

Thank you for contacting Vectren Energy Delivery. In order to expedite your work order, please complete all of the following fields and click the submit button at the end of this form. If you are constructing a new building, please attach a site plan showing your preferred meter location to your submission email to Vectren.

Project Type and Information

Date (month/day/year) :	<input type="text"/>	Type:	<input type="checkbox"/> Residential	<input type="checkbox"/> Commercial	<input type="checkbox"/> Industrial
Contact Name:	<input type="text"/>	Contact Phone:	<input type="text"/>		
Project Address:	<input type="text"/>	City:	<input type="text"/>		
County:	<input type="text"/>	Township:	<input type="text"/>	State:	<input type="text"/>
Zip:	<input type="text"/>				
Cross Street:	<input type="text"/>	Subdivision:	<input type="text"/>	Lot Number:	<input type="text"/>
Name/Company:	<input type="text"/>	SS# or Tax ID:	<input type="text"/>		
Daytime Phone:	<input type="text"/>	Cell Phone:	<input type="text"/>	Customer Email:	<input type="text"/>
Fax:	<input type="text"/>				

Billing Address

☐ Same as project address

Address:	<input type="text"/>	City:	<input type="text"/>	County:	<input type="text"/>	State:	<input type="text"/>	Zip:	<input type="text"/>
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Point of Contact Information

☐ Same as above

Name/Contractor POC:	<input type="text"/>	Daytime Phone:	<input type="text"/>	Cell:	<input type="text"/>
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Construction Information

Current Site Status:

Dwelling Type:

Conversion Source:

Total Square Footage:

Does your neighbor have Vectren service? ☐ Yes ☐ No

Neighbor distance is: (feet)

Please mark meter locations *(Please review gas meter location and fuel stub out codes before selection.)*

Gas Meter

Please mark one of the four meter locations.
If no gas meter, please select the no gas meter box to the right.

☐

☐

☐

☐

Front

Meter Location Comments:

Distance from middle of street/road to requested gas meter location: (feet)

Please indicate if any of the following applies. If you make a selection below, please locate and mark the facilities prior to installation.

Buried Structures:

Septic/Sewer ☐ Well ☐

Fuel Tank ☐ Other

Pet Fence ☐

Sprinklers ☐

Surface Conditions:

Concrete ☐

Asphalt ☐

Grass ☐

Other

Obstructions:

Ditches/Ravines ☐

Shed ☐

Garage ☐

Other

Other Construction Comments:

To install service, will Vectren service lines cross a property other than your own? ☐ Yes ☐ No

If you answered yes, an easement may be required. You are responsible for providing the deed to your property.

Gas Load Information

Appliance Type	X	BTU's	Quantities
Furnace	<input type="checkbox"/>		
Space Heater	<input type="checkbox"/>		
Water Heater	<input type="checkbox"/>		
Tankless Water Heater	<input type="checkbox"/>		
Range	<input type="checkbox"/>		
Dryer	<input type="checkbox"/>		
Fireplace	<input type="checkbox"/>		
Generator	<input type="checkbox"/>		
Pool Heater	<input type="checkbox"/>		
Gas Grill	<input type="checkbox"/>		

Vectren's standard delivery pressure is ¼ psig or 6-7" water column. All pressure requested above standard delivery pressure will need to be approved.

Pressure Factor: ☐ 7" WC ☐ 6" WC ☐ 2 PSIG

Total BTU Load: Special Pressure Requirements:

Number of Meters Requested: Plumber's Name: Plumber's Phone:

Date Needed (Please read the following guidelines and populate the date you need gas service.)

If the gas main is already at the site and energized, we will strive to have your new service installed within 20 business days, weather permitting, of our receipt of notification of the houseline inspection. The site must be ready before we can complete this work (see below for site readiness requirements). If formal design is required, the lead time for installing gas facilities may be longer. Formal design is required if one or more of the following conditions are met.

- Total connected load over 550 CFH at 6" or 7" WC delivery pressure.
- Total connected load over 930 CFH at 2 PSIG delivery pressure.
- 250 class, group 1, multi-meter manifold not to exceed 550 CFH
- Easement/permits required
- Any service off a high pressure line
- Length of service over 200 feet
- Main extension needed

If a formal design is required, our engineering department will contact you to discuss and/or schedule a site visit meeting to discuss the meter location, the service line route and easements. If an easement is required, you are responsible for providing the deed to a land services agent, who will contact you. If a customer contribution is associated with your project, you will be contacted by phone and provided a quote. If you want to proceed with your construction, a contract and an invoice will be sent to you by the appropriate sales representative. If neither a customer contribution or an easement is required, the work order will automatically proceed to the next phase.

The date that your site is ready determines when construction can start. The site is ready when the following criteria have been met.

- Within 10' of final grade
- Clear path for service (approximately 6' wide)
- Structure accessible
- Meter location meets International Gas Fuel Code and is marked
- All private facilities are located and marked.
- Meter location may be determined by location of service stub. Contact us to verify
- Locate markings are intact and clearly visible

Once the site is ready, allow business 3 days for locates, 10 business days for construction to be complete and 3-5 business days for the meter to be installed.

If you are in an area that requires a county inspection, you are responsible for contacting the county to set up the inspection. The inspector will contact Vectren when the inspection is complete. If your area does not require a county inspection, contact Vectren at (800) 227-1376, option 6, to have a meter installed once your plumber has completed his or her work.

Date Needed:

If the site ready date is known, please provide here:

If your need date or site ready date changes, please contact Vectren at 1-800-227-1376, Option 6. Local (812) 464-4600

submit
when finished