

**CUYAHOGA FALLS CITY SCHOOL DISTRICT**  
431 Stow Avenue  
Cuyahoga Falls, Ohio 44221

**ORGANIZATIONAL MEETING MINUTES**  
Cuyahoga Falls High School Library  
January 14, 2013  
6:30 p.m.

**CITIZEN'S  
PARTICIPATION**

Anyone wishing to address the BOE must complete a registration form (inside attendance notebook) and present it to the Treasurer. **THE TIME ALLOTTED TO EACH SPEECH IS THREE (3) MINUTES.**

6:30 p.m. - Organizational Meeting

I. Call to Order – Mr. David Rump, President Pro-Tempore

A. Opening Ceremony – Ms. Kellie Patterson

1. Pledge of Allegiance
2. Positive Reflections

II. Roll Call

1. Mrs. Barbara Gunter   √
2. Ms. Kellie Patterson   √
3. Mr. Dale Petty   √
4. Mr. David Rump   √
5. Ms. Karen Schofield   √

And the following visitors

PLEASE NOTE:

The complete audio of the Board Meeting can be found at:

<http://www.cfalls.org/districtBoardEd.aspx>

which includes all board comments

III. Election of President for Calendar Year 2013 (O.R.C. 3313.14)

- 13-1 A. Election – Open the floor to nominations for President of the Board for Calendar Year 2013.

Nomination(s):

1. Kellie Patterson

Nominated by Gunter

Seconded by Rump (Not required but one or more may be offered)

2. \_\_\_\_\_

Nominated by \_\_\_\_\_

Seconded by \_\_\_\_\_ (Not required but one or more may be offered)

1. \_\_\_\_\_

Nominated by \_\_\_\_\_

Seconded by \_\_\_\_\_ (Not required but one or more may be offered)

If there is only one (1) nomination, a motion “to close nominations and instruct the Treasurer to cast a ballot for the nominee” is in order. This motion requires a unanimous vote. If this is done, the individual is declared elected to the Office of President and assumes his/her duties at this time.

Motion to close nominations by Gunter

Second by Patterson

Gunter A/N Patterson A/N Petty A/N Rump A/N Schofield A/N

Approved 5-0 Not Approved \_\_\_\_\_ Other Action \_\_\_\_\_

If there are multiple nominations (at a point where there are no other nominations), a motion “to close nominations,” which requires a two-thirds vote, is in order. If this is done, the President Pro Tempore shall call for a roll call vote for each individual nominee, beginning with the first one. This procedure continues until a nominee receives a majority vote. At this point, the President Pro Tempore declares him/her elected to the Office of the President and s/he assumes his/her duties at this time.

Ms. Patterson was declared elected to the Office of the President by the President Pro Tempore.

B. Oath of Office

I, Kellie Patterson, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Ohio, and that I will faithfully and impartially discharge my duties as President of the Board of Education of the Cuyahoga Falls City School District, Summit County, Ohio, to the best of my ability and in accordance with the laws now in effect and hereafter to be enacted during my continuance in said office.

IV. Election of Vice-President for Calendar Year 2013 (O.R.C. 3313.14)

- 13-2 A. Election – Open the floor to nominations for Vice-President of the Board for Calendar Year 2013.

Nomination(s):

1. Barbara Gunter

Nominated by Rump

Seconded by Schofield (Not required but one or more may be offered)

2. \_\_\_\_\_

Nominated by \_\_\_\_\_

Seconded by \_\_\_\_\_ (Not required but one or more may be offered)

3. \_\_\_\_\_

Nominated by \_\_\_\_\_

Seconded by \_\_\_\_\_ (Not required but one or more may be offered)

If there is only one (1) nomination, a motion “to close nominations and instruct the Treasurer to cast a ballot for the nominee” is in order. This motion requires a unanimous vote. If this is done, the individual is declared elected to the Office of Vice President.

Motion by Patterson

Second by Rump

Petty A/N Rump A/N Schofield A/N Gunter A/N Patterson A/N

Approved 5-0 Not Approved \_\_\_\_\_ Other Action \_\_\_\_\_

If there are multiple nominations (at a point where there are no other nominations), a motion “to close nominations,” which requires a two-thirds vote, is in order. If this is done, the President shall call for a roll call vote for

each individual nominee, beginning with the first one. This procedure continues until a nominee receives a majority vote. At this point, the President declares him/her elected to the Office of the President and s/he assumes his/her duties at this time.

Motion by \_\_\_\_\_  
Second by \_\_\_\_\_

Rump A/N Dunphy A/N Grimes A/N Gunter A/N Petty A/N

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Other Action \_\_\_\_\_

B. Oath of Office

I, Barbara Gunter, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Ohio, and that I will faithfully and impartially discharge my duties as Vice-President of the Board of Education of the Cuyahoga Falls City School District, Summit County, Ohio, to the best of my ability and in accordance with the laws now in effect and hereafter to be enacted during my continuance in said office.

V. Board President Comments – Ms. Patterson thanked Board Members for support.

13-3 VI. Approval of Agenda

Motion by Schofield  
Second by Gunter

13-4 Approval of Agenda as Amended

Motion by Schofield  
Second by Gunter

Schofield A/N Gunter A/N Patterson A/N Petty A/N Rump A/N

Approved 5-0 Not Approved \_\_\_\_\_ Other Action \_\_\_\_\_

VII. Board Recommendations

13-5 A. Board Adoption of Bylaws and Policy

It is recommended that the Board adopt the existing bylaws and policies for its own operation and the operation of the school system.

Motion by Schofield  
Second by Gunter

Gunter A/N Patterson A/N Petty A/N Rump A/N Schofield A/N

Approved 5-0 Not Approved \_\_\_\_\_ Other Action \_\_\_\_\_

13-6 B. 2013 Regular Meeting Schedule

It is recommended that the Board set the time, place, and dates for its regular 2013 meetings (O.R.C.3313.15) per Attachment A.

Motion by Gunter  
Second by Petty

13-7 2013 Regular Meeting Schedule as Amended – Draft #2

Motion by Patterson  
Second by Gunter

Gunter A/N Patterson A/N Petty A/N Rump A/N Schofield A/N

Approved 5-0 Not Approved \_\_\_\_\_ Other Action \_\_\_\_\_

13-8 C. Service Fund

It is recommended that the Board establish a Service Fund at \$15,000 for calendar year 2013, for the purpose of defraying Board members' expenses actually incurred in the performance of their duties. The law allows this fund to be \$2 per pupil or \$20,000, whichever is greater (O.R.C. 3315.15).

Motion by Patterson  
Second by Gunter

Petty A/N Rump A/N Schofield A/N Gunter A/N Patterson A/N

Approved 5-0 Not Approved \_\_\_\_\_ Other Action \_\_\_\_\_

13-9 D. Tax Budget

It is recommended that the Board of Education (1) adopt the 2014 Cuyahoga Falls City School District's Tax Budget (see Attachment #3); and (2) direct the Treasurer/CFO to submit it to the Summit County Budget Commission in a timely fashion as prescribed by law.

Motion by Gunter  
Second by Patterson

Gunter A/N Patterson A/N Petty A/N Rump A/N Schofield A/N

Approved 5-0 Not Approved \_\_\_\_\_ Other Action \_\_\_\_\_

13-10 E. Investment of Funds

It is recommended that the Board of Education authorize the Treasurer/CFO of Schools to invest interim and inactive funds as prescribed by Ohio Revised Code.

Motion by Petty

Second by Schofield

Patterson A/N Petty A/N Rump A/N Schofield A/N Gunter A/N

Approved 5-0 Not Approved \_\_\_\_\_ Other Action \_\_\_\_\_

13-11 F. Law Firms

It is recommended that the Board of Education authorize the Superintendent or Treasurer to utilize at their discretion, the following law firms during the 2013 calendar year:

1. Bricker & Eckler, LLP  
100 S. Third Street  
Columbus, Oh 43215-4291
2. Pepple & Waggoner  
Crown Centre Building  
5005 Rockside Road, Suite 260  
Cleveland, Oh 44131-6808
3. Roetzel & Andress  
222 S. Main Street  
Akron, OH 44308
4. Squires, Sanders & Dempsey  
4900 Key Tower  
127 Public Square  
Cleveland, Oh 44114-1304

Motion by Schofield

Second by Gunter

Schofield A/N Gunter A/N Patterson A/N Petty A/N Rump A/N

Approved 5-0 Not Approved \_\_\_\_\_ Other Action \_\_\_\_\_

13-12 G. Publication of Record

It is recommended that the Board of Education designate the Akron Beacon Journal as the official publication of record for the posting of all legal advertisements for the Cuyahoga Falls City School District.

Motion by Gunter  
Second by Patterson

13-13 Publication of Record as amended

It is recommended that the Board of Education designate the Falls News Press as the official publication of record for the posting of all legal advertisements for the Cuyahoga Falls City School District.

Motion by Rump  
Second by Gunter

Gunter A/N Patterson A/N Petty A/N Rump A/N Schofield A/N

Approved 5-0 Not Approved \_\_\_\_\_ Other Action \_\_\_\_\_

13-14 H. Temporary Employment or Emergency Personnel

It is recommended that the Board of Education authorize the Superintendent/CEO of Schools to employ temporary or emergency personnel when needed during calendar year 2013. Such employments will be reviewed by the Board of Education at its next regularly scheduled meeting.

Motion by Rump  
Second by Gunter

Patterson A/N Petty A/N Rump A/N Schofield A/N Gunter A/N

Approved 5-0 Not Approved \_\_\_\_\_ Other Action \_\_\_\_\_

13-15 I. Purchasing Agent

It is recommended that the Board of Education appoint the Superintendent/CEO of Schools or the Superintendent's/CEO's designee as purchasing agent for the District.

Motion by Gunter  
Second by Petty

Gunter A/N Patterson A/N Petty A/N Rump A/N Schofield A/N

Approved 5-0 Not Approved \_\_\_\_\_ Other Action \_\_\_\_\_

13-16

J. State and Federal Funds/Grants

It is recommended that the Board of Education authorize the Superintendent/CEO and Treasurer/CFO of Schools to apply for all available state and federal funds and grants.

Motion by Petty

Second by Patterson

Rump A/N Schofield A/N Gunter A/N Patterson A/N Petty A/N

Approved 5-0 Not Approved \_\_\_\_\_ Other Action \_\_\_\_\_

K. Per O.R.C. 3313.202, any elected member of a Board of Education and his/her dependent children and/or spouse may annually opt to be covered by the District's benefit plan, if said member pays the certified cost of such coverage. Payments shall be made quarterly in advance to the Treasurer. The statute requires that any Board member who opts for this coverage shall submit his/her request in writing, this action shall be publicly announced, and recorded as part of the official minutes of the meeting. Accordingly, if anyone would like such coverage, s/he should be prepared to let it be known at this meeting.

Mrs. Barbara Gunter	Yes	<u>No</u>	Partial
Ms. Kellie Patterson	Yes	<u>No</u>	Partial
Mr. Dale Petty	Yes	<u>No</u>	Partial
Mr. David Rump	Yes	<u>No</u>	Partial
Ms. Karen Schofield	Yes	<u>No</u>	Partial

VIII. Presidential Appointments - 2013

- 1. Business Advisory Council Mrs. Gunter
- Mr. Rump
- 2. Legislative Liaison Ms. Patterson
- 3. Cuyahoga Falls Schools Foundation Mr. Petty
- 4. Student Achievement Liaison Ms. Schofield
- 5. Policy Review Committee Ms. Patterson
- Ms. Schofield
- 6. Council Representative Mrs. Gunter

13-17

IX. Adjournment of Organizational Meeting was at 7:15 p.m.

Motion by Patterson

Second by Gunter

Patterson A/N Petty A/N Rump A/N Schofield A/N Gunter A/N

Approved 5-0 Not Approved \_\_\_\_\_ Other Action \_\_\_\_\_

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer