



REGULAR MEETING MINUTES
BOARD OF DIRECTORS
IVY ACADEMIA CHARTER SCHOOL

Chapel
7353 Valley Circle Blvd.
West Hills, CA 91304

June 25, 2015
6:00 PM Closed Session/7:00 PM Open Session

WELCOME

Addressing the Board – Board meetings are meeting of the Board of Directors held in public, not public forum, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the Board through the Chairman of the Board. To assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and must be completely filled out and turned in to the Director of Human Resources prior to the beginning of the meeting. Members of the public may address the Board on any matter within the Board’s jurisdiction and have three (3) minutes each to do so. The total time of each subject will be fifteen (15)minutes, unless additional time is requested by a Board Member and approved by the Board.

The Board may not deliberate or take action on items that are not on the agenda. However, the Board may give direction to staff following a presentation. The Chairperson is in charge of the meeting and will maintain order, set the time limits for the speakers and the subject matter, and will have the prerogative to remove any person who is disruptive of the Board meeting. The Board of Directors may place limitations on the total time to be devoted to each topic if it finds that the numbers of speakers would impede the Board’s ability to conduct its business in a timely manner.

Persons with Disabilities – Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American Disabilities Act of 1990. Any individual needing special accommodations should directly contact the Office of Student Support Services at least 72 hours before the meeting.

Next Meeting Date

August 27, 2015 6:00 Closed/7:00 Open Chapel at IAHS Regular Board Meeting

I. OPEN SESSION

A. CALL TO ORDER

Meeting was called to order by the Board Chair at 6:06 PM.
The meeting was Chaired by Harvey Berg.

| B. ROLL CALL | Present | Absent |
|--------------------------|---------|--------|
| Dr. Tom Oliver, Chairman | _____ | _____✓ |
| Harvey Berg | _____✓ | _____ |
| Shari Borchetta | _____ | _____✓ |
| Vince Crooks | _____ | _____✓ |
| Janet Danaher | _____✓ | _____ |
| Allison Geld | _____✓ | _____ |
| Elenna Turner | _____✓ | _____ |

C. PLEDGE OF ALLEGIANCE

D. Action:
 a. Approval of Agenda for June 25, 2015
 M Janet Danaher S Allison Geld V 4-0

E. ORAL COMMUNICATIONS ON CLOSED SESSION AGENDA ITEMS
 Persons wishing to address the Board of Directors on any **Closed Session agenda item** may do so by completing a “Speaker Card” and submitting the form to the Board Chairperson. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker.
 None.

II. CLOSED SESSION

The Board of Directors convened to Closed Session at 6:08 PM for the following items:

- A. CONFERENCE WITH LABOR NEGOTIATOR
 Agency Negotiator: Caroline E. Neuhaus Wesley, Executive Director
 Employee Organization: UTLA
- B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
 Title: Executive Director

III. OPEN SESSION– The Board reconvened to Open Session at 7:05 PM.

- F. Roll Call - Harvey Berg, Janet Danaher, Allison Geld, and Elenna Turner - Present
- G. PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present).
 No action taken.
- H. For Information: Board/Staff Report
 Board and staff discuss items of mutual interest
 None.

I. ORAL COMMUNICATIONS

Persons wishing to address the Board of Directors may do so by completing a “Speaker Card” and submitting the form to the Board Chairperson. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker. The Chairman of the Board will read the names of the individuals who have submitted Speaker Cards to address the Board. No additional Speaker Cards will be accepted after the names have been read.

None.

J. Action:

a. Approval of the Minutes of May 28, 2015 Regular Meeting

M Allison Geld S Elenna Turner V 3-0, 1 Abstention HB

K. Action:

a. Approval of the Minutes of May 28, 2015 Special Meeting

M Janet Danaher S Allison Geld V 3-0, 1 Abstention HB

L. Action:

a. Approval of May 2015 Financial Statements

M Janet Danaher S Allison Geld V 4-0

Dr. Wesley reported that 2014-2015 shows a \$361K operating loss; but, Ivy will end with a positive fund balance, we will know for sure what that dollar amount will be at the end of the month. 2015 budget indicates Ivy will end the year with an operating reserve of 10% or \$739K based on ADA budgeted for 2015.

M. Action:

a. Approval of Funding Agreement of June 16, 2015 from Charter Asset Management for \$450K

M Allison Geld S Janet Danaher V 4-0

This will be the last borrowing for the summer. The reason for the borrowing was due to invoices held by EdTec that were never paid totaling \$111K. The borrowing will also be used to purchase textbooks, renew online subscriptions, etc.

O. Discussion:

a. Special Education Review

Mr. Macdonald, Director of Student Support Services, gave a presentation on Special Education District Validation Review. The review is held every four years and the next review will be in January 2016. The last review was held January 2012. Mr. Macdonald discussed what was happening in Special Education prior to 2011 and what has changed since – through 2015. Pre-2011, Ivy had 20 students qualified for Special Education in a year; students were suspended for 5 days because of reported suicidal ideation; no clear process for dealing with students engaging in self harm; no ability to track or classify suspensions. Ivy had made great strides over the years. This year, Ivy had 15 total assessments, 8 qualified and 4 were school referrals. Ivy set up crisis teams at each site, data collection referrals, school safety plans which include search every morning of intensive students. Ivy tracks not only suspension but referrals and incident behavior to be analyzed by gender, ethnicity, teacher, time of date, etc. Special Education is now

compliant with IDEA 2004, as well as Modified Consent Decree. Results have included the reduction of special ed. referrals while increasing the number of students served. Interventions are all research based and data driven. Ivy has three (3) trained behavior specialists. Tina Butler, Middle School Principal, is our certified on site trainer, and she will schedule training for the remaining Paraprofessionals.

P. Discussion:

a. Response to Intervention Update

Mr. Macdonald presented a slide show on the Response to Intervention Update. Ivy does universal assessment to all students grades K-8 three times a year. Mr. Macdonald's slide show included where Ivy students are in comparison with the state and national standards. He provided documentation on each teacher, and how they are meeting the needs of their students. We have several grades that are doing well, and some that require additional attention.

Q. Action:

a. Approval of High School Graduation and Grading Requirements

M Janet Danaher S Allison Geld V 4-0

Ivy received a bulletin from LAUSD in May specific to SPED which addresses the graduation requirements for a diploma and for a certificate of completion. The problem that Ivy has is that the requirements cannot just be held to SPED that it has to be held to all students at Ivy. The memo states that starting with the Class of 2017, the criteria will change for SPED student graduation requirements. Issues brought to the Board was should Ivy mandate that a "D" grade does not count as credit for HS diploma. Policy approved by the Board for Class of 2017 and beyond that a "D" grade will not count as credit toward a HS diploma but will count toward a Certificate of Completion.

R. Discussion:

a. LCAP - Local Control Accountability Plan

Dr. Wesley presented the LCAP to the Board. She began with explaining what the LCFF was and its purpose. She explained the six year process on how the LCFF is funded. Dr. Wesley presented the LCAP to the Board and explained each segment of the document. She presented that Ivy has developed three goals for the 2015-2016 school year. Those goals are: 1) Increase Student Achievement, 2) Increase Positive School Climate; 3) Increase State Standard Curriculum Resources. 39.1% of Ivy's population is unduplicated. Dr. Wesley reviewed the annual update which showed what Ivy's goals were and how we improved and how the money was spent in 2014. Dr. Wesley explained the summary of what was done last year and how we plan to improve in 2015-2016.

Ms. Danaher was pleased at how the goals tie into the grading system. Ms. Geld said that she likes the goals that were set for the LCAP.

S. Action:

a. Approval of LCAP - Local Control Accountability Plan

M Allison Geld S Elenna Turner V 4-0

T. Action:
a. Approval of 2015-2016 Budget
M Allison Geld S Janet Danaher V 4-0
Preliminary budget was approved at the May 28th board meeting, but LCAP law requires that we approve the budget after the LCAP. Dr. Wesley explains that there are no changes from the budget approved on May 28, 2015.

U. Action:
a. Approval of Shared Support Agreement - Parent, Teacher, Student Handbook 15-16
M Allison Geld S Janet Danaher V 4-0
Dr. Wesley presented that The Shared Support Agreement has been changed to the Parent, Teacher, and Student Handbook for easy understanding by parents. Changes to the manual include the change of not requiring parents to volunteer. Dr. Wesley explained that under the new laws on suspension; you cannot suspend a child for defiance or insubordination, therefore alternatives to suspension were developed. Dr. Wesley explains the new discipline matrix. The consequences will be the responsibility of the principal and it would depend on the age of the child, the severity of the incident and the alternatives previously used.

V. Action:
a. Approval of Personnel Handbook 15-16
M Elenna Turner S Allison Geld V 4-0
Dr. Wesley discussed changes to the 15-16 manual. No major changes with the exception of the closure of the entire school from December 28, 2015 through December 31, 2015.

W. Action:
a. Approval of Employee Selection Guide 15-16
M Allison Geld S Elenna Turner V 4-0
Dr. Wesley discussed changes to the 15-16 Employment Selection Guide. Changes to the guide included adding language from the UTLA Bargaining Unit.

X. Action:
a. Approval of Employment Agreement of Executive Director
M Elenna Turner S Janet Danaher V 4-0
The Board approved Dr. Wesley's 2015-2016 Employment Agreement.

Y. Discussion:
a. Board Attendance at Meetings and Events
Ms. Danaher stated that the Board needs to meet and come to a policy on Board attendance to the meetings and school events. Mr. Berg suggested that it be on the next Board meeting agenda as part of the Board By-Laws.

Z. Report of Executive Director
a. General Update - Plans for 15-16

IV. ADJOURNMENT

M Janet Danaher S Elenna Turner V 4-0

The meeting was adjourned at 9:08 PM.