observe
Concern for others	Outstanding	Good	Average	Below Average	Poor	No opportunity to observe
Intellectual Curiosity	Outstanding	Good	Average	Below Average	Poor	No opportunity to observe
Overall Academic Ability	Outstanding	Good	Average	Below Average	Poor	No opportunity to observe
Interest in Co-curricular activities	Outstanding	Good	Average	Below Average	Poor	No opportunity to observe
Overall Character and comporment	Outstanding	Good	Average	Below Average	Poor	No opportunity to observe

Short Response Items

1. I have known this student for ___ years ___ months.
2. How often and for how long does the class meet? _____
3. Please list the topics covered in this year’s course: _____

4. What are the first three words that come to mind to describe this student? _____

5. Have you ever had to take any disciplinary action with this student that involves school officials and/or parental involvement? If yes, please explain. _____

6. How would you assess the student’s overall attitude and approach to learning?

7. Does this student have any special talents such as athletic, artistic, performance, etc.?

8. Crean Lutheran High School offers a rigorous college-prep curriculum designed to develop individual student gifts and talents. With this goal in mind, please make a recommendation related to how you see this student adapting to such a program.

___ Highly Recommend ___ Recommend ___ Recommend w/reservation ___ Do not recommend

Other Comments (Feel free to attach additional comments):

Teacher’s Name: _____ **Signature:** _____ **Date:** _____

School Phone Number: _____ **Teacher’s E-mail:** _____



Crean Lutheran High School

12500 Sand Canyon, Irvine, CA 92618

Telephone: (949) 387-1199; Fax: (949) 398-6560

E-mail: int@clshs.org

www.clshs.org

English Teacher Recommendation Form

The student named below is applying for admission to Crean Lutheran High School, a private high school located in Irvine, California. Crean Lutheran reviews each application in a holistic manner, thereby making recommendations an important part of the process. Thank you for taking the time to aid this student, and CLHS, in the application process. Please note; we will hold your comments in the strictest confidence. If you do not know the candidate well enough to recommend him/her, please inform the applicant so that he/she may consider another reference. If you have further questions, please do not hesitate to contact the CLHS International Department at 949-387-1199 or int@clshs.org.

Thank you!

Student's Name: _____ Grade: _____

School Name: _____ City: _____

Areas	Please circle the box in each category that best describes the student					
Classroom Conduct	Outstanding	Good	Average	Below Average	Poor	No opportunity to observe
Attentiveness	Outstanding	Good	Average	Below Average	Poor	No opportunity To observe
Initiative, Drive, Motivation	Outstanding	Good	Average	Below Average	Poor	No opportunity to observe
Organizational skills / Study habits	Outstanding	Good	Average	Below Average	Poor	No opportunity to observe
Emotional / Social Development	Outstanding	Good	Average	Below Average	Poor	No opportunity to observe
Concern for others	Outstanding	Good	Average	Below Average	Poor	No opportunity to observe
Intellectual Curiosity	Outstanding	Good	Average	Below Average	Poor	No opportunity to observe
Overall Academic Ability	Outstanding	Good	Average	Below Average	Poor	No opportunity to observe
Interest in Co-curricular activities	Outstanding	Good	Average	Below Average	Poor	No opportunity to observe
Overall Character and comporment	Outstanding	Good	Average	Below Average	Poor	No opportunity to observe

Short Response Items

9. I have known this student for ___ years ___ months.
10. How often and for how long does the class meet? _____
11. Texts (including novels) used in class: _____

12. What are the first three words that come to mind to describe this student? _____

13. Have you ever had to take any disciplinary action with this student that involves school officials and/or parental involvement? If yes, please explain. _____

14. How would you assess the student's overall attitude and approach to learning?

15. Does this student have any special talents such as athletic, artistic, performance, etc.?

16. Crean Lutheran High School offers a rigorous college-prep curriculum designed to develop individual student gifts and talents. With this goal in mind, please make a recommendation related to how you see this student adapting to such a program.

___ Highly Recommend ___ Recommend ___ Recommend w/reservation ___ Do not recommend

Other Comments (Feel free to attach additional comments):

Teacher's Name: _____ **Signature:** _____ **Date:** _____

School Phone Number: _____ **Teacher's E-mail:** _____



Crean Lutheran High School
International Department

Request for Records Release Form

NOTE: Please Give to Current School for Processing

I, _____, request that _____ please send the
(Parent/Guardian Name) (Current School Name)

following official documents for my student (name _____) to
Crean Lutheran High School at the below address, as soon as possible. If you have any questions for
CLHS on this matter, you may contact them directly at (949) 387-1199.

PLEASE RELEASE THE FOLLOWING INFORMATION

- 1. Official Transcript**
- 2. Copies of immunization records and verification**
- 3. Copies of all standardized testing records**
- 4. Copies of Complete Discipline and Attendance Record**
(Note: If there is no documentation of any disciplinary or attendance issues, CLHS requests that the appropriate school official please forward a statement indicating such.)
- 5. Copies of records / documentation of any student learning disabilities.**

Thank you for gathering and sending these documents to Crean Lutheran High School, c/o the address listed below, as expediently as possible. These records are an important part of my child's admission packet for CLHS. Please call me if you have any questions regarding the request of these documents.

Parent/Guardian Name: _____ Phone Number: _____

Parent/Guardian Signature: _____ Date: _____

Please send all records to:

Mailing Address: Attn: International Department
Crean Lutheran High School
12500 Sand Canyon Ave
Irvine, CA 92618

E-mail: int@clshs.org Website: www.clshs.org

Phone: (949)387-1199 Fax: (949) 398-6560

