

[Redacted]

(Date of Letter)

[Redacted]

(Name)

[Redacted]

(Street Address)

[Redacted]

(City, State and Zip Code)

Dear [Redacted]:

Thank you for your thoughtfulness and [Redacted] (gift, kind words, compliment, etc.). Your gracious [Redacted] (gift, kind words, compliment, etc.) is most deeply appreciated and will be long remembered and cherished. It is my hope to visit with you soon so that I may thank you more directly and personally. Once again, thank you for your kindness.

Very truly yours,

[Redacted]

(Signature)

[Redacted]

(Address)

[Redacted]

(City, State and Zip Code)

[Redacted]

(Phone Number)