



ESIC PGIMSR AND MODEL HOSPITAL
EMPLOYEES STATE INSURANCE CORPORATION
K.K.NAGAR ASHOK PILLAR ROAD, CHENNAI -78

E-mail: ms-odcchennai@esic.nic.in
website: www.esipgimsrchennai.org

Office: 044-23715602 / 24893714
www.esichennai.org

512-U-16/20/Furniture/2013-14

Dated 04/11/2013.

RE-TENDER NOTICE

Sealed and superscribed tenders under TWO BID SYSTEM are invited by the Medical Superintendent, ESICH, K.K.Nagar, Chennai-78 for the supply of hospital furnitures from reputed manufacturers/or their sole authorized dealers in the prescribed tender forms for 'SUPPLY OF THE FOLLOWING HOSPITAL FURNITURE' Annexure I- Application Form, Annexure II-Terms and Conditions, Annexure III Company Profile, Annexure- IV Declaration Form and specifications can be downloaded from the website www.esipgimsrchennai.org/

www.esichennai.org **Those who have responded to the earlier Tender, need not submit their bids afresh.**

The application fee of Rs.250/- (Rupees two hundred and fifty only) and EMD drawn in favor of the Medical Superintendent, ESIC Hospital, K.K.Nagar, Chennai-78 should be enclosed in the Techno - commercial bid

Sl. No.	Name of the Item	Quantity	EMD Amt.
1	Alpha Bed	15 Nos.	1125/-
2	Examination Table	2 Nos.	600/-
3	Pediatric Cot.	2 Nos.	420/-
4	Mattress	46 Nos.	69000/-

LAST DATE FOR SUBMISSION OF TENDER : 26/11/2013 - 11.00 A.M

DATE OF OPENING TENDER: 26/11/2013 - 11.30 A.M

If the date of opening of tender happens to be a holiday, the tender will be opened on the next working day.

Tender documents duly completed in all respects should be dropped in the Tender Box

kept in The Medical Superintendent's Chamber on or before the date and time mentioned above.

MEDICAL SUPERINTENDENT

PLAIN EXAMINATION TABLE MADE OF STAINLESS STEEL

- **Rectangular frame.**
- **Four Strong legs with connecting rods and PVC shoes.**
- **Matress of suitable size with good quality rexine cover.**
- **183 cm Lx76cm B x 7cm W.**

PAEDIATRIC COT

- Overall size: 1480mm L x 840mm W x 600mm H.
- Bed frame size: 1370mm L x 760mm W.
- The bed shall have a bed frame made from minimum 18G. thickness CRCA Sheet double bent of height minimum 50 mm reinforced with two formed channels of size minimum 47mm web and minimum 24mm flange welded inside the lengthwise frame bends.
- Widthwise the bed frame should be provided with 2 Nos. angles stiffener of minimum size 2.5cm x 2.5cm x 14G and 2 Nos. angle supports one at each head and leg end of size of 35mm x 50mm x 2mm.
- CRCA sheet top should be uniformly perforated at regular interval with 9.5mm dia. Holes & embossed to give depression downwards. Total 8 holes, 4 in each row.
- Bed fitted with full length drop side rails of height 545mm out to out made from 19mm x 18G MS.
- Round tube and 14nos. of 9.5 mm dia MS. Round bars.
- Equal size of head bow & leg bow made of 31.7 mm dia x 18G ER W MS tubes of height 1060 mm having 7 vertical stays of 9.5 mm dia round MS bars welded on one horizontal tube of 25.4 mm O.D x 18G tube.
- The legs fitted with high quality PVC shoes with nylon reinforcement.
- Mattress suitable for above bed made of 25mm thick soft 32 density top layer and 75mm thick high 40 density bottom layer for the patient comfort and better pressure care. The upper part of mattress is made of waterproof, breathable fabric separated by zip on three sides on lower cover part made of rexine.
- All mild steel components should be thoroughly in-house pretreated chemically to remove rust, grease, oil, etc. by dip tank processes, including separate degreasing, pickling, phosphating each followed by water rinsing passivating and hot air drying to give phosphate coating.
- The treated metal surface should then be coated in-house with epoxy polyester powder with paint film thickness of 60 microns (minimum) and oven baked at 180 deg. to 200 deg. centigrade. All STAINLESS STEEL used should be of 304 grade.

SPECIFICATION FOR MATTRESS ALONE:

- **A mattress suitable for the bed of 25mm thick soft 32 density top layer and 75 mm thick high 40 density bottom layer for the patient comfort and better pressure care.**
- **The upper part of cover of the mattress is made of waterproof breathable fabric separated by zip on three sides with lower cover part made of rexine**

ANNEXURE- I

**TENDER FOR THE SUPPLY OF HOSPITAL FURNITURES
REQUIRED FOR USE IN THE ESIC HOSPITAL , K.K.NAGAR,CHENNAI 78.**

To

**The Medical Superintendent
ESIC Hospital
KK Nagar
Chennai 78.**

Sir,

**Sub: Forwarding of Tender documents for HOSPITAL FURNITURES
Reg**

We have pleasure in submitting our tender for

We enclose herewith a Demand Draft No.Dt..... for Rs.....drawn in favor of the Medical Superintendent ,ESIC Hospital, K.K.Nagar,Chennai 78 towards Earnest money Deposit.

We bind ourselves to the conditions prescribed in the Tender Notification.

We agree to have the Earnest money forfeited in case of failure in full or part to undertake the contract upon the acceptance of this tender.

OFFICE SEAL:

SIGNATURE:

DESIGNATION:

NAME &ADDRESS:

Annexure II

TERMS AND CONDITIONS FOR THE SUPPLY OF HOSPITAL FURNITURE

1. Sealed tenders will be received up to and including the date stipulated by the Medical Superintendent, ESIC Hospital, K.K.Nagar, Chennai 78 for the purchase of Hospital furnitures.
2. The sealed envelope containing the completed tender super scribed as “TENDER FOR THE SUPPLY OF” should be addressed to The Medical Superintendent, ESIC Hospital, K.K.Nagar, Chennai-78.
3. Postal delays if any, will not be condoned.
4. Tenders will be opened at the office of the Medical Superintendent, ESIC Hospital, K.K.Nagar, Chennai 78. on the stipulated date & time in the presence of the tenderer s / representatives who choose to be present.
5. The two part bids i.e. Techno-commercial and Price bid prepared by the Bidder shall comprise the following:

A.. Techno -commercial Bid (Unpriced Bid): This should include the following:

- Bid Security (EMD) should be furnished in accordance with instructions.
- Detailed technical specification of items quoted along with catalog/literature, make and model of the furniture offered without indicating price.
- Statements of Deviations from tendered Commercial conditions, if any.
- Statements of Deviations Parameter wise from tendered specifications, if any.
- Authority letter from manufacturer in case bid is submitted by agents.
- Bidders have to indicate the name and address of the bankers.
- Documentary evidence that the goods and ancillary to be supplied by the bidder are eligible goods and services and conform to the bidding documents.

B. Price bid :

The information given above should be reproduced with prices indicated. Any deviation in this regard will render the bid liable for rejection. The prices shall be all inclusive of lump sum price (Freight, Insurance, Transit Insurance, Packing forwarding, Charges towards installation and commissioning and including charges for quoted warranty period)

Tender for the items/goods mentioned in the Tender Enquiry Document should be prepared in two separate

covers duly sealed& superscribed . The two envelopes should be placed in a big envelope which will form the main cover. This main cover should be sealed and superscribed as “TENDER FOR HOSPITAL FURNITURE.....

In the two-bid system, the techno -commercial bid (Un- priced bid) will be opened on the date mentioned in the presence of the bidders who choose to be present. The price bid of the firm whose furniture items technically viable fulfilling the specifications and all other conditions alone will be considered for evaluation.

CERTIFICATES

6. The Medical Superintendent, ESIC Hospital may at his/her discretion extend time to tenderer to produce the certificate and declaration mentioned in clauses 7,8,9.
7. **Bid Security (EMD)**
The tender must be accompanied by EMD as mentioned against each item in the form of Demand Draft only drawn in favour of The Medical Superintendent, ESIC Hospital, K.K.Nagar, Chennai-78, payable at Chennai. The tenders not accompanied by EMD is liable for rejection. Advance stamp receipt for the refund of EMD should be enclosed with the tender documents.
8. The tender should be type written and every correction in the tender should invariably be attested by full signature by the tenderer with date before submission of the tenders to the authorities concerned failing which the tender is liable for rejection.
9. The rates quoted should be F.O.R Destination, freight prepaid in full, no Handling, Clearing or transport charges etc. will be paid. While quoting the rates it should be specifically stated that the rates are excluding the sales tax/Central Sales Tax/Customs Duty. The delivery should be at the surgical stores of this hospital at the cost of the supplier.
10. The rates quoted in the tender must be both in words and in figures.
11. A Certificate that the quoted rates are not been supplied to any other organization at a rate, lower than quoted here should be enclosed.
12. Copies of purchase order for having supplied to Government Hospitals / reputed institutions (of the quoted equipment) should be enclosed with certificate duly authenticated from any other users of the equipment on satisfactory performance is to be enclosed. .
13. The rates quoted should be valid for one year from the date of approval of the tender by the competent authority.
14. Firms should also give a certificate that spares/consumables/ of the items quoted will be freely available at least for five years after the warranty period.
15. Successful bidder shall not be entitled to any rate revision of price for any reason except that allowed by Government of India.
16. The firm should have its office in Chennai to which correspondence during the Period of finalization of contract, warranty, could be made and accordingly notify the address of the Chennai Office.
17. Undertaking on Guarantee/ Warranty (Comprehensive) for 3 years after purchase has to be mentioned in the Document.
18. The bidder should be able to demonstrate the product quoted by him to the Technical Evaluation Committee in Chennai within the stipulated period as and when asked for failing which his quotation will not be considered for evaluation.
19. The successful bidder should furnish Performance Security Deposit @ 10% of the value of the contract.
20. The firm should undertake to enter into Annual Maintenance Contract for at least for 5 years after completion of warranty and accordingly quote the rates in the tender document.
21. The rates for AMC (Labour) should not exceed 3% and for CAMC should not exceed 10% of the unit cost. and should remain fixed for five years.
22. The Medical Superintendent, ESIC Hospital, K.K. Nagar, Ch-78, will be at liberty to terminate the tender proceedings without assigning any reasons thereof.

23. The bidder will not be entitled for any compensation for whatsoever in respect of such termination.
24. One copy containing terms and conditions and schedule of this tender should be signed by the tenderer at the bottom of each page with the office seal duly affixed and returned along with the tender .
25. Declaration form and Company profile formats enclosed must be filled in and signed by the tenderers and enclosed along with the tender. Tenders received without the Declaration form shall not be considered.
26. No articles shall be supplied to the Hospital except on requisition in writing signed by the Medical Superintendent or by an officer authorized by him in writing to do so.
27. The contract should not be sublet without the prior written permission of the Medical Superintendent.
28. BIDDERS ARE FREE TO QUOTE FOR ONE OR MORE FURNITURE. BUT SEPARATE ENVELOPE FOR EACH FURNITURES SHOULD BE USED AND SEPARATE DEMAND DRAFT TOWARDS EMD FOR EACH ITEM SHOULD BE ENCLOSED. FAILING WHICH THE QUOTATION FOR THAT FURNITURES WILL BE TREATED AS UNRESPONSIVE AND SUMMARILY REJECTED. QUOTATIONS FOR SEPARATE FURNITURES BY THE SAME BIDDER SHOULD BE SUBMITTED IN SEPARATE ENVELOPE AND SHOULD NOT BE PUT IN A COMMON COVER.
29. TENDER DOCUMENTS THAT ARE BEING SUBMITTED IN PERSON ARE TO BE DROPPED IN THE TENDER BOX KEPT IN MEDICAL SUPERINTENDENT CHAMBER.
30. Bidders in their own interest shall ascertain the eligibility of whatsoever concessions and exemptions eligible and applicable to the hospital and shall advise the purchaser and quote accordingly. Bidders shall indicate the actual amount eg. Octroi, Excise duty , normal sales tax etc. which becomes otherwise payable in the extreme event of hospital authorities not in a position to release certificates like octroi exemption certificate, Form D etc..
31. Penalty Clause Supply within six to eight weeks after placement of supply order.
The successful tenderer fails to execute the supply within the stipulated period 5% of value of order per week or part of a week will be levied. Failure to execute the supply will lead to cancellation of purchase order and the security deposit stand forfeited.
32. Delivery Schedule.
Six to eight weeks after placement of supply order. For imported items an enhanced delivery period, if required, can be agreed and the same should be indicated clearly. If the articles are not supplied by the scheduled date, the supply order is liable to be canceled at the contractors risk and expense. The extra expenditure involved in procuring supplies from elsewhere will, in that case, be recoverable from the contractor in full at the discretion of Direct Demanding Officer and the security Deposit will stand forfeited.
33. The payment towards the supply is subject to receipt of inspection note/ performance certificate to the effect that the items supplied are conforming to the supply order placed.

MEDICAL SUPERINTENDENT

Annexure III

COMPANY PROFILE

- 1 Name of the firm
2. Full Address:
3. Telegraphic Address:
4. Telephone No.
5. Telex/Fax No.
6. Date of Establishment of firm:
7. Is Your Firm registered under
 - The Indian Factories Act
 - Companies Act
 - Any other Act
8. Name & address of your Bankers.
Stating the name in which the
Account stands
9. Are you on the list of approved
Contractors of any other authority
(if so please give details)
10. Give details of any Govt. contract
Executed during the lasr 12 months
11. Are you a Manufacturer If so
Please furnish the items you
Manufacture
12. Are you a small scale industry
Registered with the appropriate
Authority.
13. Are your products certified by ISI?
If so furnish details
14. Any other information which you
Consider necessary to furnish

DATE

SIGNATURE:

NAME & ADDRESS:

Annexure IV

DECLARATION FORM

Wehaving our office at.....do declare that we have carefully read all the conditions of Tender for the supply of..... and abide by all the conditions set forth therein by the Medical Superintendent, ESIC Hospital , K.K.Nagar,Chennai 78.

We further declare that wepossesses valid licence bearing No..... valid upto.....

DATE:

SIGNATURE:

SEAL:

NAME & ADDRESS:

ANNEXURES

ANNEXURE- I

TENDER FOR THE SUPPLY OF HOSPITAL FURNITURES
REQUIRED FOR USE IN THE ESIC HOSPITAL , K.K.NAGAR,CHENNAI 78.

To

The Medical Superintendent
ESIC Hospital
KK Nagar
Chennai 78.

Sir,

Sub: Forwarding of Tender documents for HOSPITAL FURNITURES
Reg

We have pleasure in submitting our tender for

We enclose herewith a Demand Draft No.Dt..... for Rs.....drawn in favor of the Medical Superintendent ,ESIC Hospital, K.K.Nagar,Chennai 78 towards Earnest money Deposit.

We bind ourselves to the conditions prescribed in the Tender Notification.

We agree to have the Earnest money forfeited in case of failure in full or part to undertake the contract upon the acceptance of this tender.

OFFICE SEAL:

SIGNATURE:

DESIGNATION:

NAME &ADDRESS:

Annexure II

TERMS AND CONDITIONS FOR THE SUPPLY OF HOSPITAL FURNITURE

1. Sealed tenders will be received up to and including the date stipulated by the Medical Superintendent, ESIC Hospital, K.K.Nagar, Chennai 78 for the purchase of Hospital furnitures.
2. The sealed envelope containing the completed tender super scribed as “TENDER FOR THE SUPPLY OF” should be addressed to The Medical Superintendent, ESIC Hospital, K.K.Nagar, Chennai-78.
3. Postal delays if any, will not be condoned.
4. Tenders will be opened at the office of the Medical Superintendent, ESIC Hospital, K.K.Nagar, Chennai 78. on the stipulated date & time in the presence of the tenderer s / representatives who choose to be present.
5. The two part bids i.e. Techno-commercial and Price bid prepared by the Bidder shall comprise the following:

A.. Techno -commercial Bid (Unpriced Bid): This should include the following:

- Bid Security (EMD) should be furnished in accordance with instructions.
- Detailed technical specification of items quoted along with catalog/literature, make and model of the furniture offered without indicating price.
- Statements of Deviations from tendered Commercial conditions, if any.
- Statements of Deviations Parameter wise from tendered specifications, if any.
- Authority letter from manufacturer in case bid is submitted by agents.
- Bidders have to indicate the name and address of the bankers.
- Documentary evidence that the goods and ancillary to be supplied by the bidder are eligible goods and services and conform to the bidding documents.

B. Price bid :

The information given above should be reproduced with prices indicated. Any deviation in this regard will render the bid liable for rejection. The prices shall be all inclusive of lump sum price (Freight, Insurance, Transit Insurance, Packing forwarding, Charges towards installation and commissioning and including charges for quoted warranty period)

Tender for the items/goods mentioned in the Tender Enquiry Document should be prepared in two separate covers duly sealed & superscribed . The two envelopes should be placed in a big envelope which will form the main cover. This main cover should be sealed and superscribed as “TENDER FOR HOSPITAL FURNITURE”

In the two-bid system, the techno -commercial bid (Un- priced bid) will be opened on the date mentioned in the presence of the bidders who choose to be present. The price bid of the firm whose furniture items technically viable fulfilling the specifications and all other conditions alone will be considered for evaluation.

CERTIFICATES

6. The Medical Superintendent, ESIC Hospital may at his/her discretion extend time to tenderer to produce the certificate and declaration mentioned in clauses 7,8,9.

7. Bid Security (EMD)

The tender must be accompanied by EMD as mentioned against each item in the form of Demand Draft only drawn in favour of The Medical Superintendent, ESIC Hospital, K.K.Nagar, Chennai-78, payable at Chennai. The tenders not accompanied by EMD is liable for rejection. Advance stamp receipt for the refund of EMD should be enclosed with the tender documents.

8. The tender should be type written and every correction in the tender should invariably be attested by full signature by the tenderer with date before submission of the tenders to the authorities concerned failing which the tender is liable for rejection.
9. The rates quoted should be F.O.R Destination, freight prepaid in full, no Handling, Clearing or transport charges etc. will be paid. While quoting the rates it should be specifically stated that the rates are excluding the sales tax/Central Sales Tax/Customs Duty. The delivery should be at the surgical stores of this hospital at the cost of the supplier.
10. The rates quoted in the tender must be both in words and in figures.
11. A Certificate that the quoted rates are not been supplied to any other organization at a rate, lower than quoted here should be enclosed.
12. Copies of purchase order for having supplied to Government Hospitals / reputed institutions (of the quoted equipment) should be enclosed with certificate duly authenticated from any other users of the equipment on satisfactory performance is to be enclosed. .
13. The rates quoted should be valid for one year from the date of approval of the tender by the competent authority.
- 15. Firms should also give a certificate that spares/consumables/ of the items quoted will be freely available at least for five years after the warranty period.**
15. Successful bidder shall not be entitled to any rate revision of price for any reason except that allowed by Government of India.
16. The firm should have its office in Chennai to which correspondence during the Period of finalization of contract, warranty, could be made and accordingly notify the address of the Chennai Office.
17. Undertaking on Guarantee/ Warranty (Comprehensive) for 3 years after purchase has to be mentioned in the Document.
18. The bidder should be able to demonstrate the product quoted by him to the Technical Evaluation Committee in Chennai within the stipulated period as and when asked for failing which his quotation will not be considered for evaluation.
- 19. The successful bidder should furnish Performance Security Deposit @ 10% of the value of the contract.**
20. The firm should undertake to enter into Annual Maintenance Contract for at least for 5 years after completion of warranty and accordingly quote the rates in the tender document.
21. The rates for AMC (Labour) should not exceed 3% and for CAMC should not exceed 10% of the unit cost. and should remain fixed for five years.
22. The Medical Superintendent, ESIC Hospital, K.K. Nagar, Ch-78, will be at liberty to terminate the tender proceedings without assigning any reasons thereof.
23. The bidder will not be entitled for any compensation for whatsoever in respect of such termination.
24. One copy containing terms and conditions and schedule of this tender should be signed by the tenderer at the bottom of each page with the office seal duly affixed and returned along with the tender .

25. Declaration form and Company profile formats enclosed must be filled in and signed by the tenderers and enclosed along with the tender. Tenders received without the Declaration form shall not be considered.
26. No articles shall be supplied to the Hospital except on requisition in writing signed by the Medical Superintendent or by an officer authorized by him in writing to do so.
27. The contract should not be sublet without the prior written permission of the Medical Superintendent.

29. BIDDERS ARE FREE TO QUOTE FOR ONE OR MORE FURNITURE. BUT SEPARATE ENVELOPE FOR EACH FURNITURES SHOULD BE USED AND SEPARATE DEMAND DRAFT TOWARDS EMD FOR EACH ITEM SHOULD BE ENCLOSED. FAILING WHICH THE QUOTATION FOR THAT FURNITURES WILL BE TREATED AS UNRESPONSIVE AND SUMMARILY REJECTED. QUOTATIONS FOR SEPARATE FURNITURES BY THE SAME BIDDER SHOULD BE SUBMITTED IN SEPARATE ENVELOPE AND SHOULD NOT BE PUT IN A COMMON COVER.

29. TENDER DOCUMENTS THAT ARE BEING SUBMITTED IN PERSON ARE TO BE DROPPED IN THE TENDER BOX KEPT IN MEDICAL SUPERINTENDENT CHAMBER.

32. Bidders in their own interest shall ascertain the eligibility of whatsoever concessions and exemptions eligible and applicable to the hospital and shall advise the purchaser and quote accordingly. Bidders shall indicate the actual amount eg. Octroi, Excise duty, normal sales tax etc. which becomes otherwise payable in the extreme event of hospital authorities not in a position to release certificates like octroi exemption certificate, Form D etc..

33. Penalty Clause Supply within six to eight weeks after placement of supply order.

The successful tenderer fails to execute the supply within the stipulated period 5% of value of order per week or part of a week will be levied. Failure to execute the supply will lead to cancellation of purchase order and the security deposit stand forfeited.

32. Delivery Schedule.

Six to eight weeks after placement of supply order. For imported items an enhanced delivery period, if required, can be agreed and the same should be indicated clearly. If the articles are not supplied by the scheduled date, the supply order is liable to be canceled at the contractors risk and expense. The extra expenditure involved in procuring supplies from elsewhere will, in that case, be recoverable from the contractor in full at the discretion of Direct Demanding Officer and the security Deposit will stand forfeited.

33. The payment towards the supply is subject to receipt of inspection note/ performance certificate to the effect that the items supplied are conforming to the supply order placed.

MEDICAL SUPERINTENDENT

Annexure III

COMPANY PROFILE

- 1 Name of the firm
2. Full Address:
3. Telegraphic Address:
4. Telephone No.
5. Telex/Fax No.
6. Date of Establishment of firm:
7. Is Your Firm registered under
 - The Indian Factories Act
 - Companies Act
 - Any other Act
8. Name & address of your Bankers.
Stating the name in which the
Account stands
9. Are you on the list of approved
Contractors of any other authority
(if so please give details)
10. Give details of any Govt. contract
Executed during the last 12 months
11. Are you a Manufacturer If so
Please furnish the items you
Manufacture
12. Are you a small scale industry
Registered with the appropriate
Authority.
13. Are your products certified by ISI?
If so furnish details
14. Any other information which you
Consider necessary to furnish

DATE

SIGNATURE:

NAME & ADDRESS:

Annexure IV

DECLARATION FORM

Wehaving our office
at.....do declare that we have
carefully read all the conditions of Tender for the supply of.....
and abide by all the conditions set forth therein by the Medical Superintendent, ESIC Hospital ,
K.K.Nagar,Chennai 78.

We further declare that wepossesses valid licence bearing
No..... valid upto.....

DATE:

SIGNATURE:

SEAL:

NAME & ADDRESS: