



## CONSULAT GENERAL DE FRANCE A BANGALORE

### LONG STAY VISA APPLICATION FOR TRAINEE/INTERN PROCEDURE

- Missing documents= incomplete application = risk of refusal of visa
- Fees are not refundable in case of refusal or cancellation of the visa application

#### The documents must be presented in the following order

Passport/Travel Document	a) Have been issued within the previous 10 years, and the validity must not exceed 10 yrs.	
	b) At least have a validity of 3 months after intended stay	
	c) Have at least 2 blank pages(Face To Face)	
Visa application Form	Long stay visa application form correctly filled, dated and signed. This form can be downloaded on <a href="http://www.vfs-france.co.in">www.vfs-france.co.in</a>	
Passport copy and visa copy	a) Photocopy( first and last page and a copy of the page in case any Observations are mentioned in the passport) <b>old and new</b>	
	b) Copy of Valid US and UK Visas, All Schengen Visas issued from 2011 onwards , Photocopy(including immigration seal)	
Photographs	Two passport-size photographs not older than 3 months. One must be attached to the application form. Please visit <a href="http://www.vfs-france.co.in">www.vfs-france.co.in</a> to know the photo specifications.	
Convention de Stage	obtained in France	
Letter from the Employer	a) Name of applicant	
	b) Travel dates	
	c) Mention the details of the sponsor of the trip	
	d) Purpose of the visit	
Offer letter	from the Employer	
Financial documents	a) last 6 months bank statements	
	b) last 3 months payslips	
	c) last 3 years income tax	
Accommodation	Hotel : confirmed reservation/proof of reservation and necessary resources to cover costs	
Travel insurance	Travel insurance for the <u>first 3 months</u>	
Air ticket booking	Reservation	
Proof of family link	<b>For the families please note that no dependent visas will be issued-spouse and children have to apply for visitor's visa (original to be carried for interview)</b> - Marriage certificate with apostille for the spouse(copy) - Birth certificate with apostille for the child(copy)	
OFII certificate	OFII certificate request form for more than 6 months of stay. You can find this document at the consulate, VFS facilities or on the OFII website ( <a href="http://www.ofii.fr">www.ofii.fr</a> )	
Additional documents	Could be asked at the Consulate if required	
Visa fees	<b>99€ (7021 RS)</b>	

Contact of applicant (Tel): \_\_\_\_\_ Email: \_\_\_\_\_

Accepted by: \_\_\_\_\_ (officer signature) \_\_\_\_\_

Applicant signature: \_\_\_\_\_