

Ph. 1-613-231-7054
Ph. 1-866-378-1229

www.VisaServicesCanada.ca

VISA SERVICES CANADA®

Suite 900
275 Slater Street
Ottawa, ON, K1P 5H9

*** ON-SCREEN FILLABLE FORM ***

FULL LEGAL NAME OF APPLICANTS: as in the passport

Travel Agency stamp/card - Optional-

- A. _____
- B. _____
- C. _____
- D. _____

FULL MAILING ADDRESS: for the return your passport by secure shipment (or attach a business card)

Street: _____ Apartment #: _____
 City: _____ Prov: _____ Postal Code: _____
 Home Phone: _____ Office phone: _____ ext: _____
 Cell & Fax: _____ email: _____

VISA COUNTRIES: list the countries for which you need visas

Countries in order of arrival	Visa type business / tourism / etc.	Entry 1 / 2 / Multi	Service level regular / fast	Date of Entry & Exit of the visa country
1. <u>SAO TOME & PRINCIPE</u>	_____	_____	<u>regular</u>	_____
2. _____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____
4. _____	_____	_____	_____	_____

SHIPPING OPTIONS

- Personal pick-up in Ottawa
- Canadian shipping \$30.
- Cdn 10 a.m. shipping \$40.
- Foreign Shipping (cost+)

COSTS: Visa cost per passport, plus the service charge per passport, plus the single shipment cost, minus any discounts, gives the estimated total cost of the complete service.

Call to arrange payment by money order or certified cheque.

Visa price + service + shipping = total cost

(Please leave this area blank)

Terms: By using *Visa Services Canada* you are authorizing the company to handle your personal information and your passport, and to hand over such passports and information to a foreign diplomatic mission in Canada or abroad for the purpose of acquiring a visa. By using the services of VSC you are accepting in whole the following terms, conditions, and limitations: VSC cannot and does not guarantee a visa will be issued by a diplomatic office, as this is the sole prerogative of the foreign government. VSC is not responsible for the safety or security of your passport once the passport has entered the diplomatic grounds or passed into the control of the shipper. VSC is not liable for any stolen or lost passport, and has no liability for late shipping delivery of passports and visas. I understand this liability statement, (signed),

Signature: _____  Date: _____

PAYMENT OPTIONS Money Order Certified Cheque Visa Card MasterCard

I (name on credit card - must be a visa applicant) _____
authorize *Visa Services Canada* to make a charge on my credit card solely for the payment of embassy fees, handling and processing fees charged by VSC, and courier fees as applicable. Credit card use will incur a 3% charge.

AUTH #

Credit card number: _____

Expiration date (mm/yyyy): _____ / _____

Signature: _____  Date: _____

VISA SERVICES CANADA

WWW.VISASERVICESCANADA.CA

VISA APPLICATION FEES FOR SAO TOME & PRINCIPE

*** Visa fees and times are subject to change by embassies without notice ***

BUSINESS VISA

Single Entry Business Visa, valid up to 3 months US\$85

Multiple Entry Business Visa, valid up to 6 months US\$95

TOURIST VISA

Single Entry Tourist Visa, valid up to 3 months US\$65

Multiple Entry Tourist Visa, valid up to 6 months US\$75

Processing: 4-5 working days

SERVICE CHARGE (per person per visa) \$150.

(Service charge for accompanying children under 16 years of age is \$100. total)

SPECIFIC VISA REQUIREMENTS FOR SAO TOME & PRINCIPE

BUSINESS VISA

- passport, valid for 6 months at least,
- one (1) fully completed and signed visa application form,
- one (1) recent passport-style photograph,
- a letter from the company you work for, stating the purpose of your visit, and the contact name and phone in Sao Tome and Principe.

TOURIST VISA

- passport, valid for 6 months at least,
- one (1) fully completed and signed visa application form,
- one (1) recent passport-style photograph.

República Democrática de S. Tomé e Príncipe

PERMANENT MISSION OF SÃO TOME AND PRINCIPE

Secção Consular -APPLICATION FOR VISA -PEDIDO DE VISTO

VISA NUMBER _____

PHOTO HERE

- 1) _____
Name and Surname Nome e apelido
- 2) _____
Nationality and sex. Nacionalidade e Sexo.
- 3) _____
Place and date (DD MM YYYY) of birth. Lugar e data de nascimento.
- 4) _____
Address and Telephone in Canada. Endereço e telefone nos Canada.
- 5) _____
Profession and Marital Status. Profissão e Estado Civil
- 6) _____
Passport number and type, Issued by.
Numero do passaporte, tipo e autoridade que o emitiu.
- 7) _____
Passport date of issue and validity-expiry. DD MM YYYY DD MM YYYY
Data de emissão e validade do Passaporte.
- 8) _____
Purpose of visit to Sao Tome and Principe. Motivo da visita a São Tome e Príncipe.
- 9) _____
Reference in Sao Tome and Principe. Referencias em São Tome e Principe
NAMES AND TELEPHONES. NOMES E TELEFONES.
- 10) _____
Estimated date of arrival in the Country. DD MM YYYY
Data prevista de chegada em São Tome e Príncipe.
- 11) _____
Length of stay in the Country. Duração da estadia em São Tome e Príncipe
- 12) _____
Applicant's signature and date Assinatura do requerente e data.

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I, _____, authorize *Visa Services Canada* to act on my behalf in acquiring a visa for my passport. *Visa Services Canada* is authorized to drop-off and pick-up my passport and any other personal documents from the embassy, high commission, consulate, diplomatic mission of the country of SAO TOME & PRINCIPE while aiding me in acquiring a visa. *Visa Services Canada* is also authorized to receive information about my application from the visa office while acting on my behalf.

Signed on this _____ day of the month of _____ in the year _____,
in the city of _____ in the province of _____, in Canada.

Signature _____

SIGN HERE

Witness _____

WITNESS

OFFICE COPY

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WITNESS

EMBASSY COPY