

Film Production Company Registration Form

- Print, complete, sign & submit form at least two weeks **BEFORE** principal photography begins.
- OR for "Stand-Alone Post," submit this form **BEFORE** post production services begin.
- Only submit this form when the project is financed and begins prep (after development).
- If production dates (or other information) change after submission, email john@nmfilm.com with the updated schedule and information prior to principal photography.
- **This form expires one year after receipt by the NMFO if the production has not yet occurred.**
- Some information may be posted online unless otherwise instructed by Film Company.

1. PRODUCTION INFORMATION

Project Title:

Director:

Executive Producer(s):

Producer(s):

Phone/Email:

Production Co./Studio:

Principal Cast:

UPM/Line Producer:

Phone/Email:

Head Accountant:

Phone/Email:

Location Manager:

Phone/Email:

POC:

Local Principal Casting Director:

Local Extras Casting Director:

Publicist:

Phone/Email:

General Production email (for the NMFO website):

2. TYPE OF PRODUCTION (check all that apply)

- | | | |
|--|--|--|
| <input type="checkbox"/> Feature Film | <input type="checkbox"/> Documentary | <input type="checkbox"/> Short Film |
| <input type="checkbox"/> Television Pilot | <input type="checkbox"/> Animated Film | <input type="checkbox"/> Student Film |
| <input type="checkbox"/> Television Series or Miniseries | <input type="checkbox"/> Video Game | <input type="checkbox"/> 3-D Production |
| <input type="checkbox"/> Television Reality | <input type="checkbox"/> Cable Television | <input type="checkbox"/> Stand-alone Post Production |
| <input type="checkbox"/> Television Network | <input type="checkbox"/> Cable TV Pilot | <input type="checkbox"/> Mobile Application |
| <input type="checkbox"/> Webisodes | <input type="checkbox"/> National Commercial <i>(please provide proof of national broadcast)</i> | |
| <input type="checkbox"/> Regional Commercial <i>(please provide proof of regional broadcast)</i> | | |
| <input type="checkbox"/> Local Commercial <i>(local commercials will only qualify for the NTTCs)</i> | | |
| <input type="checkbox"/> Other <i>(describe project):</i> | | |

2. TYPE OF PRODUCTION (continued)

How is this production "intended for exhibition"?

How is this production "intended for reasonable commercial exploitation" (e.g. in the commercial marketplace)?

3. FILM PRODUCTION INCENTIVES (check all that apply)

Please check applicable incentives:

☐ 25% REFUNDABLE TAX CREDIT

☐ FILM CREW ADVANCEMENT PROGRAM (FCAP)

☐ FILM INVESTMENT LOAN PROGRAM

☐ NONTAXABLE TRANSACTION CERTIFICATES

(Type 16 NTTCS - cannot be used in conjunction with the Tax Credit)

4. PRODUCTION COMPANY (entity that will claim the tax credit)

☐ Please check this box certifying that you are a "film production company."

A "Film production company": *a person who produces one or more films or any part of a film.*

Note: all expenditures must be incurred by and paid for by this production company.

Parent Company Name:

Business Address (not PO BOX):

City, State, Country:

Zip:

Principal Contact and Title:

Office Phone:

Fax:

Cell:

Email:

Type of Entity: ☐ C Corporation ☐ S Corporation ☐ Sole Proprietorship ☐ Partnership* ☐ Estate or Trust

☐ Other: _____

* For LLCs taxed as partnerships, the credit will flow-through to the owners of the partnership and the owners will have to file a tax return in New Mexico to obtain their respective share of the film production tax credit – see nmfilm.com for additional information.

Federal Tax I.D. (FEIN – 9 characters): _____

State in which incorporated or registered:

Last day of your taxable year: Month _____ Day _____

Estimated month and year that you plan to submit your Tax Credit Package to the Film Office:

Month: _____ Year: _____

5. LOCAL NEW MEXICO PRODUCTION OFFICE

Production Company:

NM Production Office Address:

City:

Zip:

Principal Contact & Title:

Office Phone:

Office Fax:

Direct Phone:

Contact's Email:

Other Information:

6. NEW MEXICO PRODUCTION INFORMATIONPlease check which applies: ☐ Five Day week ☐ Six Day Week ☐ Other: _____**NM Production Prep Start Date** (*base on when local offices open or first local hires start not including scouts*):

____ / ____ / ____

Total number of prep days: _____

NM Dates of Principal Photography: ____ / ____ / ____ through ____ / ____ / ____

Total number of shoot days: _____

NM Last Day of Wrap Date (*base on when local offices close or last day of last local production hire*):

____ / ____ / ____

Total number of wrap days: _____

NM Dates of Post Production: ____ / ____ / ____ through ____ / ____ / ____

Total number of days for post-production services: _____

Estimated Total Crew Size in NM during **NM Prep**: _____

Percent NM Residents: _____%

Estimated Total Crew Size in NM during **NM Principal**: _____

Percent NM Residents: _____%

Estimated Total Crew Size in NM during **NM Wrap**: _____

Percent NM Residents: _____%

Estimated Total Crew Size in NM during **NM Post**: _____

Percent NM Residents: _____%

Total Project Budget: \$**Total NM Budget:** \$Estimated total **New Mexico Spend** :

\$

qualifying non-resident cast

\$

all other qualifying expenditures

\$

TOTAL ESTIMATED NM SPEND

X 25%

\$

Estimated Tax Credit

Main Locations: list names of cities, towns, or Native American lands:

If shooting in location(s) outside of New Mexico, please list location(s) and dates:

7. WEBPAGES OF INTEREST

PLEASE VISIT **NMFILM.COM**

Examples of links that may be of interest:

Incentives: <http://nmfilm.com/Overview.aspx>

NM Locations Database: http://www.nmlocations.com/loc_results.aspx

Government Permit Processes: http://nmfilm.com/Permits_and_Procedures.aspx

Minors: http://nmfilm.com/Labor_Law.aspx

Weather: <http://nmfilm.com/Weather.aspx>

Animals:

<http://www.americanhumane.org/animals/professional-resources/for-producers-filmmakers/guidelines.html>

8. CERTIFICATION

Please review, and upon agreement, initial each of the following statements:

☐ I hereby affirm that I am authorized to sign on behalf of the applicant film production company described above, and further affirm that any items for which the applicant is seeking a credit are intended for use exclusively as an integral part of the pre-production, production or post-production filming activities engaged in the State of New Mexico.

☐ I certify that the film does not violate a provision of Chapter 30, Article 37 NMSA 1978.

☐ I certify that the production is intended for exhibition and reasonable commercial exploitation.

☐ I certify that the production will have an on-screen credit for "the State of New Mexico".

☐ I certify that the production will provide statistical data per the online NMFO Stats Form at the close of production in New Mexico.

☐ I certify that the production will provide an email or fax number to be posted on the NMFO website prior to principal photography in order for New Mexico resident crew to submit their resumes to production as potential hires.

☐ I certify that a press release will be provided to the NMFO one week prior to the commencement of principal photography; and, if not, I understand that the NMFO has the right to distribute a press release announcing the filming of the project in New Mexico unless otherwise agreed upon in writing.

Authorized Representative's Name: _____

Title: _____

Phone: _____

Fax: _____

Email: _____

Signature: _____ Date: _____

Fax or Email a signed copy to John Raymond Armijo, New Mexico Film Office.

Fax: 505 476 5601 or email: john@nmfilm.com. Incomplete forms may be returned.

Upon submission of this form, primary contact and publicist will receive press release questions.

Please visit nmfilm.com and review "NM TAX CREDIT IN TEN STEPS."